



Mayor Elizabeth Olson
Council Member Durwin Tomperi
Council Member Dan Warmbold
Council Member Mike Netland
Council Member Jody Bjornson

**City of Menahga
Regular City Council Meeting
Monday September 9, 2024**

6:00 pm

City Council Chambers
115 2nd Street NE
Menahga MN 56464
www.cityofmenahga.com

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Communication and Appearance Request
 - a. Certificate presentation to Anna Deschene by Chief Amy Lane
6. Public Forum and Correspondence (Must sign in).
7. Consent Agenda -
 - a. August 12, 2024 Regular City Council Meeting
 - b. August 26, 2024 Special Meeting/Work Session/Budget Minutes
8. Public Hearings
9. Acknowledgement of Receipt of Commission Minutes –
 - a. Planning and Zoning Commission - FYI
10. New Business
 - a. Frisbee Golf New Area
 - b. PLM Weed Spirit Lake
 - c.
 - d.
 - e.

11. Unfinished Business

- a. Old Squad – Plan to repair and use
- b.

12. Consideration of Bills

- a. Batch #090924checks \$40,705.21
- b. Batch #083124left \$80,189.46

13. Budget Discussion

- a. Date for preliminary levy, Sept 27th?

14. Adjournment

Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The City Council cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the City Council protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public council meeting.

We ask that once the meeting is over, that everyone leave the building so that it can be locked.

Anyone wishing to speak, must be recognized by the presiding officer.

Reminder:

- **Planning & Zoning Commission - September 12, 2024 – 6 pm**
- **Fire Relief Association – September 16, 2024 – 6:30 pm**
- **Work Session/Special Meeting – September 30, 2024 – 6 pm**
- **Regular City Council Meeting – October 15, 2024 – 6 pm**
NOTE: Tuesday due to Columbus Day

**City of Menahga
Regular City Council Minutes
August 12, 2024**

1. Call to Order

The Menahga City Council held their Regular Monthly Meeting on Monday August 12, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

2. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson Mike Netland Dan Warmbold -Absent

Jody Bjornson Durwin Tomperi

City Office Staff present: City Clerk/Treasurer Brett Gagnonpalick

3. Pledge of Allegiance

4. Approval of Agenda

No changes to the agenda.

5. Communication Appearance Request – Nicholas Patson.

Mr. Patson simply dropped off at the City Council table, a complaint regarding the Police Department.

6. Public Forum and Correspondence

Jeanne Bjornson – Provided LMC information regarding recording audio and video of City Council Meetings.

Jon Rippentrop – Informed the City Clerk/Treasurer to get thicker skin.

7. Consent Agenda

- **July 8, 2024 Regular City Council Meeting Minutes**
- **July 29, 2024 Special Meeting/Work Session Meeting Minute**
- **August 2, 2024 Special Audit/Budget Meeting Minutes**

Main Motion: To approve July 8, 2024 Regular City Council Meeting Minutes, July 29, 2024 Special Meeting/Work Session Minutes and, August 2, 2024 Special Audit/Budget Meeting City Council Minutes.

Moved by:	Bjornson
Seconded	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson
Opposed:	None

8. Public Hearing – None

9. Acknowledgment of receipt of Commission Minutes –

- a. Planning and Zoning Commission Minutes July 11 and 19th, 2024.

10. New Business

a. Water Disconnect Policy discussion

The City Clerk/Treasurer brought a draft Policy for the water disconnect policy for the Council to discuss. The consensus was to make it official and bring it to the Work Session. It was noted that there has never been a water disconnect policy for the City of Menahga.

b. Resolution 2024-29 Community Concerns for Youth (CCY) Sponsorship

Main Motion: To approve Resolution 2024-29 Community Concern for Youth Sponsorship, for a total contribution of \$1,729.00.

Moved by:	Netland
Seconded	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Tomperi, Bjornson, Netland
Opposed:	None

c. Resolution 2024-30 GWC Transfer to General Fund \$30,000 for 2024

This was planned for the 2024 budget.

Main Motion: To approve Resolution 2024-30 authorizing the transfer of funds from Greenwood Connections to the General Fund in the amount of \$30,000, as approved with the 2024 Budget.

Moved by:	Netland
Seconded	Tomperi
Action:	Motion carried on a 4-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson
Opposed:	None

11. Unfinished Business

a. Set date of next budget meeting.

August 26, 2024 after the Work Session was set for the next Budget Meeting.

b. Censure Resolution 2024-28

Main Motion: To approve Resolution No. 2024-28 Resolution of Censure against City Council Member Jody Bjornson.

Moved by:	Tomperi
Seconded	Netland
Action:	Motion carried on a 3-1 voice vote
In favor:	Tomperi, Netland, Olson
Opposed:	Bjornson

12. Consideration of Bills

The Council Members were provided with the actual invoices for the following batches:

- a. Batch #080224LCC - \$3,440.00
- b. Batch #073124EFT - \$96,762.63
- c. Batch #073124CDPurchases - \$300,000.00
- d. Batch #081224checks - \$91,550.47

Main Motion: To approve the payment of the following: Batch #080224LCC - \$3,440.00 Batch #073124EFT - \$96,762.63 Batch, #073124CDpurchases - \$300,000.00; and Batch #081224checks - \$91,550.47 for total of \$491,753.10.

Moved by:	Netland
Seconded	Bjornson
Action:	Motion carried on a 4-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson
Opposed:	None.

14. Adjournment

Main Motion: To adjourn at 6:40 pm.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried on a 4-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson
Opposed:	None

City Clerk/Treasurer, Brett Gagnonpalick

Mayor, Elizabeth Olson

City of Menahga
Special Meeting/Work Session/Budget City Council Minutes
Monday, August 26th, 2024

a. Call to Order

The Menahga City Council held a Special Meeting/Work Session Meeting on Monday, August 26, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

b. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson Dan Warmbold - Absent Mike Netland

Jody Bjornson Durwin Tomperi - Absent

Administrative staff: Clerk/Treasurer Brett Gagnonpalick

c. Pledge of Allegiance

d. DNR Oak Wilt Analysis –

Megan O’Neil and Rachel Dube from the DNR presented their findings from their visit to the City of Menahga. They took samples from some select trees within the City and sent the samples onto the University of Minnesota for their findings, which resulted in no Oak Wilt. Anthracnose was found; however, it is not a fatal tree disease.

Oak Wilt is caused by a non-native fungus that releases spores. A majority of Oak Wilt is around the Twin Cities – Metro area and northward through the central part of the state. It can spread via beetles, birds, and firewood. Red oaks will die within 1-2 months, and there is no treatment. Bur Oak will take between 1-7 years. The fungus will live underground, sustain on the roots, and

spread with that method as well. To remove oak wilt, it is important to remove the entire tree, root and branch.

