

**City of Menahga
Planning & Zoning Minutes
Thursday, May 4, 2023**

A. Call to Order

The Menahga Planning and Zoning Commission held their Regular Monthly Meeting on Thursday, May 4, 2023.

Chairman Quade Mayer called the meeting to order at 7:01 pm

B. Roll Call

Comprising a quorum of the commission, the following members were present:

Quade Mayer, Larry Murphy, Connie Steiner and Mike Netland.

Absent: Brian Madsen.

Also present were Administrative Assistant Jensine Kurtti and Jake Huebsch from Sourcewell.

C. Pledge of Allegiance

D. Approval of the Agenda

Main Motion: To Approve the Agenda as presented.

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| Moved by: | Murphy |
| Seconded by: | Steiner |
| Action: | Motion carried by a 4-0 voice vote |
| In favor: | Mayer, Netland, Murphy, Steiner |
| Opposed: | none |

E. Approval of Minutes

The minutes from April 6, 2023 were presented.

Main Motion: To approve the minutes from April 6, 2023 as presented.

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| Moved by: | Netland |
| Seconded by: | Murphy |
| Action: | Motion carried by a 4-0 vote |
| In favor: | Mayer, Netland, Murphy, Steiner |
| Opposed: | None. |

F. Public Hearing – None

G. New Business

1. Zoning Administrator’s Report – Jake Huebsch

Jake Huebsch presented an activity report and addressed the following items:

Huebsch stated that he had been working on several Land Use Permits in the last month and had met with Jerry Torma at his property today. Huebsch said that Jerry had removed more impervious surface than what he was adding, and a permit will be issued tomorrow.

Huebsch also stated that during one of the permits for Brad Carlson, he noticed that the property had a 20-foot alley running next to a 60-foot street next to the Carlson property (17-350-0430). Huebsch felt that possibly the city would be willing to vacate the 20-foot alley, if the residents petitioned the city to do so. Kurtti mentioned that the possible reasoning behind that situation might be because the Carlson property is in one platted area (Ristinen Addition) with a 20-foot alley, and the 60-foot street was in the adjoining plat (Stomberg’s Addition). The city has had a public right-of-way standard of 80-foot collector streets for decades. To have the required 80 feet, they needed to accomplish this by the combination of a street and an alley being placed side by side. Huebsch remarked that there has not been a petition, so he just wanted the commission to be aware of the situation. Huebsch then stated that he and Jensine Kurtti will be getting together on May 19, 2023 to review the Land Use Ordinance and bring that forward, once they have a draft which may take a couple of months.

2. Comprehensive Plan Update 2023 Review

Jensine Kurtti went line-by-line with the updated copy of the Comprehensive Plan. Kurtti had been working on updating the plan that had been started by the Planning Commission back in 2017 that had not been completed. Kurtti incorporated all the comments from 2017/2018 and updated the statistics to the current 2020 data. After the discussion, Kurtti will make minor adjustments, and will have a final copy for the P&Z Meeting in June, where it will be presented at a public hearing and hopefully approved and sent to council for final approval.

H. Unfinished Business

1. Review Nuisance Ordinance and Schedule Public Hearing.

Jake Huebsch presented the draft of the Nuisance Ordinance he had prepared for the city. The Planning Commission felt that with a few minor changes, the ordinance was ready to present at a public hearing, and then advance to City Council. Huebsch will make the changes and then, a Public Hearing could be scheduled and Huebsch felt that it could be scheduled for June 8th at 7 pm in conjunction with the Comprehensive Plan.

H. Adjournment

Main Motion: To adjourn the meeting at 8:28 pm.

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| Moved by: | Murphy |
| Seconded by: | Steiner |
| Action: | Motion carried by a 4-0 vote |
| In favor: | Mayer, Netland, Murphy, Steiner |
| Opposed: | None. |

Administrative Asst. Jensine Kurtti

Chairman, Quade Mayer