

**City of Menahga
Action Memorandum 16-027**

Subject: Ratify the City Administrator's Determination to Place the City Lifeguards on Paid Administrative Leave

Agenda of: August 8, 2016

Council action: Ratified _____

Summary statement:
The City's Personnel Policy states:

Administrative Leave

Under special circumstances, an employee may be placed on an administrative leave pending the outcome of an internal or external investigation. The leave may be paid or unpaid, depending on the circumstances, as determined by the City Administrator with the approval of the City Council.

Following the incident at the City Beach on July 31, the City Administrator placed the lifeguards on paid administrative leave for the remainder of the scheduled summer season. The three lifeguards will receive 72 hours of paid administrative leave each.

Fiscal information:

Total amount of funds listed in this legislation: \$ 2,268

This legislation (✓):

<input type="checkbox"/> Has no fiscal impact	<input type="checkbox"/> Creates a positive impact in the amount of: \$ _____
	<input checked="" type="checkbox"/> Creates a negative impact in the amount of: \$ <u>2,268</u>

Funds are (✓):

<input checked="" type="checkbox"/> Budgeted	Line items(s): <u>E 101-45120-101</u>
<input type="checkbox"/> Not budgeted	Affected line item(s): _____