When cutting oak branches, it is important to put a sealer on the cut portion of the tree immediately after felling the limb.

e. Department Reports

- **Fire Department, Chief Dave Kicker –**

Kicker reported four (4) fire calls during the month of August. He requested the Council approve his submission of a \$50,000 Grant with a 25% match, from Sourcewell to purchase turn-out gear and a new set of electric Jaws.

Main Motion: To approve the fire chief submitting the Sourcewell \$50,000 Grant with a 25% match by the City, to purchase new fire department equipment.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Netland, Bjornson
Opposed:	None

Kicker is requesting to bring a Chaplain on board at no cost to the City to service the firefighters of the City of Menahga. She will be here to help debrief the firefighters in the event they have to handle and treat a traumatic call.

Main Motion: To approve the Fire Chief bringing on a Chaplain for the Fire Department at no cost to the City.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Netland, Bjornson
Opposed:	None

- **Police Department, Chief Amy Lane –**

Chief Lane reported 136 calls from July 24 to August 22, including going over the crime and violation citations.

She asked for approval to sell the old 2016 squad. Lane indicated it would require a lot of expense to repair.

Lane requested recognition at the next Council Meeting for the individual who saved someone who nearly drowned in Spirit Lake. The Council readily agreed.

- **Public Works – Director Ron Yliniemi –**

Yliniemi updated the Council on all the tires being hauled and away, as well as an update regarding the building and safety issues that were identified in the shop area. He is making progress in getting it up to standard.

There was a manhole identified that has raised above the road. This is due to the ground settling and is located on 9th and Elm.

Main Motion: To approve Howard’s Driveway, Inc. patching of the manhole cover located on Elm and 9th Ave. at a cost of \$1,400.00.

Moved by:	Bjornson
Seconded by:	Netland
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Netland, Bjornson
Opposed:	None

Yliniemi reported that the generator outside the water plant is fully installed and running per design. During the startup and testing, there was a power surge that caused a pump to break, which he has not yet received a quote on a replacement. Yliniemi believes it was a fluke. There is a grounding issue that was not properly installed. This is a work in progress.

There was discussion on all the potholes located on the gravel roads and the ends of the alleyways within the City. Specifically noted was the alleyway by the First English Church where it enters State Hwy #87. Yliniemi reported he would investigate it.

- **Liquor Store Manager, Heather Shepersky –**

Shepersky stated that business is decent enough. A new TV purchased was to replace the one that failed. Netland provided some ideas to generate more customers. Shepersky states that there have been methods tried for insignificant gain.

- **Greenwood Connection, Administrator Laura Ahlf –**

Ahlf reported the census for July was 86%. GWC has hired some nurses, as well as the director of nurses who moved on to a better position. It is a challenge to find someone who has the qualifications to fit that role.

Ahlf again brought up her request for a reevaluation. Olson stated that her evaluation was completed, and the Council had summarized the evaluation and approved it.

Bjornson brought up that not all the GWC board members turned in their evaluations. Olson responded that she only received three evaluations out of the seven GWC Board Members, which included differing Evaluation Forms. Ahlf stated she had some confusion on which form to use. (Ahf had previously had the Council approve a new form for GWC). Ahlf stated she was not pleased with the lower marks that were received on her evaluation. Ahlf states that it was because of the Ordinance her marks were low. Netland disagreed. Olson again stated it was completed and further, that Ahlf had signed the bottom of the form where it stated, "No need to do a reevaluation". Olson further reported that there have never been reevaluations completed in the past. Netland again stated the remarks were not about the Ordinance but was the manner of the conversation and how it was conducted. The Ordinance was cited to draw examples. Laura defended her conduct. Netland stated again, it was the way the manner in which the conversation unfolded. It was not in a business-like manner.

Main Motion: To approve the monthly report and financials, as presented by GWC Administrator Laura Ahlf.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Netland, Bjornson
Opposed:	None

- **Acting Park/Beach/Mowing/Building Maintenance – Brian Soukup.**

Soukup stated he is still getting his bearings on the Park position and that that business is doing very well. Workers harvesting potatoes will be taking up fourteen (14) of the camping positions until October.

Netland asks about the credit card fees being charged for the Park, - post anecdotal – that the City begin to charge a 2.5% fee to recoup these fees.

- **City Administration, City Clerk/Treasurer, Brett Gagnonpalick**

- 1. Monthly Report – July Budget YTD Rev-Exp, check reconciliation, Cash and investments – FYI.**

- 2. Water/Sewer Disconnect Policy**

Netland suggested to add 'per the fee schedule' into the Policy. Gagnonpalick stated it would be an additional line item as line number 5. The Council agreed to add to the Water Disconnect Policy as follows: "You will be charged a disconnect and reconnect fee per the fee schedule."

Main Motion: To approve the Water Disconnect Policy effective immediately for implementation, with the addition of paragraph 5. of the Policy as follows: You will be charged a disconnect and reconnect fee per the fee schedule.

Moved by:	Bjornson
Seconded by:	Netland
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Netland, Bjornson
Opposed:	None

- 3. Wadena County Public Notice – Amend Zoning Ordinance - FYI**

Bjornson asked about the server room and installing a door over the server. Gagnonpalick stated he would want it to be part of the larger renovation. Gagnonpalick indicated he would request that the fire staff walk around to get their materials and supplies for the pancake feed. Bjornson asked about the updated Personnel Policy. Gagnonpalick reported it is a very long and in-depth document. It is being worked on but is not a priority at this moment.

g. Consideration of Bills

The Council was provided with the actual invoices for Batch #081234teamsters - \$276.00 and Batch #082624checks – \$127,030.00 for a total of \$127,306.52.

Main Motion: To approve Batch #081234teamsters - \$276.00 and Batch #082624checks – \$127,030.00 for a total of \$127,306.52.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 3-0 voice vote
In favor:	Olson, Bjornson, Netland
Opposed:	None

h. Budget Discussion/Action

Netland identified the funding as to the transfer of \$240,000.00 from GWC. Netland wants to know if requesting 97k is a little heavy. As GWC is a City owned entity, like any other City Department, it is the Council’s prerogative to transfer funding. Gagnonpalick states the funding offset would go towards Northbound Spirits and its repair and upgrade. Some more discussion followed on how much to draw from GWC, with the number had been discussed at 60k. More discussion about where to take and put funding ensued, with the corrections being looked at the next Council meeting.

h. Adjournment

Main Motion: To adjourn at 7.55 pm

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Bjornson, Netland
Opposed:	None

Clerk/Treasurer Brett Gagnonpalick

Mayor Elizabeth Olson

**City of Menahga
Planning & Zoning Minutes
Thursday, August 15, 2024**

A. Call to Order

The Menahga Planning and Zoning Commission held their Regular Monthly Meeting on Thursday, August 15, 2024.

