

City of Menahga
Regular City Council Minutes
Monday, February 13, 2017

A. Call to Order

The Menahga City Council held a regular meeting on Monday, February 13, 2017. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Craig Lawrey	Tim Ellingson
Dennis Komulainen	Maxine McNeece
Patrick Foss	

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower
Chief of Police Scott Koennicke
Fire Chief Dave Kicker
Greenwood Connections Administrator Laura Ahlf
Public Works Director Frank Thelin
Liquor Store Manager Renata parks

B. Approval of Minutes

Main Motion: To approve the January 9, 2017, Regular Meeting Minutes

Moved by:	Ellingson
Seconded by:	McNeece
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

C. Presentations by Guests and Citizens

D. Public Input

E. Reports by Departments and Liaison Groups

1. Nursing Home – Laura Ahlf
 - Announced the current census as 60;
 - Reported on an awarded scholarship;
 - Commented on the State appraisal to address rates;
 - Expanded on the moratorium presentation and expected decision in March or April;
 - Announced the project would provide 57 private rooms and four semi-private rooms;
 - Spoke of the Quality Assurance Improvement Program and new Medicare requirements;
 - Highlighted the Leading Age meetings; and
 - Expanded on the generator and boiler issues.

Main Motion: To approve the Greenwood Connections financials, and minutes

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

2. Mark Hanson – WCEDA

At the council's request, Mr. Hanson addressed the council regarding:

- Meeting with Council Member McNeece;
- Economic development opportunities during the Sounds of Spirit Lake events;
- Attendance at City Hall every other week, opposite weeks spent assisting Menahga businesses;
- Focus on marketing and capitalizing other opportunities; and
- Sister Stitches – new business in Menahga.

Council Member McNeece:

- Requested information regarding activities be included in the packet; and
- Stressed the importance of communication.

Mayor Foss:

- Expanded on WCEDA's origination;
- Highlighted the City's involvement with WCEDA for the previous five years;
- Spoke of BR&E;
- Commented on Jeff Schindlecker's involvement in economic development;
- Referred to the new buildings in Menahga;
- Voiced the importance of the Sounds of Spirit Lake events;
- Commented on the previous Job Fairs;
- Described WCEDA as an enhancement to the community's economic development needs; and
- Spoke to the County's participation in WCEDA.

Council Member Komulainen:

- Questioned how many year the City had participated in WCEDA.

3. Fire – Dave Kicker

- Stated January had been a quiet month;
- Spoke of the annual Township meeting;
- Described the cancer issues involving fires and the importance of washing gear;
- Expanded on the gear washer's relocation to the bathroom; and
- Commented on the turnout gear and rotation of gear.

Council Member Ellingson:

- Questioned the turnout gear in the upstairs area of the Fire Hall; and
- Inquired of confidential files in the filing cabinets in the Fire Hall.

4. Police – Scott Koennicke
 - Expanded on the Department’s monthly statistics;
 - Spoke of the Hooked on Fishing program;
 - Announced he would obtain an email from the county and city attorneys for information regarding space;
 - Stated shelving does not provide additional square footage and the garage would not provide adequate humidity; and
 - Discussion ensued regarding department vehicles.

5. Liquor – Renata Parks
 - Announced she was back at work for approximately four hours per day;
 - Stated they were gearing up for the St. Urho events; and
 - Expanded on the implementation of quarterly inventory.

Council Member McNeece:

- Requested a monthly profit/loss statement.

Council discussion ensued regarding the building’s functionality, future repair or replacement options.

6. Street/Park/Beach/Cemetery – Frank Thelin
 - Commented on the future crack sealing/seal coating bid;
 - Spoke of possible options to deter drivers from cutting the corners on city streets; and
 - Suggested repair options for the fishing dock.

Council Member McNeece:

- Inquired of sidewalk repair responsibility;
- Requested research be conducted concerning ordinance language regarding penalties for businesses who do not repair their sidewalks; and
- Described the issue as a matter of public safety.

Mayor Foss:

- Expanded on sidewalk issues; and
- Described the upcoming floor work in the Park bathrooms.

Vice Mayor Lawrey:

- Suggested Mark Hanson as a resource for beautification grants to help with sidewalk upgrades.

Council Member Ellingson:

- Questioned the “wayside” signage at the Beach;
- Stated the bathrooms should be available to the public later in the day; and
- Suggested the police department lock the bathrooms at 10 pm each day.

7. Water/Sewer – Frank Thelin
 - Announced the generator test was successful;
 - Commented on summer storms and use of the generator;
 - Described the ice buildup in the water tower as minimal and stated the water “turned over” every 24 hours; and

- Stated the Happy Hour lift station continued to have items in it that could cause damage to the lift station.

Mayor Foss:

- Expanded on a permanent generator to power the Water Plant.

8. Administration/Economic Development – Janette Bower

- Announced a special meeting on March 13, at 6 pm to discuss expansion of the Park to accommodate seasonal campsites;
- Expanded on the bill introduced in the legislature creating a new City Street Fund;
- Stated Banyon would be at City Hall on February 24, to provide training on the upgraded Point of Sale system;
- Spoke of Essentia’s February 20, opening date; and
- Stated that to the City’s knowledge, Dollar General would open on March 1, 2017.

F. Notices and Communications

Item 1 – Planning Commission Vacancy Notice

Discussion ensued regarding the need to fill the vacancies and the Commission’s duties.

Item 2 – 2017 Board of Review Meeting Notice

Main Motion: To confirm April 19, 2017 as the meeting date for the Menahga City 2017 Board of Review

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

G. Unfinished Business

Item 1 – Action Memorandum 17-005: Approve Payment of West Central Economic Development Alliance (WCEDA) Invoice #10320177 in the Amount of \$10,000

Main Motion: To approve Action Memorandum 17-005

Moved by:	Komulainen
Seconded by:	Lawrey
Action:	Motion carried by 4-1 voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	Komulainen

H. New Business

Item 1 – Introduction – Ordinance No. 2017-001: Amending Menahga Municipal Code Chapter 30 City Council

Main Motion: To introduce Ordinance No. 2017-001 and set for public hearing on March 13, 2017

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 2 – Resolution No. 2017-006: Accepting the Water Treatment System Improvements Project Work Performed by Di-Mar Construction

Main Motion: To adopt Resolution No. 2017-006

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 3 – Resolution No. 2017-007: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies

Main Motion: To adopt Resolution No. 2017-007

Moved by:	Ellingson
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 4 – Action Memorandum 17-006: Authorize the Temporary Partial Closure of 2nd Street NE from Highway 71 to Birch Avenue NE

Main Motion: To authorize Action Memorandum 17-006

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 5 – Action Memorandum 17-007: Authorize Advertisement of Lifeguard and Seasonal Mowing Positions

Main Motion: To authorize Action Memorandum 17-007

Moved by:	Ellingson
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 6 – Action Memorandum 17-008: Authorize the City Administrator to Attend the IIMC Conference

Main Motion: To authorize Action Memorandum 17-008

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 7 – Action Memorandum 17-009: Approve VFW Post #6206 Application for Temporary On-Sale Liquor Licenses for the St. Urho and Mid-Summer Celebrations

Main Motion: To approve Action Memorandum 17-009

Moved by:	Lawrey
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

I. Payment of Bills

Main Motion: To approve payment of the bills

Moved by:	Lawrey
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

J. Meeting Adjourned

Main Motion: To adjourn the meeting at 9:34 pm

Moved by:	Lawrey
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Janette M. Bower, Administrator

Patrick Foss, Mayor