

MENAHGA CITY COUNCIL SPECIAL MEETING

Friday, April 26, 2019/1:00 p.m.

A Special Meeting of the Menahga City Council was held in the Council Chambers on Friday, April 26, 2019. The meeting was called to order at 1:00 p.m. by Mayor Joan Liimatta.

Also present: Council Members Tim Ellingson, Robyn Keranen and Art Huebner via Skype. Staff present: Interim City Administrator Char West.

The purpose of the meeting was to; meet with Police Chief applicant Adam Gunderson regarding Council's offer for employment, review Public Works Laborer applications and choose applicants to interview, schedule special meeting to interview chosen PW applicants and review Administrator applications and choose applicants to interview (suggested date of April 30, 2019 at 2:00 p.m.), review and take action to respond to "Letter of Offer" from the top Deputy Clerk Application, set 4:00 p.m., May 7, 2019 Special Council Meeting for the purpose of holding a joint meeting with the Greenwood Connections Board to review their recent audit report.

The Council reviewed twelve redacted applications for the Public Works Laborer position. Also reviewed was a rating spreadsheet reflecting points earned by each applicant based on qualifications and veteran's preference points. Each Council Member reported their recommendation of the applicants chosen for an interview.

Motion by Ellingson, seconded by Keranen, to approve holding interviews with applicants #8, #6, #1, and #10, motion carried.

The Council reviewed a list of questions for the Public Works Laborer interviews and provided recommended changes.

Motion by Ellingson, seconded by Huebner, to schedule a Special Council Meeting on Tuesday, April 30, 2019 at 2:00 p.m. in the Council Chambers for the purpose of holding interviews for the Public Works Laborer position and review Administrator applications to choose applicants to be interviewed, motion carried.

The Council reviewed an e-mailed acceptance from Tanya Edwards, Deputy Clerk applicant, of the “Letter of Offer” previously presented her.

Motion by Keranen, seconded by Ellingson, to approve the appointment of Tanya Edwards to the City of Menahga Deputy Clerk position; Grade 5, Step 7 - \$18.25 per hr., PTO of 208 hrs. per yr. (2 yrs.), motion carried unanimously.

Motion by Keranen, seconded by Ellingson, to schedule a Special Council Meeting with Greenwood Connections Board on May 7, 2019 at 4:00 p.m. at the Greenwood Connections Meeting Room for the purpose of receiving the GWC audit report presentation by their auditors, motion carried.

Mayor Liimatta recessed the Special Council Meeting at 1:49 p.m. until 2:25 p.m. due to the delay in Police Chief applicant Adam Gunderson’s attendance of the meeting.

Mayor Liimatta reconvened the Special Council Meeting at 2:29 p.m. with Police Chief applicant Adam Gunderson in attendance.

The Council welcomed Mr. Gunderson and reviewed a spreadsheet he had provided to Council Member Keranen. Council Member Keranen informed the Council that Mr. Gunderson’s spreadsheet outlined four different options for Council consideration.

Mr. Gunderson reviewed each option;

#1 Wage of \$32.00 per hr., City health insurance expense, HSA expense, City portion of dental insurance expense for a total annual expense of \$89,040;

#2 Wage of \$34.00 per hr., City health insurance expense, HSA expense, City dental insurance expense for an annual expense of \$93,206;

#3 \$34.00 per hr., private health insurance expense, City dental insurance expense for an total annual expense of \$84, 520 (City attorney reported unable to provide cost for private health insurance but could adjust wage);

#4 Wage of \$40.35 per hr. (includes \$34 per hr. plus \$6.35 per hr. representing the cost of private health insurance) and City dental insurance expense for a total annual expense of \$84,528.

Mr. Gunderson requested Council approval of Option #4 as the total expense was less than the other three options. He also reported that the City's deductible was more than he had with his private health insurance.

Council discussion was held regarding Mr. Gunderson's presentation.

Motion by Keranen, seconded by Ellingson, to approved an offer to Adam Gunderson, Chief of Police applicant, at \$40.35 per hr. without City health insurance, PTO of 280 PTO hrs. per yr. (yrs. 10-19), annual cost of living increase of 4%, motion carried unanimously.

Discussion was held regarding a start date and background check process.

Motion by Keranen, seconded by Ellingson, to adjourn the Special Council Meeting at 2:47 p.m., motion carried.

Interim Administrator



Mayor