

City of Menahga
Regular City Council Minutes
Monday, June 14, 2021

1. Call to Order

The Menahga City Council held a Regular Meeting Monday, June 14, 2021. Mayor Elizabeth Olson called the meeting to order at 6:00 pm

2. Roll Call

Comprising a quorum of the council, the following members were present:

Mayor Elizabeth Olson Durwin Tomperi Art Huebner
Robyn Keranen Dan Warmbold

3. Pledge of Allegiance

4. Approval of Agenda

Main Motion: To approve amending the agenda; adding Voting the Delegate Motion to the LMC Virtual Annual Conference (12d), remove the minutes from Consent Agenda, move #13 closed sessions to 15 to make it last items of the evening.

| | |
|--------------|-------------------------------------|
| Moved by: | Tomperi |
| Seconded by: | Keranen |
| Action: | Motion approved by 4 – 1 voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |
| Opposed: | Huebner |

5. Communication and Appearance Requests

a. Ralph Kumpula – Sounds of Spirit Lake

- Thank you for being our fiscal agent, providing our concert space by the lake, and the street barricades for blocking off the area
- Would like specifically to acknowledge the help of Tanya Edwards for her continuing assistance
- The people that make Sounds of Spirit Lake happen besides myself, Peggy Kumpula, Mark Hepokoski, Harry Wenner, Kathy Wenner, Danial Landwehr, Karen Dexter, and Evan Boogie
- 30 – 40% of our funding comes from a grant from the 5 Wings Arts Council through the Legacy Fund, and about 60 – 70% comes local businesses, organizations, and free will donations from the concerts

6. Public Input (Must Sign In)

- None

7. Consent Agenda –due to lack of time to review by Council

- March 8, 2021 – Regular Meeting Minutes
- April 12, 2021 – Regular Meeting Minutes
- April 19, 2021 – Board of Review Meeting Minutes
- May 3, 2021 – Special Meeting/Work Session Minutes

8. Notices and Communications - None

9. Public Hearings - None

10. Greenwood Connections Report

- a. June 1, 2021 – Board Packet
 - Current Census 88%
 - Positive Bottom Line for April
 - Staff is asking when wages will be looked at
 - Virtual Audit in process since April should be complete in a week or so
 - Staffing Shortage
 - Last week of Outbreak Testing – have not had any positives
 - License will be changing for Assisted Living

Main Motion: To approve Greenwood Connections Report as presented by Administrator Laura Ahlf

| | |
|--------------|--|
| Moved by: | Keranen |
| Seconded by: | Warmbold |
| Action: | Motion approved by unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen, Huebner |
| Opposed: | None |

11. Unfinished Business

12. New Business

- a. Fire Department Action Items
 - Refund for Huntersville Township Property Owner
 - Fire Contract has now been signed by Huntersville Township this refund is the difference between the Fee Schedule Non-Contract pricing and the Contract Cost

Main Motion: To approve refund to Paul Molitor in the amount of \$1970 for Fire Bill

| | |
|--------------|--|
| Moved by: | Huebner |
| Seconded by: | Tomperi |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- b. Public Works Department Action Items
 - Second Street Lift Station Repair

Main Motion: To approve replace 2nd Street Lift Station Pump and stainless rails in the amount of \$7,973

| | |
|--------------|--|
| Moved by: | Huebner |
| Seconded by: | Warmbold |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- Blueberry Drive Lift Station Repair

Main Motion: To approve replacement Blueberry Drive Lift Station pump impellers in the amount of \$3,675

| | |
|--------------|--|
| Moved by: | Tomperi |
| Seconded by: | Huebner |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- Nursing Home Catch Basin Repair

Main Motion: To approve repair of catch basin on SE side of Nursing Home in the amount of \$3,900

| | |
|--------------|--|
| Moved by: | Tomperi |
| Seconded by: | Huebner |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

c. Police Department Action Items

- City-owned Sidearms

Tomperi tabled City-owned Sidearms Discussion due to liability concerns – requested information at next Work Session

Mayor called Councilmember Art Huebner out of order three times and asked him to leave if he continues to interrupt.

d. Administrative Items

- Update on Audit
- Tobacco 21 Ordinance

Main Motion: To approve coordinating with County Public Health to begin the process of drafting a Tobacco Ordinance for the city

| | |
|--------------|----------|
| Moved by: | Huebner |
| Seconded by: | Warmbold |

| | |
|-----------|--|
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- Marco Proposal

Main Motion: To approve the City Administrator to sign Marco Copier Contract as presented, 5 years at \$351.73 per month

| | |
|--------------|--|
| Moved by: | Keranen |
| Seconded by: | Huebner |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- City Planters

