

**City of Menahga  
Action Memorandum 17-014**

**Subject:** Confirm the Mayor's Appointment of Larry Karjala, Sam Kicker, and Council Member Ellingson to the City of Menahga Planning Commission

**Agenda of:** March 13, 2017

**Council action:** Confirmed

**Summary statement:** The Menahga Municipal Code establishes the composition and membership of the Planning Commission. (See the language below).

Currently, there are two resident population vacancies on the Commission and one council member vacancy. Mayor Foss requests confirmation of the following individuals:

- Larry Karjala – three year term ending December 31, 2020;
- Sam Kicker – three year term ending December 31, 2020;
- Council Member Tim Ellingson – one year term ending December 31, 2017.

The Code states the terms shall be staggered. In order to meet the code requirements, the composition of the Commission will be listed as:

Seat	Member Type	Member Name	Term Ending Date
A	Resident	Jerry Wisuri	December 31, 2019
B	Resident	Liz Olson	December 31, 2019
C	Resident	Larry Karjala	December 31, 2020
D	Resident	Sam Kicker	December 31, 2020
E	Council Member	Tim Ellingson	December 31, 2017

**31.36 Composition and membership.**

- (A) The Planning Commission shall consist of five members from the resident population of the city to be appointed by the Mayor with the approval of the Council. The appointees shall be appointed to serve staggered terms of three years, except as noted below, commencing on the first day of January in the year of appointment. Upon expiration of a term, the appointee shall continue until reappointed or a successor is appointed. Absence from any three meetings in a year, unless excused in advance by the chair, constitutes a vacancy. In the event of any vacancy, the Mayor, with the approval of the Council, shall appoint a person to complete the unexpired term.
- (B) One member may be a Council member or the Clerk/Treasurer/Administrator to be appointed by the Mayor with Council approval, for a one-year term to expire on December 31 of each year.
- (C) Other persons may serve in an ex-officio capacity as the Council may in its discretion deem appropriate.
- (D) Each of the five regular Planning Commission members shall have equal voting privileges. Any member may be removed for cause by majority vote of the City Council upon written charge and after public hearing.

**Fiscal information:**

Total amount of funds listed in this legislation: \$ 0

This legislation (✓):

Has no fiscal impact  Creates a positive impact in the amount of: \$ \_\_\_\_\_  
 Creates a negative impact in the amount of: \$ \_\_\_\_\_

Funds are (✓):

Budgeted Line item(s): \_\_\_\_\_  
 Not budgeted Affected line item(s): \_\_\_\_\_