



Mayor Elizabeth Olson  
Council Member Durwin Tomperi  
Council Member Dan Warmbold  
Council Member Mike Nettland  
Council Member Jody Bjornson

**City of Menahga  
Regular City Council Meeting  
Tuesday October 15, 2024**

**6:00 pm**

City Council Chambers  
115 2<sup>nd</sup> Street NE  
Menahga MN 56464

[www.cityofmenahga.com](http://www.cityofmenahga.com)

## **Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Communication and Appearance Request
  - a. Disc Golf Course Discussion – Wayne Isaacson
6. Public Forum and Correspondence (Must sign in).
7. Consent Agenda
  - a. September 9, 2024 Regular City Council Meeting Minutes
  - b. September 27, 2024 Budget Meeting Minutes
  - c. September 30, 2024 Special Meeting/Work Session Minutes
8. Public Hearings
9. Acknowledgement of Receipt of Commission Minutes –
  - a. Planning and Zoning Commission - FYI
10. New Business
  - a. Approve Liquor License for VFW
  - b. Resolution 2024-32 Declaring 2025 Polling Place
  - c. Resolution 2024-33 Amend 2024 Budget
  - d. Set Date for Enterprise Fund Budgets

## 11. Unfinished Business

a.

## 12. Consideration of Bills

- a. Batch #101524checks - \$122,505.47
- b. Batch #093024eft - \$62,633.63

## 13. Adjournment

Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The City Council cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the City Council protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public council meeting.

We ask that once the meeting is over, that everyone leave the building so that it can be locked.

Anyone wishing to speak, must be recognized by the presiding officer.

### **Reminder:**

- **Work Session/Special Meeting – October 28, 2024 – 6 pm**
- **Regular City Council Meeting – November 12, 2024 – 6 pm**  
**On Tuesday due to Veteran's Day**

**City of Menahga  
Regular City Council Minutes  
September 9, 2024**

**1. Call to Order**

The Menahga City Council held their Regular Monthly Meeting on Monday September 9, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

**2. Roll Call**

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson

Mike Netland

Dan Warmbold

Jody Bjornson

Durwin Tomperi

City Office Staff present: City Clerk/Treasurer Brett Gagnonpalick

**3. Pledge of Allegiance**

**4. Approval of Agenda** - No changes were made to the agenda.

**5. Communication and Appearance Request**

Presented a Certificate of Recognition to Anna Deschene for her life-saving efforts/heroic actions, whereby she saved a young adult from drowning, which took place August 11, 2024 at the Menahga City Beach.

**6. Public Forum and Correspondence (Must sign in) – None.**

**7. Consent Agenda**

- **August 12, 2024 Regular City Council Meeting Minutes**
- **August 26, 2024 Special Meeting/Work Session/Budget Meeting Minutes**

**Main Motion: To approve August 12, 2024 Regular City Council Meeting Minutes, and August 26, 2024 Special Meeting/Work Session/Budget Meeting Minutes**

Moved by:	Bjornson
Seconded	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

**8. Public Hearing – None**

**9. Acknowledgment of receipt of Commission Minutes - FYI**

- a. Planning and Zoning Commission Minutes of August 15, 2024.

**10. New Business**

**a. Disc Golf**

The City Clerk/Treasurer and Council Member Warmbold examined the progress of the additional six (6) holes for the disc golf course located in the Menahga City Memorial Park and Campground. Upon arrival, they observed a substantial number of trees that had been removed. Wayne Isaacson, a member of the Disc Golf Group was present for the Council Meeting and stated that too many trees were removed by the Contractor in the longer par 5 fairway. It was determined that the Contractor cutting down the trees will remove less trees going forward, and only trim away as needed. Mr. Isaacson indicated that the Disc Golf Group would plant trees to replace the area that was not to be cleared. Bryan Soukup, the Acting Parks and Building Maintenance Manager will be liaising to ensure the accuracy of the Council's directive.

**b. PLM Weed and Lake Management**

A community member residing on Spirit Lake had approached the City via an e-mail, to question if it would be interested in joining lake owners in contracting with PLM Lake and Land Management from the Brainerd area in 2025. If fifteen (15) lake owners participate, there would be a discount to which the City would be eligible to take part of as well. The Council discussed that the beach area could use one hundred feet of this service in and around the public boat launch down to the end of the beach area, at an agreed cost not to exceed \$1,500.00.

**11. Unfinished Business**

**a. Old Squad – Plan to repair and use**

Discussion centered around the Public Works Director Yliniemi approaching Gagnonpalick and asking for permission to effect repairs and begin using the old squad as part of the Public Works fleet. Gagnonpalick was a little hesitant to push forward as at a previous Council Meeting, the Council suggested that the vehicle had so many needed repairs as reported by Chief Lane. The determination was made for Gagnonpalick to make the call and find an equitable path forward. Suffice, the squad will be repaired, and the old red ranger will be excessed.

**12. Consideration of Bills**

The Council Members were provided with the actual invoices for the following batches:

- a. Batch #090924checks - \$40,705.21
- b. Batch #082624eft - \$80,189.46

**Main Motion: To approve the payment of the following: Batch #090924checks - \$40,705.21 and Batch #082624EFT – \$80,189.46 for a total of \$120,894.67.**

Moved by:	Warmbold
Seconded	Bjornson
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None.

**13. Budget Discussion**

**a. Date for Preliminary Levy**

The date for setting the initial levy was set for September 27<sup>th</sup> at 3 p.m.

The Council then reviewed *Chapter 30 of the Menahga Municipal Code (Ordinance 30.01-30.08)*, noting a couple of verbiage changes which were provided to Kurtti. The following Motion was made to *Section 30.08 (A), (B) and (C) - Compensation: (A)* Increased \$50 to each for the Council Regular Meetings and *(B)* and *(C)* \$75/meeting for all other Council Members serving as Committee Members or Representatives, including the Planning & Zoning Commission, all effective January 1,

2025. (It was reported that the last time any compensation increases had occurred was in 2013).

**Main Motion: To approve the following payment for Council Members: Regular Council Meetings – Mayor \$250/month and Council Members \$200/month (monthly amounts includes the Regular Meeting); Special Council Meetings - \$75/meeting; Budget Council Meetings - \$75/meeting; Council Committees – \$75/meeting; Council Representatives - \$75/meeting; and Planning Commission Meetings - \$75/meeting, all effective January 1, 2025.**

Moved by:	Netland
Seconded	Bjornson
Action:	Motion carried on a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None.

The Council did a line-by-line review of the budget. There were changes in the capital outlay to support the new roof for City Hall set at \$45,000. Unemployment was set at \$15,000. Discussion ensued about employing lifeguards for the 2025 summer, with the estimated cost and budget for salary/wages set at \$30,000, plus Social Security and Medicare taxes. There is the potential to seek grants, which course of action will be explored. Gagnonpalick was asked to provide the new dollar amounts for the City Council wages as increased in the above Motion, asking that he consult with Kurtti as to the number of meetings she had been tracking throughout the year.

Dan Warmbold left the meeting at 7:44 p.m.

#### 14. Adjournment

**Main Motion: To adjourn at 7:55 pm.**

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried on a 4-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson
Opposed:	None

\_\_\_\_\_  
City Clerk/Treasurer, Brett Gagnonpalick

\_\_\_\_\_  
Mayor, Elizabeth Olson

**City of Menahga  
Budget Meeting City Council Minutes  
September 27, 2024**

**a. Call to Order**

The Menahga City Council held a Budget/Special Meeting on Friday, August 2nd, 2024.

Mayor Liz Olson called the meeting to order at 3:00 pm.

