

MENAHGA CITY COUNCIL REGULAR MEETING
Monday, February 8, 2016

The Regular Meeting of the Menahga City Council was held in the Council Chambers on Monday, February 8, 2016. The meeting was called to order at 7:00 p.m. by Mayor Pat Foss.

Also present: Council Members Marty Ahlf and Craig Lawrey. Absent: Council Members Kim Rasmussen and Roger Henstorf. Staff present: Utilities Superintendent Frank Thelin, GWC Administrator Clair Erickson and City Administrator/Clerk/Treasurer Char West.

Approval of Minutes:

Motion by Lawrey, seconded by Ahlf, to approve the January 11, 2016 Regular Council Meeting Minutes, motion carried.

Motion by Lawrey, seconded by Ahlf, to approve the January 14, 2016 Special Council Meeting Minutes, motion carried.

Presentations by Guests and Citizens:

Mark Hansen, WCEDA Director, provided the monthly report highlighting the recent economic development activities in the Menahga area as well as the WCEDA regional area.

Rick Pinnick, Menahga C&C Treasurer, requested approval for the Menahga C&C's Application for Exempt Gambling Permit; drawing to be held on July 10, 2016 during the Midsummer Celebration.

Motion by Ahlf, seconded by Lawrey, to approve the Menahga C&C's Application for Exempt Gambling Permit; drawing to be held on July 10, 2016 during the Midsummer Celebration, motion carried.

Administrator West reviewed information from City Engineer Brian Hiles, Ulteig Engineering, who was absent due to the weather. Water Treatment Plant Rehab Project; quote from Di-Mar Construction to clean and paint the interior of the clear well for \$11,367.00.

Motion by Lawrey, seconded by Ahlf, to approve the quote of \$11,367.00 from Di-Mar Construction to clean and paint the interior of the clear well as a part of the Water Treatment Plant Rehab Project, motion carried.

Abandoned Wastewater Treatment Facility Removal Project; Ms. West reviewed three proposals to complete an Asbestos and Hazardous Material Survey as a Phase I Environmental Site Assessment was not needed;

West Central Environmental Consultants	\$1,500 to \$2,000
Braun Intertect	\$3,310
Terracon	\$3,000-Time & Materials Fee

She reported that Mr. Hiles recommended to accept West Central Environmental Consultants proposal.

Motion by Ahlf, seconded by Lawrey, to approve a proposal from West Central Environmental Consultants for \$1,500 to \$2,000 to conduct an Asbestos and Hazardous Material Survey at the abandoned Wastewater Treatment Facility, motion carried.

Public Input: None

Reports by Departments and Liaison Groups:

Fire: Absent: Fire Chief Dave Kicker. Administrator West & Council Member Ahlf reviewed the January 21, 2016 Annual Fire Contract Meeting, Meeting minutes and the 2016/2017 Fire Contract Price Calculation Sheet. They reported that the contract prices reflected a 13% reduction from the previous two year contracts mainly due to several large pieces of equipment going off the depreciation schedule. The Fire Liaison Group recommended Council approval of the 2016/2017 Fire Contracts.

Motion by Lawrey, seconded by Ahlf, to approve the 2016/2017 Fire Contracts with Blueberry Township, Shell River Township and Huntersville Township, motion carried.

Police: Absent: Police Chief Scott Koennicke. Mayor Foss reported a concern over a previous Nuisance Ordinance violation; will schedule a liaison meeting in the next two or three weeks.

Street/Park/Beach/Water/Sewer: Utilities Superintendent Frank Thelin reported on tree trimming, vehicles parked in the City right-of-way overnight causing problems with snowplowing, research of larger utility truck; requested a Water/Sewer Liaison Meeting.

Nursing Home: Nursing Home Administrator Clair Erickson reviewed the February 1, 2016 Greenwood Connections Board Meeting Minutes and recommendations; recommend appointment of Glenda Komulainen and Jan Hillstrom as prospective GWC Board members, accepted the employee hire/termination/separated report.

Motion by Lawrey, seconded by Ahlf, to approve the February 1, 2016, Greenwood Connections Board Meeting Minutes and January 2016 financial reports, motion carried.

