

Public Works/Streets - Ronald Yliniemi
1. Monthly Report

Yliniemi immediately began discussing a vehicle purchase, and explained where the funding would come from. Ron mentioned that he wanted one new vehicle per year for the next three years. He also mentioned the roof of the maintenance shop needing to be repaired.

The fishing pier and boat dock are in the water. DNR is bringing up a pier extension due to the low water levels. DNR has a plan to replace the pier boards and supply the lumber.

Hydrant flushing will begin 5/06/24. This will take approximately 2 weeks, with a maximum of 3 weeks. Catch basins and lift stations will be cleaned out.

He asked MNDH about fluoride levels, and they will remain at .05-.06% within standard, and mentioned the savings involved in maintaining these levels.

Minnesota Pumps sent maintenance agreements which was not on the agenda. It will be added to the 5/13/24 meeting for action.

Discussion about the shop roof and the quotes provided by Yliniemi with action being taken at the 5/13/24 meeting. A1A Sandblast Co quoted \$34,800, Pro Contractors quoted \$40,040.37, and Herzog quoted three options: for complete replacement at \$108,000.00, new roofing at \$74,000.00, and then just seal all roof fasteners at \$7,000.00.

Three (3) of the 12 flower pots are rusted through and inoperable. There was discussion on replacement holders (metal baskets).

Main Motion: Approve the purchase of flowers from Greener Tomorrows for the 12 planters, not to exceed more than \$850.00.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 3-0 voice vote – Olson - Abstained
In favor:	Netland, Bjornson, Warmbold
Opposed:	None

Main Motion: Allow Ron Yliniemi to search for a 4WD truck up to \$30,000 and only purchase with City Clerk/Treasurer approval.

Moved by:	Bjornson
Seconded by:	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

City Clerk/Treasurer Gagnonpalick will coordinate with Ron and give additional instruction/refinement during the truck purchase process. Gagnonpalick has approval authority, per Council motion.

- **Liquor Store – Heather Shepersky**

- 1. Monthly Report – Heather Shepersky**

Business is about the same as last year this time. Next big event will be the Menahga C & C Midsummer Celebration July 12, 13 and 14th.

- **Greenwood Connections – Laura Ahlf**

- 1. Monthly Report**

Administrator Laura Ahlf provided the Council with her monthly report and gave an update on the nurses from the Philippines. The nurses arrive on location fully qualified.

State surveyor – reported a very good survey.

The state fire marshal inspected the facilities and gave a single citation for a fire door in the basement. GWC has a new fire door ordered.

The annual audit began on Monday, with completion being prior to June 30th. To be determined.

Netland pointed out that there may be a contradiction between GASB and the state statute regarding payment in lieu of taxes. Netland recommended we listen to the attorney and not the auditors for guidance. Ahlf will get more information.

Ahlf mentioned the remodeling of cubicle space into separate offices. She is still looking into the bus/van option for transportation.

Ahlf explained the monthly occupancy census information handout. She went into some detail on the costs per bed with 83% census today, and 90% for March.

Main Motion: To approve the Monthly Report and Financials, as presented by GWC Administrator Laura Ahlf.

Moved by:	Warmbold
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

- **Park/Beach/Mowing/Bldg Maintenance - Ralph Cox**

1. Extended Stay Rates at Campground

Cox explained in detail the new pricing convention for the campgrounds. Summary: Each week the price is reduced by 5%. Council agrees that it will be added to the 05/13/24 meeting for action, plus adjusting the fee schedule.

2. Disc Golf Expansion Discussion/Action

Cox discussed exactly where the property lines were and stated he was in favor of the expansion.

Main Motion: To approve the request from the Menahga Disc Golf Club to expand it from 12 to 18 holes, to include the walking trails being properly marked.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

3. Sidewalk at Liquor Store – Concrete Quotes

Cox was also asked about obtaining quotes for the concrete sidewalk at the Liquor Store and that it be completed before June 15th. Cox assured the Council that it would be taken care of.

It was mentioned that there may be some excess TIF funds to be used for the concrete. Quotes received from Black Diamond at \$12,835.00, Cat Creek Concrete

at \$12,500.00, and Integrity Concrete at \$17,560. Black Diamond was the preference due to 5" of concrete vs. the others at 4".

Main Motion: To approve quote from Black Diamond Concrete for \$12,835.00 to be completed no later than 06/15/24.