**b. Roll Call**

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson

Mike Netland

Dan Warmbold

Jody Bjornson

Durwin Tomperi - Absent

Office Staff present: City Clerk/Treasurer Brett Gagnonpalick

**c. Pledge of Allegiance.**

**d. Council Discussion/Action on 2025 budget and 2025 Levy**

Gagnonpalick discussed a graph showing the expenditures and revenues back to 2022. Gagnonpalick presented the preliminary levy resolution, to include the debt service. Due to the way the debts were structured, they cost more this year than in previous years. The actual levy amount will increase approximately 2.5 percent.

Bjornson stated he would prefer a zero percent raise. Netland discussed lifeguards, and their budget of 30k. Netland felt strongly this is a good decision based on the event earlier in the summer with someone nearly drowning.

Netland reported the campground did not support itself. Over the course of the last 4 years, the campground has historically lost revenue. Gagnonpalick

stated in 2023, the loss was approximately 18k, in 2022 40k loss, and 2021 it was a 60k loss. Netland would like to see a break-even analysis. The Council discussed the potential of selling the campground, which the consensus of the majority of the Council members was not to not sell the Memorial Campground.

**e. Resolution 2024-31 Set Preliminary Levy**

**Main Motion: To adopt Resolution 2024-31 Preliminary 2025 Tax Levy in the total amount of \$706,437.99 which includes Debt Funds.**

Moved by:	Netland
Seconded:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

**f. Adjournment**

**Main Motion: To adjourn at 3:25 p.m.**

Moved by:	Warmbold
Seconded:	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

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City Clerk/Treasurer Brett Gagnonpalick

\_\_\_\_\_  
Mayor Elizabeth Olson



**City of Menahga  
Special Meeting/Work Session City Council Minutes  
Monday, September 30th, 2024**

**a. 5:30 CLOSED SESSION 13D.05, Subd. 1(d) – Attorney Client Privilege**

- **Call to Order**

Mayor Elizabeth Olson called the meeting to order at 5:30 pm.

- **Roll Call**

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson                      Dan Warmbold                      Mike Netland  
  
Jody Bjornson                                      Durwin Tomperi

Administrative staff: Clerk/Treasurer Brett Gagnonpalick  
Attorney: Jason J. Kuboushek – Iverson Reuvers Law Office  
League of Minnesota Cities Representative – Robert Bernier, Claims Adj.

**Main Motion: To close the meeting at 5:32 p.m., per 13D.05 Subd (1d). Attorney-Client Privilege, to discuss the Pleasant Pine Acres, LLC and Marsh Creek, LLC lawsuit vs. City of Menahga.**

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi, Warmbold
Opposed:	None

- Adjourn the Closed Session and open the regular session:  
The close meeting concluded at 5:54 p.m.

**Main Motion: To open the meeting for the regular session.**

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi, Warmbold
Opposed:	None

A summary statement was provided after closing the Closed Meeting and opening the regular meeting as follows:

**Summary Statement from the Closed Session:** The Mayor, City Council and staff spoke with legal counsel regarding the new Pleasant Pine Acres and Marsh Creek litigation and, the timeframe regarding litigation.

**b. 6:00 p.m. Regular Special/Work Session Meeting**

**c. Call to Order – Regular Special/Work Session Meeting**

Mayor Olson called the Special/Work Session Meeting to order at 6:00 p.m.

**d. Roll Call**

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson	Dan Warmbold	Mike Netland
Jody Bjornson	Durwin Tomperi	

Administrative staff: Clerk/Treasurer Brett Gagnonpalick

**e. Pledge of Allegiance**

**f. Department Reports:**

• **Acting Park/Beach/Mowing/Building Maintenance – Brian Soukup.**

**1. Monthly Report** - Soukup was not present at the meeting, however he provided a typewritten copy of his report to the Council.

• **Police Department, Chief Amy Lane –**

**1. Monthly Report** - Chief Lane reported the crime and violation statistics noting 193 calls from 22 August – 25 September. Lane stated all the vehicles were fully mission capable.

Lane told the Council that she recommended that one of her officers should receive an increase in the hourly wage, based on years as a law enforcement officer. The Council asked that the Personnel Representatives meet with the Clerk/Treasurer to review the Union Contract and the wage scale and report back to the Council.

Lane reported she had five (5) older tasers that were no longer in use and that a company/individual had offered her \$1,000.00 for all five (5) of them.

**Main Motion: To approve the sale by the Police Chief, of five (5) Tasers for \$1,000.00 to a responsible party.**

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi, Warmbold
Opposed:	None

- **Fire Department – Dave Kicker**

1. **Monthly Report** - The fire department had 5 calls for the month. Kicker was reassured that a door had been installed in the server room to allow access to the Fire Department for its Pancake Feed on October 13<sup>th</sup>. Kicker reported that the Fire Department had received the Sourcewell Grant of \$51,000 plus, with the City responsible for 25% or approximately \$10,000.

2. **Samantha Carlson -**

- **Main Motion: To approve and hire Samantha Carlson as the Fire Department Chaplain, contingent upon a successful background check and City in-processing.**

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi, Warmbold
Opposed:	None

3. **Anthony Eiler –**

- **Main Motion: To approve and hire Anthony Eiler as a Fire Department volunteer, contingent upon a successful background check and City in-processing.**

Moved by:	Tomperi
Seconded by:	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi, Warmbold
Opposed:	None

- **Liquor Store Manager, Heather Shepersky –**

**1. Monthly Report** - Shepersky stated that business has been decent enough. She reported that beer prices will increase soon.

• **Public Works – Ron Yliniemi –**

**1. Monthly Report** - Yliniemi reported they are flushing the fire hydrants and would complete them when the wind died down.  
Johnson Jetline jetted and root cut sewer main areas.

The topic of Fluorosilicic (H<sub>2</sub>SiF<sub>6</sub>) acid was brought up and its links to brain development in children. Note: The water in Menahga comes out of the ground with natural fluoride in it at a rate that is higher than what is required, however Yliniemi reported the State mandates that an additive be fed into the water.

• **Greenwood Connection, Administrator Laura Ahlf –**

**1. Monthly Report and Financials**

Ahlf reported they had a good month for August. The census was at 89%. The nursing home only has one employee that falls under the exempt wages increase. January 1st, the set amount to be on a salary has increased to around 58k.

Ahlf would like to pay the 30k owed to the City by Resolution in the form of Payment in Lieu of Taxes. Netland stated the City, being the owner, can transfer funding out of and of its departments. Ahlf stated that the nursing home is not an enterprise department of the City.

Tomperi asks what the plan is for the \$100,000 plus interest generated on their investments. Ahlf stated that is it for improvements and savings.

There was discussion about the GWC board receiving \$75.00 per meeting. It was made aware that there would be potential back pay. Gagnonpalick suggests it be an actual action memorandum. It is tabled until the next Council meeting.

**Main Motion: To approve the monthly report and financials, as presented by GWC Administrator Laura Ahlf.**

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold, Tomperi
Opposed:	None

- **City Administration, City Clerk/Treasurer, Brett Gagnonpalick**

- 1. Monthly Report – August Budget YTD Rev-Exp, check reconciliation, Cash and investments – FYI.**
- 2. Ordinance Discussion Chapter 30 and Chapter 31 – FYI**

City Clerk/Treasurer brought forward Resolution #2024-31 to correct the mathematical total error on the prior one adopted on September 27, 2024:

**Main Motion: To re-adopt Resolution 2024-31 Preliminary 2025 Tax Levy noting the following: General Fund - \$443,461.00 and Debt Funds – 2013B G.O. Improvement Bonds - \$22,100; 2015B G. O. Imp. Refunding Bonds - \$60,016.25; 2020A G. O. Imp. Refunding Bonds - \$154,082.50 and MPFA DWRF-L-023-FY 23 - \$ 36,778.24 for a total of \$716,437.99.**

Moved	Bjornson
Seconded	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Warmbold, Olson, Bjornson, Netland
Opposed:	None

Netland brought up collecting payment from the School in the form of Payment in Lieu of Taxes. Olson explained that the funding the School receives doesn't leave any room for a payment to the City that she is aware of.

