

City of Menahga
Special City Council Minutes
Wednesday, September 7, 2022

6:00 pm

a. Call to Order

The Menahga City Council held a Special Meeting Wednesday, September 7, 2022, at 6:00 pm.

Mayor Liz Olson called the Special Meeting to order at 6:00 pm.

b. Roll Call

Comprising a quorum of the council, the following members were present:

Mayor Elizabeth Olson	Durwin Tomperi
Dan Warmbold	Robyn Keranen

Art Huebner (via telephone from 125 10th St. SE, Menahga, MN. 56464)

At the meeting after trying to connect via telephone, Police Chief Adam Gunderson informed the Council that Art Huebner was in the hospital.

Staff present: Laura Ahlf and Jensine Kurtti

c. Pledge of Allegiance

d. Approval of Minutes

- **August 8, 2022**
- **August 29, 2022**

Main Motion: To approve the minutes as presented.

Moved by:	Warmbold
Seconded by:	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Warmbold, Keranen, Olson
Opposed:	None.

e. Approve Interim Employment Agreement – Laura Ahlf

Due to the fact that Temporary City Administrator Betty Thomsen’s last day was August 31, 2022 and Thomsen had not been able to find a replacement before she left, Thomsen contacted Greenwood Connections Administrator Laura Ahlf and asked if she could serve as interim until a permanent replacement was found. Ahlf agreed to be available a couple of hours a day if there was support staff to pick up some of the other administrative duties.

Main Motion: To approve the Interim Employment Agreement employing Laura Ahlf as Interim City Administrator, effective September 1, 2022 with the duties outlined and approved at the August 29, 2022 meeting at a rate of \$45 per hour. Approving Laura Ahlf as the Official Signatory for all city accounts and contracts.

Moved by:	Tomperi
Seconded by:	Keranen
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Warmbold, Keranen, Olson
Opposed:	None.

f. Hiring of a Deputy Clerk – Lacey Erickson

Main Motion: To approve the hiring of Lacey Erickson for the full-time Deputy Clerk position at the rate of \$22.32 per hour effective September 12, 2022, pending a successful BCA Background Check.

Moved by:	Warmbold
Seconded by:	Keranen
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Keranen
Opposed:	None

g. Shared Service Agreement with Sourcewell – Jake Huebsch

On a recommendation from the Menahga Planning and Zoning Commission, the Menahga City Council at their August 8, 2022 Council Meeting, agreed to hire Jake Huebsch from Sourcewell. The Planning Commission felt there was a need for professional zoning services, as issues have surfaced on a few properties in Menahga. The rate will be \$55 per hour, with a maximum of 20 hours, after which time the City will re-evaluate the need for these services.

Main Motion: To approve signing a contract with Sourcewell for a maximum of 20 hours at a rate of \$55 per hour for the services of Jake Huebsch regarding zoning issues.

Moved by:	Tomperi
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Tomperi, Warmbold, Keranen
Opposed:	None

h. Continuance of Any and All Uncompleted Existing Business Contracts

Due to the change in Administrative Staff, and the fact that there are many ongoing projects which are yet to be completed regarding the Water Tower Project, Union Negotiations, Forensic Audits, and other administrative issues, to redirect any City Authority from Betty Thomsen to Laura Ahlf.

Main Motion: To continue any and all ongoing City Contracts until such a time that they are deemed complete and redirect any city authority from Betty Thomsen to Laura Ahlf.

Moved by:	Tomperi
Seconded by:	Keranen
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Warmbold, Keranen, Olson
Opposed:	None.

17. Adjournment

Main Motion: To adjourn the meeting at 6:10 pm.

Moved by:	Keranen
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Warmbold, Keranen, Olson
Opposed:	None.

Temporary Administrative Support Tech.

Jensine Kurtti

Mayor Elizabeth Olson