

**City of Menahga
Regular Meeting City Council Minutes
Tuesday, September 8, 2020**

1. Call to Order

The Menahga City Council Held a Regular Meeting Tuesday, September 8, 2020. Mayor Joan Liimatta called the meeting to order at 6:00 pm.

2. Roll Call

Comprising a quorum of the council, the following members were present in the Council Chambers:

Tim Ellingson	Robyn Keranen	Joan Liimatta
Art Huebner- Remote	Karol Andreasen - In Late (6:22pm)	

- Pledge of Allegiance

3. Approval of Minutes

- a. July 14, 2020, Regular Meeting Minutes

Main Motion: To approve July 14, 2020 Regular Meeting Minutes

Moved by:	Huebner
Seconded by:	Ellingson
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

- b. August 4, 2020, Regular Meeting Minutes

Main Motion: To approve August 4, 2020, Regular Meeting Minutes

Moved by:	Huebner
Seconded by:	Ellingson
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

- c. August 18, 2020, Special Meeting Minutes

Main Motion: To approve August 18, 2020, Special Meeting Minutes

Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

d. August 25, 2020, Special Meeting Minutes

Main Motion: To approve August 25, 2020 Special Meeting Minutes

Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

4. Consent Agenda

5. Public Forum and Correspondence

6. Public Hearings

7. Acknowledgement of receipt of board/commission minutes

8. Board/Commission/Committee Reports

9. Staff Reports

- a. Laura Ahlf, Greenwood Connections Administrator
 - Census – 47 (72%)
 - Over 28 days without a positive COVID test
 - Medical Director says they are doing a nice job
 - Have a testing plan that takes 15 minutes
 - Building project – signed certificate of substantial completion

Main Motion: To approve Greenwood Connections Administrator’s Report

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

Main Motion: To approve Greenwood Connections August 4, 2020 Board Packet

Moved by:	Andreasen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

- b. Renata Parks, Liquor Store Manager – Presented by Administrator Kreklau
 - Committee met last Friday
 - Committee recommends accounting for liquor store as one instead of splitting on and off sale
 - Off sale is up considerably since COVID hit

Main Motion: To accept Liquor Store, Northbound Spirits, Report as presented by Administrator Kreklau

Moved by:	Huebner
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Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

- c. Ron Yliniemi, Public Works Director
- Connected two beehives on Happy Hour, seems to be working
 - Box blade for \$5,000 – more efficient for loading snow
 1. Administrator Kreklau pointed out this estimate was about \$2,500 lower since it is off season

B. Main Motion: To approve purchase of \$5,000 box blade

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

- Quote for insulating building for plow trucks and quote for repairing roof
 1. Mayor wants a completion date in writing for work – November 1st
 2. Councilmember Huebner wants contractor to provide a completion date

Main Motion: To approve building quote from ProContractors contingent on completion date in mid-November.

Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

- Mayor brought up next year we need a watering plan for the flowers
- Director Yliniemi requests to put the pickups back up for bids
- Councilmember Ellingson
 1. Reservation sign at park needs to be updated
 2. Asked about the walkway (by Spirit Lake)
 - a. He contacted the DNR and they told him they would only help with major issues.

Main Motion: To accept report as presented by Public Works Director, Ronald Yliniemi.

Moved by:	Keranen
Seconded by:	Andreasen
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

4. Chief Adam Gunderson, Police Department
 - 132 calls for service
 - Use of force training
 - Firearms training
 - Committee meeting on budget
 - Special Committee meeting with Mr. Patson was canceled
 - Chief Gunderson stated the Ride Along Policy on the agenda was not put on there and is not sure how it got on there
 1. Mayor stated she put it on there
 2. Chief Gunderson asked what the Mayor's question was on it
 - a. Mayor stated she wants to see us have a policy about who can ride along and a waiver for the rider, she has others
 - b. Chief Gunderson stated he was a little upset that this did not come to him and his committee before going in front of the council. If you would have come to me, I would have told you we do have a policy and waiver and the officer's have been following them. I feel blindsided.
 - Councilmember Andreasen stated the traffic on 87 is terrible with speeding and jake braking

Main Motion: To accept Police Department report as presented by Chief Gunderson

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

5. Chief Dave Kicker, Fire Department
 - Received bid for \$1,000 for 1985 fire truck

Main Motion: To accept bid of \$1,000 for 1985 fire truck

Moved by:	Keranen
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

- Received new truck
- Did training on Tuesday night with it
- Looking at training for the next year
- Painting lines on the floor for parking in the hall