**g. New Business**

- 1. Menahga Public Schools Polling Place Discussion.**

The consensus of the City Council was that City Hall not be the School's polling place and recommended the Community/Senior Center to used due to it being a larger facility to accommodate the number of School District voters.

**h. Consideration of Bills**

**1. Batch #093024checks - \$85,286.90**

The Council was provided with the actual invoices for Batch #093024checks - \$85,286.90

**Main Motion: To approve Batch #093024checks in the total amount of \$85,286.90**

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Bjornson, Netland, Warmbold, Tomperi
Opposed:	None

**i. Meeting Adjournment**

**Main Motion: To adjourn at 7.12 pm**

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Bjornson, Netland, Warmbold, Tomperi
Opposed:	None

\_\_\_\_\_  
Clerk/Treasurer Brett Gagnonpalick

\_\_\_\_\_  
Mayor Elizabeth Olson

**City of Menahga  
Planning & Zoning Minutes  
Thursday, September 12, 2024**

**A. Call to Order**

The Menahga Planning and Zoning Commission held their Regular Monthly Meeting on Thursday, September 12, 2024.

Chairman Larry Murphy called the meeting to order at 6:01 pm.

**B. Roll Call**

Comprising a quorum of the commission, the following members were present:

Larry Murphy, Mike Netland and Brian Madsen. Connie Steiner arrived at 6:40 pm.

Also, present was Administrative Assistant Jensine Kurtti.

**C. Pledge of Allegiance**

**D. Approval of the Agenda**

**Main Motion: To add under New Business: P&Z Meeting Dates Discussion and Open Meeting Law Discussion. Old Business: P&Z Ordinance Discussion and Emmons and Olivier Update.**

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 3-0 vote
In favor:	Murphy, Netland, Madsen
Opposed:	None.

**E. Approval of Minutes**

The minutes from August 15, 2024 Regular Meeting were presented.

**Main Motion: To approve the minutes from August 15, 2024 Regular Meeting as presented.**

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 3-0 vote
In favor:	Murphy, Netland, Madsen
Opposed:	None.

## **F. Public Hearing – None**

## **G. New Business**

### **1. Schedule Public Hearings for Updated Ordinances**

Jensine Kurtti informed the commission that the ordinances for Chapter 30 (City Council) and Chapter 31 (Department and Commissions) Police, Fire, Planning and Zoning, and Greenwood Connections are completed and ready to go to Public Hearing. It was decided to schedule that hearing for October 3, 2024 at 6 pm.

Kurtti then stated that Chapter 151 (Land Usage) should be ready for the Public Hearing at the November 6, 2024 P&Z Meeting. Currently the shoreland portion of the proposed ordinance is being reviewed by Emmons and Olivier for consistency.

### **2. P&Z Meeting Date Discussion**

Planning Commission meeting dates were discussed, as there were some conflicts with commission members. It was decided that the November meeting will be held on November 6<sup>th</sup> at 6 pm, and the December meeting will be held on December 12<sup>th</sup> at 6 pm.

### **3. Open Meeting Law Discussion**

Jensine Kurtti spoke briefly to the commission members regarding the requirements of the Open Meeting Law. The discussion resulted from an email Kurtti had sent to the members verifying their attendance on October 3rd (which she needed, so that she could prepare a public notice for the newspaper publication). Kurtti sent the email to the group and two members replied by "reply all". Kurtti stated that she should have sent the email BCC (blind cc) so that the recipients would not be able to respond via reply all, which technically could be a problem with Open Meeting Law (OML). Other factors of the OML were discussed and all agreed that it is important to comply with the OML.

## **H. Old Business**

### **1. Review Updated Land Use Ordinance**

The Land Use Ordinance regarding the commercial districts was reviewed and necessary changes were made. This should be the final draft once the shoreland district is updated by Emmons and Olivier.



2. Issued Land Use Permits

Jensine Kurtti provided a list of permits that had been given in 2024. Since the last meeting 2 permits have been approved, a storage shed in the Industrial Park and a room addition.

3. P&Z Ordinance Discussion

Jensine Kurtti asked the commission to review the Planning Commission Ordinance 31.35 changes that they had made in August. It was agreed by consensus that the updated ordinance was ready for Public Hearing.

4. Emmons and Olivier Update

Jensine Kurtti stated that she had spoken with Jay Michels from Emmons and Olivier and he felt that the ordinance review would be ready the middle of next week. Michels plans to come to Menahga and finish up their evaluation. Kurtti asked Michels if he would be willing to speak to the community on their findings and how it will be implemented, Michels said that he would be willing to do that.

The next meeting will be held on October 3<sup>rd</sup> at 6 pm.

**I. Adjournment**

**Main Motion: To adjourn the meeting at 7:01 pm.**

Moved by:	Netland
Seconded by:	Steiner
Action:	Motion carried by a 4-0 vote
In favor:	Netland, Madsen, Murphy, Steiner
Opposed:	None.

Administrative Assistant Jensine Kurtti

Chairman, Larry Murphy



**City of Menahga  
Planning & Zoning Minutes  
Thursday, October 3, 2024**

**A. Call to Order**

The Menahga Planning and Zoning Commission held their Regular Monthly Meeting on Thursday, October 3, 2024.

Chairman Larry Murphy called the meeting to order at 6:02 pm.

**B. Roll Call**

Comprising a quorum of the commission, the following members were present:

Larry Murphy, Mike Netland, Brian Madsen and Connie Steiner.

Also, present was City Clerk/Treasurer Brett Gagnonpalick and Administrative Assistant Jensine Kurtti.

**C. Pledge of Allegiance**

**D. Approval of the Agenda**

**E. Approval of Minutes**

The minutes from September 12, 2024 Regular Meeting were presented.

**Main Motion: To approve the minutes from September 12, 2024 Regular Meeting as presented.**

Moved by:	Netland
Seconded by:	Steiner
Action:	Motion carried by a 4-0 vote
In favor:	Murphy, Netland, Madsen, Steiner
Opposed:	None.

**F. Public Hearing – Ordinance Chapter 30 and Chapter 31**

Chairman Larry Murphy called the Public Hearing to order at 6:04 pm and asked if anyone in the audience would like to speak. Jan Hillstrom, who was in the audience, stated that she was there to watch. Durwin Tomperi stated that he was there to observe. Jensine Kurtti stated that she had not received any written correspondence on the matter. Murphy then asked for a motion to close the Public Hearing at 6:05 pm.

**Main Motion: To close the Public Hearing at 6:05 pm.**

Moved by:	Madsen
Seconded by:	Steiner
Action:	Motion carried by a 4-0 vote
In favor:	Murphy, Netland, Madsen, Steiner
Opposed:	None.

The commission then reviewed each section of the ordinance and made their comments. Jensine Kurtti gave an overview of what changes had been made from the existing ordinance to the proposed ordinance.

Chapter 30 – City Council. The commission had no comments.

Chapter 31 – Fire Department. The commission had no comments.

