

Mayor Elizabeth Olson
Council Member Durwin Tomperi
Council Member Dan Warmbold
Council Member Mike Netland
Council Member Jody Bjornson

**City of Menahga
Regular City Council Meeting
Monday July 8, 2024**

6:00 pm

City Council Chambers
115 2nd Street NE
Menahga MN 56464
www.cityofmenahga.com

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Communication and Appearance Request
 - a. Forensic Audit Summary – Chase Davis – Manager, Eide Bailly LLP
6. Public Forum and Correspondence (Must sign in).
7. Consent Agenda -
 - a. June 10, 2024 Regular City Council Meeting
 - b. June 21, 2024 Budget Meeting Minutes
 - c. June 24, 2024 Special Meeting/Work Session Minutes
8. Public Hearings
9. Acknowledgement of Receipt of Commission Minutes - None
10. New Business
 - a. Sewer Bill Adjustments
 - b. Approve Revolving Loan Committee
 - c. Approve Election Judges
 - d. GWC Insurance Renewal
 - e. Resolution 2024-24 Police Department Donations
 - f. Midco Diving Maintenance Agreement
 - g. Disposition of Police Dept. Firearms
 - h. Update Fee Schedule
 - i. Summary of Conclusion of Evaluation of Performance of an Individual Subject to City Council Authority under Minnesota State Statute Section 13D.05, subd. 3(a).

11. Unfinished Business

- a. Set Date for Next Budget Meeting
- b. Sale of Portion of Railroad Right-of-Way PID# R17-660-0280 to Hillukka
- c.

12. Consideration of Bills

- a. Batch #062724SOSLbands - \$3,200.00
- b. Batch #070124SOSL - \$600.00
- c. Batch #070824Checks - \$52,493.25
- d. Batch #070824EFTPYMTS - \$52,112.16

13. Closed Session - Preliminary consideration of allegations against a City of Menahga City Council Member under Minnesota Statutes, section 13D.05, subdivision 2 (b).

14. Adjournment

Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The City Council cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the City Council protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public council meeting.

We ask that once the meeting is over, that everyone leave the building so that it can be locked.

Anyone wishing to speak, must be recognized by the presiding officer.

Reminder:

- **Back Billing Forum – July 10, 2024 – 2 sessions (1 pm and 5:30 pm)**
- **Planning & Zoning Commission - July 11, 2024 – 6 pm**
- **Budget Meeting - TBD**
- **Work Session/Special Meeting - July 29, 2024 – 6 pm**

**City of Menahga
Regular City Council Minutes
June 10, 2024**

1. Call to Order

The Menahga City Council held their Regular Monthly Meeting on Monday June 10, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

2. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson	Mike Netland	Dan Warmbold
Jody Bjornson	Durwin Tomperi	

City Office Staff present: City Clerk/Treasurer Brett Gagnonpalick
Administrative Assistant Jensine Kurtti

3. Pledge of Allegiance

4. Approval of Agenda

To approve adding 10 d. WCTA – Lease Agreement for Wi-fi equipment at the Campground/Park and Beach.

To approve adding 10 e. Juneteenth Holiday Discussion.

To approve adding 11c. Water-Back billing informal informational community Meeting.

Main Motion: To approve the agenda as amended.

Moved by:	Netland
Seconded	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

5. Communication Appearance Request - None.

6. Public Forum and Correspondence

Grant Skoog

- Requests striking language from the May 13th Meeting Minutes.
- Water Bills - He explained that he had dropped a letter off at City Hall and then proceeded to distribute a copy to all Council Members stating he had not received a response. He indicated that he represented Jeff Schindeldecker on Marsh Creek and Pleasant Pine Acres and had an offer on the table to pay one (1) year back and not the six (6) years being charged.

7. Consent Agenda

Minutes to Approve:

Removed the May 13th, 2024 Meeting Minutes to be voted on separately:

b. May 13, 2024 Regular Council Meeting Minutes

Main Motion: To strike on page 2 of the May 13, 2024 Regular Meeting Minutes under i. "[Made some very strange claims about the City]."

Moved by:	Bjornson
Seconded	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

a. May 10, 2024 Budget/Finance Meeting

c. May 28, 2024 Special Meeting/Work Session Minutes

Main Motion: To accept the May 10, 2024, Budget/Evaluation meeting and the May 28, 2024 Special Meeting/Work Session Minutes as written.

Moved by:	Warmbold
Seconded	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

8. Public Hearing – None

9. Acknowledgment of receipt of Commission Minutes - None

10. New Business

a. Sewer Adjustment – Monroe

Francis Monroe, who lives at 420 SE 1st Street, had her outside water spigot left on by mistake. This resulted in the billed usage of 16,200 gallons for the month, her average usage being 295 gallons a month. Ron Yliniemi and Diane Vry felt that since the water did not go down the City sewer, that she should be charged only for the water portion of the bill, and not the sewer portion. This would result in an adjustment to her bill of \$62.34. This type of adjustment has been done in the past in these type of situations.

Main Motion: To approve the adjustment to Francis Monroe’s account (01-00004640-001) for \$62.34 for the sewer charge on her account.

Moved by:	Netland
Seconded	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

b. State Demographer Information

The City of Menahga’s population was reported as 1,375 as of April 1st 2023.

c. Special Assessment Policy

Resolution No. 2024-21 - A Resolution of the City Council of the City of Menahga, Minnesota, Special Assessment Policy. The complete Resolution can be found in the City of Menahga Resolutions Book.

Main Motion: To adopt Resolution No. 2024-21 Special Assessment Policy as written.

Moved by:	Tomperi
Seconded	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Bjornson, Netland, Warmbold
Opposed:	None

d. WCTA Wi-fi - Beach and Campground

The City Beach and Campground have been experiencing very poor and sometimes no Wi-Fi service at both locations. When WCTA was contacted, the City was told that the equipment at both locations was very old. Brett asked WCTA about the option of upgrading equipment that would be leased, rather than purchased. To upgrade both locations with new equipment would have zero cost for installation but would require a 3-year lease commitment. One location would have a monthly cost of \$4.50 and the other of \$15.95, for a total monthly cost of \$20.45.

Main Motion: To approve the 3-year Lease Agreement with WCTA for the City Beach and Campground at a total monthly cost of \$20.45.

Moved by:	Warmbold
Seconded	Bjornson
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Warmbold, Bjornson
Opposed:	None

d. Juneteenth Holiday

In 2023 the State of Minnesota moved up the effective date of Juneteenth becoming a Federal and State holiday from 2024 to 2023. The City of Menahga voted to acknowledge Juneteenth in 2023 as an unpaid Holiday for 2023 only. Juneteenth in 2024 is an official Federal and State holiday with no business being transacted on that date. The question presented was whether it would be a paid or unpaid holiday for the City employees as all other Federal and State holidays.

Gagnonpalick reported that we would be one of the few cities in the region to not allow a paid holiday. Tomperi suggested giving the employees the day off but taking away a different holiday. This is due to some groups of employees being a part of a union contract. Netland inquired why we do not just leave it like it is. A day off, but employees are required to take their PTO. Gagnonpalick suggested it could be discrimination to make it an unpaid holiday, as it would punish someone who observed it, drawing a comparison between Juneteenth and other Federal/State Holidays. Netland motioned to keep it as it is. (A summary of the discussion).

Main Motion: To retain Juneteenth as an unpaid holiday for the City of Menahga employees.

Moved by:	Netland
Seconded	Tomperi
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Warmbold, Bjornson
Opposed:	None

11. Unfinished Business

a. Sale of Railroad Right-a-way.

Gagnonpalick asked the Council for a decision as to if they want to sell the parcel. If there was a positive consensus, Gagnonpalick would bring a price from the County Assessor for the Council to discuss to get the process moving. Netland stated that if there are other costs incurred in this process, those costs would be assessed to the buyer and not the City. Olson suggested adding this to the Work Session Agenda and close that portion to discuss price. Gagnonpalick informed Olson that he had gathered numbers and was ready to discuss them with the Council.

b. Employee Evaluation Form - Tabled, except for the Developmental Counseling Form what was attached.

Gagnonpalick reported on the merits of using his proposed form. He briefly outlined the rollout process for the form. Netland compared the two forms, new and old, and he would like to see the best parts of both forms placed into one. Olson requested that be placed on the Work Session Agenda. Gagnonpalick stated he would appreciate the Council looking over the form and giving feedback to him. Gagnonpalick asked the Council for a Motion to pass the City of Menahga Developmental Counseling Form at this time.

Main Motion: To approve the City of Menahga Developmental Counseling Form.

Moved by:	Tomperi
Seconded	Bjornson
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Warmbold, Bjornson, Olson
Opposed:	None

c. Host a public informational meeting to address the water back billing.

Gagnonpalick states he would like to hold a public meeting with Diane Vry to explain the sequence of events that lead to September 2023, when errors were found. Gagnonpalick added he would like to add context. He went on to elaborate that we have nothing to hide and have data to back it up and a process to address it. Gagnonpalick requested the Council's guidance on how they want Gagnonpalick and Vry to proceed. will it be a full quorum of the Council with Gagnonpalick and Vry presenting, or, would it just be Gagnonpalick and Vry hosting? Olson asked the status of individuals/businesses who have already paid the back bills. Gagnonpalick reported he didn't have the exact data and didn't wish to speculate. Netland stated he would like the Council Members to attend. Bjornson asks who the audience would be. Netland asked if letters to the affected individuals would be sent. Gagnonpalick says there will be letters, but it will be open to anyone who wishes to attend. Olson requested to receive in advance, the information that will be used during the presentation. Gagnonpalick informed the Mayor and Council that they will have the script in advance of the meeting. The Council and Mayor reached a consensus of having Gagnonpalick and Vry host the informational forum with Council Members attending if they wished to do so. Gagnonpalick thanked the Council.

12. Consideration of Bills

The Council Members were provided with the actual invoices for the following batches:

- a. Batch #053024truck - \$29,562.63
- b. Batch #052824EFT - \$49,324.33
- c. Batch #061024checks - \$160,530.99
- d.

Main Motion: To approve the payment of the following: Batch #053024truck - \$29,562.63, Batch #052824EFT - \$49,324.33, Batch #061024checks - \$160,530.99, for a total of \$239,417.95.

Moved by:	Warmbold
Seconded	Netland
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None.

13. Adjournment

Main Motion: To adjourn at 6:34 pm.

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None

City Clerk/Treasurer, Brett Gagnonpalick

Mayor, Elizabeth Olson

**City of Menahga
Special/Budget Meeting City Council Minutes
June 21, 2024**

a. Call to Order

The Menahga City Council held a Budget/Special Meeting on Friday, June 21, 2024.

