

City of Menahga
City Council Special Meeting/Work Session Minutes
Monday, October 25, 2021 at 6:00 pm

A. Call to Order

The Menahga City Council held a Special Meeting/Work Session on Monday, October 25, 2021.

Mayor Liz Olson called the meeting to order at 6:00 pm

B. Roll Call

Comprising a quorum of the council, the following members were present:

Mayor Elizabeth Olson Durwin Tomperi Dan Warmbold Robyn Keranen

Absent: Art Huebner NOTE: Robyn Keranen left the meeting at 6:31 pm

C. Pledge of Allegiance

D. Staff/Departmental Reports

a. Renata Parks – Northbound Spirits

Parks reported that the bartenders had just attended Bartender Training in Wadena. The Liquor Store will be having a Halloween Party on October 29th. Parks agreed to prepare a profit and loss report through September for the November Council Meeting.

b. Public Works Director – Ronald Yliniemi ABSENT – no report

c. Police Department – Adam Gunderson

Total calls of 122 for September. Gunderson stated that the State will install the Jake Brake signs once they are approved and the funds will come out of the Public Works budget. Council Member Tomperi asked Gunderson how he felt about the city installing GPS in city-owned vehicles? Gunderson stated his squad cars already have the capability through Wadena County. Mayor Olson asked Gunderson about the follow-up on the dog and junk complaints from residents? Gunderson had spoken with one resident the night of the council meeting, but no further contact had been made. Officer Derek Huotari said he had spoken with one resident.

d. Fire Department – Dave Kicker

Kicker reported that the department had 2 Fire Calls for the month. He expressed concern on the 2022 Budget information as it appeared that some of the information from the earlier budget meetings had not been entered into the system to update the changes made to their budgets. Kicker also stated that the Fire Department uses a check list for the maintenance of their trucks.

e. Administration – Jensine Kurtti (Temp. Admin Support Tech.)

Kurtti provided the council with her weekly report of duties/accomplishments, in two weeks she had worked 48 hours. Kurtti also reported that she had contacted the League of Minnesota Cities (LMC) and was given a list of people that do temporary work for cities that are without a City Administrator/Clerk/Treasurer. Kurtti stated that she had called a gentleman from the list, and he had an interest. Kurtti then stated that she had spoken with a lady from Park Rapids that wanted to discuss what the City's temporary needs might be, she will follow-up with her.

E. Discussion Items:

1. American Rescue Plan Act Report (ARPA):

Mayor Olson shared an email that she had received from Lisa Sova from the LMC (League of Minnesota Cities) which stated that The City of Menahga had received the first half of the ARPA funding of \$68,886.88 on July 27, 2021 and the second half will arrive in July 2022.

2. Sheriff Department Response Letter:

A letter was received from Wadena County Sheriff Mike Carr stating that the county declined a request to provide financial information if the city would decide to pursue county police protection to the city. Council member Durwin Tomperi made a statement that it was his idea to throw the possibility out there, as a possible cost-saving measure for the city. It was not that the city was unhappy with the current police force.

3. GPS capability on city-owned vehicles:

Jensine Kurtti to follow-up and gather information and bring back at a later meeting.

4. School Board Election at City Hall Nov. 2, 2021 2pm-8pm:

The Menahga School Board Election will be held at the city hall, but the school will provide their own election judges, etc. No city involvement other than the facility.

F. Action Items

1. Bid opening/awarding of excess equipment.

The sealed bids were opened, and the following bids were awarded: Western Plow – Black Diamond Concrete for \$2550, the Bobcat Sweeper-Keith Haataja for \$1150, and 6ft. grader blades (quantity 5) to Dale Haverinen for \$200.

Other non-winning bids were received from Eric Lunemann, Dan Oelfke, Wayne Rost, Tim Matteson, Dave Schwantes, Gladen Construction. Council Member Tomperi commented that Public Works Director Ron Yliniemi, could reassess the value on the remaining items that did not sell and advertise them in the Spring of 2022.

Main Motion: To approve the sale of the Western Plow 8’6” MVP Plus for \$2550 to Black Diamond Concrete.

Moved by:	Tomperi
Seconded by:	Warmbold
Action:	Motion carried by a 3-0 voice vote.
In favor:	Tomperi, Warmbold, Olson
Opposed:	none

Main Motion: To approve the sale of the 6 foot curved grader blades (qty 5) for \$200 to Dale Haverinen

Moved by:	Warmbold
Seconded by:	Tomperi
Action:	Motion carried by a 3-0 voice vote.
In favor:	Tomperi, Warmbold, Olson
Opposed:	none

Main Motion: To approve the sale of the Bobcat Melroe Sweeper for \$1150 to Keith Haataja.

Moved by:	Tomperi
Seconded by:	Warmbold
Action:	Motion carried by a 3-0 voice vote.
In favor:	Tomperi, Warmbold, Olson
Opposed:	none

16. Consideration of Bills

a. Approval of Bills – Batch # 10/22/21 for \$58,787.71 and EFT.1 – 10/5/21 for \$52,535.08 and EFT.2 – 10/5/21 for \$161.02 for a grand total of \$111,483.81.

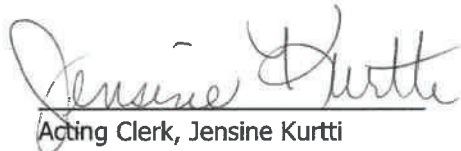
Main Motion: To approve payment of all bills in the total amount of \$111,483.81

Moved by:	Tomperi
Seconded by:	Warmbold
Action:	Motion carried by a 3-0 voice vote
In favor:	Tomperi, Warmbold, Olson
Opposed:	None

17. Adjournment

Main Motion: To adjourn at 6:56 p.m.

Moved by:	Warmbold
Seconded by:	Tomperi
Action:	Motion carried by a 3-0 voice vote
In favor:	Tomperi, Warmbold, Olson
Opposed:	None.



Acting Clerk, Jensine Kurtti

Temporary Administrative Support Tech.



Mayor Elizabeth Olson