Chairman Larry Murphy called the meeting to order at 6:00 pm.

B. Roll Call

Comprising a quorum of the commission, the following members were present:
Larry Murphy, Mike Netland and Brian Madsen. Absent Connie Steiner.

Also, present were City Clerk/Treasurer Brett Gagnonpalick, and Administrative Assistant Jensine Kurtti.

C. Pledge of Allegiance

D. Approval of the Agenda

Main Motion: To add under New Business: Pettow Property Discussion, Shoreland Ordinance Update, P&Z Ordinance Discussion.

Moved by:	Madsen
Seconded by:	Netland
Action:	Motion carried by a 3-0 vote
In favor:	Murphy, Netland, Madsen
Opposed:	None.

E. Approval of Minutes

The minutes from July 11, 2024 Regular Meeting, July 19, 2024 Work Session were presented.

Main Motion: To approve the minutes from July 11, 2024 Regular Meeting and July 19, 2024 Work Session as presented.

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 3-0 vote
In favor:	Murphy, Netland, Madsen
Opposed:	None.

F. Public Hearing – None

G. New Business

1. Pettow Property Discussion

Jensine Kurtti informed the Planning Commission that Brian Pettow's wife had spoken with her and Brett Gagnonpalick at City Hall regarding the splitting of their property. Kurtti had explained that the problem came in when Pettow proposed splitting the two parcels which he owns into four parcels, and only two of the parcels would then have road access and the other two parcels would be landlocked. It was explained to her what was needed to have a deeded city street installed, so that the two landlocked parcels would have public road access. Other scenarios were discussed, but no decisions were made. The commission will address it, when the city is contacted by Pettow.

2. Shoreland Ordinance Update

The city will be hiring the services of Emmons and Olivier (Jay Michels) to perform an evaluation of the City's Shoreland District. The service once completed, will identify by areas and parcels the impact of stormwater runoff to Spirit Lake. Once identified this will be reflected in the impervious surface coverage percentages that will be allowed in different areas of Menahga. The cost for this service will not exceed \$10,000 (which will be paid for 100% by a Sourcewell Grant) and is expected to be completed by October 1, 2024. Emmons and Olivier will also update our Land Use Ordinance with the information from their evaluation, which will start the week of August 19th.

3. Planning and Zoning Ordinance Discussion

The commission reviewed the current Ordinance 31.35 Planning Commission Ordinance. A few of the items in the current ordinance needed updating and changes. The commission went line-by-line and made the changes they felt were needed. The ordinance will now go to a Public Hearing and be approved by City Council.

H. Old Business

1. Review Updated Land Use Ordinance

The Land Use Ordinance will be finalized when the shoreland portion is added by Emmons and Olivier after their evaluation of the city is completed.

Kurtti asked the commission members for their guidance and clarification on porches. She stated that she had been asked by a resident if he needed to apply for a permit to have a

porch built on his existing building which has a cement step and entrance door. After reviewing language in the Land Use Ordinance and the City's Fee Schedule, it was decided by consensus that a porch (covered or enclosed) would be allowed without a permit, as long as the setbacks were met, and the square footage of the porch was less than 200 square feet (which is stated on the Fee Schedule under Accessory Structures).

2. Zoning Map

The Zoning Map will be updated once the distance is established after the shoreland evaluation is completed.

3. Issued Land Use Permits

Jensine Kurtti provided a list of permits that had been given in 2024. Since the last meeting 4 permits have been approved, two for fences, a driveway, and an apartment building.

The next meeting will be held on September 12th at 6 pm.

I. Adjournment

Main Motion: To adjourn the meeting at 6:58 pm.

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 3-0 vote
In favor:	Netland, Madsen, Murphy
Opposed:	None.

Administrative Assistant Jensine Kurtti

Chairman, Larry Murphy



Connie - 612-805-7186
Steiner 218-564-5597

Fwd: PLM Lake & Land Management

2 messages

Coleman Foley <cmfoley55@gmail.com>
To: dcksteiner@gmail.com <dcksteiner@gmail.com>

Fri, Jun 7, 2024 at 10:07 AM

Good morning Connie,

Attached is the information I received from PLM Lake and Land Management.

I'll also forward the second message regarding group discounts.

Best regards,

Coleman Foley
404-915-3755

----- Forwarded message -----

From: <mnadmin@plmcorp.net>
Date: Wed, Jun 5, 2024 at 2:17 PM
Subject: PLM Lake & Land Management
To: <cmfoley55@gmail.com>

Dear Coleman,

Thank you for your interest in working with PLM Lake and Land Management, we are excited to work with you. Unfortunately at this time of the season, we cannot take on new customers this season. But I have provided information below for 2025 season. Our pricing is still variable as that is not set for next season yet, but you can expect similar prices for next year. I have also attached our new customer form that you can fill out and return to us to get you added to our mailing list.

Brainard

I want to start by giving you a little bit of information on how our program works. Our program is designed to alleviate summer pressures and reduce nuisance plant structures by around 80%, to provide better recreational use of the water (swimming, fishing, boating, etc.). We accomplish this by conducting two treatments throughout the summer, which targets different species that grow at different times. The first treatment is conducted sometime in June, with the following treatment 4 to 6 weeks later in July. Typically, homeowners will see a noticeable difference in targeted plant structures within 7 to 10 days after each treatment.

Additionally, we guarantee the performance of our herbicide treatments on target species through our Homeowner Satisfaction Guarantee, which is sent to new customers when they sign up. The guarantee outlines the specific timelines and conditions for a successful treatment.

The size of each individual treatment will depend on a couple factors. Currently, we are able to request to treat up to half the width of the homeowner's shoreline up to a maximum of 100 feet (whichever is less), and we typically treat up to 100 feet lakeward. However, each homeowner's treatment can vary depending on the specifics of their shoreline, such as water depth and the presence of certain plant species. Because we conduct treatments in accordance with the DNR, the size of the treatment area is ultimately up to them.

If there are cattails, water lilies, or wild rice present in your area, the DNR may only permit a navigable channel, 15 feet wide through the vegetation out to open water. This, of course, depends on density of plants, location, and other factors.

Pricing:

Each treatment requires a permit through the DNR, with a fee of \$35.00 As a new customer, we would pay this fee for you this year.

As mentioned above, each treatment area can vary. Therefore, we have provided the price for a couple of the most common areas below. The following prices include both treatments for the summer.

