

**City of Menahga  
Regular City Council Minutes  
Monday, December 12, 2016**

**A. Call to Order**

The Menahga City Council held a regular meeting on Monday, December 12, 2016. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Kim Rasmussen	Craig Lawrey
Roger Henstorf	Marty Ahlf
Patrick Foss	

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower  
Chief of Police Scott Koennicke  
Greenwood Connections Administrator Laura Ahlf

**B. Approval of Minutes**

**Main Motion: To approve the November 14, 2016, Special Meeting Minutes**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Main Motion: To approve the November 14, 2016, Regular Meeting Minutes**

Moved by:	Rasmussen
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**C. Presentations by Guests and Citizens**

**D. Public Input**

**E. Reports by Departments and Liaison Groups**

1. Fire – Dave Kicker
  - Chief Kicker was unable to attend.
2. Police – Scott Koennicke
  - Expanded on the Department's monthly statistics;

- Spoke highly of Officer Halonen; and
- Commented on the newly hired part-time officer.

3. Liquor – Renata Parks

4. Street/Park/Beach/Cemetery – Frank Thelin

**Main Motion: To accept the bid from Zinke Auction & Realty for \$13,100 for the Grader**

Moved by:	Henstorf
Seconded by:	Rasmussen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

5. Water/Sewer – Frank Thelin

6. Nursing Home – Laura Ahlf

- Announced the current census as 59;
- Stated the final audit meeting would be in March, after completion of the audit;
- Reported the nursing staff was at an adequate level;
- Expanded on the surveyors' visit on November 28 and new nursing home regulations;
- Commented on the new generator estimate;
- Spoke of needed roof repairs;
- Commented on the salary versus hourly issue; and
- Referred to the adopted 2017 budget and possible future changes regarding establishment of a calendar year budget.

**Main Motion: To approve the Greenwood Connections financials, and minutes**

Moved by:	Henstorf
Seconded by:	Rasmussen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

7. Administration/Economic Development – Janette Bower

**F. Notices and Communications**

**G. Unfinished Business**

**H. New Business**

**Item 1** – Resolution No. 16-012: Adopting Assessments for Unpaid Delinquent Utility Bills (IM 16-009)

**Main Motion: To adopt Resolution No. 16-012**

Moved by:	Rasmussen
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 2 – Resolution No. 2016-013: Certifying the 2017 Deferred Assessments (IM 16-010)**

**Main Motion: To adopt Resolution No. 2016-013**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 3 – Resolution No. 2017-002: Adopting the Final 2017 Tax Levy**

**Main Motion: To adopt Resolution No. 2017-002, as amended by Primary Amendment #1**

Moved by:	Lawrey
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Primary Amendment #1: To amend Resolution No. 2017-002 by striking \$327,329 and inserting \$322,414 in General Fund and striking \$446,379 and inserting \$439,464 in Total Final Tax Levy**

Moved by:	Lawrey
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 4 – Resolution No. 2017-003: Adopting a Budget for the City of Menahga, Minnesota for the Fiscal Year Beginning January 1, 2017, and ending December 31, 2017**

**Main Motion: To adopt Resolution No. 2017-003, as amended by Primary Amendment #1**

Moved by:	Rasmussen
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

Mayor Foss:

- Spoke to the \$.50 increase in personnel costs; and
- Recommended the \$.50 increase.

Council Member Henstorf:

- Stated the City could not afford the increase;
- Spoke of the increased health insurance costs;
- Commented on the need to keep the levy as low as possible; and
- Advocated for a step only increase budget.

Council Member Ahlf:

- Stated health insurance would continue to increase; and
- Voiced his thoughts that employees should receive an increase; and
- Spoke in favor of the \$.25 increase.

Council Member Rasmussen:

- Supported the \$.25 increase; and
- Highlighted the benefit of employer paid health insurance for the employees.

Council Member Lawrey:

- Voiced support for the \$.25 increase.

**Primary Amendment #1: To amend Resolution No. 2017-002 as follows:**

General Fund Amendments			
	Original Budget	Amended Budget	
Revenue	\$ 931,170	\$ 926,255	
Expenditure	\$ 931,170	\$ 926,255	

Water, Sewer, Liquor Fund Amendments				
	Original Budget	Original Budget	Amended Budget	Amended Budget
Fund	Without Depreciation	With Depreciation	Without Depreciation	With Depreciation
Water Fund	\$ 254,727	\$ 184,727	\$ 231,387	\$ 161,387
Sewer Fund	\$ 360,419	\$ 258,419	\$ 321,854	\$ 219,854
Liquor Fund	\$ 866,275	\$ 866,275	\$ 866,460	\$ 866,460

Moved by:	Rasmussen
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 5 – Resolution No. 2017-004: Adopting the 2017 City of Menahga Pay Plan**

**Main Motion: To adopt Resolution No. 2017-004**

Moved by:	Rasmussen
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 6 – Resolution No. 2017-005: Adopting the 2017 City of Menahga Fee Schedule**

**Main Motion: To adopt Resolution No. 2017-005**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**Item 7 – Action Memorandum 16-040: Approve Payment of Mayor and Council Member for 2016 Meetings**

**Main Motion: To authorize Action Memorandum 16-040**

Moved by:	Henstorf
Seconded by:	Rasmussen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**I. Payment of Bills**

**Main Motion: To approve payment of the bills**

Moved by:	Rasmussen
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

**J. Meeting Adjourned**

**Main Motion: To adjourn the meeting at 8:22 pm**

Moved by:	Henstorf
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey, Ahlf
Opposed:	None

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Janette M. Bower, Administrator

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Patrick Foss, Mayor