

**City of Menahga
Regular City Council Minutes
Monday, September 12, 2016**

A. Call to Order

The Menahga City Council held a regular meeting on Monday, September 12, 2016. Mayor Foss called the meeting to order at 7 pm.

Comprising a quorum of the council, the following members were present:

Kim Rasmussen	Marty Ahlf
Craig Lawrey	Roger Henstorf
Patrick Foss	

Also in attendance were the following:

City Administrator/Clerk/Treasurer Janette Bower
Liquor Store Manager Renata Parks
Greenwood Connections Administrator Laura Ahlf
Utilities Superintendent Frank Thelin

B. Approval of Minutes

Main Motion: To approve the August 8, 2016, Regular Meeting Minutes

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

C. Presentations by Guests and Citizens

1. Mark Hanson, WCEDA was not in attendance.

D. Public Input

Lee Hendrickson, Lakes Area Service:

- Requested permission to dump in the City ponds;
- Stated he currently dumps an average of \$300 per month in Sebeka;
- Expanded on usage and average number of gallons; and
- Stated he dumped 26,800 gallons in August.

Frank Thelin, Utilities Superintendent:

- Expanded on the sewer ponds' ability to handle the sewage;
- Spoke of Sebeka's smaller ponds; and
- Commented on stipulating that a trough design be completed to ensure the rocks would not wash out.

Vice Mayor Rasmussen:

- Suggested a Water/Sewer Liaison Group meeting to review the issue; and
- Inquired if there were other businesses who may be interested in using the ponds.

Mayor Foss:

- Spoke of the need to further research and possible fees to address the service.

E. Reports by Departments and Liaison Groups

1. Fire – Dave Kicker
 - Chief Kicker was unable to attend.
2. Police – Scott Koennicke
 - Chief Koennicke was unable to attend.
3. Liquor – Renata Parks
 - Stated she was gearing up for deer hunting season; and
 - Reported that overall everything was going well.
4. Street/Park/Beach/Cemetery – Frank Thelin
 - Spoke of the cleanup project occurring at the Beach;
 - Stated the buoys had been pulled from the water;
 - Provided an equipment status update;
 - Expanded on the work on the snow plow;
 - Highlighted the future cemetery expansion; and
 - Announced the Campground would close on October 1.
5. Water/Sewer – Frank Thelin
 - Provided an update on the Water Treatment Plant;
 - Stated all major issues concerning the Plant were resolved;
 - Stated the electrical inspections had been completed;
 - Suggested stringent use of the warranties concerning the Plant;
 - Commented on the City's brush pile and requested further assistance from the Fire Department. Following discussion regarding burning issues, the council directed the Fire Department to assist with the burning.

Mayor Foss:

- Expanded on the meeting held with Di-Mar, Ulteig, and Tonka;
- Spoke of the actuator and lack of communication regarding the needed setting;
- Announced the actuator warranty had been extended to five years;
- Stated the punch list had been completed; expressed his comfort level with the project; and
- Commented on the ongoing adjustments over the next few months.

Council Member Ahlf:

- Inquired of previous leaks involving the sodium permanganate.

6. Nursing Home – Laura Ahlf
- Announced the September 12, census as 63;
 - Stated five employee scholarships had been awarded;
 - Announced Kayla Frame had been hired as the Director of Nursing;
 - Expanded on the Board approved request for bids for air conditioning in the halls and the timeframe to receive the bids – discussion ensued regarding the estimated timeframes;
 - Commented on the financials, including ECPN payments and write-offs for bad debts; and
 - Provided an overview of the 2017 budget including the 1.5% pay increase dependent on rates and 5% increase for health insurance premiums.

Main Motion: To move forward with application waiving the moratorium for the expansion project

Moved by:	Henstorf
Seconded by:	Rasmussen
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Main Motion: To approve the Greenwood Connections financials, minutes and 2017 Budget

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Henstorf, Lawrey
Opposed:	None
Abstain:	Due to a conflict of interest, Council Member Ahlf abstained from the vote.

