

City of Menahga

Regular City Council Minutes

Monday, January 9, 2017

A. Call to Order

The Menahga City Council held a regular meeting on Monday, January 9, 2017. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Craig Lawrey	Tim Ellingson
Dennis Komulainen	Maxine McNeece
Patrick Foss	

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower
 Chief of Police Scott Koennicke
 Fire Chief Dave Kicker
 Greenwood Connections Administrator Laura Ahlf
 Public Works Director Frank Thelin

B. Special Order of Business

Item 1 – Mayor and Council Member Oaths of Office

City Administrator Bower administered the oath of office for the following:

- Tim Ellingson, elected to a four year council member term;
- Dennis Komulainen, elected to a four year council member term;
- Maxine McNeece, elected to a two year council member term; and
- Patrick Foss, elected to a two year mayor term.

C. Approval of Minutes

Main Motion: To approve the December 12, 2016, Special Meeting Minutes

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Main Motion: To approve the December 12, 2016, Regular Meeting Minutes

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

D. Presentations by Guests and Citizens

1. Mark Hanson – West Central Economic Development Alliance (WCEDA)
 - Provided the council with a “year in review”;
 - Expanded on grant funding;
 - Commented on the upcoming loan and funding options; and
 - Spoke to the services provided by WCEDA and direction given by the WCEDA's Board of Directors.

Mayor Foss:

- Explained the connection between BR&E and WCEDA.

Council Member McNeece:

- Requested further information regarding the services provided to the City of Menahga by WCEDA and suggested Action Memorandum 2017-005 be postponed to the February meeting.

Main Motion: To approve Action Memorandum 2017-005

Moved by:	Komulainen
Seconded by:	Lawrey
Action:	Motion postponed to the February 13 meeting
In favor:	
Opposed:	

Motion to Postpone Action Memorandum 2017-005 to the February meeting to receive a clear and detailed 2017 plan for Menahga

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

E. Public Input

F. Reports by Departments and Liaison Groups

1. Fire – Dave Kicker
 - Welcomed the new members;
 - Stated Fall had been quiet;
 - Expanded on the mutual aid provided to Sebeka;
 - Commented on the three volunteers in training in Park Rapids;
 - Spoke of the upcoming meeting with the Townships on January 11, at 6:30 pm;
 - Announced the brush pile had been burned; and
 - Stated all gear was received and in service.
2. Police – Scott Koennicke
 - Expanded on the Department's monthly statistics;
 - Referred to the “old” squad car;

- Announced Officer Halonen had accepted a full-time position in western North Dakota and stated she would continue to work part-time in Menahga as her schedule allowed; and
- Spoke of a school bus stop are issue.

3. Liquor – Renata Parks

4. Street/Park/Beach/Cemetery – Frank Thelin

- Congratulated the new members;
- Spoke of the need for liaison group meetings;
- Stated the equipment was doing well; and
- Highlighted the county and state roads and maintenance of City roads.

5. Water/Sewer – Frank Thelin

- Stated he was continuing to fight rags and grease in the lift stations; and
- Addressed the question asked by Council Ellingson concerning drainage in the area of First English Church.

6. Nursing Home – Laura Ahlf

- Announced the current census as 58;
- Expanded on the nursing home board composition;
- Spoke of the balance sheet and cd purchase;
- Stated the budget had been amended to address room rates;
- Commented on changing to a calendar year budget;
- Highlighted the moratorium and presentation to the State on February 7;
- Expanded on Medicare participation requirements; and
- Spoke of an employee concerning a requested leave of absence and explained the need for council action.

Main Motion: To approve the requested leave of action

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Main Motion: To approve the Greenwood Connections financials, and minutes

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

7. Administration/Economic Development – Janette Bower

- Reported the last pay request had been submitted to PFA; and
- Stated Liaison Group meetings would be scheduled in the near future.

G. Notices and Communications

H. Unfinished Business

I. New Business

Item 1 – Action Memorandum 2017-002: Approve the Review Messenger as the 2017 Official City Newspaper

Main Motion: To approve Action Memorandum 2017-002

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 2 – Action Memorandum 2017-003: Approve First National Bank of Menahga and Sebeka, TruStar Federal Credit Union and the 4-M Fund as the 2017 Official Depositories

Main Motion: To approve Action Memorandum 2017-003

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 3 – Action Memorandum 2017-004: Approve Pederson and Pederson PA as the 2017 City Criminal and Civil Legal Counsel

Main Motion: To approve Action Memorandum 2017-004

Moved by:	Ellingson
Seconded by:	McNeece
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

J. Payment of Bills

Main Motion: To approve payment of the bills

Moved by:	Lawrey
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

K. Meeting Adjourned

Main Motion: To adjourn the meeting at 8:30 pm

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Janette M. Bower, Administrator

Patrick Foss, Mayor