

**City of Menahga  
Regular Meeting City Council Minutes  
Tuesday, December 10, 2020**

**A. Call to Order**

The Menahga City Council Held a Regular Meeting Tuesday, December 10, 2020. Mayor Liimatta called the meeting to order at 6:00 pm.

**B. Roll Call**

Comprising a quorum of the council, the following members were present:

Tim Ellingson	Robyn Keranen	Art Huebner
Karol Andreasen	Mayor Joan Liimatta	

**C. Pledge of Allegiance**

**D. Approval/Amendment of Agenda**

1. Approval of Minutes

a. September 17, 2019

- Mayor Liimatta – It was addressed on the November 12<sup>th</sup> meeting was when I wanted, when I was voted to be a included in communications with Kristi Hastings and Curt Kreklau regarding the contract negotiations and so far
- Administrator Kreklau – We listened to that audio, I listened to it and I didn't hear anything that said that in the motion.
- Liimatta – I think we amended it. Okay, I'll take a relook at that.
- Kreklau – I don't want to get stuck up, hung up on details; but I think I didn't find anything in the recording at that time.
- Liimatta – I will re-listen again.
- Kreklau – Or we could get together.
- Liimatta – Yeah, that sounds fine.

**Main Motion: To approve September 17, 2019 Minutes except for the one line which Curt and I will clarify regarding myself (Liimatta) being included in negotiations.**

Moved by:	Keranen
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

b. October 22, 2019

**Main Motion: To accept October 22, 2019 Minutes as written**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen

Opposed: None

c. October 29, 2019

**Main Motion: To accept October 29, 2019 Minutes as written**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

d. November 12, 2019

**Main Motion: To accept November 12, 2019 Minutes as given**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

e. November 19, 2019

**Main Motion: To accept November 19, 2019 Minutes as written**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

f. November 26, 2019

**Main Motion: To accept November 26, 2019 Minutes as written**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by unanimous 1 voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**E. Communication and Appearance Requests**

1. None

**F. Public Input (sign in sheet)**

1. Public Input (none)

2. Truth in Taxation

a. Jensine Kurtti – I just have a statement that due to the state of the finances I would caution you to make sure of what you have in your funds before you go spending.

**G. Reports By Department**

- 1. Laura Ahlf, Greenwood Connections Administrator
  - a. Census is still 60 – have been at 60 for a while
  - b. Had a good October
  - c. Building project is moving along – they are sheet rocking – looking at having inspection first week in January.
  - d. Have had better communication with contractors

**Main Motion: To accept report by Administrator Laura Ahlf**

Moved by:	Andreasen
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen Huebner
Opposed:	None

**L. New Business**

- 1. Revolving Loan Fund Application
  - a. Administrator Kreklau – asking to form a Committee to handle Revolving Loan Fund Applications – One councilmember and 3 members of the business community along with the Administrator

**Main Motion: To form a Revolving Loan Committee consisting of one councilmember, three business community members or financial community members, and the City Administrator for a total of five.**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**G. Reports by Department**

- 2. Ron Yliniemi, Public Works Director
  - a. First snow – main hydraulic hoses blew on plow truck
  - b. Our Bobcat is not large enough for the snow blower attachment
  - c. Quote for a ToolCat – would be a minimum 9 week waiting period
  - d. Selling residents salt/sand by the 5 gallon bucket – Monday to Thursday

**Main Motion: For Menahga residents to obtain 5 gallon buckets of salt sand for \$3 per bucket if they provide the bucket. Available 10:00-12:00 (\*amended January 14, 2020 and recorded in minutes\*)**

Moved by:	Andreasen
Seconded by:	Keranen
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

e. Enforcement of existing sidewalk ordinance

**Main Motion: To start enforcing the existing sidewalk (snow removal) ordinance beginning January 1, 2020 with the use of door hangers.**

Moved by:	Liimatta
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

d. Temporary road at the school

**Main Motion: Ordering School to remove temporary road and use parking lot for buses effective December 16, 2019 (\*amended January 14, 2020 and recorded in minutes\*)**

Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

e. Snow Removal Contract

**Main Motion: To accept snow removal contract with Spirit Lake Lumber after addendum to #6 of \$1.5 million.**

Moved by:	Ellingson
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**Main Motion: To accept report by Public Works Director, Ron Yliniemi**

Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

3. Adam Gunderson, Police Chief

- a. Pipeline training
- b. The Chief's squad received an oil change
- c. Total number of calls for service for the month of November 126
- d. Total cost on the items requested \$53,711.79
- e. Brought up that Katie Heppner stated she was instructed not to work with Adam on grants
- f. Needs new radios, Tasers, and rifles

**Main Motion: To go ahead with purchasing the items requested**

Moved by:	Huebner
Seconded by:	
Action:	
In favor:	
Opposed:	

**Main Motion: To authorize purchase nine radios as listed, three Tasers as listed, and one rifle as presented.**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**Main Motion: To accept report by Police Chief Gunderson**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

4. Curt Kreklau Jr., City Administrator

**Main Motion: To authorize, Curt Kreklau Jr, to sign off on Bird Busters raffle form**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

- a. Letter from Dave Trinen, Fishing Derby Chairmen
  - 1. Would like City to continue to plow and salt/sand boat landing for fishing derby
  - 2. Request updated signs for snowmobile trails
  - 3. Updated city signage
  - 4. Snow removal
- b. Update on possible daycare
- c. Law Enforcement Labor Services update – should be signed by the end of the week.
- d. Planning Commission – meeting scheduled for December 19, 2019 at 5:00 pm
- e. Capital Improvement Plan
- f. Dean Burkland, our Auditor was in City Hall to answer questions.

