



Mayor Elizabeth Olson  
Council Member Durwin Tomperi  
Council Member Dan Warmbold  
Council Member Mike Netland  
Council Member Jody Bjornson

**City of Menahga  
Special/Work Session Meeting  
Joint Meeting with GWC Board - 2023 Audit  
Employee Performance Evaluation  
Monday, June 24, 2024**

**5:30 pm**

City Council Chambers  
115 2<sup>nd</sup> Street NE  
Menahga MN 56464  
[www.cityofmenahga.com](http://www.cityofmenahga.com)

## **Agenda**

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. GWC – Joint Meeting with GWC Board Members
  1. 2023 Audit Presentation and Board Approval
  2. Close GWC Board Meeting
  3. City Council Approval of GWC Audit
- e. Department Reports
  - Police – Amy Lane
    1. Monthly Report
    2. Sale of Excess Property to City of Bagley Resolution 2024-22
  - Public Works/Streets – Ron Yliniemi
    1. Monthly Report
    2. Maintenance Shop Roof Repair
  - Liquor Store – Heather Shepersky
    1. Monthly Report
  - Greenwood Connections – Laura Ahlf
    1. Monthly Report and Financials
    2. GWC Authorization Clarification

- Park/Beach/Mowing/Building Maintenance – Ralph Cox
  1. Monthly Report
  2. Urho Update
  3. Magnetic Signage for Vehicle
- Fire – Dave Kicker
  1. Monthly Report
- Administration – Brett Gagnonpalick
  1. Monthly Report – May Budget YTD Rev-Exp, Check Reconciliation, Cash and Investments - FYI
  2. Sale of Railroad Right-of Way Discussion
  3. Jake Huebsch Sourcewell July 12<sup>th</sup> E-mail and Discussion
  4. Disposition of Menahga City Hall Staff

f. New Business

1. Revolving Loan Fund Policy Resolution 2024-23
2. Resolution 2024-25 – Sounds of Spirit Lake Donation

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g. Consideration of Bills

1. Batch #061024LELSDUEJUNE- \$70.50
2. Batch #062424checks - \$140,510.42

g. Closed Session for Evaluation of Performance of an Individual Subject to City Council Authority under Minnesota State Statute sec. 13D.05, subd.3(a).

h. Adjournment

**REMINDER:**

- **Regular City Council Meeting - July 8, 2024 - 6:00 pm**
- **Council Budget Meeting – TBD**
- **Special/Work Session Meeting – July 29, 2024 – 6:00 pm**

We ask that once the meeting is over, everyone leave the building so it may be locked.

# Council Action Request Form



**CITY OF MENAHGA**

*"The Gateway to the Pines"*

115 2nd St NE - PO Box C  
Menahga, MN 56464  
218-564-4557  
www.cityofmenahga.com

## Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
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**Regarding:** Greenwood Connections 2023 Audit

**Date of Meeting:** June 24, 2024

**Total time requested:**

**Department Requesting Action:** Administration

**Presenting at Meeting:**

**Background**  Supporting Documentation Enclosed

The Menahga City Council and the Greenwood Connections (GWC) Board met in Joint Session to receive the findings of the GWC 2023 Audit. The Greenwood Connections Auditor presented their findings to the City Council and GWC Board.

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To approve the Greenwood Connections 2023 Audit as presented.

**Financial Implications:** \$

Comments

Funding Source: \_\_\_\_\_

Budgeted:  Yes  No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold
<b>Signatures</b>		