Mayor Liz Olson called the meeting to order at 2:00 pm.

b. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson Mike Netland - Arrived 2:02 Dan Warmbold -Absent

Jody Bjornson Durwin Tomperi

Office Staff present: City Clerk/Treasurer Brett Gagnopalick
Deputy Clerk Melanie Schermerhorn

c. Pledge of Allegiance.

d. Budget by Department: 2025 Budget

Gagnopalick started the discussion with a review of the previous meeting decisions.

- **Fire Department**

It was reported that last year's Fire Contracts did not include the equipment estimates built into it. The Council is estimating approximately 60k between the three Townships that Menahga contracts with for fire coverage. Netland brought up the Capital Outlay estimates for the Fire Department. There is now 20k set into the budget for Capital Outlay. Discussion ensued about how to save and put away funding for a fire truck.

Gagnonpalick will host the Fire Chief for a meeting on exactly what the fire department needs to function regarding capital outlay and planning.

Gagnonpalick asks what we can do right now to produce a number to plan against. Netland reported that the Council requires more information. For Fire Contracts, Tomperi suggested that the funding that comes from fire calls etc. should go towards the maintenance of the fire trucks. The Fire Contracts should go towards equipment. Gagnonpalick brought up the fact that police go out and solicit donations, however, the Fire Department has not received anything. Netland informed the Council that the Fire Department has not asked the VFW for any funding. Last year, Tomperi and Warmbold asked for funding from an organization on behalf of the Fire Department. Tomperi stated it was a bad image for no members of the Fire Department to attend the meeting where the request was made. Netland stated that when he inquired of the Fire Department as to why they do not ask for donations, the answer he received was, "We don't beg for money". Gagnonpalick wants to demand that the Fire Department go search for donations. Olson requested that this discussion be moved to the Work Session.

- **Police**

Gagnonpalick led off with a comment that working on the Police Department budgeting process had been easy going due to the Police Chief being realistic. Olson requested a deeper look into what the training reimbursement funding line consisted of, which Schermerhorn reported the reimbursement came from Sourcewell.

- **Streets**

No major changes for the street budget. Gagnonpalick reviewed the capital outlay. Bjornson wanted to make sure that the capital outlay funding does not get lost and has some visibility. Discussion about what the best way to keep track of it. Netland offers his advice to place the funding in the right accounts. Bjornson mentioned that the crosswalk signs were no help. Olson asks about repainting the crosswalks. Olson brought up not seeing the reimbursements from MnDOT that have jurisdiction with respect to snow plowing.

- **Administration**

Gagnonpalick started off with salaries, and why the budgeted number is higher than FY24's. Gagnonpalick stated that since there are permanent staff here, there will no longer be a need to place so much funding into contract services,

which during the multiple gaps in the City administration, funding was pulled from for coverage. Gagnopalick intends to invest in the staff.

Postage was increased to \$1,300 from \$1,200.

A grant writing discussion brought by Netland socialized the idea of tentatively contracting a grant writer for the City. They would have the area expertise to get the most out of securing funding for the City.

Training and conferences funding amount has been set at \$5,000. Gagnopalick and the Council encouraged training and other forms of professional development for the staff.

Gagnopalick wants a high production disintegrating shredder for the office. Some discussion on using a shred truck service. Gagnopalick would like something for day-to-day items. The Council was receptive.

The Council had a discussion on the City's Auditor and if we have a 3-year contract. Gagnopalick did not have an answer but would investigate it. The issue prior had been getting someone to actually audit the City and since it is no longer an issue, it would be advantageous to settle with a single auditing entity for coverage.

Gagnopalick brought up that the administrative staff are looking into new Fund Accounting and Billing Software. No decision has been made application wise. The staff are still doing research for the best fit to Menahga. Given the resources out there, the staff will only propose software that they have unanimous consensus on.

The roof of City Hall is nearly 20 years old and there is discussion on how to proceed with the process of getting it replaced. Netland informed the Council that it could be replaced by lease funding for a new roof.

Netland asked the Council about their thoughts on having Greenwood Connection contribute to the City's budget. As the owner, it is the City's prerogative to take profits from its assets to offset other costs. The Council discussed the dynamic between GWC and the City, in that GWC is a City owned entity. Bjornson drew the comparison that GWC has been fiscally responsible and the City, in the past, has not. Netland countered with those times were past, and that the City is on the right course. Bjornson asked about the

schools contributing to the City's budget. Gagnonpalick will consult with published documents to find out. Gagnonpalick added another point is that it would be hard to expand GWC due to the poor credit rating the City has. Having liquidity would help increase the credit rating. Netland explained that GWC must have a healthy reserve fund to react to State rules that come out that require an immediate expense. Bjornson did not want the dogma of 'if there is funding in the budget, it must be spent' to be followed. Gagnonpalick stated that line of thought did not belong here. Discussion among the Council indicated that everyone was on the same page.

e. Council discussion on 2025 Budget and City 2025 Levy.

Next budget meeting was not set but predicted to be the 3rd or 4th week of July.

Mayor Olson closed the budget meeting at 3:50 pm.

f. Closed Session for the Consideration of the Sale of Real Property owned by the City under Minnesota State Statute Sec. 13D.05, Subd. 3(c).

Mayor Olson opened the Closed Meeting at 3:51 pm, for consideration of the sale of real property owned by the City under Minn. Statutes Sec. 13D.05, Subd. 3(c), described as follows: The Southern portion of parcel #R17-660-0280 from the South right-of-way of 11th Street SE to the City limits.

Mayor Olson closed the Closed Meeting at 4:07 pm and opened back up the City Council Special/Budget Meeting.

g. Adjournment

Main Motion: To adjourn at 4:07 pm.

Moved by:	Bjornson
Seconded:	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Tomperi, Bjornson, Netland
Opposed:	None

City Clerk/Treasurer Brett Gagnonpalick

Mayor Elizabeth Olson

City of Menahga
Special/Work Session Meeting and Joint Meeting with GWC Board
- 2023 Audit and Employee Evaluation City Council Minutes
Monday, June 24, 2024

a. Call to Order

The Menahga City Council held a Special Meeting/Work Session Meeting. Joint Meeting with GWC Board - 2023 Audit and, Employee Evaluation Meeting on Monday, June 24, 2024.

Mayor Elizabeth Olson called the meeting to order at 5:30 pm.

b. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson Dan Warmbold - Arrived 5:37 Mike Netland

Jody Bjornson – Arrived 5:42 Durwin Tomperi

Administrative staff: Jensine Kurtti – Brett Gagnonpalick

Greenwood Connection (GWC) Board took roll call, which provided a quorum of the GWC Board.

c. Pledge of Allegiance

d. GWC – Joint Meeting with GWC Board Members

1. 2023 Audit Presentation and Board Approval

Jessica Roerock, Sr. Audit Manager of Eide Bailly, presented the GWC 2023 Audit. The report was an unmodified and clean report and, overall very positive.

2. Close GWC Board Meeting - Mayor Olson closed the joint meeting at 6:08 pm. and opened the Special/Work Session Meeting at 6:09 pm.

3. City Council Approval of GWC Audit

Main Motion: To approve the Greenwood Connections 2023 Audit as presented.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

e. Department Reports

- **Police – Amy Lane**

- 1. Monthly Report**

Chief Lane reported 173 calls from May 22nd to June 18th.

The squad that is currently getting outfitted should be ready by the Menahga Midsummer Celebration.

Lane is currently working on nuisance violations. Gagnonpalick is aware of these violations going out. Lane received a \$5,000 grant from Todd-Wadena Electric.

Lane declared she has excess property in the form of two CZ Scorpion EVO 3 A1's. There are three rifles, with two that will be declared excess property.

Lane will do the homework to properly sell two of them to the City of Bagley, if the Council accepts its quote in the amount of \$1,500 each.

Main Motion: To accept Resolution 2024-22 Sale of Excess Property of two (2) Scorpion Rifles to the City of Bagley for a total price of \$3,000.

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

- **Public Works/Streets - Ronald Yliniemi**

- 1. Monthly Report**

Yliniemi led the discussion off by asking the Council to get rid of around 3 tons of old tires. Wadena Hide & Fur reported they would bring dumpsters up to collect the old tires. The cost to dispose of them is priced around USD \$300/per ton. Yliniemi is requesting consensus for disposal, which the consensus of the Council was to dispose of the tires.

The Consumer Confidence Report affidavit is returned and has been forwarded to the Department of Health. This is an annual report, and a copy is available upon request. Secondary pond discharge has been completed, 13.36 million gallons.

Swimming buoys and the dock have been placed at the City Beach. Tomperi mentioned there were a lot of leaves down by the beach. Yliniemi has said they will be blown out and cleaned up.

Yliniemi has the stencils ordered for the crosswalks. He hopes to have them done prior to the 4th of July.

Yliniemi brought up quotes for the City Shop roof. Discussion followed as to which quote from Pro Contractors or Zulauf Construction met the needs for the shop roof repair/replacement.

Main Motion: To approve the quote from ProContractors for \$54,690.37 for the repair on the Maintenance Shop Roof, ridge vent and purlins, with the knowledge there may be a change order if moldy insulation would need to be removed.

Moved by:	Bjornson
Seconded by:	Netland
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

- **Liquor Store – Heather Shepersky - Absent**

- 1. Monthly Report**

It was noted that the liquor store has continued to turn a profit.

- **Greenwood Connections – Laura Ahlf**

- 1. Monthly Report**

Administrator Laura Ahlf provided the Council with her monthly report.

The first order of business was to discuss the removal and replacement of 29,570 sq. ft. of asphalt on the north side of the Assisted Living North area.

Main Motion: To approve Howard's Driveway Inc for the quote amount of \$49,900.00.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

The census at the time of the meeting was at 86%. Ahlf reported a good profit for the month due to interest coming in.

Ahlf brought up that the deadline for adding items to the Council Meeting agendas. She indicated that she missed the deadline for her the insurance renewal. Olson recommends that Ahlf call the insurance company to explain to them the circumstances. [Summarization – Ahlf is not pleased with the cutoff times for submissions, as they have in the past, changed. Gagnonpalick says the submission times must be 'black and white' otherwise the potential to be abused is there; items being added last minute may not be reviewed by all council members.] Netland inquired if Ahlf could of started the process earlier? Ahlf responded that she started it as early as she could. Tomperi asked if there is a way that the coverage could be extended in order to retain the coverage. Tomperi recommended she call GWC's insurance carrier. Ahlf agreed to talk to the insurance agent. Netland asked if there was a way to take an emergency vote on the matter. Olson responded that if it's not on the agenda, then "no". (Note: Special Meetings do not allow additions to the Agenda after it has been posted/published). Bjornson asked why we call it a special meeting. Olson responded with there are only certain meetings a city Council can conduct. The Council discussed additional possible solutions to this issue of not getting the insurance approved at the time of this meeting. In the event the insurance company gives a hard "no", an emergency council meeting could be convened. Netland reported to Ahlf that the insurance agent has the authority to bind GWC's coverage.