**Main Motion: To accept report by Administrator, Curt Kreklau**

Moved by:	Andreasen
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Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**H. Attorney Communications**

**I. Notices and Communications**

**J. Public Hearings**

1. None

**K. Unfinished Business**

1. Administrator Performance Review Results
  - Mayor Liimatta stated – Administrator, Curt Kreklau Jr had a favorable review
2. Snow Removal Contract
3. Sidewalk Snow Removal
4. Security Camera – City Hall Discussion
  - Camera purchased in the past will not work, it will not communicate with the router
  - Administrator Kreklau – Asked the council to define what the camera will be used for
  - Councilmember Ellingson – stated it was for observational use
  - Mayor Liimatta – stated it was for the hallway
  - Councilmember Keranen – asked to not get a big expensive one
  - Kreklau asked for a max dollar amount
  - Ellingson - \$200
  - Councilmember Andreasen – asked if we were going to do anything about a protective shield for Amanda at the front desk, that wasn't addressed either
  - Kreklau – wanted to bring back the bid for panic buttons
  - Keranen – asked about a policy
  - Mayor – said it was Administrator, Police Chief, and City Attorney are only ones with access to it

**Main Motion: To approve spending up to \$200 on one camera for City Hall hallway**

Moved by:	Ellingson
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**Main Motion: To approve only the Police Chief, City Administrator, and City Attorney can view the footage from the City Hall camera**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**L. New Business**

1. Revolving Loan Fund
2. Certification of Past Due Utility Bills

**Main Motion: To approve past utility bills \$6,601.09 assessed to property taxes**

Moved by:	Keranen
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

3. Temporary Road at Menahga School
4. Salary information by Individual/Department
5. Liquor Ordinance Review
  - Information for council
6. Potential to Vacate Existing Alley
  - West of Fir Ave between 1<sup>st</sup> St NW and Main St NW
  - To be addressed in January
7. Final Budget and Final Levy

**Main Motion: To approve Resolution No. 2019-008 adopting the Final 2020 Tax Levy at \$414, 543.66 (with \$0.11 correction)**

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

**Main Motion: To approve Resolution No. 2019-009 adopting the 2020 Final Budget (with \$0.11 correction)**

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

8. Special Assessment and Deferments Certified

**Main Motion: To approve Resolution No. 2019-010 adopting the 2020 Deferred Assessments (Parcel No. 17-330-0650, 17-370-0090, and 17-410-0160)**

Moved by:	Ellingson
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

9. October 8<sup>th</sup> Meeting Misquote by Council

- Mayor Liimatta – stated County Highway Engineer, Ryan Oden, was misquoted by Councilmember Huebner
- Councilmember Huebner – Stated that information was exchanged between himself and Oden and apologized if he (Huebner) misunderstood what was discussed
- Mayor – You cannot misquote an expert
- Huebner – I did not knowingly misquote, I just don't understand how that can be an 80 foot road
- Mayor – stated she wanted Councilmember Huebner to publicly apologize to Mr. Oden
- Councilmember Andreasen – That is what he did
- It was decided to do a resolution to the county regarding the 80 foot road at 2<sup>nd</sup> St SW

**N. Consideration of Bills**

**Main Motion: To accept the Balance Sheet and Check Register as presented**

Moved by:	Andreasen
Seconded by:	Keranen
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Keranen, Huebner
Opposed:	None

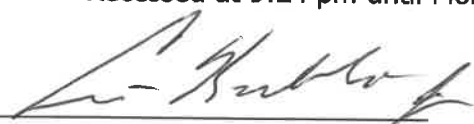
**Main Motion: To accept Budget YTD Revenue/Expense Report as presented**

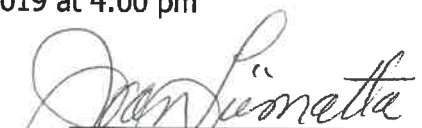
Moved by:	Andreasen
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

Administrator Kreklau asked to discuss closing early on the Tuesday, December 24, 2019 in the continuance on December 16, 2019.

**O. Adjourn**

- Recessed at 9:24 pm until Monday, December 16, 2019 at 4:00 pm

  
Curtis Kreklau Jr, City Administrator

  
Joan Liimatta, Mayor