



Mayor Elizabeth Olson
Council Member Durwin Tomperi
Council Member Dan Warmbold
Council Member Robyn Keranen
Council Member Art Huebner

City of Menahga
Special City Council Meeting/Work Session
6 pm, Monday, August 30, 2021

Menahga City Hall Council Chambers
115 2nd St NE, Menahga, MN
www.cityofmenahga.com

Monday, August 30, 2021, Special Meeting/Work Session
Mon, Aug 30, 2021 6:00 PM - 10:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CurtKreklaug/august302021specialmeeting>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 577-704-141

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/577704141>

Notice/Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Anne Oldakowski – Soil and Water Conservation Presentation**
- 5. Minutes to Approve**
 - a. August 9, 2021 – Regular Meeting

Department Head Reports

- 6. Liquor Store – Renata Parks, Manager**
 - a. Liquor Store – Monthly Numbers
 - b. Action Item – Liquor Store Assistant Manager Offer
- 7. Public Works – Ronald Yliniemi, Director**
 - a. Security of City Buildings
 - b. Sale of Surplus Equipment
 - c. Street Sweeper Repair
 - d. Public Works Report
 - e. Action Item – Paving Cattail Trail – Road Quotes
- 8. Police Department – Chief Adam Gunderson**
 - a. Police Department Report
- 9. Fire Department – Chief Dave Kicker**
 - a. Fire Contract Update
 - b. Fire Department Report
- 10. Administration – Curtis Kreklu Jr.**
 - a. Temporary Cameras at the Head Start Building/City Hall
 - b. Chain of Command and Job Descriptions
 - c. Action Item – Ad for Part-Time Temporary Administrative Position
 - d. Action Item – Temporary Administrative Support

- e. Actual Total Cost to Remove Mold and Replacement of HVAC Air Conditioner and Furnace – Responsible party for Maintenance of City Buildings
- f. Bank Reconciliation for December 31, 2020, provided to Auditor Dean Birkeland projected by August 30, 2021
- g. Future Budget Meeting Set for September 10, 2021, 10:00 am
- h. Action Item – Apex Cemetery Expansion

Informational and Discussion Items

- 11.** Council Bylaw Review
- 12.** Personnel Policy – Page 5 – Access to Use of City Property Review
- 13.** Engine Brake (Jake Brake)

Action Items

- 14.** Action Item - October Regular Meeting Date Change – Columbus Day – From Monday, October 11 to Tuesday, October 12
- 15.** Action Item - Appointing a member of Council to the Planning Commission – Due to Resignation

Approval of Bills

- 16.** Action Item - Invoices to Approve
- 17.** Action Item - 2015a Bond Payment

Closed Meeting

- 18.** Closed Meeting – Employee Evaluation Permitted under Minnesota State Statute 13D.05,subd. 3(a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusion regarding the evaluation. A meeting must be open at the request of the individual who is subject to the meeting.
 - a. Curtis Kreklau Jr

Reopen Meeting

- 19.** Open Meeting
- 20.** Adjournment