Chapter 31 – Police Department. The commission had no comments.

Chapter 31 – Planning Commission. The proposed ordinance stated that a business owner may be a member of the Planning Commission. The draft said business owner and the commission felt that “who need not be a resident of the city” should be added for clarification.

Chapter 31 – Greenwood Connections. Kurtti provided the commission with a copy of the existing ordinance and the proposed ordinance for comparison. Kurtti stated that the Greenwood Connections ordinance was not modified by her, it was prepared by Greenwood Connections Administrator Laura Ahlf. Early in the process Kurtti had been at a few meetings but was not in attendance for the final sessions. Commission Member Mike Netland asked Chairman Larry Murphy if Council Member Durwin Tomperi could speak regarding the ordinance amendment, as both Tomperi and Netland were on the ordinance committee from the Greenwood Connections Board. Murphy stated that Tomperi would be allowed to participate in the discussion.

Kurtti mentioned that the proposed ordinance numbering was not the same as the existing ordinance. It was decided that the order of sections 31.50 ESTABLISHMENT AND AUTHORITY and 31.51 NAME would be switched so that the NAME section would be the 31.50 to reflect the order of the existing ordinance. The first sentence of the proposed language under section 31.50 said “The nursing home, and home for the aged, and related facilities managed and operated by the Board is hereby collectively named Greenwood Connections.” The commission decided that the first sentence should read “The nursing home, and home for the aged, and related facilities owned by the city is hereby collectively named Greenwood Connections.” This was more in line with the verbiage of the existing ordinance.

The Section ESTABLISHMENT AND AUTHORITY (proposed 31.50 was changed to 31.51) to reflect the change of order. This section refers to Minnesota Statute 447.41. The statute was reviewed, and its meaning was discussed. The statute states that “a city or town or any combination of them acting jointly.....” The discussion focused on clarifying the ownership of

Greenwood Connections to state "city owned". The statute also states that "the governing body of the city or town may by ordinance make rules and provide for a managing board as it deems necessary to operate the nursing home or home for the aged". It was decided that the council would have the authority to make rules that would apply to the Greenwood Connections Board for management and operation purposes. The proposed ordinance language was "Greenwood Connections Board ("Board") is hereby established and authorized to manage and operate Greenwood Connections, pursuant to Minn. Stat. 447.41, as amended." The amended language was changed to "Greenwood Connections Board ("Board") is hereby established and authorized to manage and operate Greenwood Connections, subject to the authority of the City Council, as provided in Minn. Stat. 447.41, as amended." The new language was more in line with the existing ordinance.

The commission's consensus was that with those changes in the language to the proposed ordinance was all that was needed. It appeared that under Minnesota Statute 447.41 the City Council would have the authority to develop and adopt management and operation rules for Greenwood Connections if desired.

Chairman Murphy asked for a motion to approve the updated/amended Menahga Municipal Code (Ordinances) Chapter 30 and Chapter 31 to be forwarded on to the City Council for consideration.

**Main Motion: To approve the updated Menahga Municipal Code**

**Chapter 30: City Council and Chapter 31: Departments and Commissions (Fire Department, Police Department, Planning Commission and Greenwood Connections) with noted changes to sections for Planning Commission and Greenwood Connections and direct the City Clerk/Treasurer to draft a resolution adopting the Menahga Municipal Code (Title III Administration) Chapters 30 and 31, which will repeal and replace Menahga Municipal Code Chapter 30 section 30.01 to 30.08 and Chapter 31 section 31.01 to 31.55 in its entirety, and present to the Menahga City Council for their consideration, at their October 15, 2024 Regular City Council Meeting.**

Moved by:	Netland
Seconded by:	Steiner
Action:	Motion carried by a 4-0 vote
In favor:	Netland, Madsen, Murphy, Steiner
Opposed:	None.

**G. New Business – None**

## H. Old Business

### 1. Land Use Ordinance Update

Jensine Kurtti reported that the Land Use Ordinance is ready for public hearing once changes are made to the Shoreland Section by Jay Michels from Emmons and Olivier.

### 2. Issued Land Use Permits

Jensine Kurtti provided a list of permits that had been given in 2024. Since the last meeting 3 permits have been approved, a garage, a lot split and a fence.

### 3. Emmons and Olivier Update

Jensine Kurtti informed the commission that Michels had been in a serious accident but was recuperating and will contact Kurtti once he is feeling better.

The next meeting will be held on November 6, 2024 at 6 pm.

## I. Adjournment

**Main Motion: To adjourn the meeting at 6:46 pm.**

Moved by:	Netland
Seconded by:	Steiner
Action:	Motion carried by a 4-0 vote
In favor:	Netland, Madsen, Murphy, Steiner
Opposed:	None.

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Administrative Assistant Jensine Kurtti

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Chairman, Larry Murphy



Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

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Indicate below any direct or indirect interest in other liquor establishments:

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Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

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Report below details involving any license rejections or revocations:

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City/County Comments:

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## Council Action Request Form



**CITY OF MENAHGA**  
*"The Gateway to the Pines"*

115 2nd St NE - PO Box C  
 Menahga, MN 56464  
 218-564-4557  
 www.cityofmenahga.com

### Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

**Regarding:** VFW Liquor License

**Date of Meeting:** Oct 15, 2024      **Total time requested:**

**Department Requesting Action:** Administration

**Presenting at Meeting:** City Clerk

**Background**  Supporting Documentation Enclosed

Annual renewal of the VFW Liquor License and any associated costs per the fee schedule.

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To approve the VFW Liquor License for 2025

<b>Financial Implications:</b> \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

**Signatures**



CITY OF MENAHGA, MINNESOTA

**Resolution No. 2024-32**

**A Resolution of the City Council of the City of Menahga, Minnesota,  
Menahga City Council Specifying 2025 Polling Place**

WHEREAS, the City of Menahga is required by Minnesota Statue 204B.16, Subd.1, to designate a polling place for the following years election.

NOW, THEREFORE BE IT resolved by the City Council of the City of Menahga that the polling place for 2025 will be the Menahga City Hall, located at 115 2<sup>nd</sup> Street NE, Menahga, MN.

Adopted by the City Council of the City of Menahga, Minnesota this the 15th day of October, 2024.

\_\_\_\_\_  
Elizabeth Olson, Mayor

\_\_\_\_\_  
Brett A. Gagnonpalick City Clerk/Treasurer



CITY OF MENAHGA, MINNESOTA

**Resolution No. 2024-33**

**A Resolution of the City Council of the City of Menahga, Minnesota,  
Amending the 2024 Budget**

WHEREAS, the 2024 budget for the City of Menahga is projected to exceed the planned amount for administrative salaries for the fiscal year;

WHEREAS, the planning process for the 2024 budget did not fully account for the costs associated with a fully staffed administration during a significant transition;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Menahga that the following budget amendment for 2024 is approved, reallocating funds from sources no longer required for their intended purposes to cover the administrative salaries;

E 101-41500-305 Professional Services	(\$15,000.00)
E 601-49400-104 Admin Salaries	(\$10,574.00)
E 602-49450-104 Admin Salaries	(\$10,574.00)
E 609-49750-104 Admin Salaries	(\$1251.00)
E 609-49760-104 Admin Salaries	(\$1251.00)
E 101-41400-131 Employer Paid Health	(\$15,000.00)
E 101-42200-104 Admin Salaries	(\$2501.58)
E 101-41400-101 Salaries (Administration)	\$56,151.58

Adopted by the City Council of the City of Menahga, Minnesota this the 15th day of October, 2024.

