

**City of Menahga
Planning & Zoning Minutes
Thursday, May 2, 2024**

A. Call to Order

The Menahga Planning and Zoning Commission held their Regular Monthly Meeting on Thursday, May 2, 2024.

Chairman Larry Murphy called the meeting to order at 6:00 pm.

B. Roll Call

Comprising a quorum of the commission, the following members were present:

Larry Murphy, Connie Steiner, Mike Netland and Brian Madsen

Also, present were City Clerk/Treasurer Brett Gagnonpalick , Administrative Assistant Jensine Kurtti and Jake Huebsch from Sourcewell.

C. Pledge of Allegiance

D. Approval of the Agenda

Main Motion: To add Fee Schedule under New Business #1.

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 4-0 vote
In favor:	Murphy, Netland, Madsen, Steiner
Opposed:	None.

E. Approval of Minutes

The minutes from April 4, 2024 Regular Meeting, April 9, 2024 Work Session, and April 24, 2024 were presented.

Main Motion: To approve the minutes from April 4, 2024 Regular Meeting, April 9, 2024 Work Session, and April 24, 2024 Work Session as presented.

Moved by:	Steiner
Seconded by:	Madsen
Action:	Motion carried by a 4-0 vote
In favor:	Murphy, Netland, Madsen, Steiner
Opposed:	None.

F. Public Hearing – None

G. New Business

1. Fee Schedule

The commission reviewed the current Fee Schedule, so that it would reflect the items in the new Land Use Ordinance. It was decided that the City will allow any accessory structure (shed) less than 200 square feet to be allowed at no charge, but the landowner must sign a sheet acknowledging the setback requirements when locating their shed. Jake Huebsch also asked about consolidating the Subdivision/Plat fee of \$400 and Final Plat fee of \$100 into one fee of \$500.

Main Motion: To approve the updates to the Fee Schedule for Platting and Accessory Structures (sheds).

Moved by:	Netland
Seconded by:	Madsen
Action:	Motion carried by a 4-0 vote
In favor:	Murphy, Netland, Madsen, Steiner
Opposed:	None.

H. Old Business

1. Review Updated Land Use Ordinance

Jake Huebsch presented an updated copy of the Land Use Ordinance Chapter 151 to the commission. This revised draft came after the two Work Sessions that had been held by the commission in April. It was decided that the commission will hold another Work Session on the Ordinance on May 7, 2024 at 1 pm. The subject of cannabis was discussed and by consensus the commission felt its use should be addressed in the new ordinance.

Hopefully, after the May 7th Work Session it will be finalized and updated. Then the update will be given to the City Council Members during the week of May 13th for review, and the council will comment on the draft at their May 28, 2024 Council Meeting. Once finalized, it will be a matter of scheduling a Public Hearing with the Planning Commission, and back to the council for final approval. There will be a tight schedule to the process due to publishing requirements and meeting dates. The hope is that the updated Zoning Map can be approved at the same meeting.

2. Issued Land Use Permits

Jake Huebsch reported that two permits had been given in 2024, one for a lot split for Bolton, and a house for Richard Haataja. Jake mentioned that there was a pending application for landscaping on Spirit Lake, and a demolition permit for Brian Pettow.

I. Adjournment

Main Motion: To adjourn the meeting at 7:02 pm.

Moved by:	Steiner
Seconded by:	Madsen
Action:	Motion carried by a 4-0 vote
In favor:	Netland, Madsen, Murphy, Steiner
Opposed:	None.

Administrative Assistant Jensine Kurtti

Chairman, Larry Murphy