# MENAHA Police Department

115 2<sup>ND</sup> Street NE  
Menahga, MN 56464  
PH:218.564.4516

## City Council Monthly Reporting May 22, 2024 - June 18, 2024

**Total Calls: 226**

Date 06 18 2024

Time 2:04:47PM  
Report C3801

Agency Menahga Police  
Date 05 22 2024 Thru 06 18 2024

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: MPD Menahga Police								
01021 Call By Phone	1	2	2	2	0	0	0	7
01038 Traffic Stop	4	6	2	10	16	9	20	67
01050 Accident-Property Damage	0	0	0	1	0	1	1	3
01052 Accident-Injury	0	0	1	0	0	0	0	1
01057 Intoxicated Person	0	0	0	0	1	0	0	1
01074 Theft Complaint	1	1	0	0	0	0	0	2
01075 Juvenile Trouble	0	0	0	1	0	0	0	1
01076 See Complainant	0	0	1	0	2	0	0	3
01078 Ambulance Run (LE)	1	2	1	0	1	1	0	6
01079 Domestic	0	1	0	0	0	0	0	1
01081 Alarm	0	0	0	0	0	1	0	1
01083 Disturbance Noise Comp	0	0	0	1	0	0	0	1
911HA 911 Hangup Call	0	0	0	0	0	1	0	1
ASSAU Assault	0	0	0	1	0	0	0	1
ASSIS Assist Other Agency	0	1	0	4	2	2	0	9
CAMP Campground Patrol	1	1	1	0	0	1	0	4
CHILD Child Welfare	0	1	0	0	2	1	0	4
DAMAG Damage To Property	0	0	0	0	1	1	0	2
DOG Dog Animal Complaint	2	2	0	3	0	0	0	7
DRIVE Driving Parking Complaint	1	1	0	0	0	0	0	2
ENFOR Enforcement	0	0	0	1	0	0	0	1
Menta Mental Health Assist	0	0	0	1	0	1	0	2
MOTOR Motorist Assist	0	0	1	0	1	2	0	4
NUTSA PUBLIC NUISANCE	0	0	2	0	1	0	0	3
OTHER Other Calls	1	1	0	2	1	2	1	8
PFND Found Property	0	0	1	0	0	1	0	2
PROPE Property Watch	0	0	0	0	3	0	0	3
SCAM SCAM	0	0	1	0	0	0	0	1
Speci Special Service Detail	1	1	3	2	3	1	1	12
SUSPI Suspicious Activity	0	0	1	2	0	1	0	4
TRAFF Traffic Control	0	0	0	2	2	0	0	4
VA Vulnerable Adult Maltreat	0	0	0	1	0	1	0	2
WELFA Welfare Check	0	1	0	0	0	2	0	3
Menahga Police Agency Total	13	21	17	34	36	29	23	173
<b>Total</b>	<b>13</b>	<b>21</b>	<b>17</b>	<b>34</b>	<b>36</b>	<b>29</b>	<b>23</b>	<b>173</b>

**Citations:** STATE- (1) Disorderly Conduct, (1) No Insurance, (1) Seat Belt, (1) Expired DL  
**ADMIN-** (6) Speed  
**Sent to County Attorney:** (1) Contempt of Court

**Squad Cars**

**2020 Chevrolet Tahoe**  
**Huotari/White**  
Mileage: 49,222

**2018 Ford Explorer**  
**Chief A. Lane**  
Mileage: 78,933

**2016 Ford Explorer**  
**Unassigned**  
Mileage: Out of Service at 140,000

**Miscellaneous Information:**

- Currently working on nuisance properties
- Received \$5000 grant from Todd-Wadena
- Sale of two firearms- excess property

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-22

A Resolution of the City Council of the City of Menahga, Minnesota,
Sale of Excess Property to City of Bagley

WHEREAS, the City Council of the City of Menahga, Minnesota, does hereby declare
the following as excess property:

Item 1) CZ Scorpion EVO 3 A1, fully automatic with suppressor.

Firearm Serial Number: D174813
Suppressor: CZ-USA CZ S2 SS 9MM
Suppressor Serial Number: CZSS0181

Five (5) CZ Magazines

Total Price for Item 1 - \$1,500.00

Item 2) CZ Scorpion EVO 3 A2, fully automatic with suppressor.