\_\_\_\_\_  
Elizabeth Olson, Mayor

\_\_\_\_\_  
Brett A. Gagnonpalick City Clerk/Treasurer



Payments

Current Period: October 2024

<b>Payments Batch 101524checks</b>		\$122,505.47	
<b>Refer 36 BERNICKS</b>			
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$30.10
Invoice	20072375 10/2/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$368.45
Invoice	20072375 10/2/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale snack purchase	\$17.95
Invoice	20072376 10/2/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$416.50
<b>Refer 37 BEVERAGE WHOLESale</b>			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$451.60
Invoice	349193 9/27/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase	\$122.00
Invoice	349193 9/27/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$701.95
Invoice	350231 10/4/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$17.04
Invoice	350231 10/4/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$1,258.51
<b>Refer 39 CARLSONSV</b>			
Cash Payment	E 101-41500-301 Auditing Services	Auditing Services	\$16,900.00
Invoice	350936 9/30/2024		
Cash Payment	E 601-49400-301 Auditing Services	Auditing Services	\$5,000.00
Invoice	350936 9/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$21,900.00
<b>Refer 40 CINTAS</b>			
Cash Payment	E 609-49750-210 Operating Supplies	LS off sale operating supplies	\$119.66
Invoice	4207000319 10/2/2024		
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale operating supplies	\$143.66
Invoice	420700319 10/2/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$263.32
<b>Refer 41 CULLIGAN OF WADENA</b>			
Cash Payment	E 609-49750-305 Professional Services	Softening Equip Services	\$27.58
Invoice	267x00140600 9/30/2024		
Cash Payment	E 609-49760-305 Professional Services	Softening Equip Services	\$27.57
Invoice	267x00140600 9/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$55.15
<b>Refer 71 CWIKLA ACE HARDWARE</b>			
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale air filters	\$65.94
Invoice	1651690 9/5/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$65.94
<b>Refer 42 DAHLHEIMER BEVERAGE BRAINE</b>			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$26.40
Invoice	986-00424 6/12/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$60.00
Invoice	2293198 9/24/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$2,795.55
Invoice	2293117 9/25/2024		

CITY OF MENAHGA

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Payments

Current Period: October 2024

Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack purchase	\$143.35
Invoice	2293117	9/25/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$6.40
Invoice	2293117	9/25/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer purchase	\$115.00
Invoice	2293117	9/25/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$3,711.85
Invoice	2298396	10/2/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$24.60
Invoice	2298396	10/2/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$60.00
Invoice	2298396	10/2/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack purchase	\$19.00
Invoice	2298396	10/2/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$6,660.15
Refer	43 DEPARTMENT OF HUMAN SERVIC			
Cash Payment	E 101-49200-439	ECPN State Payment	ECPN Payment	\$10,599.00
Invoice	823200	10/1/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$10,599.00
Refer	44 D-S BEVERAGES INC			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$18.70
Invoice	896-01113	9/25/2024		
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$1,018.00
Invoice	821124	9/25/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$2,529.20
Invoice	821124	9/25/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack purchase	\$28.80
Invoice	821124	9/25/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$58.80
Invoice	896-01121	10/2/2024		
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$60.40
Invoice	822831	10/2/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$8,704.85
Invoice	822831	10/2/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack purchase	\$154.35
Invoice	822831	10/2/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$12,418.10
Refer	45 EHLERS			
Cash Payment	E 233-00000-305	Professional Services	1st Half 2024 Paygo Note for TIF 1-6	\$142.50
Invoice	98699	8/8/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$142.50
Refer	46 FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41500-304	Legal Services	Real Estate matters	\$563.75
Invoice	21906	10/9/2024		
Cash Payment	E 101-41500-304	Legal Services	General and personnel issues	\$892.50
Invoice	21959	10/9/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$1,456.25
Refer	47 G & T SANITATION, INC.			
Cash Payment	E 101-45120-384	Garbage Services	City Beach Garbage	\$144.15
Invoice	130810	10/1/2024		



Payments

Current Period: October 2024

Cash Payment	E 101-45200-384	Garbage Services	City Park Garbage	\$234.23
Invoice	130810	10/1/2024		
Cash Payment	E 609-49760-384	Garbage Services	LS on sale garbage	\$77.49
Invoice	130810	10/1/2024		
Cash Payment	E 609-49750-384	Garbage Services	LS off sale garbage	\$77.49
Invoice	130810	10/1/2024		
Cash Payment	E 101-43100-384	Garbage Services	City Garage Garbage	\$91.00
Invoice	130810	10/1/2024		
Cash Payment	E 101-41940-384	Garbage Services	City Hall Garbage	\$91.01
Invoice	130810	10/1/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$715.37
Refer	48 GIOVANNI S			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$466.10
Invoice	0409262411	9/26/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$466.10
Refer	72 GOPHER STATE ONE-CALL			
Cash Payment	E 601-49400-305	Professional Services	Locates	\$4.05
Invoice	4090593	9/30/2024		
Cash Payment	E 602-49450-305	Professional Services	Locates	\$4.05
Invoice	4090593	9/30/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$8.10
Refer	49 GRANITE CITY JOBBING CO.			
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco purchase	\$284.71
Invoice	415918	10/3/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack purchase	\$33.17
Invoice	415918	10/3/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$5.00
Invoice	415918	10/3/2024		
Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco purchase	\$284.70
Invoice	415918	10/3/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack purchase	\$68.00
Invoice	415918	10/3/2024		
Cash Payment	E 609-49760-333	Freight	LS on sale freight	\$5.00
Invoice	415918	10/3/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$680.58
Refer	50 HAWKINS, INC.			
Cash Payment	E 602-49450-210	Operating Supplies	Aluminum Sulfate Liquid	\$4,349.98
Invoice	6878696	9/30/2024		
Cash Payment	E 602-49450-210	Operating Supplies	Aluminum Sulfate Liquid	\$445.33
Invoice	6880532	9/30/2024		
Cash Payment	E 601-49400-210	Operating Supplies	5 GA Perm Clnr	\$111.56
Invoice	6881094	10/3/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$4,906.87
Refer	51 HEGGIES PIZZA			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$268.50
Invoice	1012102016	10/2/2024		
Transaction Date	10/10/2024		GENERAL CHECKIN 10100	<b>Total</b> \$268.50
Refer	52 INNOVATIVE SIGN & GRAFFIX			
Cash Payment	E 101-42110-421	Squad Car Equipment	Decals for squads	\$1,075.00
Invoice	4517	10/7/2024		

Payments

Current Period: October 2024

Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$1,075.00
Refer	53 J BROTHERS MECHANICAL			
Cash Payment	E 602-49450-220	Repair & Maintenance	Jetted Sewer Main	\$385.00
Invoice	844	9/23/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$385.00
Refer	54 JOHNSON BROTHERS LIQUOR			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$2,014.65
Invoice	2629938	9/24/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$45.78
Invoice	2629938	9/24/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$2,060.43
Refer	55 JOHNSON JET-LINE INC			
Cash Payment	E 602-49450-305	Professional Services	Year 3 of 5	\$22,100.75
Invoice	4086	9/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$22,100.75
Refer	56 K & K TRUCK & AUTO REPAIR			
Cash Payment	E 601-49400-220	Repair & Maintenance	Replace right rear ABS sensor & bleed brakes	\$100.00
Invoice	8101	10/4/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$100.00
Refer	68 LAKE COUNTRY FOODS			
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$7.96
Invoice		9/19/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$3.98
Invoice		9/20/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$11.94
Refer	60 LAW ENFORCEMENT LABOR SER			
Cash Payment	G 750-21719	LELS Union Dues	Huotari, Derek LELS Dues	\$70.50
Invoice	Oct 2024	10/1/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$70.50
Refer	59 LEAGUE OF MINNESOTA CITIES			
Cash Payment	E 101-41000-433	Dues and Subscriptions	LMC Membership Dues	\$631.00
Invoice	411634	9/1/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	Total	\$631.00
Refer	58 LEAGUE OF MN CITIES INSUR TR			
Cash Payment	E 101-41110-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.30
Invoice		10/4/2024		
Cash Payment	E 101-41400-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 101-42110-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 101-42200-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 101-43100-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 101-45120-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 101-45200-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		

