

**City of Menahga  
Regular City Council Minutes  
Tuesday, February 9, 2021**

**1. Call to Order**

The Menahga City Council held a Regular Meeting Tuesday, February 9, 2021.  
Mayor Liz Olson called the meeting to order at 6:00 pm

- **Pledge of Allegiance**

**2. Roll Call**

Comprising a quorum of the council, the following members were present:

Mayor Liz Olson	Durwin Tomperi	Art Huebner
Robyn Keranen	Dan Warmbold	

**3. Public Hearing: Opened at 6:01 pm**

**Main Motion: To approve Resolution No. 2021-004**

Moved by:	Warmbold
Seconded by:	Tomperi
Action:	Motion carried by a 4 – 1 voice vote
In favor:	Keranen, Olson, Tomperi, Warmbold
Opposed:	Huebner

**CITY OF MENAHGA, MINNESOTA  
Resolution No. 2021-004**

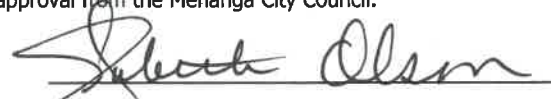
**A Resolution of the Menahga City Council Amending Menahga Municipal Code Chapter 30: City Council**  
The City of Menahga, Minnesota ordains:

**30.01 Meetings.**

**A. Regular meetings.**

1. Regular meetings of the Council shall be held on the second Monday of each month at 6 pm
2. Any regular meeting falling upon a holiday shall be held on the next following business day at the same time and place.
3. All meetings, including special meetings, shall be held in City Hall unless the Council decides otherwise at a prior meeting or meeting in City Hall is impossible.

Section 5. Effective date. Ordinance No. 2021-001 shall take effect upon publication in the Menahga Sebeka Review Messenger, the Official Newspaper of the City of Menahga after approval from the Menahga City Council.  
Passed and approved this ninth day of February, 2021.

  
Elizabeth Olson, Mayor

\_\_\_\_\_  
Curtis Kreklau Jr., Administrator

**Public Hearing closed at 6:04 pm**

#### 4. Public Forum and Correspondence

- Sheriff Mike Carr – looking for clarification regarding Menahga City Council’s motion regarding overtime for city staff (Menahga Police Department) made at the Thursday, February 4, 2021 Special Meeting.
- Joanie Liimatta – Economic Development – Flat Urho and coupon book for local businesses.

**Amendment of the agenda** – adding discussion about the new hire under the Administrator’s report.

#### 5. Approval of Minutes

- None available

#### 6. Consent Agenda

##### **Main Motion: To accept Liz Olson’s Resignation from the Planning Commission**

Moved by:	Keranen
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

##### **Main Motion: To accept Pam Johnson’s Resignation as Assistant Manager of Northbound Spirits**

Moved by:	Tomperi
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

##### **Main Motion: To Approve Appointment of Jeremiah Erickson to Planning Commission Vacancy**

Moved by:	Huebner
Seconded by:	Tomperi
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

##### **Main Motion: To Approve Officers for Menahga Fire Department for 2021:**

- **Chief Dave Kicker**
- **Assistant Chief Jim Day**
- **Assistant Chief Terry Berttunen**
- **Captain Randy Berttunen**

- **Captain Eli Jettmann**
- **Secretary Aaron Hillukka**
- **Treasurer Robert Weaver**

Moved by:	Huebner
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

## **7. Acknowledgement of receipt of board/commissions minutes**

- Greenwood Connections Board Minutes

### **Main Motion: To accept the February 22, 2021 Greenwood Connections Board Packet Minutes**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

## **8. Board/Commission/Committee Reports**

### **9. Staff Reports**

- Greenwood Connections Administrator – Laura Ahlf
  - Census today is 50
  - January census was 82.73%
  - Small profit for December
  - Residents have had 2<sup>nd</sup> COVID Vaccine Assisted Living Residents gets their 2<sup>nd</sup> COVID Vaccine on Thursday
  - Having a difficult time filling staff vacancies
  - Mayor Olson wanted everyone to be aware of the Greenwood Connections having a 5 star rating for January 2021
  - Going out for insurance quotes
- City Administrator – Curt Kreklau Jr.

## **10. Notices and Communications**

### **11. New Business**

- **Streets and Utilities Reconstruction Project**
  - Estimated Cost of \$15,00.00

### **Main Motion: To accept the Streets and Utilities Reconstruction Project–Brian Hiles**

Moved by:	Warmbold
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote

In favor: Huebner, Keranen, Olson, Tomperi, Warmbold  
Opposed: None

- **Water Tower Project**
  - Estimated Cost of \$61,425.00

**Main Motion: To accept the Water Tower Project – Brian Hiles**

Moved by: Tomperi  
Seconded by: Huebner  
Action: Motion carried by a unanimous voice vote  
In favor: Huebner, Keranen, Olson, Tomperi, Warmbold  
Opposed: None