50' Along Shore X 50' Lakeward: \$529.50

37' Along Shore x 100' Lakeward: \$631.47

50' Along Shore X 100' Lakeward: \$737.59

Last years prices

If you have any questions, or need more information about any aspect of our program, please contact us. You can reach us via email at kristyh@plmcorp.net or by calling our Brainerd Office at 218-270-3338. Our office hours are 8:00am – 3:00pm Monday through Friday.

Again, I want to thank you for your interest in PLM Lake and Land Management. We are excited to potentially work on your lake this coming summer, and we look forward to hearing from you.

Sincerely,

Kristy Hoge

PLM Lake and Land Management

Minnesota - Brainerd Region

(218) 270-3338 Ext. 3003

contact

—Original Message—

From: tylerd@plmcorp.net

Sent: Saturday, June 1, 2024 6:23pm

To: tylerd@plmcorp.net

Subject: Contact Us Form

The following contact message has been sent:

Full Name: Coleman Foley

Address, Including Body of Water: 438 Main Street SW

Menahga, MN 56464

Spirit Lake

Message or Question: I would like information on weed control on our lake front property, We have approximately 75' of shoreline.

Email: cmfoley55@gmail.com

Phone: 404-915-3755

Coleman Foley <cmfoley55@gmail.com>
To: dcksteiner@gmail.com <dcksteiner@gmail.com>

Fri, Jun 7, 2024 at 10:08 AM

Please see below FYI.

Best regards,

Coleman Foley
404-915-3755

----- Forwarded message -----

From: <mnadmin@plmcorp.net>

Date: Thu, Jun 6, 2024 at 8:07 AM

Subject: RE: PLM Lake & Land Management

To: Coleman Foley <cmfoley55@gmail.com>

Good Morning Coleman,

The group discount would have to be discussed with my management team. We typically aren't able to do a group rate discount until there are about 15 homeowners on the lake signed up.

Just another piece of information, for new customers, it is always best to get signed up earlier than later due to getting an issued permit in a timely manner. We advise to contact us in the winter months so we can have all the accurate information for the season and get the customer signed up early.

If you have any other questions, certainly let me know.

Thanks,

Kristy Hoge

PLM Lake and Land Management

Minnesota - Brainerd Region

(218) 270-3338 Ext. 3003

From: Coleman Foley <cmfoley55@gmail.com>

Sent: Thursday, June 6, 2024 7:39 AM

To: mnadmin@plmcorp.net

Subject: Re: PLM Lake & Land Management

Thank you for the information Kristy, this is very helpful.

I'm a member of the Spirit Lake Association here in Menahga, MN and several of our homeowners have expressed interest in weed control. Would there be a group discount if multiple homeowners enroll in your program?

Thank you again for your help.

[Quoted text hidden]

[Quoted text hidden]

Payments

Current Period: September 2024

Payments Batch 090924checks		\$40,705.21	
Refer 1 BERNICKS			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$379.70
Invoice	20067789 8/21/2024		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$55.40
Invoice	20067789 8/21/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$35.90
Invoice	20067790 8/21/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$471.00
Refer 2 BEVERAGE WHOLESale			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$854.30
Invoice	343938 8/23/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$1,930.28
Invoice	345004 8/30/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$2,784.58
Refer 3 CINTAS			
Cash Payment	E 609-49750-210 Operating Supplies	LS off sale supplies	\$86.54
Invoice	4202676287 8/21/2024		
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$86.54
Invoice	4202676287 8/21/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$173.08
Refer 4 CULLIGAN OF WADENA			
Cash Payment	E 609-49750-305 Professional Services	LS off sale softening equip rental	\$27.57
Invoice	267x00136905 8/31/2024		
Cash Payment	E 609-49760-305 Professional Services	LS on sale softening equip rental	\$27.58
Invoice	267x00136905 8/31/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$55.15
Refer 5 CWIKLA ACE HARDWARE			
Cash Payment	E 101-41400-430 Miscellaneous Expense	Service charge	\$2.50
Invoice	Aug 2024 8/31/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$2.50
Refer 6 DAHLHEIMER BEVERAGE BRAINE			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$3,007.10
Invoice	2264875 8/21/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$60.75
Invoice	2264875 8/21/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$29.20
Invoice	2264875 8/21/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2264875 8/21/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$5,576.50
Invoice	2270430 8/28/2024		
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$8.75
Invoice	2270430 8/28/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase	\$99.00
Invoice	2270430 8/28/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS of sale beer refund	-\$60.00
Invoice	2270430 8/28/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$8,632.90

Payments

Current Period: September 2024

Refer	<u>7 D-S BEVERAGES INC</u>			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$497.40
Invoice 812003		8/21/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$3,810.65
Invoice 812003		8/21/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$154.35
Invoice 812003		8/21/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$19.34
Invoice 812003		8/21/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$30.00
Invoice 812003		8/21/2024		
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$119.00
Invoice 813738		8/28/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$1,319.65
Invoice 813738		8/28/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$26.50
Invoice 813738		8/28/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer purchase	\$219.00
Invoice 813738		8/28/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$6,097.21
Refer	<u>9 F.I.R.E.</u>			
Cash Payment	E 101-42200-208	Training and Instruction	Live Burn Training	\$1,800.00
Invoice 7013		8/23/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$1,800.00
Refer	<u>10 GIOVANNI S</u>			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$446.45
Invoice 0408292411		8/29/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$446.45
Refer	<u>11 GOPHER STATE ONE-CALL</u>			
Cash Payment	E 601-49400-305	Professional Services	August Locates	\$9.45
Invoice 4080592		8/31/2024		
Cash Payment	E 602-49450-305	Professional Services	August Locates	\$9.45
Invoice 4080592		8/31/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$18.90
Refer	<u>12 GRAND FORKS FIRE EQUIPMENT</u>			
Cash Payment	E 101-42200-210	Operating Supplies	Fire Dept Operating supplies	\$2,681.00
Invoice 41636		8/19/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$2,681.00
Refer	<u>13 GRANITE CITY JOBBING CO.</u>			
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco purchase	\$227.86
Invoice 408198		8/22/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$33.17
Invoice 408198		8/22/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$5.00
Invoice 408198		8/22/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$22.96
Invoice 408198		8/22/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase	\$50.29
Invoice 408198		8/22/2024		

