

**City of Menahga
Special City Council Minutes
Tuesday, March 19, 2019**

- **Call to Order**

The Menahga City Council held a special meeting, for holding the Police Chief Interviews on Tuesday, March 26, 2019. Mayor Liimatta called the meeting to order at 2:00 pm.

- **Roll Call**

Comprising a quorum of the council, the following members were present:

Tim Ellingson
Larry Karjala

Robyn Keranen
Joanie Liimatta

Art Huebner

Also present was Interim Administrator, Scott Saeher, Wadena County Sheriff Mike Carr and Chief Deputy Joe Schoon.

- **Interview**

- **Adam Gunderson**
- **Bryan Byrne**

- **Council had discussion on the two interviews**

- Council decided to have Interim Administrator, Scott Saeher from Sourcewell would do the negotiation for Police Chief.
- Make an offer to Adam Gunderson
- PTO – 232 to 272 hours
- Starting out pay \$30 - \$32 per hour
- Look at healthcare options
- If counter offer set a full council meeting to discuss
- Put it on agenda for Tuesday's Meeting (March 26, 2019)
- Councilmember Keranen will be looking for information on the benefits package

- **Council discussed the Staff Shortage in the Office**

- Discussed possibly closing the office one day a week
- Discussed councilmembers stepping in to help with light office duties
- Discussed the Administrative Secretary's review to wait until an Administrator is hired

- **Chief Deputy Joe Schoon asked a few questions**

- Asked council about waiting until a chief is hired to do background checks
- Brought up employee review waiting until a chief is hired

- Councilmember Keranen will be looking into health insurance package and relay it to Saeher.

- Council agreed to have Saehr send negation information to Administrative Secretary so she can send it to council.
- Council set a Special Meeting/Work Session for Tuesday, March 26, 2019, 3:00 pm
- If Gunderson needs/wants to negotiate Scott Saehr has the ability to have range \$30-\$32 per hour and PTO 232 – 272 hours. Anything outside of that will be brought back in front of the council.
- Saehr will be connecting with the City Attorney since the council is going outside of the approved step scale.

Scott Saehr
Scott Saehr, Interim City Administrator

Jean Liimatta
Jean Liimatta, Mayor

Amanda Pachel
Amanda Pachel, Interim City Clerk

****Minutes done via audio recording of meeting, notes not available****