Netland requested Ahlf to give an update on the Ordinance review. Ahlf had a meeting with Flaherty-Hood [participants of the meeting included board members and City Clerk/Treasurer], and they would be able to write authorities for GWC Administrator to sign contracts. Ahlf sent Flaherty-Hood the draft ordinances GWC has as well as two other bylaws from other City run nursing homes to decrease the time it would take to finalize.

Netland reported that at the end of the meeting, they [attorney's] were talking about giving GWC board some autonomous authorities they were going to

research. The City has spent over \$10k on this issue and has been wrestling with this for over a year. Netland believed enough is enough and there should be a cease in incurring additional legal fees. Ahlf is going through the process of finding the legal means to give additional authorities the GWC board and Administrator position. Tomperi's take is that the letter they are going to craft is going to be shared with the Council. Netland brought up again that the attorney's want to create authorities for the GWC Board, autonomous of the City Council, and Netland believes that is fundamentally wrong with the argument being GWC belongs to the City. Netland can't find any examples of the GWC board having issues with the City Council. Ahlf's thoughts are that streamlining the process would be beneficial to the organization, items labeled 'subject to council approval' should be looked at and perhaps some limitations be given to the GWC board to approve, versus the City Council. Ahlf acknowledged that there are some things that the City Council should approve.

Tomperi says "We don't want to tie your hands as far as management of the day-to-day, but the bigger oversites rest with this [City] Council." "I'm not trying to say you're not doing a good job and you need all this oversight from this Council, but ultimately we are representing the taxpayers and the residents of this community who actually own that facility."

Bjornson commented, "I think we need to get to a point where we stop talking to lawyers because their number one priority in life is billable hours, everybody knows that."

Netland says that when it comes to Contract signing, the attorney reported that it's the City Council that defines the 'rails and the ceiling, and defines the box that Ahlf has to operate within, as to what she can sign, what the dollar limits are and those kinds of issues.' Ahlf replied "which has always been the case, basically, it's been in our Ordinance and has been the case in the past as well. There are limits in the Ordinance right now." Durwin mentioned the Council upped the dollar values of the Ordinance (110-2011) to reflect current costs.

Ahlf explained that she follows the Resolution and requests that if there are examples where she doesn't, she would like to know.

There was discussion about what GWC is allowed to do with Contracts, lawyer fees, etc. Administrator Ahlf feels that she should sign Contracts. The by-laws say Contracts [that fall within the limitations of the Resolution] must be approved by the City Council and signed by the Mayor. There was one single example of this being followed. Netland moved to re-ratify the Resolution. Gagnonpalick clarified the definition of a Contract per MN Statute 471.345: 'a "contract" means an agreement entered into by a municipality for the sale or purchase of supplies,

materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.'

Olson stated that per the Resolution, the City Council must first approve all contracts before it is signed by the Mayor.

Ahlf referred to a meeting that occurred June 18th, 2024 where the attorney's found language and provided a path forward to give GWC Administrator authorities to sign contracts. Gagnonpalick counseled not to rush this process as it's been a point of contention for approximately one year and should be done deliberately. Olson explained that there is a resolution in place, and that they are clarifying it tonight. Ahlf believed that they are clarifying that she approves and signs contracts.

Netland added that the Council must approve [the contracts] before the Mayor signs. There is more back and forth discussion about by-laws of GWC being out of compliance and what governs what in terms of authorities.

Background information: The City Council authorizes the GWC Administrator and GWC Business Office Manager to make payment of regular expenditures for GWC to include payroll expenditures, regular cyclical payments such as utility bills, payment of medical services contracts, pre-approved by Board and Council and payment of all necessary equipment, apparatus and supplies provided, however, that any single capital item of purchase not specifically included in the budget between the amounts of \$5,000 through \$25,000 shall be first approved by the City Council and all capital items of purchase of more than \$25,000 shall be first approved by the City Council per Resolution 110-2011.

Main Motion: To accept the guidelines of Resolution 110-2011 and instruct the GWC Administrator to follow the guidelines effective immediately.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

Main Motion: To approve the Monthly Report and Financials, as presented by GWC Administrator Laura Ahlf.

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

- **Park/Beach/Mowing/Bldg Maintenance - Ralph Cox**

Netland asks if the Wi-fi has been fixed at the Campgrounds. Cox responded that it had been fixed and stabilized. There are two access points at the campground, and a third may help extend the coverage more completely. Warmbold brought up that people are parking outside of the designated parking areas at the Campgrounds and asks Cox if anything had been done to remedy the situation. Cox is actively engaging with folks staying there.

Cox made a request for some City of Menahga signage for his City vehicles and equipment. Gagnonpalick and Cox will talk and find a way forward.

Tomperi identified a lot of leaves in and around the beach area and informed Cox that it would be great if they were cleaned up.

- **Fire – Chief Dave Kicker**

- 1. Monthly Report**

Kicker reported three calls which was a slow month.

Netland asked if the Fire Department does training on controlled burns. Kicker responded they can.

(Administrative note: Warmbold wants Kicker's report to be moved to the very top for the next Special/Work Session Council Meeting. Gagnonpalick noted this and will ensure that it is executed).

- **Administration – Brett Gagnonpalick**

- 1. Monthly Report**

May Budget YTD Rev-Exp, Check Reconciliation, Cash Investments was presented.

- 2. Sale of Railroad Right-of-Way discussion**

There is no requirement to advertise the sale. Kurtti explained it all in detail. Gagnonpalick will get the proceedings moving forward.

3. Jake Huebsch Sourcewell July 12 July E-mail and Discussion

Gagnonpalick reported that Jake Huebsch is moving into another position on July 13th, 2024 and will no longer continue as the City's Zoning contact. Discussion followed that the City needs to obtain all correspondence and e-mails from Mr. Huebsch regarding the Pettow and Hillukka zoning matters. Gagnonpalick would like to maintain a Sourcewell contact for planning and zoning issues.

4. Disposition of Menahga City Hall Staff

Gagnonpalick reported that Alvina is now on an on-call status for Deputy Clerk Schermerhorn. Gagnonpalick still requires the expertise of Kurtti.

Main Motion: To authorize the City Clerk/Treasurer and the City Council Personnel Representatives to determine the end date of the continued employment of Jensine Kurtti.

Moved by:	Tomperi
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Bjornson, Netland
Opposed:	None

f. New Business

1. Revolving Loan Fund Policy Resolution 2024-23

Main Motion: To approve the Revolving Loan Fund Policies and Procedures Resolution 2024-23.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

2. Resolution 2024-25 - Sounds of Spirit Lake Donation

Main Motion: To accept the Sounds of Spirit Lake Donations from West Central Telephone in the amount of \$500 and Kahvila in the amount of \$40 for a total of \$540.00.

Moved by:	Warmbold
Seconded by:	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Bjornson, Netland
Opposed:	None

g. Consideration of Bills

1. Batch #061024LELSDUEJUNE - \$70.50
2. Batch #06242CHECKS – \$140,510.42

Main Motion: To approve Batch #061024LELSDUEJUNE - \$70.50 and Batch #06242CHECKS – \$140,510.42 for a total of \$140,580.92.

Moved by:	Warmbold
Seconded by:	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Bjornson, Netland
Opposed:	None

Mayor Olson closed the Special/Work Session Meeting at 7:50 pm.

g. Closed Session for Evaluation of Performance of an Individual Subject to City Council Authority under Minnesota State Statute Sec. 13D.05, Subd. 3(a).

At 7:32 pm, Mayor Olson stated that the Council would be going into a closed performance evaluation process with an individual subject to City Council's authority under Minnesota State Statute Sec. 13D.05, Subd. 3(a) - Laura Ahlf.

The Performance Evaluation ended at 8:24 and Mayor Olson called the Special/Work Session Meeting back to order for adjournment.

h. Adjournment

Main Motion: To adjourn at 8:25 pm

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Bjornson, Netland
Opposed:	None

Clerk/Treasurer Brett Gagnonpalick

Mayor Elizabeth Olson

Council Action Request Form



CITY OF MENAHGA
"The Gateway to the Pines"

115 2nd St NE - PO Box C
 Menahga, MN 56464
 218-564-4557
 www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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Regarding: Sewer Bill Adjustments

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

There are three water and sewer accounts that for various reasons used excessive water. The water that was used, did not go through the sewer system.

Raelyn Johnson - 520 SW Main St. - water service was shut off without blowing out the lines. The lines broke and dumped 190,100 gallons of water in the crawl space. Total adjustment to sewer \$747.15 when account is paid in full.

Kathleen Shepersky - 730 NW 6th Lane - Irrigation usage made her bill high, has since adjusted her irrigation frequency. Amount attributed to irrigation running a lot. \$90.84

Logan Caron - 623 NW 2nd St. - Called in for a swimming pool fill, meter read prior to fill and after, it was 2200 gallons which equals to an \$8.62 adjustment.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the sewer adjustments for Johnson in the amount of \$747.15, Shepersky for \$90.84, and Caron for \$8.62.

Financial Implications: \$846.61	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Council Action Request Form



CITY OF MENAHGA

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www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

Regarding: Revolving Loan Fund Committee (RLF)

Date of Meeting: July 8, 2024

Total time requested:

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The City of Menahga has monies allocated for Economic Development. In the past the City has made these monies available for businesses within the city limits, as a low-interest loan up to \$25,000. This is done by an application being submitted by the businesses and is reviewed by a five-member RLF Committee. The RLF Committee then forwards the request on to the City Council for final approval. The following individuals are willing to serve on the RLF Committee: Jim Day - Community First Bank, Ginnie Petersen - TruStar Credit Union, Allison Fredrickson - Todd Wadena Electric, Dorothy Ollanketo - Menahga Resident, and the fifth member is the Menahga City Clerk Brett Gagnonpalick.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve Jim Day, Ginnie Petersen, Allison Fredrickson, Dorothy Ollanketo, and Brett Gagnonpalick to the Revolving Loan Fund Committee.