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Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco purchase	\$227.86
Invoice	408198	8/22/2024		
Cash Payment	E 609-49760-333	Freight	LS on sale freight	\$5.00
Invoice	408198	8/22/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$46.92
Invoice	408269	8/22/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$619.06
Refer	14 HAWKINS, INC.			
Cash Payment	E 601-49400-220	Repair & Maintenance	Flexflo Pump	\$2,218.87
Invoice	6846200	8/23/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$2,218.87
Refer	15 HEGGIES PIZZA			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$274.50
Invoice	1012060020	8/21/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$274.50
Refer	16 JANSSEN, ZAYNE			
Cash Payment	E 609-49750-331	Travel & Conference	Mileage reimbursement for training	\$15.07
Invoice		8/26/2024		
Cash Payment	E 609-49760-331	Travel & Conference	Mileage reimbursement for training	\$15.06
Invoice		8/26/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$30.13
Refer	17 JOHNSON BROTHERS LIQUOR			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$4,749.20
Invoice	2610815	8/27/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$102.46
Invoice	2610815	8/27/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$4,851.66
Refer	18 K & K TRUCK & AUTO REPAIR			
Cash Payment	E 101-42110-220	Repair & Maintenance	Tahoe Oil change	\$62.50
Invoice	7872	8/22/2024		
Cash Payment	E 101-42110-220	Repair & Maintenance	Oil change	\$53.50
Invoice	7899	8/28/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$116.00
Refer	33 LAKE COUNTRY FOODS			
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$15.70
Invoice		8/3/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$3.27
Invoice		8/14/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$6.81
Invoice		8/30/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$25.78
Refer	19 LAW ENFORCEMENT LABOR SER			
Cash Payment	G 750-21719	LELS Union Dues	Union Dues Huotari, Derek	\$70.50
Invoice	Sept 2024	9/1/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$70.50
Refer	21 MENAHGA CONCRETE			
Cash Payment	E 101-42200-220	Repair & Maintenance	Change and dispose of 10 tires for FD	\$3,584.20
Invoice	3498054	8/10/2024		

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Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$3,584.20
Refer	20 MINNESOTA FIRE SERV CERT BO			
Cash Payment	E 101-42200-306	Personnel Testing - Rec 7 recertifications		\$183.75
Invoice	20240904084841	9/4/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$183.75
Refer	35 NAPA CENTRAL - MN			
Cash Payment	E 101-42200-210	Operating Supplies FD operating supplies		\$14.28
Invoice	580027	7/13/2024		
Cash Payment	E 601-49400-210	Operating Supplies Safety Valve		\$58.77
Invoice	581396	8/7/2024		
Cash Payment	E 101-45200-210	Operating Supplies Snap ring		\$1.62
Invoice	58298	8/27/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$74.67
Refer	23 PEPSI COLA			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch LS off sale soda purchase		\$211.50
Invoice	27844005	9/3/2024		
Cash Payment	E 609-49760-210	Operating Supplies LS on sale supplies		\$428.96
Invoice	27844005	9/3/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$640.46
Refer	24 PHILLIPS WINE & SPIRITS			
Cash Payment	E 609-49750-251	Liquor Purchases LS off sale liquor purchase		\$1,003.25
Invoice	6836741	8/27/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch LS off sale soda purchase		\$207.50
Invoice	6836741	8/27/2024		
Cash Payment	E 609-49750-333	Freight LS off sale freight		\$24.66
Invoice	6836741	8/27/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$1,235.41
Refer	22 PIETILA, RACHAEL			
Cash Payment	E 609-49750-331	Travel & Conference Mileage reimbursement for training		\$15.07
Invoice		8/26/2024		
Cash Payment	E 609-49760-331	Travel & Conference Mileage reimbursement for training		\$15.06
Invoice		8/26/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$30.13
Refer	25 RMB ENVIRONMENTAL LABS			
Cash Payment	E 601-49400-305	Professional Services Data Management		\$57.48
Invoice	D065188	8/29/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$57.48
Refer	26 SHAWNS ELECTRIC			
Cash Payment	E 101-43100-220	Repair & Maintenance repair on city shop garage door		\$160.00
Invoice	1208	8/26/2024		
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$160.00
Refer	27 SHELL SPORT & BAIT			
Cash Payment	E 101-42200-210	Operating Supplies Ice for fire department		\$12.00
Invoice	Aug 2024	8/31/2024		
Cash Payment	E 101-45200-212	Motor Fuels & Lubricant Gasoline for Parks		\$167.30
Invoice	Aug 2024	8/31/2024		
Cash Payment	E 607-49500-212	Motor Fuels & Lubricant Gasoline for cemetery		\$123.14
Invoice	Aug 2024	8/31/2024		

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Cash Payment	E 602-49450-212	Motor Fuels & Lubricant	Gasoline for sewer	\$45.47
Invoice	Aug 2024	8/31/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$347.91
Refer	28 SOUTHERN GLAZERS OF MN			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$1,755.51
Invoice	2523505	8/30/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$25.78
Invoice	2523505	8/30/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$1,781.29
Refer	34 SPIRIT LAKE LUMBER			
Cash Payment	E 101-45200-220	Repair & Maintenance	lumber	\$52.54
Invoice	75983	8/19/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$52.54
Refer	29 TEAMSTERS LOCAL UNION 346			
Cash Payment	G 750-21720	Teamsters Union 346	Sept Dues for Parvi, Gary	\$69.00
Invoice	Sept 2024	8/20/2024		
Cash Payment	G 750-21720	Teamsters Union 346	Sept Dues for Soukup, Bryan	\$69.00
Invoice	Sept 2024	8/20/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$138.00
Refer	30 VIKING COCA-COLA BOTTLING			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$180.10
Invoice	3505724	8/29/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$180.10
Refer	31 WADENA COUNTY ATTORNEY			
Cash Payment	E 101-41500-304	Legal Services	August 2024	\$700.00
Invoice	Aug 2024	8/1/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$700.00
Refer	32 WARNICKS JANITORIAL SERVICE			
Cash Payment	E 609-49760-386	Cleaning Services	LS on sale cleaning of tile floor	\$170.00
Invoice	16871	8/4/2024		
Transaction Date	9/5/2024		GENERAL CHECKIN 10100	Total \$170.00

Fund Summary

10100 GENERAL CHECKING

101 GENERAL FUND	\$9,475.19
601 WATER FUND	\$2,344.57
602 SEWER FUND	\$54.92
607 CEMETERY FUND	\$123.14
609 MUNICIPAL LIQUOR FUND	\$28,498.89
750 PAYROLL CLEARING FUND	\$208.50
	\$40,705.21

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$40,705.21
Total	\$40,705.21