7. Administration/Economic Development – Janette Bower
- Reported on the 2017 Budget and the four options before the council; and
 - Stated a special meeting with Ehlers would be held on October 11 at 6 pm.

F. Notices and Communications

G. Unfinished Business

Item 1 – Action Memorandum 16-017: Approve Payment of Di-Mar Construction, Inc. Payment Application No. 12 in the Amount of \$29,275.80 for the Water Treatment Plant Project

Main Motion: To authorize Action Memorandum 16-017

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Item 2 – Action Memorandum 16-018: Approve Payment of Ulteig Invoice No. 58388 in the Amount of \$16,217.20 for the Water Treatment Plant Project

Main Motion: To authorize Action Memorandum 16-018

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Item 3 – Action Memorandum 16-022: Approve Payment of Ulteig Invoice No. 58637 in the Amount of \$7,207.48 for the Water Treatment Plant Project

Main Motion: To authorize Action Memorandum 16-022

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Item 4 – Action Memorandum 16-023: Approve Payment of Ulteig Invoice No. 58669 in the Amount of \$670.50 for the Water Treatment Plant

Main Motion: To authorize Action Memorandum 16-023

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Item 5 – Action Memorandum 16-025: Approve Payment of Di-Mar Construction, Inc. Payment Application No. 13 in the Amount of \$29,069.53 for the Water Treatment Plant Project

Main Motion: To authorize Action Memorandum 16-025

Moved by:	Rasmussen
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

H. New Business

Item 1 – Action Memorandum 16-029: Authorize the Contract with Howard's Driveway, Inc in the Amount of \$10,500 for the Crack Sealing Project

Main Motion: To authorize Action Memorandum 16-029

Moved by:	Henstorf
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Frank Thelin, Utilities Superintendent:

- Explained the quotes; and
- Announced the work would begin within the month.

Item 2 – 2017 Preliminary Budget and Resolution No. 2017-001: Adopting the Preliminary 2017 Tax Levy

Main Motion: To adopt Resolution No. 2017-001 using Budget Option 3 for salaries

Moved by:	Lawrey
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Mayor Foss:

- Commented on the State minimum wage, citing option 4 as the closest option to the growing minimum wage;
- Expressed the need to present the increase in a monetary manner as opposed to a percentage; and
- Spoke of his desire to equally increase the overall pay scale.

Council Member Henstorf:

- Suggested the council address the minimum wage issue by implementing it yearly in \$.50 increments.

Vice Mayor Rasmussen:

- Stated the City could not afford to raise the pay scale under option 4;
- Stated not all of the wages were under minimum wage;
- Expressed her desire to compare the City's pay scale with other area communities, citing her belief the City was in the ballpark and competitive;
- Expanded on the decreased revenue; and
- Spoke of the previous levies.

Council Member Ahlf:

- Expressed his desire to compare the City's pay scale with other communities; and
- Voiced concern regarding the rising levies.

Main Motion: To hold a work session on November 2, at 5 pm and a special meeting on December 12 at 6 pm

Moved by:	Rasmussen
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Item 3 – Action Memorandum 16-030: Approve Payment of Ulteig Invoice Nos. 59242 and 59243 in the Amounts of \$4,020.08 and \$189.50 for the Water Treatment Plant Project

Main Motion: To authorize Action Memorandum 16-03

Moved by:	Henstorf
Seconded by:	Ahlf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

I. Payment of Bills

Main Motion: To approve payment of the bills

Moved by:	Henstorf
Seconded by:	Lawrey
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

J. Meeting Adjourned

Main Motion: To adjourn the meeting at 8:30 pm

Moved by:	Ahlf
Seconded by:	Henstorf
Action:	Motion carried by unanimous voice vote.
In favor:	Foss, Rasmussen, Ahlf, Henstorf, Lawrey
Opposed:	None

Janette M. Bower, Administrator

Patrick Foss, Mayor