Main Motion: To accept Fire Department report as presented by Chief Kicker

Moved by:	Andreasen
Seconded by:	Keranen
Action:	Motion carried by unanimous voice vote

In favor: Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed: None

6. Curt Kreklau Jr, City Administrator

- Preliminary report for IT set up
- Started to install new software with the chart of accounts
- Letter from Ehlers – City has \$891, 943 in liquid investments and another \$212,000 in CDs maturing in January 2021

Main Motion: To accept report as presented by Administrator Kreklau

Moved by:	Ellingson
Seconded by:	Huebner
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

10. New Business

a. Ehlers – 2020A Bond

- Presale report lays out recommended approach for funding

Resolution No. _2020-19_ Councilmember __Huebner__ introduced the following resolution and moved its adoption:
Resolution Providing for the Sale of
\$1,235,000 General Obligation Improvement Refunding Bonds, Series 2020A

A. WHEREAS, the City Council of the City of Menahga, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,235,000 General Obligation Improvement Refunding Bonds, Series 2020A (the "Bonds"), to current refund the City's outstanding General Obligation Improvement Bonds, Series 2013A for an interest cost savings; and

B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Menahga, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 6:00 p.m. on October 13, 2020, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member __Andreasen__ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:
and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 8th day of September, 2020.

City Administrator

Main Motion: To approve Resolution No. 2020-19 Providing for the sale of \$1,235,000 General Obligation Improvement Refunding Bonds, Series 2020A

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

b. Ehlers – Firetruck Lease

- Resolution No. 2020-20 Providing for the Issuance of a \$182,000 Lease with Option to Purchase Agreement of 2020 with Community First Bank

Main Motion: To work directly with Community First Bank to finalize the financing.

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

c. 2021 Preliminary Levy

Main Motion: To approve a 27.1% increase in the preliminary tax levy

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Keranen, Huebner
Opposed:	None

CITY OF MENAHGA, MINNESOTA

Resolution No. 2020-018

A Resolution of the Menahga City Council Adopting the Preliminary 2021 Tax Levy

WHEREAS, the City of Menahga is required by Minnesota Statute 275.065 Subdivision 1, "to certify the county auditor the proposed tax levy payable in the following year."

NOW, THEREFORE BE IT resolved by the City Council that the following sums of money be levied for the current year, collectible in 2021, upon the taxable property in the City of Menahga, for the following purposes:

General Fund:	\$ 468,255.00
Debt Funds:	
2013A General Obligation Improvement Bond	\$ 74,469.54
2013B General Obligation Improvement Bond	\$ 5,575.66
2015B General Obligation Improvement Bond	\$ 29,254.35
Total Preliminary Tax Levy:	\$ 577,554.55

The City Clerk is instructed to transmit a copy of this resolution to the Wadena County Auditor.

Adopted by the City Council of the City of Menahga, Minnesota, this the eighth day of September 2020.

Curt Kreklau, Jr., Administrator

Joanie Liimatta, Mayor

Main Motion: To approve Resolution No. 2020-18 Adopting the Preliminary 2021 Tax Levy of \$577,554.55.

Moved by:	Keranen
Seconded by:	Huebner
Action:	Motion carried by a unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

d. Sign Policy – update from Councilmember Andreasen

- Proposed no fee for community events put on by nonprofits

- Fees starting at \$20
- Need to decide how much to charge before setting a policy
- Need to have a written policy
- Wants Liquor Store employees to be trained on how to update the sign

Main Motion: To have Liquor Store Committee to draft a policy and fees

Moved by:	Liimatta
Seconded by:	Keranen
Action:	Motion approved by a unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

11.Unfinished Business

12.Consideration of Bills

Main Motion: To accept the check register as presented


Moved by:	Huebner
Seconded by:	Keranen
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None

13.Notices and Communications

14.Adjourn

Main Motion: To adjourn at 7:48 pm

Moved by:	Huebner
Seconded by:	Andreasen
Action:	Motion passed by unanimous voice vote
In favor:	Ellingson, Liimatta, Andreasen, Keranen, Huebner
Opposed:	None



 Curtis Kreklau Jr, City Administrator



 Joan Liimatta, Mayor