

MENAHGA CITY COUNCIL REGULAR MEETING
Monday, January 13, 2014

The meeting of the Menahga City Council was held in the Council Chambers on Monday, January 13, 2014. The meeting was called to order at 7:00 p.m. by Mayor Pat Foss.

Also present: Council Members Kim Rasmussen, Roger Henstorf, Alden Yliniemi, and Gary Parvi. Staff present: Fire Chief Dave Kicker, Liquor Store Manager Renata Parks, Nursing Home Administrator Clair Erickson, Chief of Police Scott Koennicke and Deputy Clerk Alvina Kytta. Public present: Reporter Matt Johnson, Jon Kangas, Glenda Komulainen, Onni Haavisto, Greg Anderson.

Approval of Minutes:

Motion by Henstorf, seconded by Yliniemi, to approve the December 9, 2013 Special Council Meeting Minutes, motion carried.

Mayor Foss reported that there was one item that needed to be clarified and added to the December 9, 2013 Regular Meeting minutes under the closed meeting as there should have been an indication to the particular property that was discussed; parcel # 17.022.1080, Outlots Addition, Pt of Lot 7, All of Lot 8 except part to School District. This should have been presented to the public at that time.

Motion by Rasmussen, seconded by Parvi, to approve the December 9, 2013 Regular Council Meeting Minutes with the addition of parcel # 17.022.1080, Outlots Addition, Pt of Lot 7, All of Lot 8 except part to School District, motion carried.

Presentations by Guests and Citizens:

Dave Kicker, WCTA Business Sales Consultant, reported on the national recognition received by the area served by the West Central Telephone Association for being a Smart Rural Community. He presented the Council with two signs acknowledging this and requested that they be placed below the population signs on T.H. 71.

Motion by Henstorf, seconded by Yliniemi, to approve the placement of two Smart Rural Communities signs on the T.H. 71 N. and T.H. 71 S. population signs, motion carried.

Public Input: None

Reports by Departments and Committees:

Fire: Fire Chief Dave Kicker reported that the Fire Department had received a \$300 donation from Kathy Koski and a note of thanks will be sent; the Department applied for a \$2,500 Application Round-Up grant through Todd-Wadena Electric and a \$2,500 grant from Minnesota Power to help fund the purchase of warning lights on T.H. 71.

Motion by Henstorf, seconded by Parvi, to accept the \$2,500.00 grant from Minnesota Power to assist in the purchase of Fire Department warning lights, motion carried.

Chief Kicker requested Council approval of the appointment of Travis Hunter to the Fire Department.

Motion by Henstorf, seconded by Rasmussen, to approve the appointment of Travis Hunter to the Menahga Fire Department, motion carried.

Chief Kicker reported on various Fire Department activities. He added that he had met with a LMCIT Claims Representative regarding the damaged PTO hydraulic generator following a recent structure fire; he was informed to repair the damage. He also reported that it had been arranged to have an ambulance present at all structure fires.

Police: Police Chief Scott Koennicke distributed and reviewed his December 2013 Police Report. He reported that the invoice of \$5,500 had been received for the purchase of the Chief's squad car.

Liquor: Liquor Store Manager Renata Parks reported that the Liquor Store Inventory had went well and was considering the option of conducting it quarterly to help ensure it's accuracy and the Auditor would not need to attend. She also reported that they would be having a DJ the following Friday, had published the ads for the Cleaning and Part-time positions and

she had published the ads for the Cleaning and Part-time positions and that she had received a proposal from Samuelson-Laney Plumbing and Heating to replace the filters and check the heating/air conditioning unit on the Liquor Store roof for \$68 per month.

Motion by Yliniemi, seconded by Henstorf, to approve the proposal from Samuelson-Laney Plumbing and Heating of \$68.00 per month for replacement of filters and check the heating/air conditioning unit at the Liquor Store, motion carried.

Street/Park/Beach/Cemetery: Council Members Rasmussen and Yliniemi reported on a Street Committee Meeting held on January 13, 2014 with Blueberry Township Supervisor Jim Kangas regarding the Township's request to enter into a Maintenance Agreement for several roads abutting Township and City lines. Committee recommendation was not to enter into the Agreement at this time, mainly due to the MN Statute being referred to.

Water/Sewer: No Report

Nursing Home: Nursing Home Administrator Clair Erickson reviewed the January 7, 2014 Greenwood Connections Board Meeting Minutes and recommendations; accept the December newly hired and terminated employees. He noted that they were still working on staffing issues.

Motion by Henstorf, seconded by Parvi, to approve the January 7, 2014 Greenwood Connections Board Meeting Minutes and December 2013 Financial Statements, motion carried.

Administration/Economic Development: Mayor Foss reported that the Admin Committee would again be researching the possible development of a Transient Merchant Ordinance. He recommended scheduling a Special Meeting at 6:30 p.m. on February 10, 2014 for the purpose of receiving input from those who had an interest.

Motion by Rasmussen, seconded by Henstorf, to schedule a Special Council Meeting on February 10, 2014 at 6:30 p.m. in the Council Chambers for the purpose of receiving public input on the possible development of a Transient Merchant Ordinance, motion carried.

Motion by Henstorf, seconded by Yliniemi, to designate the Review Messenger as the 2014 Official City Newspaper, motion carried.

Motion by Yliniemi, seconded by Parvi, to designate the First National Bank of Menahga, TruStar Credit Union and the 4-M Fund, as 2014 Official City Depositories, motion carried.

Motion by Henstorf, seconded by Rasmussen, to designate Pederson & Pederson, Attorneys at Law, as the 2014 City Legal Counsel, motion carried.