Administrator/Economic Development: Mayor Foss reported that Council action on the Admin Liaison Groups recommendation to reduce the Greenwood Connections Board from seven members to five members being Menahga residents would be tabled for discussion until the full Council was available. Mayor Foss recommended amending the City Ordinance Chapter 31 Greenwood Connections Board, Section 31.54 (g) and 31.55 to increase *any single capital item of purchase not specifically included in the budget from “\$2,500 to \$25,000” to “\$5,000 to \$25,000”* and Section 31.54(k) from *“the Board shall be responsible for the appointment of a qualified individual to function as the GWC Administration”* to *“the City Council shall be responsible for the appointment of a qualified individual to function as the GWC Administrator”* and add *“Search committee will consist of; City Council, two GWC Board Members, up to two GWC supervisory staff, and City Administrator/Clerk/Treasurer”*.

Motion by Lawrey, seconded by Ahlf, to approve the amendment of Chapter 31 GWC Board of the City Ordinance as recommended; Section 31.54 (g) and 31.55 to increase *any single capital item of purchase not specifically included in the budget from “\$2,500 to \$25,000” to “\$5,000 to \$25,000”* and Section 31.54(k) from *“the Board shall be responsible for the appointment of a qualified individual to function as the GWC Administration”* to *“the City Council shall be*

responsible for the appointment of a qualified individual to function as the GWC Administrator” and add “Search committee will consist of; City Council, two GWC Board Members, up to two GWC supervisory staff, and City Administrator/Clerk/Treasurer”, motion carried.

Ms. West reviewed the Admin Liaison groups discussion and recommendation; to amend the 2016 Admin budget to reflect hiring of new City Administrator; salaries from \$121,450 to \$125,560, PERA from \$8,800 to \$9,101, social security from \$7,525 to \$7,782, Medicare from \$1,800 to \$1,860; recommend continuing with format of monthly financial reports presented to Council; discussed the LMCIT Underwriting report regarding error made in placing the Menahga First Responders under the City’s workers comp coverage back in 2010 as they were not under City direction/LMCIT will provide this coverage until the City’s 7/1/16 renewal period, and discussed concern over upcoming City elections due to the potential lack of interested citizens coming forward to fill the possible four of the five Council seats needing to be filled.

Motion by Ahlf, seconded by Lawrey, to approve amending the 2016 Admin budget to reflect hiring of new City Administrator; salaries from \$121,450 to \$125,560, PERA from \$8,800 to \$9,101, social security from \$7,525 to \$7,782, Medicare from \$1,800 to \$1,860, motion carried.

Notices and Communications: None

Unfinished Business: None

New Business:

Motion by Ahlf, seconded by Lawrey, to approve payment of Application for Payment #7 in the amount of \$151,620.00 to Di-Mar Construction for the Water Treatment Plant Reah Project, motion carried.

Motion by Lawrey, seconded by Ahlf, to approve the deposit of all current and future revenues received for the following closed debt service funds; 1994 GO Refunding Debt Fd., 1996 GO Tar Debt Fd. and 1996 Improvement Debt Fd. into #307 Water/Sewer GO Debt Fd., motion carried.

Motion by Lawrey, seconded by Ahlf, to approve the sale of City Lot 13, Block 2, Southgate First Addition for \$500.00 per lot to MGF, LLC (My Grandpa's Farm) based on the parties paying closing costs and other considerations as set forth in the May 2015 Purchase Agreement for the sale of Lots 11 and 12, Block 2, Southgate First Addition, motion carried.

Motion by Ahlf, seconded by Lawrey, to schedule the City of Menahga Board of Review for Wednesday, April 20, 2016 at 1:00 p.m. in the Council Chambers, motion carried.

Motion by Lawrey, seconded by Ahlf, to approve payment of Partial Payment Estimate #3 in the amount of \$33,709.55 to Feldt Plumbing, LP for the Main Lift Station Replacement Project, motion carried.

Motion by Ahlf, seconded by Lawrey, to approve the prepayment of payables in the amount of \$561,438.18 and payment of payables in the amount of \$79,132.53, motion carried.

Motion by Ahlf, seconded by Lawrey, to adjourn the Regular Council Meeting at 8:30 p.m., motion carried.

City Administrator

Mayor