Payments

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Payments Batch 083124EFT		\$80,189.46	
Refer	161 <u>AUTHORIZE.NET</u>	Ck# 002246E 8/20/2024	
Cash Payment	E 101-45200-433 Dues and Subscriptions	Credit Card Gateway Monthly Fee	\$26.35
Invoice	July 2024	7/31/2024	
Transaction Date	8/20/2024	GENERAL CHECKIN 10100	Total \$26.35
Refer	124 <u>CARDMEMBER SERVICES (TRUST</u>	Ck# 002227E 8/13/2024	
Cash Payment	E 101-41400-200 Office Supplies	Council Minute Books	\$285.68
Invoice	2125473	6/20/2024	
Cash Payment	E 101-45200-210 Operating Supplies	Bathroom tissue	\$80.69
Invoice		6/20/2024	
Cash Payment	E 101-41940-220 Repair & Maintenance	Reflective Paracord for parking lot	\$69.99
Invoice		6/20/2024	
Cash Payment	E 101-41940-220 Repair & Maintenance	Post Caps for parking lot	\$30.99
Invoice		6/20/2024	
Cash Payment	E 101-41400-433 Dues and Subscriptions	Renew PO Box	\$154.00
Invoice		7/1/2024	
Cash Payment	E 101-41400-433 Dues and Subscriptions	Hire Click	\$99.00
Invoice		7/31/2024	
Cash Payment	E 101-45200-210 Operating Supplies	Stamp for Campgroud	\$26.00
Invoice		6/28/2024	
Cash Payment	E 101-41400-200 Office Supplies	Admin office supplies	\$70.16
Invoice		6/28/2024	
Cash Payment	E 101-45200-210 Operating Supplies	anti siphon valves for campground	\$59.98
Invoice		7/7/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale operating supplies	\$66.06
Invoice		7/9/2024	
Cash Payment	E 101-42110-210 Operating Supplies	Gun for PD	\$463.44
Invoice		7/9/2024	
Cash Payment	E 101-42110-220 Repair & Maintenance	FOB for squad car	\$44.88
Invoice		7/9/2024	
Cash Payment	E 101-42110-217 Uniform Allowance	Rifle Parts	\$223.97
Invoice		7/18/2024	
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total \$1,674.84
Refer	170 <u>CHORD PAYMENT TECHNOLOGIE</u>	Ck# 002250E 9/5/2024	
Cash Payment	E 609-49750-260 Credit Card Fees	LS off sale credit card fees	\$1,368.78
Invoice	July 2024	8/2/2024	
Cash Payment	E 609-49760-260 Credit Card Fees	LS on sale credit card fees	\$618.41
Invoice	July 2024	8/2/2024	
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total \$1,987.19
Refer	125 <u>Clover MarketPlace, LLC</u>	Ck# 002228E 8/13/2024	
Cash Payment	E 609-49750-309 Computer Support Servi	LS off sale credit card machine	\$55.20
Invoice	August 2024	7/31/2024	
Cash Payment	E 609-49760-309 Computer Support Servi	LS on sale credit card machine	\$55.21
Invoice	August 2024	7/31/2024	
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total \$110.41
Refer	126 <u>COLONIAL LIFE PROCESSING CTR</u>	Ck# 002229E 8/13/2024	
Cash Payment	G 750-21707 Colonial Life	Premium for Ron Yliniemi	\$46.24
Invoice	47488280711268	8/8/2024	
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total \$46.24

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Refer	164 DELTA DENTAL	Ck# 002249E 8/20/2024	
Cash Payment	G 750-21717 Dental Insurance	Dental Insurance	\$980.88
Invoice	RIS0005867847 8/1/2024		
Transaction Date	8/20/2024	GENERAL CHECKIN 10100	Total \$980.88
Refer	160 ELIOT	Ck# 002245E 8/20/2024	
Cash Payment	E 101-45200-430 Miscellaneous Expense	Campground Credit Card Processing Fee	\$187.46
Invoice	July 2024 8/1/2024		
Transaction Date	8/20/2024	GENERAL CHECKIN 10100	Total \$187.46
Refer	127 HEALTH PARTNERS	Ck# 002230E 8/13/2024	
Cash Payment	E 101-42110-131 Employer Paid Health	PD Employer paid heath	\$1,388.31
Invoice	65295504034 8/1/2024		
Cash Payment	G 750-21706 Hospitalization/Medical Ins	PD Employee paid health	\$694.47
Invoice	65295504034 8/1/2024		
Cash Payment	E 609-49760-131 Employer Paid Health	LS on sale employer paid health	\$803.21
Invoice	65295504034 8/1/2024		
Cash Payment	E 609-49750-131 Employer Paid Health	LS off sale employer paid health	\$803.21
Invoice	65295504034 8/1/2024		
Cash Payment	E 601-49400-131 Employer Paid Health	Water Dept employer paid health	\$861.06
Invoice	65295504034 8/1/2024		
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Dept employer paid health	\$861.06
Invoice	65295504034 8/1/2024		
Cash Payment	E 101-43100-131 Employer Paid Health	Streets Dept employer paid health	\$861.06
Invoice	65295504034 8/1/2024		
Cash Payment	G 750-21706 Hospitalization/Medical Ins	Streets Dept employee paid health	\$188.42
Invoice	65295504034 8/1/2024		
Cash Payment	E 101-41000-131 Employer Paid Health	SK insurance payment	\$1,584.13
Invoice	65295504034 8/1/2024		
Cash Payment	E 101-41400-131 Employer Paid Health	Admin employer paid health	\$853.20
Invoice	65295504034 8/1/2024		
Cash Payment	E 101-42110-131 Employer Paid Health	PD employer paid health, back premium for 1 officer	\$2,872.63
Invoice	65299538109 8/30/2024		
Cash Payment	G 750-21706 Hospitalization/Medical Ins	PD employee paid health	\$694.47
Invoice	65299538109 8/30/2024		
Cash Payment	E 609-49760-131 Employer Paid Health	LS on sale employer paid health	\$803.21
Invoice	65299538109 8/30/2024		
Cash Payment	E 609-49750-131 Employer Paid Health	LS off sale employer paid health	\$803.21
Invoice	65299538109 8/30/2024		
Cash Payment	E 601-49400-131 Employer Paid Health	Water dept employer paid health	\$861.06
Invoice	65299538109 8/30/2024		
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Dept employer paid health	\$861.06
Invoice	65299538109 8/30/2024		
Cash Payment	E 101-43100-131 Employer Paid Health	Streets Dept employer paid health	\$861.06
Invoice	65299538109 8/30/2024		
Cash Payment	G 750-21706 Hospitalization/Medical Ins	Streets dept employee paid health	\$188.42
Invoice	65299538109 8/30/2024		
Cash Payment	E 101-41000-131 Employer Paid Health	SK health ins employer paid	\$1,584.13
Invoice	65299538109 8/30/2024		
Cash Payment	E 101-41400-131 Employer Paid Health	Admin employer paid, back premiums for 2 employees	\$3,664.53
Invoice	65299538109 8/30/2024		
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total \$22,091.91