Financial Implications: \$

Comments

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Council Action Request Form



CITY OF MENAHGA

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Menahga, MN 56464
218-564-4557
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Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

Regarding: Election Judges

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

In preparation for the 2024 election season, Brett Gagnonpalick and Diane Vry have started election trainings. The following have agreed to serve as election judges for the 2024 season.
 Larry Murphy, Kari Tomperi, Mona Kennelly, Carol Ann Cleveland, AnnaMae Holzworth, Mari Gabrielson, Marcy Miller, Brett Gagnonpalick, Melanie Schermerhorn, and Diane Vry.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve Larry Murphy, Kari Tomperi, Mona Kennelly, Carol Ann Cleveland, AnnaMae Holzworth, Mari Gabrielson, Melanie Schermerhorn, Marcy Miller. Diane Vry and Brett Gagnonpalick will be Election Administrators.

Financial Implications: \$ _____ **Comments**

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Council Action Request Form



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Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

Regarding: Greenwood Connections Insurance Renewal

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

Greenwood Connections has received their annual renewal for their Business Insurance Policy from the MarchMcLennan Agency, with a renewal date of July 1, 2024. Policy proposal is attached.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the Policy Proposal from the MarshMcLennan Agency for Greenwood Connections in the amount of \$179,233.89.

Financial Implications: \$ 179,233.89 **Comments**

Funding Source:
 Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures



MarshMcLennan
Agency

Greenwood Connections

Proposal for Insurance Services

Client Mailing Address:

427 Main St. NE

Menahga, MN 56464

Policy Term:

7/01/2024 to 07/01/2025

Date Presented:

06/20/2024

Producer:

Lilly Hartman, Dana Smith & Scott Lund

Your future is limitless.™

MarshMMA.com

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Summary

Premium Summary & Comparison

COVERAGE	INSURANCE CARRIER	2023-2024 ANNUALIZED EXPIRING PREMIUMS	2024-2025 PROPOSED RENEWAL PREMIUMS
Property	WEST BEND	\$46,006.00	\$55,652.00
MN Fire Surcharge	WEST BEND	\$230.05	\$361.74
Inland Marine	WEST BEND	\$194.00	\$194.00
Automobile	WEST BEND	\$3,835.00	\$4,219.00
General Liability & Professional Liability	WEST BEND	\$39,972.00	\$44,208.00
Umbrella	WEST BEND	\$8,497.00	\$9,417.00
Workers Compensation	SFM	\$54,687.00	\$52,941.00
Network Security & Privacy Liability	CFC LLOYD'S OF LONDON	\$11,630.00	\$11,630.00
Surplus Lines Tax		\$356.40	\$356.40
Stamping Fee		\$4.75	\$4.75
Policy Fee- Carrier		\$250.00	\$250.00
Total Estimated Annual Premium:		\$165,662.20	\$179,233.89

COVERAGE CHANGES:

Property:

All Other Perils Deductible: Increased from \$5,000 to \$10,000

Wind & Hail Deductible increase from \$25,000 to \$75,000 per building (max per occurrence of \$200,000)

Premium and Exposure Comparison

EXPOSURE CHANGES:	2023-2024	2024-2025	% OF CHANGE
Business Income/Extra Expense	\$7,181,000	\$7,453,484	4%
Blanket Building & Business Personal Property limits	\$32,006,500	\$33,286,760	4%
Property Composite Rate (per \$100 of values)	\$0.117	\$0.137	4%
Total Payrolls	\$4,459,000	\$4,800,332	8%
Experience Modification Factor	0.70	0.71	1%

Premium Payment

CARRIER	PAYMENT TERMS	2024-2025 PROPOSED PREMIUMS
West Bend Mutual - Package	Annual premium due in full directly to carrier	\$114,026.58
Lloyd's of London – Wind/Hail Ded Buy-Down	MMA Agency Billed- Annual premium due in full	\$25,114.97
SFM – Work Comp	25% down payment, and nine (9) monthly installments due directly to carrier	\$52,941.00
CFC - Cyber	MMA Agency Billed – Annual premiums due in full	\$12,241.15
Travelers - Crime	MMA Agency Billed – Annual installments of \$1,925	\$1,925.00

Authorization to Bind

TERMS & CONDITIONS

Renewal subject to:

- Signed Request to Bind Acknowledgement
- Signed Statement of Values

CFC – Network Security & Privacy Liability

- Signed Non-Admitted Carrier Disclosure Notice
- Satisfactory Confirmation that you have downloaded & Registered CFC Incident response plan mobile app

Travelers – Crime

- Policy will issued on a three-year term 7/1/2023 to 7/1/2026. Three-year premium of \$5,775 will be due in annual installments of \$1,925 each

After careful review of your proposal, we accept the insurance program as outlined, subject to the following:

Policy Option(s):

Accept	Decline	Description
		Wind/Hail Deductible Buy-Down Wind/Hail Deductible \$25,000 Each Occurrence Total Premium: \$25,114.97 (includes surplus lines taxes and fees)

Request to Bind Insurance Coverage

Please bind insurance coverage as specifically quoted and identified in this proposal. I understand coverage is ONLY bound when written confirmation is received from the carrier(s).

Authorized signature: _____

Title/position: _____

Date: _____

Agenda Date: July 8, 2024

Action:

Vote:

Yes:

No:

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-24

**A Resolution of the City Council of the City of Menahga, Minnesota,
Accepting Donations for Menahga Police Department**

WHEREAS, the City Council of the City of Menahga, Minnesota, does hereby accept the generous donation from Todd-Wadena Electric Operation Round Up Grant in the amount of \$5,000.00, and Enbridge in the amount of \$6,000.00 to the Menahga Police Department, and;

THEREFORE, LET IT BE RESOLVED that the City Council of the City of Menahga MN does hereby authorize the use of the donation for the Menahga Police Department in the amount of \$11,000.00.

Adopted by the City Council of the City of Menahga, Minnesota this the 8th day of July, 2024.

Elizabeth Olson, Mayor

Brett Gagnonpalick, City Clerk/Treasurer

MENAHGA POLICE DEPARTMENT

Amy Lane
Chief of Police



Menahga Police Department
115 2nd St. NE - P.O. Box C
Menahga, MN 56464

Dispatch: 218-631-7600
Fax: 218-564-4612
City Hall: 218-564-4557

amy.lane@wcmn.us

This message has been sent from a law enforcement agency and contains information which is confidential, privileged, and intended only for the person or entity to which it is addressed. This message (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521. If you are not the intended recipient, any review, transmission, dissemination or other use of this information by anyone other than the intended recipient is prohibited. If you received this electronic mail transmission in error, please delete it from your computer system without copying it and notify the sender by reply email or by calling 218-631-7600. Thank you.

From: Wendy Pank <Wendy.Pank@enbridge.com>
Sent: Tuesday, June 25, 2024 9:33 AM
To: Amy Lane <Amy.Lane@WCMN.US>
Cc: Jon Eisele <Jon.Eisele@enbridge.com>
Subject: Enbridge grant

WADENA COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact the IT Department.

- Wadena County IT Dept

Amy,

Congratulations! Enbridge would like to approve a grant of \$6,000 for the Menahga Police Department for squad car computers, however, to disburse the grant we require you register with Benevity, the platform that administers our grant program. I have attached directions on how to register and set up EFT payments, which are highly recommended to avoid lost checks and a fee for a paper check. Since your non-profit status is under the City they will be the ones to create the account and the funds will be disbursed through them.

If you have any questions please reach out to me. I'd also appreciate you letting me know when you have completed the process.

FYI If you are not a government entity or 501c3 please contact me ASAP.

Wendy

Wendy Pank, MA
Senior Advisor Corporate Citizenship

DATE	INVOICE	DESCRIPTION	GROSS	NET
06/04/2024	20240604142156	Operation Round Up Grant	5,000.00	5,000.00
Totals:			5,000.00	5,000.00

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND WATERMARK/LINES ON THE BACK - HOLD AT ANGLE TO VIEW

No. 1286 75-38391

Todd-Wadena
ELECTRIC COOPERATIVE
Box 431
45th Avenue
Wadena, MN 56482
218-631-3120
www.toddwadena.coop

Wadena State Bank
Wadena, MN 56482

FIVE THOUSAND AND NO / 100*****

PAY TO THE ORDER OF
MENAHA POLICE DEPARTMENT
PO BOX C
MENAHA MN 56464

DATE	CHECK NO.	AMOUNT
06/07/2024	1286	\$*****5,000.00

Bruce C. ...
Nancy J. Benson

SIGNATURE HAS A COLORED BACKGROUND. BORDER CONTAINS MICROPRINTS.

Council Action Request Form



CITY OF MENAHGA
"The Gateway to the Pine."

115 2nd St NE - PO Box C
 Menahga, MN 56464
 218-564-4557
 www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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Regarding: Midco Diving Maintenance Agreement

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The City has contracted with Midco Diving and Marine Services in the past, to inspect the Clearwell. This is done every three years, and will be scheduled for 2025. The inspection will include reports with cameras using EPA Guidelines and State Guidelines.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the Tank Maintenance Agreement for 2025 (at the 2024 pricing) for the Clearwell Inspection with Midco Diving and Marine Services for a total of \$4651.00.

Financial Implications: \$4651.00 Comments

Funding Source:
 Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

MIDCO

DIVING & MARINE SERVICES

April 23, 2024

City of Menahga
 Attn: Ron Yliniemi
 PO Box C
 Menahga, MN 56464

RE: 2024 Tank Maintenance Project

Thank you for considering Midco Diving & Marine Services, Inc. – a proud member and supporter of the Minnesota Rural Water Association (MNRWA). We are pleased to provide the following proposal to perform the scope of work outlined below.

All diving operations are fully insured for “**Commercial Diving Operations**” including: General Liability, Workman’s Compensation, Hull Machinery, Protection and Indemnity, Pollution Liability, Maritime Employer’s Liability, Contractor’s Pollution, Automotive Liability, U.S.L.H., and Umbrella/Excess Liability/Bumbershoot. **Verifiable Certificates of Insurance with Current Limits** are available upon request.

Midco Diving & Marine Services, Inc. is in full compliance with OSHA 29 CFR 1910, Subpart T – Commercial Diving Operations regulations. OSHA specifies that the minimum acceptable dive crew size is three qualified divers. Not all firms comply with this mandate and continue to use two-person dive crews or unqualified personnel; please be aware of the safety concerns when evaluating our proposal.