Payments

Current Period: October 2024

Cash Payment	E 601-49400-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 602-49450-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 609-49750-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Cash Payment	E 609-49760-367	Workers Compensation	Work Comp 7/23-7/24 adjusted balance	\$110.27
Invoice		10/4/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$1,213.00</b>
Refer	61 MARJON PRINTING, INC.			-
Cash Payment	E 101-41400-350	Printing & Publishing	Notice of Public Hearing	\$84.00
Invoice	091824RM321	9/18/2024		
Cash Payment	E 601-49400-350	Printing & Publishing	Notice of Hydrant Flushing	\$27.00
Invoice	092524RM300	9/25/2024		
Cash Payment	E 602-49450-350	Printing & Publishing	Notice of Hydrant Flushing	\$27.00
Invoice	092524RM300	9/25/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$138.00</b>
Refer	57 MENAHGA FIRE RELIEF ASSN.			-
Cash Payment	E 101-42200-411	Fire Relief State Aid	Supp Fire State Aid	\$3,409.43
Invoice	23650A28002002B	10/1/2024		
Cash Payment	E 101-42200-411	Fire Relief State Aid	Fire State Aid	\$21,617.02
Invoice	23650A28002002F	10/1/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$25,026.45</b>
Refer	38 MN BCA			-
Cash Payment	E 101-42110-433	Dues and Subscriptions	CJDN Access Fee	\$600.00
Invoice	823453	9/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$600.00</b>
Refer	69 NAPA CENTRAL - MN			-
Cash Payment	E 601-49400-220	Repair & Maintenance	Parts for Water dept explorer	\$61.51
Invoice	583395	9/16/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$61.51</b>
Refer	62 PHILLIPS WINE & SPIRITS			-
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$1,151.04
Invoice	6851890	9/24/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale liquor purchase	\$83.00
Invoice	6851890	9/24/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$27.89
Invoice	6851890	9/24/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$1,261.93</b>
Refer	63 RMB ENVIRONMENTAL LABS			-
Cash Payment	E 601-49400-305	Professional Services	Data Management Fee	\$57.48
Invoice	D066555	9/26/2024		
Cash Payment	E 602-49450-305	Professional Services	Quarterly Influent	\$161.98
Invoice	D066563	10/1/2024		
Cash Payment	E 601-49400-305	Professional Services	Data Management Fee	\$57.48
Invoice	D067084	10/7/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$276.94</b>
Refer	64 SHAUN JOHNSON			-

Payments

Current Period: October 2024

Cash Payment	E 760-00000-215 Entertainment	Deposit for SOSL 2025	\$500.00
Invoice	10/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$500.00
Refer	70 SHELL SPORT & BAIT		
Cash Payment	E 101-42200-212 Motor Fuels & Lubricant	Fuel for FD	\$26.48
Invoice	9/16/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$26.48
Refer	65 SOUTHERN GLAZERS OF MN		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,679.63
Invoice 2534659	9/27/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$25.78
Invoice 2534659	9/27/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$1,705.41
Refer	73 SPIRIT LAKE LUMBER		
Cash Payment	E 101-41400-220 Repair & Maintenance	Boards for server room	\$15.69
Invoice 76117	9/5/2024		
Cash Payment	E 101-41400-220 Repair & Maintenance	Boards for server room	\$64.50
Invoice 76247	9/23/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$80.19
Refer	66 TEAM LABORATORY CHEMICAL		
Cash Payment	E 602-49450-210 Operating Supplies	Super Bugs and Mega Bugs Plus	\$2,200.00
Invoice INV0043631	10/4/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$2,200.00
Refer	67 WADENA COUNTY ATTORNEY		
Cash Payment	E 101-41500-304 Legal Services	Sept monthly Fee	\$700.00
Invoice 2024-009	9/30/2024		
Transaction Date	10/10/2024	GENERAL CHECKIN 10100	<b>Total</b> \$700.00

Fund Summary

	10100 GENERAL CHECKING
101 GENERAL FUND	\$58,510.68
233 TIF DISTRICT 1-6 PLEASANT PINE	\$142.50
601 WATER FUND	\$5,529.35
602 SEWER FUND	\$29,784.36
609 MUNICIPAL LIQUOR FUND	\$27,968.08
750 PAYROLL CLEARING FUND	\$70.50
760 SOUNDS OF SPIRIT LAKE	\$500.00
	<b>\$122,505.47</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$122,505.47
<b>Total</b>	<b>\$122,505.47</b>

CITY OF MENA HGA

10/08/24 2:05 PM

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Payments

Current Period: September 2024

Payments Batch 093024EFT		\$62,633.63	
Refer	1 <u>AUTHORIZE.NET</u>	Ck# 002252E 9/24/2024	
Cash Payment	E 101-45200-433 Dues and Subscriptions	Monthly gateway fee	\$24.15
Invoice	Aug 2024 8/31/2024		
Transaction Date	9/24/2024	GENERAL CHECKIN 10100	<b>Total</b> \$24.15
Refer	13 <u>BREAKTHRU BEVERAGE</u>	Ck# 002254E 9/27/2024	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$3,442.00
Invoice	117034455 8/1/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$24.00
Invoice	117034455 8/1/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$55.50
Invoice	117034455 8/1/2024		
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	<b>Total</b> \$3,521.50
Refer	14 <u>BREAKTHRU BEVERAGE</u>	Ck# 002255E 9/27/2024	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$2,990.25
Invoice	117457211 8/29/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$76.16
Invoice	117457211 8/29/2024		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,310.99
Invoice	117678531 9/12/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$108.80
Invoice	117678531 9/12/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$18.50
Invoice	117678531 9/12/2024		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,281.00
Invoice	117247168 8/15/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$14.80
Invoice	117247168 8/15/2024		
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	<b>Total</b> \$5,800.50
Refer	16 <u>CARDMEMBER SERVICES (TRUST</u>	Ck# 002257E 9/27/2024	
Cash Payment	E 101-41200-430 Miscellaneous Expense	Approved/Denied stamp	\$14.39
Invoice	7/18/2024		
Cash Payment	E 101-41400-200 Office Supplies	Lamination Film	\$160.00
Invoice	7/18/2024		
Cash Payment	E 101-41400-200 Office Supplies	Resolution Paper	\$140.76
Invoice	7/31/2024		
Cash Payment	E 101-41400-433 Dues and Subscriptions	Brett Gagnonpalick MCFOA Dues	\$50.00
Invoice	7/23/2024		
Cash Payment	E 101-41400-433 Dues and Subscriptions	Brett Gagnonpalick Clerks Academy	\$250.00
Invoice	7/25/2024		
Cash Payment	E 101-41400-433 Dues and Subscriptions	Melanie Schermerhorn Clerks Academy	\$250.00
Invoice	7/25/2024		
Cash Payment	E 101-41400-433 Dues and Subscriptions	Hireclick Subscription	\$99.00
Invoice	7/29/2024		
Cash Payment	E 101-42110-210 Operating Supplies	Candy and toys for National Night out	\$460.22
Invoice	7/18/2024		
Cash Payment	E 609-49750-210 Operating Supplies	LS off sale supplies	\$3.03
Invoice	8/2/2024		
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$35.68
Invoice	8/2/2024		