- **Fire Relief Association Presentation**

**Main Motion: To accept the Fire Relief Association Presentation – Robert Weaver**

Moved by: Keranen  
Seconded by: Huebner  
Action: Motion carried by a unanimous voice vote  
In favor: Huebner, Keranen, Olson, Tomperi, Warmbold  
Opposed: None

- **Fire Contract Amount**
- **Public Works-City Shop Roof Repair**
- **Region 5 Grant Application and Resolution**

**Main Motion: To approve Resolution No. 2021-005**

Moved by: Tomperi  
Seconded by: Huebner  
Action: Motion carried by a unanimous voice vote  
In favor: Huebner, Keranen, Olson, Tomperi, Warmbold  
Opposed: None

**Resolution No. 2021-005  
RESOLUTION OF APPLICATION**

BE IT RESOLVED that the City of Menahga is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund/Drinking Revolving Fund for improvements to its drinking water system/municipal wastewater treatment system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Menahga estimates the loan amount to be \$995,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Menahga has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Menahga hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the Menahga City Council on February 9, 2021.

SIGNED: 

Name: Elizabeth Olson  
Title: Mayor

WITNESSED: \_\_\_\_\_

Name: Curtis Kreklau Jr.  
Title: Administrator

**Main Motion: To approve Resolution No. 2021-006**

Moved by:	Huebner
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

**RESOLUTION NO. 2021-006**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENAHGA, MINNESOTA, APPROVING THE GRANT APPLICATIONS FOR ENERGY AND ENVIRONMENT PLAN**

**WHEREAS**, the City aims to partner with Region Five Development Commission (R5DC) and partners to complete an Energy & Environment plan and implementation of energy and environment related projects; and

**WHEREAS**, the Energy & Environment Planning process offers financial and technical assistance by R5DC that builds municipal capacity to conduct sustainable development in alignment with community driven goals; and

**WHEREAS**, R5DC will apply in partnership with multiple Cities throughout the region to the USDA Rural Community Development Initiative (RCDI) for a two-year term and \$200,000.00 in grant funding accompanied by a 1:1 match from multiple sources totaling a \$400,000.00 project; and

**WHEREAS**, R5DC will craft an application on behalf of the City to Sourcewell's Community Match Funds program for *up to* \$10,000.00 to cover the municipal match; and

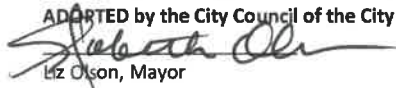
**WHEREAS**, the City agrees to fully participate in all activities outlined in the USDA RCDI proposal and shall deliver implementation selected through the process; and

**WHEREAS**, if fully funded, the Environment and Energy Planning process will start near in the third quarter of CY2021; and

**NOW THEREFORE, BE IT RESOLVED** that the Menahga City Council hereby supports applications to Sourcewell and USDA for Energy & Environment planning and implementation.

**FURTHER BE IT RESOLVED** that the City authorizes Curtis Kreklau, Jr., as the official representative of the City Council, to sign the necessary contracts or agreements.

ADOPTED by the City Council of the City of Menahga, Minnesota, this 9th day of February, 2021.

  
Liz Olson, Mayor

ATTEST:

- **Board of Review Meeting and Time Format**

**Main Motion: To approve Board of Review Meeting in person at City Hall on April 19, 2021, 1:00 pm**

Moved by:	Tomperi
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

- **ATM – Liquor Store**

**Main Motion: To approve ATM Agreement with Community First Bank, Contingent on a 50/50 split on user fees**

Moved by:	Huebner
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

- **Request for Proposal for an Investment Advisor for the City**

**Main Motion: To approve request for proposal for an investment advisor**

Moved by:	Tomperi
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Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

- **Time Clock**

**Main Motion: To direct City Administrator to research costs on different time card systems that would be tailored to fit the needs of our city to have available to share with the council at the work session.**

Moved by:	Tomperi
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

- **Hire Forensic Accountants or other Experts at Rate Presented**

**Main Motion: To Hire Forensic Accountants or other Experts at Rate Presented**

Moved by:	Olson
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

## **12. Unfinished Business**

### **13. Consideration of Bills**

- **December 2020**

**Main Motion: To approve December 2020 Payments in the amounts of \$61,615.42**

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

**Main Motion: To approve December 2020 (2) Payments in the amounts of \$6,594.77**

Moved by:	Huebner
Seconded by:	Warmbold
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None



- January 2021

**Main Motion: To approve January 2021 Payments in the amounts of \$ 41,547.01**

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None


**Main Motion: To approve January 2021 eCheck Detail Register in the amounts of \$ 44,283.70**

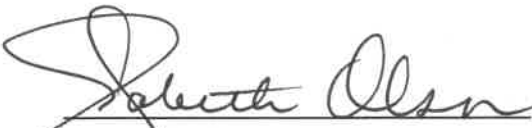
Moved by:	Huebner
Seconded by:	Tomperi
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

**14. Adjournment**

**Main Motion: To adjourn at 8:32 pm**

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Huebner, Keranen, Olson, Tomperi, Warmbold
Opposed:	None

  
Curt Kreklau Jr., City Administrator

  
Elizabeth Olson, Mayor