Current diver and equipment certifications will be available on-site for review:

- Diver training – from an accredited commercial dive school (each dive team member)**
- Current First Aid/CPR training (each dive team member)**
- Annual medical examination determining diver is fit to perform assigned tasks (each dive team member)**
- Air purity test for break air source(s) – tested every 6 months**
- Breathing gas supply hoses – tested at least annually to 1.5 times their working pressure**
- Depth gauges – calibrated every 6 months**

TANK DESCRIPTION(S)

Tank	Capacity	Dimensions	Type
Clearwell	130K Gallons	12 Deep x 40’ Long x 20’ Wide	Concrete Below Grade

Inspection

The diver inspection with a live video recording will be transferred to a flash drive documenting our findings in each tank(s). Inspection procedures include, but are not limited to:

- Inlet / Outlet
- Overflow
- Roof and Roof Hatch
- Walls and Floors
- Baffles / Support Walls
- Interior Ladders
- Roof Vents
- Exterior Ladder & Rails
- Sumps
- Internal Plumbing
- Joints & Seams
- Telemetry
- Interior Coatings
- Exterior Coatings
- Sediment Depths
- Thermal Stratification
- Bio-film Buildup
- Passive / Active Mixers

Cleaning

Midco will remove up to three inches (**3”**) of accumulated material from the storage tank floor using underwater vacuum procedures as needed. Material(s) that cannot be removed by normal vacuum procedures or material(s) in excess of three inches (3”) will be removed for an **additional charge** with an estimated price given on site. Material(s) such as sand, gravel, and concrete are considered debris and will be removed by hand at an **additional charge**. All discharged materials, including water, are the responsibility of the Client, Owner, or Owners Representative unless prior arrangements are made.

Potable Water Operations – All Midco divers and associated in-tank equipment are fully disinfected in accordance with ANSI/AWWA Standard C652-19. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving & Confined Space; including 1910.401 – 1910.441. Specialty equipment may include but is not limited to; appropriate OSHA climbing and personal fall protection, AWWA, and ADCI-approved commercial diving equipment as it relates to in-service potable water operations.



800.479.1558 (P)
 800.238.0217 (F)
 605.791.3030 (O)
 www.midcodiving.com
 info@midcodiving.com
 PO Box 513, Rapid City, SD. 57709



Revision Date: 01-13-2023

MIDCO

DIVING & MARINE SERVICES

Cleaning & Inspection Pricing (Including Inspection Video)\$3,876.00

Additional Services

- Confidential Report Utilizing EPA Guidelines\$325.00 Each**
- Confidential Full Written Report Utilizing EPA or State Guidelines\$450.00 Each**
- No Report(s) Requested**

*Additional Fees may be applied upon receipt of any Contract post-proposal acceptance as required.
Pricing above does not include Local, State or Franchise Taxes – if any.*

This proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of the Client, Owner, or Owners Representative and Midco hereby represents and certifies that they are fully empowered to bind the respective parties to this contract. Any contract that is not fulfilled will be subject to a cancellation fee. **Terms are net 10 days from completed on-site work;** interest accrues at 1.5% monthly on any unpaid balance. Any fees required to obtain a city business license or any additional permits will be added to the final invoice at the current city rate plus appropriate markup. Please note the above pricing **does not include;** contract review, comprehensive dive plans, additional insurance requirements, third-party vendor verification site requirements, and/or any repair work unless stated with the above pricing. This proposal is valid for thirty (30) days from receipt.

To expedite your project please be aware of the following:

- The tank(s) must be full to overflow and in-service prior to the crews' arrival. In order to ensure diver safety, the headspace or air gap cannot exceed 10' from the access hatch regardless of overflow elevation.
- Access into the reservoirs must be sufficient for safe diver entry and exit. A minimum hatch size of 24" in diameter, no hatch obstructions, and unobstructed road access to the tank is required.
- Working with our scheduling department to complete the project in a timely and proficient manner, which may require weekend and/or holiday access.
- It will be the responsibility of the Client, Owner, or Owner Representative to notify antenna operator and/or owners prior to crews' arrival for proper lockout of all antennas, RF devices (Radio Frequency Antennas) and EME sources (Electromagnetic Energy) that may interfere with Midco team safety and access to the water reservoirs.

This quote has been prepared exclusively for your firm using the information you provide. Incorrect or inaccurate information used for estimate purposes that delays progress may influence your final price. The utility is responsible for all-weather access for Midco crew(s) and equipment. Any damages related to tank and/or site location(s) because of poor site conditions, (ex. snow, rain, mud, etc.) and obstructed road access may result in additional fees and/or a nominal trip charge to be applied to the final invoice. Interruptions in the work progression, not in control of Midco Diving & Marine Services, Inc., such as weather or other delays may also affect your final pricing. If Midco Diving & Marine Services, Inc. is unable to complete the work as described above due to lack of weekend and/or holiday access, tank access, water levels, safety issues, etc. a nominal trip charge and/or standby fee will be added. The contents of this quotation are considered confidential and are not to be divulged to third parties. Please note, it is the Client, Owner, and Owner Representative's responsibility to test and maintain for water quality.

All Midco Diving quotes are subject to the availability of personnel and equipment. Upon approval, please sign and return by fax, email, or mail to Midco Diving & Marine Services, Inc.

City of Menahga
PO Box C
Menahga, MN 56464

Midco Diving & Marine Services, Inc.
PO Box 513
Rapid City, SD. 57709
P: (800) 479-1558
F: (800) 238-0217

I have read, understand, and agree to the terms of this proposal:

By: _____

By: *Kirk Lynch*

Title: _____

Title: Minnesota Regional Account Manager

Date: _____

Date: April 23, 2024



800.479.1558 (P)
800.238.0217 (F)
605.791.3030 (O)
www.midcodiving.com
info@midcodiving.com

PO Box 513, Rapid City, SD. 57709



Revision Date: 01-13-2023

Council Action Request Form



CITY OF MENAHGA

"The Gateway to the Peace"

115 2nd St NE - PO Box C
Menahga, MN 56464
218-564-4557
www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input type="checkbox"/> Informational Item	<input type="checkbox"/> Other _____
<input type="checkbox"/> Consent Agenda Items	

Regarding: Disposition of Police Dept. Firearms

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The Menahga Police Department has three (3) shotguns that are not being used by the department. They are in various conditions and at least one has had significant repairs. Chief Lane would like to dispose of these guns by trading them to a local dealer who has a Federal Firearms License, for a new gun that the department can use. Chief Lane feels this is the most appropriate way to replace these guns and does not feel comfortable selling these directly to the public. The three guns are as follows: Remington 870 Police magnum 12 GA shotgun, slug barrel with iron sights Serial# AB2822114M, Remington 870 Tactical 12 GA shotgun Serial# R505031H, and Mossberg 500A Iron sight barrel, Serial# K280983

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the disposition of the three shotguns listed, through a dealer with a Federal Firearms License, either by trade or outright sale.

Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Council Action Request Form



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Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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Regarding: Update Fee Schedule

Date of Meeting: July 8, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

Campground Manager Ralph Cox has reported an increase in numbers of individuals that are camping and using the dump station without paying. Because the city has cameras, Ralph and Chief Amy Lane are able to track these people down and get most of them to pay. This process is not only annoying, but very time consuming. The hope is that with a "Skip Fee" these individuals will chose to pay, rather than take a chance on paying the skip fee.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the updated Fee Schedule to reflect the Skip Fees of \$500 for campsites and \$100 for the dump station fees.

Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

City of Menahga Fee Schedule

Administrative Citations	
Traffic Offenses (per citation)	\$ 60.00
Traffic Citation Hearing (per hearing)	\$ 50.00
Public Nuisance Citation (per citation/per day) - Maximum set by State of MN	\$ 75.00
Alcoholic Beverage Licenses and Permits	
Off-Sale Non-Intoxicating	\$ 75.00
Club License - one year	\$ 200.00
One Day Event Permit	\$ 50.00
Sunday Liquor License Permit - one year	\$ 100.00
Animal Control Fees	
Dog License - one year (expires one year from date of issue)	\$ 5.00
Lost Tag Fee	\$ 5.00
Animal Impound Fee - per day	\$ 20.00
Assessment Search	
Assessment Search	\$ 15.00
Campground Fees (plus sales tax)	
Dump Fee	\$ 10.00
Pavilion Rental - per day	\$ 45.00
Skip Fee for unpaid campsite fees	\$500.00
Skip Fee for unpaid dump station fees	\$100.00
Nightly Campsite Rental:	
Primitive	\$ 25.00
Campsite with electric	\$ 32.00
Campsite with electric and water	\$ 40.00
Weekly Campsite Rental:	
Primitive	\$ 130.00
Campsite with electric	\$ 175.00
Campsite with electric and water - 1 week	\$ 230.00
Campsite with electric and water - 2 week	\$ 437.00
Campsite with electric and water - 3 week	\$ 623.00
Campsite with electric and water - 4 week	\$ 789.00
Cancellation Fee - within 48 hours of check-in date	
14 days or more prior to arrival	No charge
Less than 14 day, but more than 48 hours to arrival	\$ 10.00
Less than 48 hours of arrival	\$10 + 1 night
NOTE: ALL CREDIT CARD RESERVATIONS MADE THROUGH ONLINE BOOKING	2.5% of Total
Data Requests	
Copies of requested data - per page, up to 100 pages, single-sided black and white copies	\$ 0.25
Copies of requested data - per page, up to 100 pages, double-sided black and white copies	\$ 0.50
Copies of requested data - per page, in excess of 100 pages - actual cost of staff time, materials, and mailing costs (MN AAC 1205.0300)	
CD or Flash Drive	\$ 25.00

new
new

City of Menahga Fee Schedule

Cemetery	
Cemetery Lot	\$ 250.00
Cemetery Lot Transfer	\$ 15.00
Election Fees	
Candidate Filing Fee	\$ 2.00
Fire Fighter Services - Non Contract	
Mobilization (base charge)	\$ 500.00
Additional Fire Call Time - per hour	\$ 300.00
Fire Engine 4855 - per hour, up to 4 personnel	\$ 275.00
Pump Tender 4861 - per hour, includes 1 person	\$ 230.00
Tender 4860 - per hour, includes 1 person	\$ 230.00
Pump/Tender 4862 - per hour, includes 1 person	\$ 230.00
Additional Tank - per day	\$ 25.00
EQ Can 4875 - per hour, includes 1 person	\$ 100.00
4871, 4872 - per hour, includes 1 person	\$ 125.00
ATV/UTV 4873, 4874 - per hour, includes 1 person	\$ 60.00
Special Detail Call - per person, per hour	\$ 20.00
Cost of City Water - to be determined	
Land Use Permits	
New Residential Structure:	
0 to 1500 sq ft	\$ 200.00
Over 1501 sq ft	\$ 300.00
New Commercial Structure:	
0 to 1500 sq ft	\$ 400.00
Over 1501 sq ft	\$ 500.00
Accessory Structure(s) & Existing Residential and Commercial Expansions:	
0 to 200 sq ft - Must register with City, subject to 5' setback from side & rear	No Charge
201 to 800 sq ft	\$ 75.00
Over 801 sq ft	\$ 100.00
Miscellaneous:	
Variance	\$ 300.00
Conditions Use Permit/Interim Use Permit	\$ 300.00
Rezone	\$ 300.00
Fence	\$ 50.00
Boundary Line Adjustment	\$ 100.00
Minor Subdivision (lot split(s) resulting in 3 or less new parcels with certificate of survey)	\$ 100.00
Subdivision & Platting	\$ 500.00
Permit after the fact (double the original permit fee)	
Demolition Permit	\$ 50.00
Zoning Review:	
Construction & Land Use Permit Review	\$ 50.00
Extra Site Visit/Inspection	\$ 50.00