Firearm Serial Number: C988300
Suppressor: CZ-USA CZ S2 Ti 9MM
Suppressor Serial Number: CZSTO128

Five (5) CZ Magazines

Total Price for Item 2 - \$1,500.00

THEREFORE, LET IT BE RESOLVED that the City Council of the City of Menahga Minnesota
does hereby approve the sale of the two (2) items to the City of Bagley for a total of \$3,000.00.

Adopted by the City Council of the City of Menahga, Minnesota this the 24th day of June 2024.

Elizabeth Olson, Mayor

Brett Gagnonpalick, City Clerk/Treasurer





## Departmental Work Session Report

**Department: Public Works**

**Date: 6/24/2024**

	<b>Comments</b>	<b>Next Steps/Due Date(s)</b>
<b>Informational</b>	<ul style="list-style-type: none"><li>• Tire recycling update.</li><li>• Consumer Confident Report.</li><li>• Secondary Pond discharge done.</li><li>• Pothole fixed in Liquor Store.</li><li>• Dock and swimming buoys put out.</li></ul>	
<b>Financial</b>	<ul style="list-style-type: none"><li>•</li></ul>	
<b>Ongoing Items/Status Updates</b>	<ul style="list-style-type: none"><li>• Quotes from contractors on City Shop Roof.</li></ul>	
<b>Action Items</b>	<ul style="list-style-type: none"><li>• City Shop Roof</li></ul>	
<b>Other</b>		



# Council Action Request Form



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## Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

**Regarding:** Maintenance Shop Roof Repair

**Date of Meeting:** June 24, 2024      **Total time requested:**

**Department Requesting Action:** Public Works

**Presenting at Meeting:** Ron Yliniemi and Brett Gagnonpalick

**Background**  Supporting Documentation Enclosed

Attached are two quotes for the Maintenance Shop Roof.

Quote # 1 - Zulauf Construction, LLC for \$59,953.29

Quote # 2 - ProContractors for \$124,943.34

**Options**  Supporting Documentation Enclosed

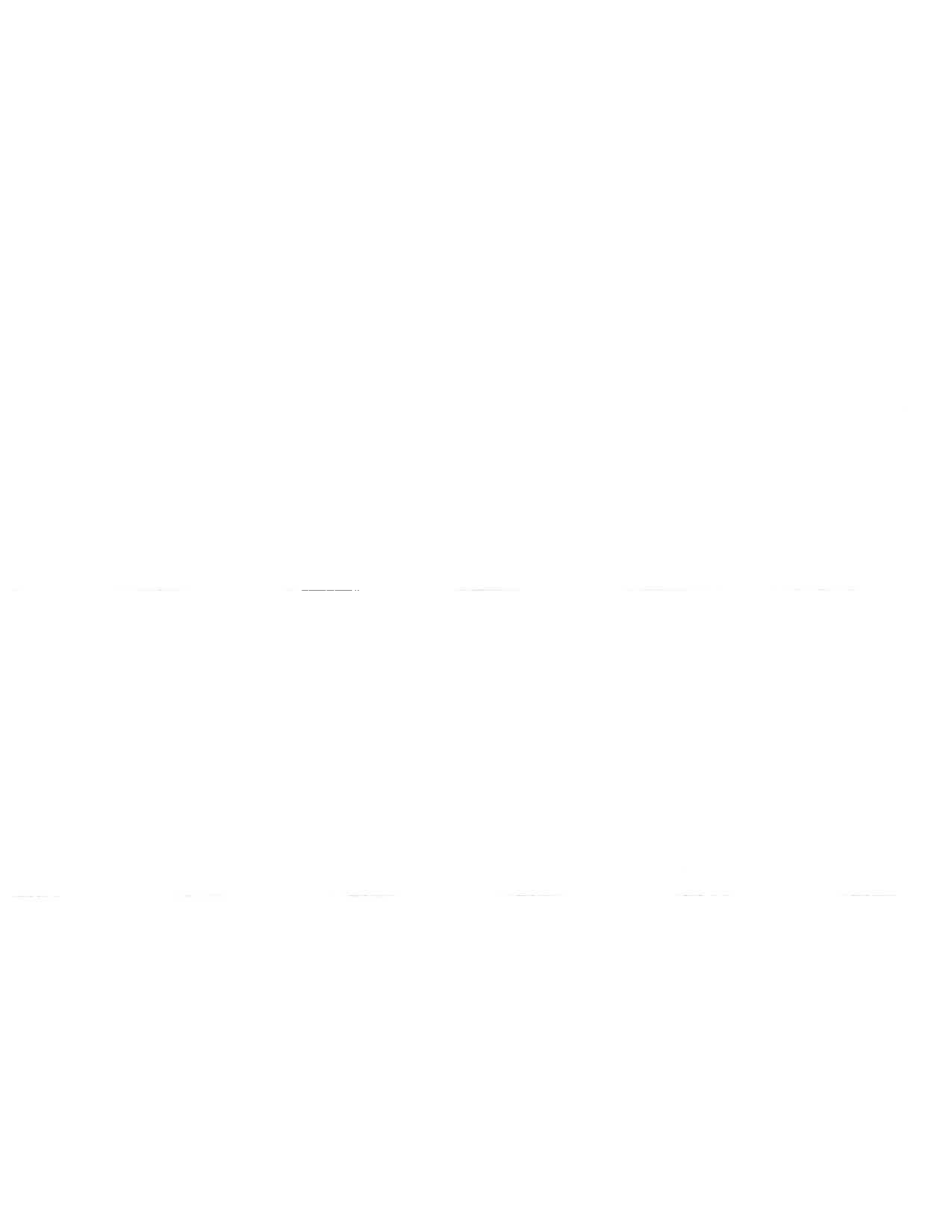
**Recommendations**  The Menahga City Council approves the following by Motion:

