

**City of Menahga
Action Memorandum 16-035**

Subject: Approve the Purchase and Installation of Eight Directional Signs

Agenda of: November 14, 2016

Council action: Approved _____

Summary statement:

Minnesota Department of Transportation has provided a quote for the purchase and installation of the following signs. Installation timing is weather dependent.

- Two school signs
- Two swimming signs
- Two boat launch signs
- Two campground signs

Fiscal information:

Total amount of funds listed in this legislation: \$ 3,268.80

This legislation (✓):

Has no fiscal impact Creates a positive impact in the amount of: \$ _____
 Creates a negative impact in the amount of: \$ 3,268.80

Funds are (✓):

Budgeted Line item(s): E 101-43100-220 Repair & Maintenance
 Not budgeted Affected line item(s): _____



Minnesota Department of Transportation

District 3
7694 Industrial Park Road
Baxter, MN 56425

Tel: 218-828-5700
Fax: 218-828-5814
Toll Free: 1-800-657-3971

October 19, 2016

Mr. Frank Thelin
Utilities Superintendent
City of Menahga
PO Box C
Menahga, MN 56464

RE: Menahga Signing - CS 8005 TH 71

Dear Mr. Thelin:

Thank you for your recent inquiry into obtaining signs for the City of Menahga.

There will be four sets of signs in your request. Therefore, we will need you to fill out four separate applications. However, we only need one check.

Please complete the enclosed applications and return them to our office along with a check made payable to the Commissioner of Transportation for the following:

Two school signs at \$133.48 each =	\$ 266.96
Two swimming signs at \$186.40 each =	\$ 372.80
Two boat launch signs at \$460.52 each =	\$ 921.04
Two Menahga City Campground signs at \$854.00 each =	<u>\$1,708.00</u>
TOTAL	\$3,268.80

Please be advised that due to the time of year and potential freeze up, your signs may not be put up until the spring of 2017.

If you have further questions, feel free to e-mail me at jeff.lenz@state.mn.us or call me at (218)828-5808.

Sincerely,

Jeff Lenz
District 3 Transportation Specialist

- Encls. Specific Service Sign Application – Menahga City Campground
 Guide & Information Sign Application – School
 Guide & Information Sign Application - Swimming
 Guide & Information Sign Application - Boat Launch

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