

City of Menahga
Information Memorandum 18-008
Resolution No. 2018-012

Subject: Resolution No. 2018-012: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies

Agenda of: June 11, 2018

Council action: _____

Summary statement:

Resolution No. 2018-012 updates the signatures for all of the financial institutions used by the City. Two signatures are required on every check. Those authorized to sign checks are:

1. Patrick Foss
2. Craig Lawrey
3. Charleen West
4. Alvina Kytta

Fiscal information:

Total amount of funds listed in this legislation: \$ 0

This legislation (✓):

Has no fiscal impact Creates a positive impact in the amount of: \$ _____
 Creates a negative impact in the amount of: \$ _____

Funds are (✓):

Budgeted Line item(s): _____
 Not budgeted Affected line item(s): _____

Attachments:

- Resolution No. 2018-012

Agenda Date:	February 13, 2017
Action:	Adopted
Vote:	Unanimous
Yes:	No:
Ellingson	
Komulainen	
McNeece	
Lawrey	
Foss	

CITY OF MENAHGA, MINNESOTA

Resolution No. 2018-012

A Resolution of the Menahga City Council Designating Authorized Signatures for Check Signing Affecting the General Checking Account

WHEREAS, it is the City Council's desire to have two signatures on each check; and

WHEREAS, Patrick Foss was reelected as Mayor of the City of Menahga on November 8, 2016; and

WHEREAS, Craig Lawrey was appointed by the council to serve as Vice Mayor on November 8, 2016; and

WHEREAS, Charleen West was appointed by the council to serve as interim City Administrator on May 22, 108; and

WHEREAS, Alvina Kytta was appointed by the Council to serve as Deputy Clerk on September 14, 2012.

NOW THEREFORE, BE IT RESOLVED by the Menahga City Council that effective February 13, 2017, two of the following signatures will be placed on each check:

1. Patrick Foss
2. Craig Lawrey
3. Charleen West
4. Alvina Kytta

Adopted by the City Council of the City of Menahga, Minnesota, this eleventh day of June, 2018.

Patrick Foss, Mayor

Charleen West, Interim City Administrator