Motion by Foss, seconded by Yliniemi, to appoint Council Member Roger Henstorf as the 2014 Acting Mayor, motion carried.

Motion by Henstorf, seconded by Parvi, to approve the following 2014 Committee appointments; Fire - Henstorf & Rasmussen, Police – Rasmussen & Foss, Liquor – Rasmussen & Foss, Street –Rasmussen & Yliniemi, Park/Beach- Henstorf & Parvi, Water/Sewer – Foss & Yliniemi, Greenwood Connections – Henstorf & Yliniemi, Administration – Foss & Henstorf, Economic Development – Foss & Parvi, Planning & Zoning – Henstorf, T. McPhearson, E. Olson, J. Wisuri and J. Torma, motion carried.

Notices and Communications: None

Unfinished Business:

Motion by Foss, seconded by Henstorf, to approve Resolution #0113-2014 Authorizing the Call of Outstanding GO Improvement Bonds, Series 2004A, as follows;

**RESOLUTION AUTHORIZING THE CALL OF THE OUTSTANDING
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2004A**

WHEREAS, by Resolution duly adopted on September 13, 2004 (the "Resolution"), the City issued \$400,000 original principal amount of General Obligation Improvement Bonds, Series 2004A, dated October 1, 2004 (the "Bonds"). The City has sufficient funds on hand in the debt service account of the General Obligation Improvement Bonds, Series 2004A Fund (the "Debt Service Account") to call the remaining \$50,000 outstanding principal amount of the February 1, 2015 maturity of the Bonds on February 19, 2014, at a price of par plus accrued interest.

NOW, THEREFORE, be it resolved by the City Council of the City of Menahga, Minnesota, as follows:

- 1. The City Council hereby determines that there exists sufficient funds in the Debt Service Account to prepay on February 19, 2014, \$50,000 aggregate principal amount of Bonds maturing on or subject to mandatory redemption on February 1, 2015, and the interest due thereon.**
- 2. Bond Trust Services Corporation, in Roseville, Minnesota, the bank at which the principal and interest on the Bonds are payable, is hereby authorized and directed to cause the Notice of Call for Redemption attached hereto as Exhibit A to be given in accordance with the provisions of the Resolution.**
- 3. No further action shall be required of the City Council to complete prepayment of the Bonds.**

The motion for the adoption of the foregoing resolution was duly seconded by Member Henstorf, and upon vote being taken thereon, the following voted in favor thereof: Foss, Henstorf, Rasmussen, Yliniemi, Parvi

and the following voted against the same: None

Whereupon the resolution was declared duly passed and adopted.

Charleen West, City Administrator

Patrick Foss, Mayor

Motion by Rasmussen, seconded by Henstorf, to approve the Updated 2013 Delinquent Water/Sewer Bill for Certification to the County Auditor in the amount of \$6,152.94, motion carried.

Motion by Henstorf, seconded by Parvi, to approve the 2014 Wage Scale reflecting a .50 per hr. increase, motion carried.

New Business:

Motion by Yliniemi, seconded by Rasmussen, to approve the Spiritwood Music Performance Agreement entered into by the BR&E Sounds of Spirit Lake; \$3,000.00 with 1/2 deposit due upon signing, motion carried.

Motion by Henstorf, seconded by Parvi, to approve the following BR&E Sounds of Spirit Lake donations and grants; Todd-Wadena Community Trust - \$300, Shell Sport - \$300, Subway - \$200, West Central

Telephone Assn. - \$500, Pinoniemi Chiropractic - \$50, Menahga Horizon Blueberry Township - \$350, Wewley Funeral Home - \$100 and 5 Wings Arts Council - \$5,000, motion carried.

The Council reviewed information for the BR&E Menahga Business and Career Expo scheduled for March 13, 2014, which the City would participate in.

The Council took no action on the NJPA 2014 Board of Directors Voting Ballet or Ex-Officio Chief Executive Officers Election.

The Council reviewed correspondence from Arvo and Jane Alanen proposing the City of Menahga purchase both of their parcels at fair market value for the installation of a trail and picnic area. The letter stated that they made this request due to the large part of the property being taken up as easements along T.H. 71 and the City sewer main and the special assessments.

The Council tabled action until additional information on the property was received.

Motion by Rasmussen, seconded by Henstorf, to approve to the prepayment of payables in the amount of \$124,476.02 and payment of the payables in the amount of \$286,827.69, motion carried.

Council Member Yliniemi distributed a Letter of Resignation from his position as Menahga City Council Member on January 13, 2014.

Motion by Henstorf, seconded by Parvi, to accept the Letter of Resignation from Council Member Alden Yliniemi on January 13, 2013, motion carried.

The Council thanked Council Member Yliniemi for his service.

Motion by Henstorf, seconded by Rasmussen, to appoint Gary Parvi to the vacated Council term of Alden Yliniemi, motion carried.

Mayor Foss reported that a search would be done to fill the temporary position previously held by Council Member Parvi. He reviewed his

recommended changes to Committee appointments.

Motion by Henstorf, seconded by Parvi, to approve combining Park/Beach/and Street Committees, motion carried.

Motion by Rasmussen, seconded by Parvi, to amend previous 2014 Committee appointments; Park/Beach/Street-Henstorf & Parvi, Water/Sewer-Rasmussen & Foss, motion carried.

Motion by Henstorf, seconded by Parvi, to adjourn the Regular Council Meeting at 8:25 p.m., motion carried.

Alvina Kytta, Deputy Clerk

Patrick Foss, Mayor