

**City of Menahga  
Regular City Council Minutes  
Monday, July 11, 2016**

**A. Call to Order**

The Menahga City Council held a regular meeting on Monday, July 11, 2016. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Kim Rasmussen	Roger Henstorf
Craig Lawrey	Marty Ahlf
Patrick Foss	

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower  
Fire Chief Dave Kicker  
Greenwood Connections Administrator Clair Erickson and Laura Ahlf  
Liquor Store Manager Renata Parks  
Police Chief Scott Koennicke  
Utilities Superintendent Frank Thelin

**B. Approval of Minutes**

**Main Motion: To approve the June 13, 2016, Special Meeting Minutes**

Moved by:	Rasmussen
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

**Main Motion: To approve the June 13, 2016, Regular Meeting Minutes**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey
Opposed:	None

**C. Presentations by Guests and Citizens**

1. Mark Hanson, WCEDA was not in attendance.

**D. Public Input**

## E. Reports by Departments and Liaison Groups

1. Fire – Dave Kicker
  - Reported on two recent structure fires;
  - Commented on the current weather events;
  - Announced the Fire Department had taken first place during the Midsummer Celebration Water Wars; and
  - Reported on the grant awards.

### **Main Motion: To approve Action Memorandum 16-020**

Moved by:	Rasmussen
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

### **Main Motion: To approve Action Memorandum 16-021**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

2. Police – Scott Koennicke
  - Provided an update on department activities;
  - Spoke of Department staffing levels and activities during the Midsummer Celebration;
  - Commented on a person in need of completing community service; and
  - Discussion ensued regarding coverage schedules.
3. Liquor – Renata Parks
  - Reported on Midsummer Celebration activities.
4. Street/Park/Beach/Cemetery – Frank Thelin
  - Reported on the seasonal mowing position.
5. Water/Sewer – Frank Thelin
  - Expanded on the water treatment plant and the July 14 meeting to further address issues at the plant; and
  - Stated the crew was continuing to remove items from area lift stations.
6. Nursing Home – Clair Erickson and Laura Ahlf
  - Reported on the July 5, Board Meeting;
  - Announced the July 11, census as 62;
  - Expanded on the hire and retirement report;
  - Highlighted the meeting with the architect regarding the expansion project;
  - Reported on the Minnesota power generator grant program and electrical issues during power outages;
  - Commented on the Nursing Home insurances and rates;

- Spoke of the employee severance accounts;
- Discussed the seal coating and crack sealing bid; and
- Spoke of the ECPN contract and payments made to the City.

**Main Motion: To approve the Howard’s Driveway seal coating bid and to designate \$795 of the bid as the City’s responsibility**

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

**Main Motion: To approve the Greenwood Connections financials and minutes**

Moved by:	Henstorf
Seconded by:	Rasmussen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

- Administration/Economic Development – Janette Bower
  - Highlighted the written Admin Liaison Group report;
  - Commented on the items to come before the council at a later date;
  - Spoke of the Midsummer Celebration; and
  - Discussed Action Memorandum 16-016.

**F. Notices and Communications**

**G. Unfinished Business**

**H. New Business**

**Item 1** – Resolution No. 2016-007: Issuing a Variance from the Parking Regulations in Menahga Municipal Code 15.151.38 Off-street Parking and Loading to RSBR Investments LLC (IM 16-005)

**Main Motion: To adopt Resolution No. 2016-007**

Moved by:	Lawrey
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Council Member Henstorf:

- Highlighted the Planning Commission resolution; and
- Reported on the Planning Commission’s determination.

**Item 2** – Ordinance No. 2016-007: Granting Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, its Successors and Assigns, a Natural Gas Franchise and the Authority to Construct, Operate, Maintain and Extend a Natural Gas Distribution Plant and System, and Granting the Right to Use the Streets, Alleys, and Other Public Places within the Present or Future Corporate Limits of the City of Menahga Minnesota (IM 16-004)

The second reading and public hearing was scheduled for August 8, 2016.

**Item 3** – Action Memorandum 16-016: Authorize the Agreement with West Central Telephone Association to Install and Lease Security Cameras the Campground and Beach

Following discussion regarding the need and origination of the subject, Action Memorandum 16-016 was referred to the Park/Beach/Street Liaison Group for further review.

**Item 4** – Action Memorandum 16-017: Approve Payment of Di-Mar Construction, Inc. Payment Application No. 12 in the Amount of \$29,275.80 for the Water Treatment Plant Project

In an effort to ensure all unresolved issues involving the water plant had been addressed, the council consented to postpone Action Memorandum 16-017 to the August 8, 2016, meeting.

**Item 5** – Action Memorandum 16-018: Approve Payment of Ulteig Invoice No. 58388 in the Amount of \$16,217.20 for the Water Treatment Plant Project

In an effort to ensure all unresolved issues involving the water plant had been addressed, the council consented to postpone Action Memorandum 16-018 to the August 8, 2016, meeting.

**Item 7** – Action Memorandum 16-019: Authorize Waiving a Portion of the Water Bill for Water Supplied by the Methodist Parsonage for the Midsummer Celebration

**Main Motion: To approve Action Memorandum 16-019**

Moved by:	Henstorf
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

**I. Payment of Bills**

**Main Motion: To approve payment of the bills**

Moved by:	Rasmussen
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

## J. Meeting Adjourned

### Main Motion: To adjourn the meeting at 8:45 pm

Moved by:	Henstorf
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

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Janette M. Bower, Administrator

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Patrick Foss, Mayor