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Payments

Current Period: September 2024

Cash Payment	E 101-45200-210	Operating Supplies	Printer ink for Public Works	\$26.99
Invoice		7/31/2024		
Cash Payment	E 101-45200-210	Operating Supplies	Envelopes for Campground	\$27.99
Invoice		7/31/2024		
Cash Payment	E 101-41400-210	Operating Supplies	Glass Cleaner	\$10.86
Invoice		7/31/2024		
Cash Payment	E 101-42110-210	Operating Supplies	Supplies for PD	\$20.25
Invoice		7/31/2024		
Cash Payment	E 101-42110-217	Uniform Allowance	Badge Refinish	\$40.00
Invoice		8/5/2024		
Cash Payment	E 601-49400-322	Postage	Postage for water samples	\$19.08
Invoice		8/12/2024		
Cash Payment	E 609-49760-331	Travel & Conference	Food Safety Cert.	\$75.00
Invoice		8/14/2024		
Cash Payment	E 101-45200-210	Operating Supplies	Campground Banner	\$256.90
Invoice		8/16/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$50.68
Invoice		8/20/2024		
Cash Payment	E 609-49750-200	Office Supplies	Money Markers	\$6.98
Invoice		7/31/2024		
Cash Payment	E 609-49760-200	Office Supplies	Money Markers	\$6.97
Invoice		7/31/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$2,004.78
Refer	35 CHORD PAYMENT TECHNOLOGIE		Ck# 002276E 10/8/2024	
Cash Payment	E 609-49750-260	Credit Card Fees	LS off sale credit card fees	\$1,389.15
Invoice Aug 2024		8/31/2024		
Cash Payment	E 609-49760-260	Credit Card Fees	LS on sale credit card fees	\$254.10
Invoice Aug 2024		8/31/2024		
Transaction Date	10/8/2024		GENERAL CHECKIN 10100	<b>Total</b> \$1,643.25
Refer	17 Clover MarketPlace, LLC		Ck# 002258E 9/27/2024	
Cash Payment	E 609-49750-309	Computer Support Servi	LS off sale clover fee	\$55.20
Invoice Sept 2024		9/29/2024		
Cash Payment	E 609-49760-309	Computer Support Servi	LS on sale clover fee	\$55.21
Invoice Sept 2024		9/29/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$110.41
Refer	18 COLONIAL LIFE PROCESSING CTR		Ck# 002259E 9/27/2024	
Cash Payment	G 750-21707	Colonial Life	Premium for Ron Yliniemi	\$46.24
Invoice 47488280911302		9/11/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$46.24
Refer	19 DELTA DENTAL		Ck# 002260E 9/27/2024	
Cash Payment	G 750-21717	Dental Insurance	September Dental Premium	\$897.36
Invoice RIS0005928209		9/1/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$897.36
Refer	12 ELIOT		Ck# 002253E 9/27/2024	
Cash Payment	E 101-45200-430	Miscellaneous Expense	Campground credit card processing fee	\$120.82
Invoice Aug 2024		9/3/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$120.82
Refer	20 INTERNAL REVENUE SERVICE		Ck# 002261E 9/27/2024	
Cash Payment	G 750-21703	Social Sec Tax Withholding	Payroll 19	\$2,805.88
Invoice		9/11/2024		

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Payments

Current Period: September 2024

Cash Payment	G 750-21709	Medicare	Payroll 19	\$877.94
Invoice		9/11/2024		
Cash Payment	G 750-21701	Federal Withholding	Payroll 19	\$2,426.14
Invoice		9/11/2024		
Cash Payment	G 750-21703	Social Sec Tax Withholding	Payroll 20	\$2,789.72
Invoice		9/23/2024		
Cash Payment	G 750-21709	Medicare	Payroll 20	\$825.26
Invoice		9/23/2024		
Cash Payment	G 750-21701	Federal Withholding	Payroll 20	\$2,397.08
Invoice		9/23/2024		
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$12,122.02</b>
<u>Refer</u>	<u>33 MINNESOTA ENERGY RESOURCE</u>	<u>Ck# 002274E 10/4/2024</u>		
Cash Payment	E 609-49750-383	Gas Utilities	LS off sale Gas Util	\$24.16
Invoice 5166456373		9/30/2024		
Cash Payment	E 609-49760-383	Gas Utilities	LS on sale Gas Util	\$24.16
Invoice 5166456373		9/30/2024		
Cash Payment	E 101-41940-383	Gas Utilities	City Gas Util	\$19.06
Invoice 5166199874		9/30/2024		
Cash Payment	E 101-41940-383	Gas Utilities	City Hall Gas Util	\$45.44
Invoice 5165927658		9/30/2024		
Transaction Date	10/4/2024	GENERAL CHECKIN 10100	<b>Total</b>	<b>\$112.82</b>
<u>Refer</u>	<u>21 MINNESOTA POWER</u>	<u>Ck# 002262E 9/27/2024</u>		
Cash Payment	E 101-43160-381	Electric Utilities	Streets Lighting	\$640.89
Invoice 0824		9/10/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Streets Lighting	\$687.94
Invoice 0824		9/10/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Streets Lighting	\$45.03
Invoice 0824		9/10/2024		
Cash Payment	E 101-45200-381	Electric Utilities	St Urho Park	\$26.03
Invoice 0824		9/11/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Lighting @ Tennis Courts	\$21.08
Invoice 0824		9/11/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Fire Hall Pump	\$310.95
Invoice 0824		9/9/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$687.94
Invoice 0824		9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Blueberry Lift Station	\$30.00
Invoice 0824		9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #1	\$30.12
Invoice 0824		9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #2	\$28.30
Invoice 0824		9/10/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Village Park	\$433.30
Invoice 0824		9/10/2024		
Cash Payment	E 101-45200-381	Electric Utilities	1st St NE park	\$22.64
Invoice 0824		9/10/2024		
Cash Payment	E 101-43100-381	Electric Utilities	Garage	\$99.39
Invoice 0824		9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #5	\$210.31
Invoice 0824		9/10/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Power pole at beach	\$25.95
Invoice 0824		9/10/2024		