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Warmbold
Opposed:	None

Cox showed some pictures of trees. Followed by the observation that the pavilion by St. Urho needs some attention as well. He then proposed his succession plan and generated a cost document which will be discussed during the budgeting process.

- **Fire – Dave Kicker**

1. Monthly Report – Chief Kicker did not attend. Assistant Chief Jim Day presented the Council with 11 lights that were donated to the fire department from the first responders. A resolution will be adopted at the 05/13/24 meeting. Day also is requesting a new chainsaw but is still in deliberations with his crew as to the merits of electric vs. gas powered.

Day had nothing significant to report, nor did he have a monthly report. Day intends to meet with Brett to discuss his budget.

- **Administration – Brett Gagnonpalick and Jensine Kurtti**

1. Monthly Report – March Budget YTD Rev-Exp, Check Reconciliation, Cash Investments - Kurtti provided the monthly financials to the Council.

2. Standard & Poors (S&P) Summary -

Kurtti explained the current situation and the steps taken to mitigate further decline of the credit rating.

3. Pay Equity Compliance -

Kurtti brought forward evidence that the city is within compliance.

4. City Clerk/Treasurer and Deputy Clerk Hire Update

Brett Gagnonpalick has started today. The deputy clerk will be starting on the 05/13/24. Her background check came back clean.

5. Update on Water & Sewer Back Billing

Of the 83 total back billings, 14 have called already and set up payments.

6. Process for Land Use Ordinance Review

Kurtti stated we are going through Chapter 151. This chapter deals with land use items, such as setbacks. It’s quite a large portion of the ordinance. Planning and Zoning have had two working sessions on this already. Prior to the public hearing, all council members will have been given a copy to review.

7. Clarification on Council Members Violating Open Meeting Law

Kurtti read a letter to exonerate her position on the discussion. After consultation with the City Attorney, the attorneys assured Kurtti that no violation of the OML had occurred.

f. New Business

1. Resolution 2024-14 - Donation to Police Dept. (Completed under Police Chief’s report).

2. Gambling/Raffle Permit for First English Lutheran Church

Main Motion: To approve the request from First English Lutheran Church to apply for a permit to hold a raffle.

Moved by:	Warmbold
Seconded by:	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Warmbold, Bjornson, Netland
Opposed:	None

3. Assign Duties to Brett Gagnonpalick on City Accounts

Main Motion: To authorize City Clerk/Treasurer Brett Gagnonpalick to be the official signer for all city documents and all City financial accounts, Responsible Authority on Data Requests, Zoning Administrator, Designated Authorized User for the OSA, and all other duties assigned to the position in the City Clerk/Treasurer job description.

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Warmbold, Netland, Bjornson
Opposed:	None

4. WCTA Security Camera Quote Discussion

This item shall be an action item for 05/13/24, with preference being leasing. WCTA had quoted owning vs. leasing, by consensus the Council felt leasing the better option.

5. Personnel Designees/Representatives Update and Discussion

Council Member Durwin Tomperi sent a text message to Kurtti as follows: Would you please share this with the City Council. Personal Representatives: Having appointed PR to represent the Council and be available to address items and issues that may arise from time to time that are related to the function and operation of the City is essential. Our legal counsel opinion was clear that no decision-making power is left with the PR, they bring forward information and recommendations to the full Council through the Clerk/Treasurer, who then is responsible to disseminate that info'. I think it's a good tool to have in our toolbox to keep the City moving forward. Thank you. Durwin Tomperi.

Bjornson stated that he had asked Kurtti for a legal opinion on the Personal Representations role. Olson states that the lawyer had sent an opinion a couple of years ago. NO FURTHER ACTION TAKEN.

Olson and Netland suggest that all opinions from the attorney be saved in a hardcopy file for reference.

g. Consideration of Bills

The Council was provided with the actual invoices for Batch #041924PAY - \$293.09, Batch #042324PAY - \$787.81 and Batch #042924PAY - \$58,085.25. No questions were asked.

Main Motion: To approve Batch #041924PAY - \$293.09 and Batch #042324PAY - \$787.81, and Batch #042924PAY - \$58,085.25 for a total of \$59166.15.

Moved by:	Warmbold
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Warmbold, Bjornson, Netland
Opposed:	None

h. Adjournment

Main Motion: To adjourn at 7:45 pm

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Warmbold, Bjornson, Netland
Opposed:	None

Brett Gagnonpalick, City Clerk/Treasurer

Mayor Elizabeth Olson