CITY OF MENAUGA

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Payments

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Refer	129 INTERNAL REVENUE SERVICE		Ck# 002231E 8/13/2024	
Cash Payment	G 750-21703	Social Sec Tax Withholding	Payroll #17	\$3,001.70
Invoice		8/14/2024		
Cash Payment	G 750-21709	Medicare	Payroll #17	\$897.74
Invoice		8/14/2024		
Cash Payment	G 750-21701	Federal Withholding	Payroll #17	\$2,551.52
Invoice		8/14/2024		
Cash Payment	G 750-21703	Social Sec Tax Withholding	Payroll #18	\$3,031.86
Invoice		8/26/2024		
Cash Payment	G 750-21709	Medicare	Payroll #18	\$912.24
Invoice		8/26/2024		
Cash Payment	G 750-21701	Federal Withholding	Payroll #18	\$2,613.05
Invoice		8/26/2024		
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total	\$13,008.11

Refer	130 MINNESOTA ENERGY RESOURCE		Ck# 002232E 8/13/2024	
Cash Payment	E 101-41940-383	Gas Utilities	City Hall gas utilities	\$42.51
Invoice	5127869880	8/29/2024		
Cash Payment	E 609-49750-383	Gas Utilities	LS off sale gas utilities	\$24.16
Invoice	5128742168	8/29/2024		
Cash Payment	E 609-49760-383	Gas Utilities	LS on sale gas utilities	\$24.16
Invoice	5128742168	8/29/2024		
Cash Payment	E 101-41940-383	Gas Utilities	Learning Center Gas Utilities	\$19.61
Invoice	5129143434	8/29/2024		
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total	\$110.44

Refer	132 MINNESOTA POWER		Ck# 002234E 8/13/2024	
Cash Payment	E 101-41940-381	Electric Utilities	Fire Hall Pumping	\$184.90
Invoice	0724	7/24/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$683.59
Invoice	0724	7/26/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Lighting @ Tennis Court	\$21.08
Invoice	0724	7/29/2024		
Cash Payment	E 101-45200-381	Electric Utilities	St Urho Park	\$26.07
Invoice	0724	7/29/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$45.10
Invoice	0724	7/26/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$683.59
Invoice	0724	7/26/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$636.99
Invoice	0724	7/26/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Fire Hall	\$405.01
Invoice	0724	7/26/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Park @ 825 Aspen	\$473.65
Invoice	0724	7/26/2024		
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant	\$1,108.41
Invoice	0724	7/26/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Power pole @ Beach	\$25.00
Invoice	0724	7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #1	\$30.62
Invoice	0724	7/26/2024		
Cash Payment	E 609-49750-381	Electric Utilities	LS off Sale	\$765.83
Invoice	0724	7/26/2024		

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Cash Payment	E 609-49760-381	Electric Utilities	LS on sale	\$765.83
Invoice 0724		7/26/2024		
Cash Payment	E 101-43100-560	Learning Center Expens	Learning Center	\$80.75
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	10th&Elm	\$50.42
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Blueberry Lift Station	\$29.68
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #2	\$28.64
Invoice 0724		7/26/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Village Park	\$477.71
Invoice 0724		7/26/2024		
Cash Payment	E 101-45200-381	Electric Utilities	1st St NE Park	\$22.64
Invoice 0724		7/26/2024		
Cash Payment	E 101-43100-381	Electric Utilities	Garage	\$96.18
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #5	\$298.37
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Nursing Home Lift Station	\$33.48
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station Beach	\$105.70
Invoice 0724		7/26/2024		
Cash Payment	E 602-49450-381	Electric Utilities	2nd St Lift Station	\$26.55
Invoice 0724		7/26/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$7,105.79
Refer	131 MINNESOTA REVENUE		Ck# 002233E 8/13/2024	
Cash Payment	G 609-20800	Due to Other Governments	LS sales and use tax	\$12,043.00
Invoice		7/31/2024		
Cash Payment	G 601-20800	Due to Other Governments	Water sales and use tax	\$349.00
Invoice		7/31/2024		
Cash Payment	G 101-20800	Due to Other Governments	Campground Sales and use tax	\$808.00
Invoice		7/31/2024		
Cash Payment	G 750-21702	State Withholding	Payroll #17	\$1,400.12
Invoice		8/12/2024		
Cash Payment	G 750-21702	State Withholding	Payroll #18	\$1,430.84
Invoice		8/26/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$16,030.96
Refer	149 NORTHERN TOOL & EQUIPMENT		Ck# 002243E 8/19/2024	
Cash Payment	E 101-43100-225	Safety Equipment	Protective Eye wear and gloves	\$55.04
Invoice 53864826		7/26/2024		
Transaction Date	8/19/2024		GENERAL CHECKIN 10100	Total \$55.04
Refer	133 OPTUM BANK		Ck# 002235E 8/13/2024	
Cash Payment	E 101-41400-132	Employer Paid HSA	Admin staff	\$22.31
Invoice 1619738		7/12/2024		
Cash Payment	E 101-42110-132	Employer Paid HSA	PD staff	\$22.31
Invoice 1619738		7/12/2024		
Cash Payment	E 601-49400-132	Employer Paid HSA	Water Dept Staff	\$7.44
Invoice 1619738		7/12/2024		
Cash Payment	E 602-49450-132	Employer Paid HSA	Sewer Dept Staff	\$7.44
Invoice 1619738		7/12/2024		

