

City of Menahga
Special Meeting City Council Minutes
Friday, July 26, 2019

A. Call to Order

The Menahga City Council held a Special Meeting Friday, July 26, 2019. Mayor Liimatta called the meeting to order at 4:00 pm.

B. Roll Call

Comprising a quorum of the council, the following members were present:

Tim Ellingson	Robyn Keranen	Art Huebner
Karol Andreasen	Joanie Liimatta	

Also present: City Attorney, Tom Winters

C. Pledge of Allegiance

D. Agenda Items

- Mayor Liimatta read a letter on behalf of the City of Menahga apologizing to former Deputy Clerk, Alvina Kytta. (letter was neither submitted to the council ahead of the meeting, nor approved by the council to be able to be on the record as on behalf of the council). Mayor Liimatta also passed out letters unconfirmed to be from former employees Char West and Alvina Kytta (these letters were also not submitted to the council before the meeting nor on the agenda).

1. City of Menahga Financial Accounting status and update regarding AEM

- a. Administrator Kreklau went through the AEM Quote
- b. Councilmembers Keranen & Huebner both spoke in favor of AEM
- c. Councilmember Ellingson asked Deputy Clerk, Tanya Edwards to join the meeting.
 1. Deputy Clerk Edwards stated she would like to get the software CTAS for \$300
- d. Mayor Liimatta wants former employees West and Kytta contacted (in writing only) for items on page 16 of the AEM quote before the next meeting and vote on the AEM contact then.

Main Motion: To table Quote regarding AEM until Regular Meeting (August 13, 2019) also to contact former employees West and Kytta (by email)

Moved by:	Ellingson
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

2. City Council operations addressing committees' vs work sessions

Main Motion: To adopt Work Sessions (Special Meetings) once a month

Moved by:	Ellingson
Seconded by:	Andreasen
Action:	Motion carried by a 3-2 voice vote
In favor:	Ellingson, Andreasen, Liimatta
Opposed:	Huebner, Keranen

3. Employee job descriptions and expectations

- a. Add Councilmember Job Descriptions

4. Discussion regarding exit interviews of former employees

- a. Send out exit interviews: why people left
- b. Send out exit interviews to employees who left in 2018 and 2019 – tabled until August Regular Meeting – will look into with City Attorney

5. Scheduling budget meeting, preliminary budget (Due in September)

- a. Work Group Session for Budget Scheduled for Tuesday, August 27, 2019, 6pm

6. Discussion on private use of public property and right-of-ways

- a. No residents names named
- b. Spirit Lake Lumber-
 - 1. Canopy over sidewalk
 - 2. Fence over sidewalk
 - 3. Pole building shed
 - 4. Poles in right-of-way
 - 5. Address snow removal at the beach/lumber yard

7. Hydrant asphalt repair project

- a. More expensive but Nursing Home will split with bill with the city


Main Motion: To approve amending the hydrant project


Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None

E. Adjournment

Main Motion: To adjourn at 5:43 pm

Moved by:	Ellingson
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Andreasen, Liimatta, Huebner, Keranen
Opposed:	None


Curtis Kreklau Jr, City Administrator


Joanie Liimatta, Mayor