

**City of Menahga  
Regular Meeting City Council Minutes  
Tuesday, October 8, 2019**

**A. Call to Order**

The Menahga City Council Held a Regular Meeting Tuesday, October 8, 2019. Mayor Liimatta called the meeting to order at 6:00 pm.

**B. Roll Call**

Comprising a quorum of the council, the following members were present:

Tim Ellingson	Robyn Keranen	Art Huebner
Karol Andreasen	Mayor Joan Liimatta	

**C. Pledge of Allegiance**

**D. Appreciation Roundtable**

1. Mayor Liimatta – this is not a part of our meeting and given what is going on we are not going to be doing this.

**E. Approval/Amendment of Agenda**

1. Approval of Minutes

**Main Motion: To table Health Insurance Renewal and Worker's Compensation Invoice until the September 24, 2019 Special Meeting**

Moved by:	Ellingson
Seconded by:	Liimatta
Action:	Motion carried by 3-2 voice vote
In favor:	Ellingson, Andreasen, Liimatta
Opposed:	Huebner, Keranen

**F. Communication and Appearance Requests**

1. None

**G. Public Input**

1. None

**H. Reports by Departments and Liaison Groups**

1. Curt Kreklau, City Administrator
  - a. Completion of Disk Golf
  - b. Letter from Teamsters Local 346
  - c. Economic Alliance meeting tonight
  - d. Ehlers – Interest going up

**Main Motion: To accept report by Administrator Curt Kreklau**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

2. Laura Ahlf, Greenwood Connections Administrator
  - a. Inspection tomorrow
  - b. Moving residents Monday
  - c. Starting next the phase on the 16<sup>th</sup>
  - d. OSHA Grant full \$10,000 for ceiling lifts

**Main Motion: To accept report by Administrator Laura Ahlf**

Moved by:	Andreasen
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

3. Adam Gunderson, Police Chief
  - a. Computers – replacing 3 desktops
  - b. Squad quote – waiting

**Main Motion: To approve purchase of 3 desktop computers up to \$3,000**

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**Main Motion: To accept report by Chief Gunderson**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

4. Dave Kicker, Fire Department
  - a. Training in Sebeka – Mutual Aid
  - b. 3 calls
  - c. Set up training
  - d. Wolf Lake training in October
  - e. Fire Prevention Week will be at school
  - f. Pancake/French Toast Breakfast Sunday Oct 13<sup>th</sup> 8am to noon

**Main Motion: To accept report by Chief Dave Kicker**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**I. Attorney Communications**

- 1. Adverse Reactions – might consider running 6-month probationary course before evaluations.
- 2. Mayor Liimatta – I didn't realize I would get such a kick back.
- 3. Mayor wants council to have input on all staff reviews

**Main Motion: To perform reviews 2 weeks before end of probationary period and 2 weeks prior to yearly review with input from council in the form of filling out performance review forms.**

Moved by:	
Seconded by:	
Action:	
In favor:	
Opposed:	

- 4. Councilmember Ellingson wants full council to review department heads
- 5. Mayor wants to change the Organizational Chart.
  - a. Councilmember Ellingson agrees

**J. Notices and Communications**

- 1. None

**K. Public Hearings**

- 1. None

**L. Unfinished Business**

- 1. Snow Removal Options and ROW
  - a. Mayor Liimatta- Each property line is 25 feet
  - b. Jensine Kurtti presented the council with a survey that was performed by Shellock out of Park Rapids in 2003
  - c. Mayor asked Administrator Kreklau to contact Shellock

**Main Motion: To drop whole thing (referring to Spirt Lake Lumber right of way) and get on with city business**

Moved by:	Huebner
Seconded by:	Keranen
Action:	
In favor:	
Opposed:	

**Main Motion: To table previous motion**

Moved by:	Liimatta
Seconded by:	Ellingson
Action:	Motion failed by 2-3 voice vote
In favor:	Ellingson, Liimatta
Opposed:	Andreasen, Keranen, Huebner

**Main Motion: To drop whole thing (referring to Spirt Lake Lumber right of way) and get on with city business**

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion passed by 3-2 voice vote
In favor:	Andreasen, Keranen, Huebner
Opposed:	Ellingson, Liimatta

**Main Motion: To have Spirit Lake Lumber become a contracted company to continue as they have in the past with insurance.**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

2. WCSO Joint Powers Agreement

**Main Motion: To approve Joint Powers Agreement with Wadena County**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

3. Happy Hour Road Project Plan Design (1<sup>st</sup> St NW)

**Main Motion: To approve going out for bids on the Happy Hour Road Project**

Moved by:	Keranen
Seconded by:	Andreasen
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

4. Security Cameras and Policy

- d. Councilmember Andreasen inquired about getting safety glass
- e. Chief Gunderson will look into safety glass costs

**Main Motion: To proceed with camera the city already owns.**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

5. Performance Reviews for all probationary employees and full-time non-probationary employees
  - a. Mayor Liimatta – We are bypassing this until a later date.

**M. New Business**

1. Fire and Police State Aid
  - a. Fire State Aid - \$14,570.39 up \$637.63 from 2018
  - b. Police State Aid - \$25,045.92 up \$395.65 from 2018
2. C & C Gaming Permit

**Main Motion: To approve C&C gaming permit.**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

3. IRIS Proclamation

**Main Motion: To adopt the IRIS Proclamation**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

4. 2019 Audit Engagement Letter

**Main Motion: To approve CarlsonSV for 2020 Auditors**

Moved by:	Andreasen
Seconded by:	Ellingson
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

5. Water Rate Study
  - a. Council did not feel this was necessary
6. Liquor Ordinance
  - a. Mayor Liimatta will get together with Administrator Kreklau to work on this week or next week and follow up at the next meeting.
7. Local Use Sales Tax
  - a. Can set local tax up to 5% and must be project specific

**Main Motion: To table local sales tax discussion until January 2020 Work Session**

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion passed by unanimous voice vote

In favor: Ellingson, Andreasen, Liimatta, Keranen, Huebner  
Opposed: None

**N. Closed Meeting under MN SS 13D.05 subd. 3(b) Attorney – Client Privilege**

1. None

**O. Closed Meeting as permitted by MN SS 13D.03 to discuss labor negotiation strategy**

1. None

**P. Consideration of Bills**


**Q. Main Motion: To accept financials as read**


Moved by: Keranen  
Seconded by: Huebner  
Action: Motion passed by unanimous voice vote  
In favor: Ellingson, Andreasen, Liimatta, Keranen, Huebner  
Opposed: None

**R. Adjourn**

**Main Motion: To accept adjourn at 9:07 pm**

Moved by: Keranen  
Seconded by: Huebner  
Action: Motion passed by unanimous voice vote  
In favor: Ellingson, Andreasen, Liimatta, Huebner, Keranen  
Opposed: None

  
Curtis Kreklau Jr, City Administrator

  
Joan Liimatta, Mayor