Approved July 8, 2024

City of Menahga Fee Schedule

Miscellaneous	
Notary Fee and Burning Permits	No charge
Golf Cart Permits (per year)	\$ 15.00
Non-Sufficient Funds (NSF) - per item	\$ 30.00
Fax - per page	\$ 0.50
Photocopies - single-sided, black and white - per page	\$ 0.25
Photocopies - double-sided, black and white - per page	\$ 0.35
Street Sweeping - per hour	\$ 75.00
Snow Plowing - per hour	\$ 145.00
Sidewalk Sweeping - Bobcat w/ operator - per parcel, per snow event	\$ 20.00
Nuisance Clean-up - per hour	\$ 125.00
Skidsteer - per hour	\$ 100.00
Resident Price for 5-gallon bucket of salt/sand mix (resident provides bucket)	\$ 5.00
Peddler, Solicitors and Transient Merchants (Daily \$10.00, Monthly \$150.00, 4-month season \$400.00) Fees double for application not filed within the allowed 14 day timeframe	Varies by length of time
Monthly Water Rates	
(Each account is charged a meter base rate and usage rate)	
State Testing Fee	\$ 0.81
Monthly Base Rate for all Users	\$ 26.11
Monthly Usage Rate for all Users:	
0-2,000 gallon (per gallon)	\$ 0.00438
2,001-4,000 gallons (per gallon)	\$ 0.00548
Over 4,000 gallons (per gallon)	\$ 0.00741
Bulk water rate - per 1,000 gallons	\$ 20.00
Monthly Waste Water Rates	
(Each account is charged a meter base rate and usage rate)	
Monthly Base Rate for all Users	\$ 16.54
Monthly Usage Rate for all Users (per gallon)	\$ 0.00392
Waste Water Only (no water service)	\$ 27.50
Utilities	
Utility Late Fee - \$5 per month for every month bill is unpaid	\$ 5.00
Duplicate Utility Bill for Rental Properties - per month, per residence	\$ 1.00
Certification of Delinquent Utility Accounts to County - per Utility Account	\$ 50.00
Connection/Disconnection Fee	\$ 50.00
Connection/Disconnection Fee after hours, Holidays, or weekends	\$ 125.00
Refusing to Grant Meter Read Access/Maintenance (per incident)	\$ 100.00
Tampered Meter - actual cost to replace meter	
Utility Mailing List	\$ 50.00

Approved July 8, 2024

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<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input type="checkbox"/> Informational Item	<input type="checkbox"/> Other _____
<input type="checkbox"/> Consent Agenda Items	

Regarding: Hillukka Family Purchase of Railroad Right-of-Way

Date of Meeting: July 8, 2024

Total time requested:

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

Duane Hillukka came before the City Council in Spring 2024, asking if the City would be willing to sell a portion of the old Railroad Right-of-Way (PID# R17-660-0280) from the south edge of the Right-of-Way of 11th Street SE, southernly to the city limits (approximately 100 feet wide by 1200 feet). In closed session on June 21, 2024 and after reviewing the sale information and value estimate provided by Wadena County Assessor Lee Brekke stating a value of \$9400, it was decided to offer to sell the property to the Hillukka family for \$9400. The Hillukka family will pay all associated costs for the legal description, deed preparation, or any other cost related to the sale. This parcel will be subject to a City of Menahga future utility easement.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve the sale of the southernly portion of R17-660-0280 from 11th St. SE to the city limits, to the Hillukka family for \$9400 with the buyer paying all associated costs relating to the sale. This parcel will be subject to a City of Menahga future utility easement.

Financial Implications: \$

Comments

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold
Signatures		

Council Action Request Form



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Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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Regarding: Consideration of Bills

Date of Meeting: July 8, 2024

Total time requested:

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The invoice copies were sent to the City Council for the following batches:

Batch #062724SOSLbands - \$3,200.00

Batch #070124SOSL - \$600.00

Batch #070824Checks - \$52,493.25

Batch #070824EFTPYMTS - \$52,112.16

Total \$108,405.41

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve Batch #062724SOSLbands for \$3200.00, Batch #070124SOSL for \$600.00, Batch #070824Checks for \$52,493.25, and Batch #070824EFTPYMTS for \$52,112.16 for a total of \$108,405.41.

Financial Implications: \$ 108,405.41

Comments

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Payments

Current Period: June 2024

Payments Batch 062724SOSLbands		\$3,200.00		
Refer	259 PARK RAPIDS COMMUNITY BAND	Ck# 064337	6/27/2024	
Cash Payment	E 760-00000-215 Entertainment	SOSL 06/28/2024		\$400.00
Invoice	6/28/2024			
Transaction Date	6/27/2024	GENERAL CHECKIN	10100	Total \$400.00
Refer	260 Debbie Briggs	Ck# 064338	6/27/2024	
Cash Payment	E 760-00000-215 Entertainment	SOSL 07/05/2024		\$2,800.00
Invoice	7/5/2024			
Transaction Date	6/27/2024	GENERAL CHECKIN	10100	Total \$2,800.00

Fund Summary

	10100 GENERAL CHECKING	
760 SOUNDS OF SPIRIT LAKE	\$3,200.00	
	<u>\$3,200.00</u>	

Pre-Written Checks	\$3,200.00
Checks to be Generated by the Computer	\$0.00
Total	\$3,200.00

CITY OF MENA HGA

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Page 1

Payments

Current Period: June 2024

Payments Batch 070124SOSL \$600.00

Refer	<u>281 NATHAN SCHAPER</u>	<u>Ck# 064339 7/1/2024</u>	
Cash Payment	E 760-00000-215 Entertainment	Sound Engineering and Set Up	\$300.00
Invoice	7/6/2024		
Transaction Date	7/1/2024	GENERAL CHECKIN 10100	Total \$300.00

Refer	<u>282 NATHAN SCHAPER</u>	<u>Ck# 064340 7/1/2024</u>	
Cash Payment	E 760-00000-215 Entertainment	Sound Engineering and Set UP	\$300.00
Invoice	7/13/2024		
Transaction Date	7/1/2024	GENERAL CHECKIN 10100	Total \$300.00

Fund Summary

	10100 GENERAL CHECKING	
760 SOUNDS OF SPIRIT LAKE		\$600.00
		<u>\$600.00</u>

Pre-Written Checks	\$600.00
Checks to be Generated by the Computer	\$0.00
Total	\$600.00

Payments

Current Period: June 2024

Payments Batch 070824		Checks	\$52,493.25
Refer	304 Amy Lane		-
Cash Payment	E 101-42110-217	Uniform Allowance	Uniform Reimbursement
Invoice	6/21/2024		\$120.20
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$120.20
Refer	285 BERNICKS		-
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase
Invoice	20061044	6/26/2024	\$45.00
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase
Invoice	20061042	6/26/2024	\$584.40
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$629.40
Refer	286 BEVERAGE WHOLESAL		-
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase
Invoice	334973	6/28/2024	\$1,538.15
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund
Invoice	334973	6/28/2024	-\$30.00
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase
Invoice	333850	6/21/2024	\$1,070.70
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$2,578.85
Refer	287 CINTAS		-
Cash Payment	E 609-49750-210	Operating Supplies	Liquor Store Off Sale Supplies
Invoice	4196258982	6/19/2024	\$94.04
Cash Payment	E 609-49760-210	Operating Supplies	Liquor Store On Sale Supplies
Invoice	4196258982	6/19/2024	\$94.05
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$188.09
Refer	288 CORE & MAIN		-
Cash Payment	E 602-49450-220	Repair & Maintenance	Manhold adjust rings
Invoice	U958262	5/24/2024	\$314.39
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$314.39
Refer	289 CULLIGAN OF WADENA		-
Cash Payment	E 609-49750-305	Professional Services	Softening Equip Rental
Invoice	267X00130502	6/30/2024	\$27.58
Cash Payment	E 609-49760-305	Professional Services	Softening Equip Rental
Invoice	267X00130502	6/30/2024	\$27.57
Cash Payment	E 609-49750-210	Operating Supplies	Solar Salt
Invoice	267X00130502	6/30/2024	\$32.13
Cash Payment	E 609-49760-210	Operating Supplies	Solar Salt
Invoice	267X00130502	6/30/2024	\$32.12
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$119.40
Refer	318 CWIKLA ACE HARDWARE		-
Cash Payment	E 101-45200-210	Operating Supplies	Parks Supplies
Invoice	1616555	6/17/2024	\$17.98
Cash Payment	E 101-45200-210	Operating Supplies	Parks Supplies
Invoice	1620781	6/26/2024	\$11.99
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$29.97
Refer	290 DAHLHEIMER BEVERAGE BRAINE		-
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer purchase
Invoice	2213172	6/19/2024	\$3,256.30

Payments

Current Period: June 2024

Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-\$156.43
Invoice	2213172 6/19/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$99.00
Invoice	2213172 6/19/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund		-\$60.00
Invoice	2213172 6/19/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund		-\$17.20
Invoice	2213291 6/18/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$4,235.25
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund		-\$7.50
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase		\$60.75
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies		\$29.75
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase		\$99.00
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-\$30.00
Invoice	2218838 6/26/2024			
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale soda purchase		\$19.00
Invoice	2218838 6/26/2024			
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total	\$7,527.92
Refer	321 Daniel Olson			
Cash Payment	E 760-00000-215 Entertainment	SOSL Band 7/12/24		\$800.00
Invoice	7/12/2024			
Transaction Date	7/3/2024	GENERAL CHECKIN 10100	Total	\$800.00
Refer	291 DEANS CRANK & REPAIR LLC			
Cash Payment	E 101-45200-220 Repair & Maintenance	Drive Belt		\$124.16
Invoice	1889 6/11/2024			
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total	\$124.16
Refer	292 D-S BEVERAGES INC			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund		-\$127.60
Invoice	896-01049 6/19/2024			
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase		\$119.00
Invoice	795431 6/19/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS on sale beer purchase		\$5,441.65
Invoice	795431 6/19/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$1,350.10
Invoice	797292 6/26/2024			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase		\$28.80
Invoice	797292 6/26/2024			
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total	\$6,811.95
Refer	293 FERGUSON WATERWORKS #2516			
Cash Payment	E 601-49400-220 Repair & Maintenance	10 New Meters		\$3,203.20
Invoice	0494693 6/14/2024			
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total	\$3,203.20
Refer	298 FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41500-305 Professional Services	General Issues, Data Request, Governanace Issues		\$1,627.50
Invoice	21252 5/2/2024			