Main Motion: To approve the city to engage Greener Tomorrows to fill planters at a cost not to exceed \$800. City will distribute planters and maintain in town

| | |
|--------------|--------------------------------------|
| Moved by: | Keranen |
| Seconded by: | Warmbold |
| Action: | Motion carried by a 3 – 1 voice vote |
| In favor: | Tomperi, Warmbold, Keranen |
| Opposed: | Huebner |
| Abstain: | Olson |

- Tax Forfeiture Properties

Main Motion: To submit no assessment changes to County for authority's worksheet

| | |
|--------------|--|
| Moved by: | Olson |
| Seconded by: | Keranen |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

- American Rescue Plan Act Update
 - Will discuss further in Work Session
- LMC P&C Premium Renewal

Main Motion: To approve paying the LMC Property and Casualty premium as presented, \$76,749.00 with increasing deductible to \$1,000

| | |
|--------------|---------|
| Moved by: | Tomperi |
| Seconded by: | Keranen |

Action: Motion carried by a 4 – 1 voice vote
In favor: Olson, Tomperi, Warmbold, Keranen
Opposed: Huebner

- Voting Representative for the City of Menahga at the LMC Annual Convention

Main Motion: To appoint Mayor Elizabeth Olson as voting representative for the City of Menahga to the LMC Annual Convention Business Meeting Thursday, June 24, 2021

Moved by: Warmbold
Seconded by: Tomperi
Action: Motion carried by a 4 – 1 voice vote
In favor: Olson, Tomperi, Warmbold, Keranen
Opposed: Huebner

13. Consideration of Bills

- Liquor Store Bills
- May/June Bills

Main Motion: To approve bills and EFT (electronic fund transfers) in the amount of \$300,537.39

Moved by: Huebner
Seconded by: Tomperi
Action: Motion carried by a unanimous voice vote
In favor: Olson, Tomperi, Warmbold, Huebner, Keranen
Opposed: None

14. May Bank Statement

15. Closed Session under Minnesota State Statute 13D.05, subd.3(a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is subject of the meeting.

- Nursing Home Administrator – Laura Ahlf

Main Motion: To go into closed session under Minnesota State Statute 13D., subd.3(a) at 7:10 pm to evaluate Nursing Home Administrator Laura Ahlf

Moved by: Olson
Seconded by: Keranen

| | |
|-----------|--|
| Action: | Motion carried by a 4 – 0 voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |
| Opposed: | None |
| Abstain: | Councilmember Huebner abstained from participating in Ahlf's Evaluation (Councilmember Huebner was not present in the room for the evaluation) |

Main Motion: To approve a five-minute recess

| | |
|--------------|--------------------------------------|
| Moved by: | Keranen |
| Seconded by: | Tomperi |
| Action: | Motion carried by a 4 – 0 voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |
| Opposed: | None |

Councilmember Huebner returned to the Council Chambers for City Administrator, Curtis Kreklau Jr's Review.

b. City Administrator – Curtis Kreklau Jr.

Main Motion: To go into closed session under Minnesota State Statute 13D., subd.3(a) at 8:11 pm to evaluate City Administrator Curtis Kreklau Jr.

| | |
|--------------|--|
| Moved by: | Keranen |
| Seconded by: | Warmbold |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Huebner, Keranen |
| Opposed: | None |

Main Motion: To reopen the Regular Meeting June 14, 2021

| | |
|--------------|--------------------------------------|
| Moved by: | Keranen |
| Seconded by: | Warmbold |
| Action: | Motion carried by a 4 – 0 voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |
| Opposed: | None |

Noted that Councilmember Huebner left the meeting around 9:00 pm and did not return.

Main Motion: To schedule another performance evaluation City Administrator in 60 days, August 9, 2021, and that a formal letter with these findings of the evaluation that was performed tonight be placed in the City Administrator's Personnel File

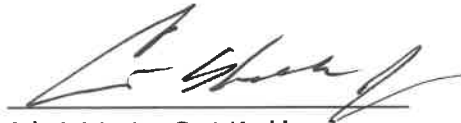
| | |
|--------------|--|
| Moved by: | Tomperi |
| Seconded by: | Warmbold |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |

Opposed: None

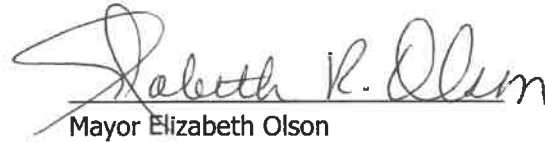
16. Adjournment

Main Motion: To adjourn at 9:18 pm

| | |
|--------------|--|
| Moved by: | Keranen |
| Seconded by: | Tomperi |
| Action: | Motion carried by a unanimous voice vote |
| In favor: | Olson, Tomperi, Warmbold, Keranen |
| Opposed: | None |



Administrator Curt Kreklau Jr.



Mayor Elizabeth Olson