Payments

Current Period: August 2024

Cash Payment	E 101-43100-132	Employer Paid HSA	Streets Dept Staff	\$7.44
Invoice	1619738	7/12/2024		
Cash Payment	E 609-49750-132	Employer Paid HSA	LS off sale staff	\$11.15
Invoice	1619738	7/12/2024		
Cash Payment	E 609-49760-132	Employer Paid HSA	LS on sale staff	\$11.16
Invoice	1619738	7/12/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$89.25
Refer	134 PERA		Ck# 002236E 8/13/2024	
Cash Payment	G 750-21704	PERA	Payroll #17	\$5,445.80
Invoice		8/14/2024		
Cash Payment	G 750-21704	PERA	Payroll #18	\$5,596.37
Invoice		8/26/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$11,042.17
Refer	162 RESNEXUS		Ck# 002247E 8/20/2024	
Cash Payment	E 101-45200-433	Dues and Subscriptions	Campground Reservation Monthly Sub	\$69.00
Invoice	567051	8/3/2024		
Transaction Date	8/20/2024		GENERAL CHECKIN 10100	Total \$69.00
Refer	135 SWIPECLOCK, LLC		Ck# 002237E 8/13/2024	
Cash Payment	E 101-41400-433	Dues and Subscriptions	Time clock subscription	\$105.00
Invoice	1107739-263568	8/1/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$105.00
Refer	136 TODD-WADENA ELECTRIC COOP		Ck# 002238E 8/13/2024	
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant	\$117.43
Invoice	July 2024	8/7/2024		
Cash Payment	E 101-43100-381	Electric Utilities	Streets	\$38.40
Invoice	July 2024	8/7/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Sewer	\$38.00
Invoice	July 2024	8/7/2024		
Transaction Date	8/13/2024		GENERAL CHECKIN 10100	Total \$193.83
Refer	163 United States Postal Service		Ck# 002248E 8/20/2024	
Cash Payment	E 601-49400-322	Postage	Utility Bill Postage	\$152.60
Invoice	625779634	8/19/2024		
Cash Payment	E 602-49450-322	Postage	Utility Bill Postage	\$152.60
Invoice	625779634	8/19/2024		
Transaction Date	8/20/2024		GENERAL CHECKIN 10100	Total \$305.20
Refer	137 UNUM LIFE INS CO OF AMERICA		Ck# 002239E 8/13/2024	
Cash Payment	E 101-43100-134	Employer Paid Life	Streets Dept Staff	\$6.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 601-49400-134	Employer Paid Life	Water Dept Staff	\$6.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer Dept Staff	\$6.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 609-49760-134	Employer Paid Life	LS on sale staff	\$9.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 609-49750-134	Employer Paid Life	LS off sale staff	\$9.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 101-41400-134	Employer Paid Life	Admin Staff	\$21.00
Invoice	August 2024	8/1/2024		
Cash Payment	E 101-42110-134	Employer Paid Life	PD Staff	\$24.00
Invoice	August 2024	8/1/2024		

CITY OF MENAHGA

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Payments

Current Period: August 2024

Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total	\$81.00
Refer	171 VERIZON CONNECT FLEET USA L	Ck# 002251E 9/5/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD GPS		\$56.85
Invoice	629000058532 8/1/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer GPS		\$18.95
Invoice	629000058532 8/1/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water GPS		\$18.95
Invoice	629000058532 8/1/2024			
Cash Payment	E 101-45200-321 Telephone/Fax/Internet	Park GPS		\$18.95
Invoice	629000058532 8/1/2024			
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Streets GPS		\$37.90
Invoice	629000058532 8/1/2024			
Transaction Date	9/5/2024	GENERAL CHECKIN 10100	Total	\$151.60
Refer	151 VERIZON WIRELESS	Ck# 002244E 8/19/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	FD cell phone		\$40.01
Invoice	9970714050 8/27/2024			
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD Cell phone bill and Chiefs New phone		\$337.68
Invoice	9970714050 8/27/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Dept Cell phone		\$41.23
Invoice	9970714050 8/27/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer Dept Cell phone		\$41.23
Invoice	9970714050 8/27/2024			
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Street Dept cell phone		\$41.23
Invoice	9970714050 8/27/2024			
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin Cell Phone		\$46.23
Invoice	9970714050 8/27/2024			
Transaction Date	8/19/2024	GENERAL CHECKIN 10100	Total	\$547.61
Refer	138 WEST CENTRAL TELEPHONE	Ck# 002240E 8/13/2024		
Cash Payment	E 609-49750-321 Telephone/Fax/Internet	LS off sale phone		\$48.86
Invoice	July 2024 8/1/2024			
Cash Payment	E 609-49750-419 Equipment Lease	LS off sale camera lease		\$133.54
Invoice	July 2024 8/1/2024			
Cash Payment	E 609-49760-321 Telephone/Fax/Internet	LS on sale phone		\$48.85
Invoice	July 2024 8/1/2024			
Cash Payment	E 609-49760-385 Cable Utilities	LS on sale cable		\$152.56
Invoice	July 2024 8/1/2024			
Cash Payment	E 609-49760-419 Equipment Lease	LS on sale camera lease		\$133.55
Invoice	July 2024 8/1/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water dept phone		\$62.41
Invoice	July 2024 8/1/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	sewer dept phone		\$20.38
Invoice	July 2024 8/1/2024			
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD phone/internet		\$123.63
Invoice	July 2024 8/1/2024			
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	Fire Dept Phone/internet		\$61.04
Invoice	July 2024 8/1/2024			
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Streets dept phone/internet		\$45.71
Invoice	July 2024 8/1/2024			
Cash Payment	E 101-41500-309 Computer Support Servi	contract		\$340.00
Invoice	July 2024 8/1/2024			

Payments

Current Period: August 2024

Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin phone/internet		\$837.91
Invoice July 2024	8/1/2024			
Cash Payment	E 101-45120-325 Internet	Beach wifi		\$47.24
Invoice July 2024	8/1/2024			
Cash Payment	E 101-45200-325 Internet	Park wifi		\$52.08
Invoice July 2024	8/1/2024			
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total	\$2,107.76
Refer	140 WEX BANK	Ck# 002242E 8/13/2024		
Cash Payment	E 101-42200-212 Motor Fuels & Lubricant	FD fuel		\$233.22
Invoice 98307045	8/21/2024			
Cash Payment	E 101-42110-212 Motor Fuels & Lubricant	PD fuel		\$1,848.20
Invoice 98307045	8/21/2024			
Transaction Date	8/13/2024	GENERAL CHECKIN 10100	Total	\$2,081.42

Fund Summary

10100 GENERAL CHECKING

101 GENERAL FUND	\$24,762.40
601 WATER FUND	\$3,585.59
602 SEWER FUND	\$2,610.18
609 MUNICIPAL LIQUOR FUND	\$19,557.15
750 PAYROLL CLEARING FUND	\$29,674.14
	<u>\$80,189.46</u>

Pre-Written Checks	\$80,189.46
Checks to be Generated by the Computer	\$0.00
Total	\$80,189.46

Council Action Request Form



CITY OF MENAHGA
"The Gateway to the Pine"

115 2nd St NE - PO Box C
 Menahga, MN 56464
 218-564-4557
 www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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Regarding: Consideration of Bills

Date of Meeting: Sep 09, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The invoice copies were sent to the City Council for the following batches:
 Batch # 090924checks - \$40,705.21
 Batch # 082624checks - \$80,189.46

Total \$120,894.67

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve Batch # 090924checks - \$40,705.21 and Batch # 082624checks - \$80,189.46 - for a total of \$120,894.67.

Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