Payments

Current Period: June 2024

Cash Payment	E 101-41500-305	Professional Services	GWC General Issues	\$2,415.00
Invoice	21252	5/2/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$4,042.50
Refer	306	GATEWAY LIONS	-	
Cash Payment	E 609-49750-340	Advertising	LS off sale Hole Sponsor	\$25.00
Invoice	June 2024	6/1/2024		
Cash Payment	E 609-49760-340	Advertising	LS on sale Hole Sponsor	\$25.00
Invoice	June 2024	6/1/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$50.00
Refer	294	GIOVANNI S	-	
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$273.85
Invoice	0406202414	6/20/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$273.85
Refer	295	GRAINGER	-	
Cash Payment	E 101-43100-210	Operating Supplies	Traffic Zone Paint	\$286.38
Invoice	9158216540	6/20/2024		
Cash Payment	E 101-43100-210	Operating Supplies	Pavement Stencil	\$121.65
Invoice	9164202328	6/26/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$408.03
Refer	296	GRANITE CITY JOBBING CO.	-	
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco purchase	\$168.82
Invoice	397451	6/27/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight charge	\$5.00
Invoice	397451	6/27/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase	\$36.64
Invoice	397451	6/27/2024		
Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco purchase	\$168.81
Invoice	397451	6/27/2024		
Cash Payment	E 609-49760-333	Freight	LS on sale freight charge	\$5.00
Invoice	397451	6/27/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$384.27
Refer	297	HAAS PRINTING, INC	-	
Cash Payment	E 101-45200-350	Printing & Publishing	Campground tickets	\$142.70
Invoice	91902	7/1/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$142.70
Refer	299	HAWKINS, INC.	-	
Cash Payment	E 601-49400-210	Operating Supplies	Chemicals for Water plant	\$1,600.25
Invoice	6789078	6/20/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$1,600.25
Refer	317	Headwaters Irrigation LLC	-	
Cash Payment	E 601-49400-220	Repair & Maintenance	2" Rainbird Valve solenoid for st urho	\$75.00
Invoice	2244	6/26/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$75.00
Refer	300	HEGGIES PIZZA	-	
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$151.55
Invoice	1012004017	6/26/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$151.55
Refer	324	Innovative Office Solutions, LLC	-	

Payments

Current Period: June 2024

Cash Payment	E 101-41400-200	Office Supplies	Paper	\$192.00
Invoice	IN4576932	7/3/2024		
Transaction Date	7/3/2024		GENERAL CHECKIN 10100	Total \$192.00
Refer	301 INNOVATIVE SIGN & GRAFFIX			-
Cash Payment	E 601-49400-350	Printing & Publishing	Decals for new PW truck	\$85.00
Invoice	4341	6/24/2024		
Cash Payment	E 602-49450-350	Printing & Publishing	Decals for new PW Truck	\$85.00
Invoice	4341	6/24/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$170.00
Refer	302 JOHNSON BROTHERS LIQUOR			-
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$2,884.00
Invoice	2562249	6/18/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$76.30
Invoice	2562249	6/18/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$2,960.30
Refer	303 K & K TRUCK & AUTO REPAIR			-
Cash Payment	E 101-42110-220	Repair & Maintenance	Work on 2020Tahoe	\$62.50
Invoice	7480	6/20/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$62.50
Refer	305 LAW ENFORCEMENT LABOR SER			-
Cash Payment	G 750-21719	LELS Union Dues	Union Dues for Derek Huotari	\$70.50
Invoice	July 2024	7/1/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$70.50
Refer	323 MONROE CROSSING, INC			-
Cash Payment	E 760-00000-215	Entertainment	SOSL Band 7/26/24	\$3,500.00
Invoice		7/26/2024		
Transaction Date	7/3/2024		GENERAL CHECKIN 10100	Total \$3,500.00
Refer	320 NAPA CENTRAL - MN			-
Cash Payment	E 101-42200-220	Repair & Maintenance	FD oil mix and batteries	\$89.31
Invoice	578057	6/5/2024		
Cash Payment	E 602-49450-210	Operating Supplies	Disposable Gloves	\$7.99
Invoice	578377	6/11/2024		
Cash Payment	E 607-49500-212	Motor Fuels & Lubricant	20W50VR1 for Cemetery	\$37.96
Invoice	578639	6/17/2024		
Cash Payment	E 602-49450-210	Operating Supplies	Purple Power 1 Gal	\$9.79
Invoice	578812	6/20/2024		
Cash Payment	E 101-43100-220	Repair & Maintenance	IND Belt	\$53.58
Invoice	579137	6/26/2024		
Cash Payment	E 602-49450-220	Repair & Maintenance	IND Belt	\$53.58
Invoice	579167	6/26/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$252.21
Refer	307 PHILLIPS WINE & SPIRITS			-
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$2,795.55
Invoice	6800024	6/18/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$43.77
Invoice	6800024	6/18/2024		
Transaction Date	7/2/2024		GENERAL CHECKIN 10100	Total \$2,839.32
Refer	308 RMB ENVIRONMENTAL LABS			-

Payments

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Cash Payment	E 601-49400-305 Professional Services	MDH TC 9223B and Data Management Fee	\$57.48
Invoice	D061838	6/27/2024	
Cash Payment	E 602-49450-305 Professional Services	Sulfate LowLevel IC	\$20.90
Invoice	D060667	6/18/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$78.38
Refer	322 SHAUN JOHNSON	-	
Cash Payment	E 760-00000-215 Entertainment	SOSL Band 7/19/24	\$4,500.00
Invoice		7/19/2024	
Transaction Date	7/3/2024	GENERAL CHECKIN 10100	Total \$4,500.00
Refer	309 SOURCEWELL	-	
Cash Payment	E 101-41500-305 Professional Services	P&Z services	\$907.50
Invoice	INV00002879	6/30/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$907.50
Refer	310 SOUTHERN GLAZERS OF MN	-	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$2,914.89
Invoice	2495380	6/21/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$38.66
Invoice	2495380	6/21/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$2,953.55
Refer	319 SPIRIT LAKE LUMBER	-	
Cash Payment	E 101-45120-220 Repair & Maintenance	Grn treat prime GC for Beach	\$38.21
Invoice	75337	5/31/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$38.21
Refer	311 STATE CHEMICAL SOLUTIONS	-	
Cash Payment	E 602-49450-210 Operating Supplies	F190X Liquid Weed Killer	\$380.70
Invoice	903393182	6/20/2024	
Cash Payment	E 101-45120-210 Operating Supplies	Bug Beaders	\$558.90
Invoice	903393182	6/20/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$939.60
Refer	316 TEAM LABORATORY CHEMICAL	-	
Cash Payment	E 602-49450-210 Operating Supplies	Mega Bugs Plus, EZ Dose It, Super Bugs	\$1,990.00
Invoice	INV0041893	6/27/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$1,990.00
Refer	312 The Home City Ice Company Inc	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale ice purchase	\$208.20
Invoice	7473240505	6/27/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$208.20
Refer	313 VIKING COCA-COLA BOTTLING	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$407.30
Invoice	3462653	6/20/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$407.30
Refer	314 WADENA COUNTY ATTORNEY	-	
Cash Payment	E 101-41500-304 Legal Services	July Monthly Charge	\$700.00
Invoice	2024-05	7/1/2024	
Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total \$700.00
Refer	315 WADENA COUNTY DAC	-	
Cash Payment	E 101-41940-386 Cleaning Services	May Cleaning Hours	\$148.00
Invoice	24224	5/31/2024	

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Transaction Date	7/2/2024	GENERAL CHECKIN 10100	Total	\$148.00
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Fund Summary

	10100 GENERAL CHECKING	
101 GENERAL FUND		\$7,617.56
601 WATER FUND		\$5,020.93
602 SEWER FUND		\$2,862.35
607 CEMETERY FUND		\$37.96
609 MUNICIPAL LIQUOR FUND		\$28,083.95
750 PAYROLL CLEARING FUND		\$70.50
760 SOUNDS OF SPIRIT LAKE		\$8,800.00
		<u>\$52,493.25</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$52,493.25
Total	<u>\$52,493.25</u>

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Payments

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Payments Batch 070824EFTPYMTS

