

**City of Menahga
Action Memorandum 16-033**

Subject: Award the Utility Trailer Bid in the Amount of \$301.00 to Jennifer Skaro

Agenda of: October 11, 2016

Council action: Awarded _____

Summary statement:

On September 13, 2016, the City issued a Call for Sealed Bids for the utility trailer. The closing date for bids was September 30, with a minimum bid of \$300. One bid was received before the closing date and time. The bid is for \$301.

Action Memorandum 16-033 awards the bid to Jennifer Skaro.

Fiscal information:

Total amount of funds listed in this legislation: \$ 300

This legislation (✓):

Has no fiscal impact Creates a positive impact in the amount of: \$ 300
 Creates a negative impact in the amount of: \$ _____

Funds are (✓):

Budgeted Line items(s): _____
 Not budgeted Affected line item(s): 101-00000-34956