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Payments

Current Period: September 2024

Cash Payment	E 602-49450-381	Electric Utilities	Nursing home lift station	\$34.22
Invoice	0824	9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station Beach	\$97.16
Invoice	0824	9/10/2024		
Cash Payment	E 101-43100-560	Learning Center Expens	Learning Center	\$77.04
Invoice	0824	9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	10th and Elm	\$49.91
Invoice	0824	9/10/2024		
Cash Payment	E 602-49450-381	Electric Utilities	2nd St Lift Station	\$26.77
Invoice	0824	9/10/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Fire Hall	\$630.62
Invoice	0824	9/10/2024		
Cash Payment	E 609-49750-381	Electric Utilities	LS off sale	\$821.26
Invoice	0824	9/10/2024		
Cash Payment	E 609-49760-381	Electric Utilities	LS on sale	\$821.26
Invoice	0824	9/10/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Park @ 825 Aspen	\$485.28
Invoice	0824	9/10/2024		
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant	\$1,407.21
Invoice	0824	9/10/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$7,750.60
Refer	<u>22 MINNESOTA REVENUE</u>		<u>Ck# 002263E 9/27/2024</u>	
Cash Payment	G 601-20800	Due to Other Governments	Sales and Use Tax	\$379.00
Invoice		9/6/2024		
Cash Payment	G 609-20800	Due to Other Governments	Sales and Use Tax	\$9,932.00
Invoice		9/6/2024		
Cash Payment	G 101-20800	Due to Other Governments	Sales and Use Tax	\$802.00
Invoice		9/6/2024		
Cash Payment	G 750-21702	State Withholding	Payroll 19	\$1,395.28
Invoice		9/11/2024		
Cash Payment	G 750-21702	State Withholding	Payroll 20	\$1,293.06
Invoice		9/23/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$13,801.34
Refer	<u>15 NORTHERN TOOL &amp; EQUIPMENT</u>		<u>Ck# 002256E 9/27/2024</u>	
Cash Payment	E 101-43100-220	Repair & Maintenance	Belt grinder for city shop	\$719.00
Invoice	53907607	9/10/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$719.00
Refer	<u>24 PERA</u>		<u>Ck# 002265E 9/27/2024</u>	
Cash Payment	G 750-21704	PERA	Payroll 19	\$5,473.20
Invoice		9/12/2024		
Cash Payment	G 750-21704	PERA	Payroll 20	\$5,061.94
Invoice		9/24/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$10,535.14
Refer	<u>25 RESNEXUS</u>		<u>Ck# 002266E 9/27/2024</u>	
Cash Payment	E 101-45200-430	Miscellaneous Expense	Campground reservation sub	\$69.00
Invoice	575085	9/3/2024		
Transaction Date	9/27/2024		GENERAL CHECKIN 10100	<b>Total</b> \$69.00
Refer	<u>26 SWIPECLOCK, LLC</u>		<u>Ck# 002267E 9/27/2024</u>	
Cash Payment	E 101-41400-433	Dues and Subscriptions	Swipeclock Subscription	\$105.00
Invoice	1107739-265178	9/30/2024		



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Payments

Current Period: September 2024

Transaction Date	9/27/2024	GENERAL CHECKIN 10100	Total	\$105.00
Refer	34 TODD-WADENA ELECTRIC COOP	Ck# 002275E 10/4/2024		
Cash Payment	E 101-43100-381 Electric Utilities	City Electric		\$38.40
Invoice Aug 2024	9/25/2024			
Cash Payment	E 602-49450-381 Electric Utilities	Sewer Electric		\$38.00
Invoice Aug 2024	9/25/2024			
Cash Payment	E 601-49400-381 Electric Utilities	Water Electric		\$90.95
Invoice Aug 2024	9/25/2024			
Transaction Date	10/4/2024	GENERAL CHECKIN 10100	Total	\$167.35
Refer	28 United States Postal Service	Ck# 002269E 9/27/2024		
Cash Payment	E 601-49400-322 Postage	Water Dept Utility Bills		\$152.88
Invoice 2076511	9/19/2024			
Cash Payment	E 602-49450-322 Postage	Sewer Dept Utility Bills		\$152.88
Invoice 2076511	9/19/2024			
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	Total	\$305.76
Refer	27 UNUM LIFE INS CO OF AMERICA	Ck# 002268E 9/27/2024		
Cash Payment	E 101-42110-134 Employer Paid Life	PD life insurance		\$18.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 101-43100-134 Employer Paid Life	Streets Life Insurance		\$6.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 601-49400-134 Employer Paid Life	Water Life insurance		\$6.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 602-49450-134 Employer Paid Life	Sewer Life Insurance		\$6.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 609-49750-134 Employer Paid Life	LS off sale life insurance		\$9.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 609-49760-134 Employer Paid Life	LS on sale life insurance		\$9.00
Invoice Sept 2024	9/1/2024			
Cash Payment	E 101-41400-134 Employer Paid Life	Admin Life Insurance		\$27.00
Invoice Sept 2024	9/1/2024			
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	Total	\$81.00
Refer	29 VERIZON CONNECT FLEET USA L	Ck# 002270E 9/27/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD GPS		\$56.85
Invoice 603000062100	8/1/2024			
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Park GPS		\$37.90
Invoice 603000062100	8/1/2024			
Cash Payment	E 101-45200-321 Telephone/Fax/Internet	Streets GPS		\$18.95
Invoice 603000062100	8/1/2024			
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water GPS		\$18.95
Invoice 603000062100	8/1/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer GPS		\$18.95
Invoice 603000062100	8/1/2024			
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	Total	\$151.60
Refer	30 VERIZON WIRELESS	Ck# 002271E 9/27/2024		
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Cell phone		\$41.38
Invoice 9973113034	9/26/2024			
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer cell phone		\$41.38
Invoice 9973113034	9/26/2024			
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD Cell phone		\$244.17
Invoice 9973113034	9/26/2024			

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Payments

Current Period: September 2024

Cash Payment	E 101-42200-321 Telephone/Fax/Internet	Fire cell phone		\$40.01
Invoice	9973113034	9/26/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Streets Cell phone		\$41.38
Invoice	9973113034	9/26/2024		
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin cell phone		\$46.38
Invoice	9973113034	9/26/2024		
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$454.70
Refer	31 WEST CENTRAL TELEPHONE		Ck# 002272E 9/27/2024	
Cash Payment	E 609-49750-321 Telephone/Fax/Internet	LS off sale		\$48.75
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 609-49750-419 Equipment Lease	LS off sale equip lease		\$133.54
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 609-49760-321 Telephone/Fax/Internet	LS on sale		\$48.74
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 609-49760-385 Cable Utilities	LS on sale cable		\$152.56
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 609-49760-419 Equipment Lease	LS on sale equip lease		\$133.55
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water dept		\$62.99
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer dept		\$20.44
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	Police dept		\$116.29
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	Fire dept		\$49.21
Invoice	sept 2024	9/20/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Street dept		\$45.83
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 101-41500-309 Computer Support Servi	Contract		\$340.00
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin		\$838.07
Invoice	Spet 2024	9/20/2024		
Cash Payment	E 101-45120-325 Internet	Beach Wifi		\$47.24
Invoice	Sept 2024	9/20/2024		
Cash Payment	E 101-45200-325 Internet	Park Wifi		\$52.08
Invoice	Sept 2024	9/20/2024		
Transaction Date	9/27/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$2,089.29

Fund Summary

	10100 GENERAL CHECKING
101 GENERAL FUND	\$9,969.67
601 WATER FUND	\$2,178.44
602 SEWER FUND	\$784.44
609 MUNICIPAL LIQUOR FUND	\$23,411.98
750 PAYROLL CLEARING FUND	\$26,289.10
	<u>\$62,633.63</u>

Pre-Written Checks	\$62,633.63
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$62,633.63</u>

# Council Action Request Form



**CITY OF MENAHGA**

*"The Gateway to the Pines"*

115 2nd St NE - PO Box C  
Menahga, MN 56464  
218-564-4557  
www.cityofmenahga.com

### Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

**Regarding:** Consideration of Bills

**Date of Meeting:** Oct 15, 2024      **Total time requested:**

**Department Requesting Action:** Administration

**Presenting at Meeting:**

**Background**  Supporting Documentation Enclosed

The invoice copies were sent to the City Council for the following batches:  
 Batch # 101524checks - \$122,505.47  
 Batch # 093024checks - \$62,633.63  
  
 Total \$185,139.10

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To approve Batch # 101524checks - \$122,505.47 and Batch # 093024checks - \$62,633.63 for a total of \$185,139.10.

**Financial Implications:** \$ \_\_\_\_\_      **Comments**

**Funding Source:**

**Budgeted:**  Yes  No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

**Signatures**