\$52,112.16

Refer	<u>283 AUTHORIZE.NET</u>	<u>Ck# 002195E 7/1/2024</u>		
Cash Payment	E 101-45200-430 Miscellaneous Expense	May Monthly Subscription Fee		\$25.75
Invoice	May 2024	5/30/2024		
Transaction Date	7/1/2024	GENERAL CHECKIN 10100	Total	\$25.75
Refer	<u>263 CHORD PAYMENT TECHNOLOGIE</u>	<u>Ck# 002178E 6/27/2024</u>		
Cash Payment	E 609-49750-260 Credit Card Fees	LS off sale CC fees		\$1,262.10
Invoice	May 2024	5/31/2024		
Cash Payment	E 609-49760-260 Credit Card Fees	LS on sale CC Fees		\$298.82
Invoice	May 2024	5/31/2024		
Transaction Date	6/27/2024	GENERAL CHECKIN 10100	Total	\$1,560.92
Refer	<u>264 Clover MarketPlace, LLC</u>	<u>Ck# 002179E 6/27/2024</u>		
Cash Payment	E 609-49750-309 Computer Support Servi	LS off sale Clover		\$55.20
Invoice	June 2024	6/29/2024		
Cash Payment	E 609-49760-309 Computer Support Servi	LS on sale Clover		\$55.21
Invoice	June 2024	6/29/2024		
Transaction Date	6/27/2024	GENERAL CHECKIN 10100	Total	\$110.41
Refer	<u>261 COLONIAL LIFE PROCESSING CTR</u>	<u>Ck# 002176E 6/27/2024</u>		
Cash Payment	G 750-21707 Colonial Life	Ronald Yliniemi Premium		\$46.24
Invoice	47488280511314	6/7/2024		
Transaction Date	6/27/2024	GENERAL CHECKIN 10100	Total	\$46.24
Refer	<u>265 DELTA DENTAL</u>	<u>Ck# 002180E 6/27/2024</u>		
Cash Payment	G 750-21717 Dental Insurance	Dental Insurance		\$730.32
Invoice	CNS0001554747	6/1/2024		
Transaction Date	6/27/2024	GENERAL CHECKIN 10100	Total	\$730.32
Refer	<u>267 INTERNAL REVENUE SERVICE</u>	<u>Ck# 002182E 6/27/2024</u>		
Cash Payment	G 750-21703 Social Sec Tax Withholding	Payroll #12		\$3,293.36
Invoice		6/5/2024		
Cash Payment	G 750-21709 Medicare	Payroll #12		\$973.80
Invoice		6/5/2024		
Cash Payment	G 750-21701 Federal Withholding	Payroll #12		\$2,586.93
Invoice		6/5/2024		
Cash Payment	G 750-21703 Social Sec Tax Withholding	Payroll #13		\$3,212.30
Invoice		6/18/2024		
Cash Payment	G 750-21709 Medicare	Payroll #13		\$933.26
Invoice		6/18/2024		
Cash Payment	G 750-21701 Federal Withholding	Payroll #13		\$2,502.21
Invoice		6/18/2024		
Transaction Date	6/27/2024	GENERAL CHECKIN 10100	Total	\$13,501.86
Refer	<u>269 MINNESOTA POWER</u>	<u>Ck# 002184E 6/27/2024</u>		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant		\$1,736.68
Invoice	0524	6/10/2024		
Cash Payment	E 602-49450-381 Electric Utilities	10th & Elm		\$46.35
Invoice	0524	6/10/2024		
Cash Payment	E 602-49450-381 Electric Utilities	Lift Station #1		\$30.60
Invoice	0524	6/10/2024		
Cash Payment	E 602-49450-381 Electric Utilities	Lift Station #2		\$27.40
Invoice	0524	6/10/2024		

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Payments

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Cash Payment Invoice 0524	E 101-45200-381	Electric Utilities	1st St NE Park	\$22.64
		6/10/2024		
Cash Payment Invoice 0524	E 101-45200-381	Electric Utilities	Village Park	\$282.70
		6/10/2024		
Cash Payment Invoice 0524	E 101-43100-381	Electric Utilities	Garage	\$102.00
		6/10/2024		
Cash Payment Invoice 0524	E 602-49450-381	Electric Utilities	Blueberry Lift Station	\$29.65
		6/10/2024		
Cash Payment Invoice 0524	E 602-49450-381	Electric Utilities	Lift Station #5	\$293.02
		6/10/2024		
Cash Payment Invoice 0524	E 602-49450-381	Electric Utilities	Nursing Home Lift Station	\$32.83
		6/10/2024		
Cash Payment Invoice 0524	E 101-43100-560	Learning Center Expens	Learning Center	\$81.62
		6/10/2024		
Cash Payment Invoice 0524	E 602-49450-381	Electric Utilities	Lift Station Beach	\$98.45
		6/10/2024		
Cash Payment Invoice 0524	E 101-41940-381	Electric Utilities	Power Pole at Beach	\$22.64
		6/10/2024		
Cash Payment Invoice 0524	E 602-49450-381	Electric Utilities	2nd St Lift Station	\$26.64
		6/10/2024		
Cash Payment invoice 0524	E 101-41940-381	Electric Utilities	Fire Hall	\$399.09
		6/10/2024		
Cash Payment Invoice 0524	E 609-49750-381	Electric Utilities	Off Sale	\$614.09
		6/10/2024		
Cash Payment Invoice 0524	E 609-49760-381	Electric Utilities	On Sale	\$614.09
		6/10/2024		
Cash Payment Invoice 0524	E 101-45200-381	Electric Utilities	Park @ 825 Aspen	\$136.28
		6/10/2024		
Cash Payment Invoice 0524	E 101-45200-381	Electric Utilities	St Urho Park	\$25.25
		6/10/2024		
Cash Payment Invoice 0524	E 101-43100-381	Electric Utilities	Christmas Lights Unmetered	\$53.48
		6/10/2024		
Cash Payment Invoice 0524	E 101-43160-381	Electric Utilities	Street Lighting	\$685.25
		6/10/2024		
Cash Payment Invoice 0524	E 101-43160-381	Electric Utilities	Street Lighting	\$638.37
		6/10/2024		
Cash Payment Invoice 0524	E 101-43160-381	Electric Utilities	Street Lighting	\$45.22
		6/10/2024		
Cash Payment Invoice 0524	E 101-43160-381	Electric Utilities	Street Lighting	\$685.25
		6/10/2024		
Transaction Date	6/27/2024		GENERAL CHECKIN 10100	Total \$6,729.59
Refer	<u>270 MINNESOTA REVENUE</u>		<u>Ck# 002185E 6/28/2024</u>	
Cash Payment Invoice	G 750-21702	State Withholding	Payroll #12	\$1,486.43
		6/5/2024		
Cash Payment Invoice	G 750-21702	State Withholding	Payroll #13	\$1,410.88
		6/18/2024		
Cash Payment Invoice	G 609-20800	Due to Other Governments	May 2024 Sales & Use	\$9,356.00
		6/11/2024		
Cash Payment Invoice	G 601-20800	Due to Other Governments	May 2024 Sales & Use	\$1,123.00
		6/11/2024		
Cash Payment Invoice	G 101-20800	Due to Other Governments	May 2024 Sales & Use	\$373.00
		6/11/2024		

Payments

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Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$13,749.31
Refer	271 PERA	Ck# 002186E 6/28/2024		
Cash Payment	G 750-21704 PERA	Payroll #12		\$5,638.43
Invoice	6/5/2024			
Cash Payment	G 750-21704 PERA	Payroll #13		\$5,364.71
Invoice	6/18/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$11,003.14
Refer	272 RESNEXUS	Ck# 002187E 6/28/2024		
Cash Payment	E 101-45200-430 Miscellaneous Expense	Campground Reservation Subscription		\$69.00
Invoice	551076 6/3/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$69.00
Refer	273 SWIPECLOCK, LLC	Ck# 002188E 6/28/2024		
Cash Payment	E 101-41400-433 Dues and Subscriptions	May Timeclock Subscription		\$105.00
Invoice	1107739-261377 6/1/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$105.00
Refer	274 TODD-WADENA ELECTRIC COOP	Ck# 002189E 6/28/2024		
Cash Payment	E 101-43100-381 Electric Utilities	Account 9960002		\$38.35
Invoice	May 2024 6/7/2024			
Cash Payment	E 602-49450-381 Electric Utilities	Account 9960003		\$38.82
Invoice	May 2024 6/7/2024			
Cash Payment	E 601-49400-381 Electric Utilities	Account 9960004		\$43.60
Invoice	May 2024 6/7/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$120.77
Refer	277 United States Postal Service	Ck# 002192E 6/28/2024		
Cash Payment	E 601-49400-322 Postage	Postage for Utility Bills		\$145.49
Invoice	202417209484593 6/20/2024			
Cash Payment	E 602-49450-322 Postage	Postage for Utility Bills		\$145.48
Invoice	202417209484593 6/20/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$290.97
Refer	275 VERIZON CONNECT FLEET USA L	Ck# 002190E 6/28/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	GPS Tracking		\$56.85
Invoice	622000052509 5/31/2024			
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	GPS Tracking		\$37.90
Invoice	622000052509 5/31/2024			
Cash Payment	E 101-45200-321 Telephone/Fax/Internet	GPS Tracking		\$18.95
Invoice	622000052509 5/31/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	GPS Tracking		\$18.95
Invoice	622000052509 5/31/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	GPS Tracking		\$18.95
Invoice	622000052509 5/31/2024			
Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$151.60
Refer	276 VERIZON WIRELESS	Ck# 002191E 6/28/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD wireless		\$202.47
Invoice	9965858841 6/26/2024			
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin Wireless		\$46.22
Invoice	9965858841 6/26/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Wireless		\$41.22
Invoice	9965858841 6/26/2024			

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Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer Wireless	\$41.22
Invoice	9965858841 6/26/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Streets Wireless	\$41.22
Invoice	9965858841 6/26/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	FD Wireless	\$40.01
Invoice	9965858841 6/26/2024		

Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$412.36
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Refer 278 WEST CENTRAL TELEPHONE Ck# 002193E 6/28/2024

Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Dept Phone Bill	\$61.91
Invoice	2024 June 6/20/2024		
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer Dept Phone Bill	\$20.29
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	Police Dept Phone Bill	\$115.54
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	Fire Dept Phone Bill	\$49.82
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Street Dept Phone Bill	\$46.49
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-41500-309 Computer Support Servi	Contract	\$340.00
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin Phone Bill	\$672.22
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-45120-325 Internet	Beach WiFi	\$42.41
Invoice	2024 June 6/20/2024		
Cash Payment	E 101-45200-325 Internet	Park WiFi	\$34.95
Invoice	2024 June 6/20/2024		
Cash Payment	E 609-49750-321 Telephone/Fax/Internet	LS off sale telephone	\$49.27
Invoice	2024 June 6/20/2024		
Cash Payment	E 609-49750-419 Equipment Lease	LS off sale equipment lease	\$174.62
Invoice	2024 June 6/20/2024		
Cash Payment	E 609-49760-321 Telephone/Fax/Internet	LS on sale telephone	\$49.27
Invoice	2024 June 6/20/2024		
Cash Payment	E 609-49760-385 Cable Utilities	LS on sale cable	\$152.56
Invoice	2024 June 6/20/2024		
Cash Payment	E 609-49760-419 Equipment Lease	LS on sale equipment lease	\$174.61
Invoice	2024 June 6/20/2024		

Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$1,983.96
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Refer 279 WEX BANK Ck# 002194E 6/28/2024

Cash Payment	E 101-42110-212 Motor Fuels & Lubricant	PD	\$1,078.17
Invoice	97010188 6/5/2024		
Cash Payment	E 101-42200-212 Motor Fuels & Lubricant	FD	\$442.79
Invoice	97010188 6/5/2024		

Transaction Date	6/28/2024	GENERAL CHECKIN 10100	Total	\$1,520.96
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Payments

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Fund Summary

10100 GENERAL CHECKING

101 GENERAL FUND	\$7,056.90
601 WATER FUND	\$3,170.85
602 SEWER FUND	\$849.70
609 MUNICIPAL LIQUOR FUND	\$12,855.84
750 PAYROLL CLEARING FUND	\$28,178.87
	<u>\$52,112.16</u>

Pre-Written Checks	\$52,112.16
Checks to be Generated by the Computer	\$0.00
Total	<u>\$52,112.16</u>

