

**City of Menahga
Regular City Council Minutes
Monday, March 13, 2017**

A. Call to Order

The Menahga City Council held a regular meeting on Monday, March 13, 2017. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Craig Lawrey	Tim Ellingson
Maxine McNeece	Patrick Foss

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower
Greenwood Connections Administrator Laura Ahlf
Public Works Director Frank Thelin
Liquor Store Manager Renata parks

B. Approval of Minutes

Main Motion: To approve the February 13, 2017, Regular Meeting Minutes

Moved by:	Ellingson
Seconded by:	McNeece
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

C. Presentations by Guests and Citizens

1. Rick Pinnick – C & C July Raffle & St. Urho Proclamation and Parade Route

Mr. Pinnick:

- Highlighted the requested gaming permit for the Mid Summer Celebration;
- Read the St. Urho proclamation; and
- Expanded on the parade route.

Main Motion: To approve the C & C Gaming Permit

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

D. Public Input

E. Reports by Departments and Liaison Groups

1. Liquor – Renata Parks

- Spoke of the upcoming St. Urho and Mid Summer events;
- Stated patrons had not been polled because the options concerning expansion versus a new building had not been fully vetted;
- Explained the televisions were watched on a regular basis;
- Spoke of the variance in tobacco and wine sales and freight expenses; and
- Expanded on the financial report.

Council Member Ellingson:

- Questioned whether Northbound Spirits patrons had been polled regarding the liquor store expansion versus remodel;
- Inquired how many patrons watched the televisions;
- Asked about the variance in tobacco and wine sales; and
- Questioned the freight expenses.

2. Street/Park/Beach/Cemetery – Frank Thelin

- Stated the department was currently working on the campground picnic tables;
- Highlighted the requested mowers;
- Suggested the older mowers be put out for bid; and
- Expanded on the sealing coating projects.

Council Member McNeece:

- Suggested moving to the point of not bringing all budgeted items to the council; and
- Requested that during the budget season discussion be held regarding sub-contracting of some services such as mowing.

3. Water/Sewer – Frank Thelin

- Commented on the older generators;
- Expanded on the lift stations requiring some type of power during an outage; and
- Stated the Happy Hour lift station continued to have items in it that could cause damage to the lift station.

4. Nursing Home – Laura Ahlf

- Announced the current census as 58;
- Expanded on the boiler and generator replacement projects and the possibility of a future special meeting to address the issues;
- Spoke of using a billboard to advertise Woodside Manor;
- Stated ECPN would not be utilized at this time; and
- Commended on the joint meeting regarding the audit.

Main Motion: To approve the 2016 audit, the minutes from the regular meeting and joint meeting

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Main Motion: To approve the Greenwood Connections financial

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

5. Administration/Economic Development – Janette Bower

- Stated the office was preparing for the auditors;
- Commented on the probability of an impact involving PERA;
- Spoke of upcoming training session involving the City finances and Banyon; and
- Referred to the water/sewer financial report.

F. Notices and Communications

G. Unfinished Business

H. New Business

Item 1 – Public Hearing – Ordinance No. 2017-001: Amending Menahga Municipal Code Chapter 30 City Council

Mayor Foss opened the public hearing. The following person addressed the council:

Jensine Kurtti:

- Questioned the process regarding the recognition of audience member questions.

Mayor Foss closed the public hearing.

Main Motion: To adopt Ordinance No. 2017-001

Moved by:	Ellingson
Seconded by:	McNeece
Action:	Motion, as amended, carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Primary amendment #1: to amend subsection 30.01 G to read: Public meetings. All council meetings shall be conducted in accordance with the Minnesota Open Meeting Law.

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 2 – Resolution No. 2017-008: Approving State of Minnesota Joint Powers Agreements with the City of Menahga on Behalf of its City Attorney and Police Department

Main Motion: To adopt Resolution No. 2017-008

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 3 – Action Memorandum 17-010: Approve Northbound Spirits' Application for a Temporary On-Sale Liquor License for the Mid Summer Celebration

Main Motion: To adopt Action Memorandum 17-010

Moved by:	McNeece
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 4 – Action Memorandum 17-011: Authorize the Musical Performance Services Agreement with Time Music Agency, Inc for SSCB's Performance at Northbound Spirits During the Mid Summer Celebration

Main Motion: To authorize Action Memorandum 17-011

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, Komulainen, McNeece
Opposed:	None

Item 5 – Action Memorandum 17-012: Accept and Appropriate a Grant in the Amount of \$4,745 from the Five Wings Art Council and a Donation from the Lion's Club in the Amount of \$5,000 for the Sounds of Spirit Lake Program

Council Member McNeece recused herself from the item due to her service as a Five Wings Art Council board member.

Main Motion: To authorize Action Memorandum 17-012

Moved by:	Lawrey
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson
Recused:	McNeece

Item 6 – Action Memorandum 17-013: Authorize the Concert with and Payment to Monroe Crossing for the 2017 Sounds of Spirit Lake Concert

Main Motion: To authorize Action Memorandum 17-013

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 7 – Action Memorandum 17-014: Confirm the Mayor’s Appointment of Larry Karjala, Sam Kicker, and Council Member Ellingson to the City of Menahga Planning Commission

Council Member McNeece:

- Voiced the need to implement a stipend for members;
- Described the importance of the Commission’s duties;
- Requested the League of Minnesota Cities be contacted to request training for Commission members;
- Stated the ordinance should include term limits for members; and
- Expanded on the importance of hiring a facilitator to help with the comprehensive plan meetings.

City Administrator Bower stated she would bring forth an ordinance at a future meeting to include stipends and terms of office.

Main Motion: To authorize Action Memorandum 17-014

Moved by:	Lawrey
Seconded by:	McNeece
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 8 – Action Memorandum 17-015: Authorize a Five Year Contract with Johnson Jet-Line, Inc to Clean and Televisize the City’s Sanitary Sewer System

Main Motion: To authorize Action Memorandum 17-015

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 9 – Action Memorandum 17-016: Authorize a \$725 Endowment Pledge to the Initiative Foundation

Main Motion: To authorize Action Memorandum 17-016

Moved by:	McNeece
Seconded by:	Ellingson
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 10 – Action Memorandum 17-017: Award the 2011 Crown Victoria Squad Car Bid to Chicago Motors in the Amount of \$2,607

Main Motion: To authorize Action Memorandum 17-017

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 11 – Action Memorandum 17-018: Authorize the Purchase of a Fastrack Mower and a Super Z Mower from Trout's Service and Repair

Main Motion: To authorize Action Memorandum 17-018

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Item 12 – Action Memorandum 17-019: Authorize the Hire of Derek Huotari as a Part-time Police Officer

Main Motion: To authorize Action Memorandum 17-019

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

I. Payment of Bills

Main Motion: To approve payment of the bills

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

J. Meeting Adjourned

Main Motion: To adjourn the meeting at 8:49 pm

Moved by:	Ellingson
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Lawrey, Ellingson, McNeece
Opposed:	None

Janette M. Bower, Administrator

Patrick Foss, Mayor