To approve or deny the quote from \_\_\_\_\_ for \$ \_\_\_\_\_  
 for the repair on the Maintenance Shop Roof.

<b>Financial Implications:</b> \$ _____	Comments
Funding Source: _____	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

**Signatures**





1036 Aspen Ave SE • Menahga, MN 56464 • Phone: 218-564-7704 • Fax: 218-564-7804

Menahga City  
Job Address:  
Menahga, MN

**Print Date:** 6-20-2024

## Proposal for City of Menahga Shop Roof

### Replace Steel on Shop Roof

- Remove old steel which is fastened with nails
- Install New steel with drip stop backing and trims with screws
- Install raised ridge vent instead of whirly birds for ventilation

Steel comes with 40 year limited paint warranty

Option to Remove old nails and replace with screws

### Option to Replace Purlins on Roof

- Remove old purlins and install new 2x4 purlins
- This price is if you replace the roof steel (Roof steel needs to be removed to do this)

### Option To Replace Insulation in Attic

- Vacuum out old insulation let attic dry out
- Install new Fiberglass insulation for an R-50

### Option to Replace insulation with Closed Cell Spray Foam Insulation

- Vacuum out old insulation, Let attic dry
- Install 5" of closed cell spray foam insulation

Option to Remove insulation and install 5" of Closed Cell Spray Foam Insulation

Option to Remove insulation and install 5" of Closed Cell Spray Foam Insulation

Total: \$40,287.50

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Remove insulation and Install R-50 Fiberglass Insulation

Remove insulation and Install R-50 Fiberglass Insulation Total: \$20,800.00

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Replace Purlins on Roof

Replace Purlins on Roof Total: \$14,650.00

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Remove Nails and Install Screws in Roof Option

Remove Nails and Install Screws in Roof Option Total: \$9,165.47

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Materials and Labor to Replace steel on Roof

Materials and Labor to Replace steel on Roof Total: \$40,040.37

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General

General Total: \$0.00

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Labor Codes

Labor Codes Total: \$0.00

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**Total Price: \$124,943.34**

Dates: Build dates are an estimate only and may be delayed due to weather, injuries, breakdowns, etc.

Price: Quotes are subject to review after 30 days.

Changes: Any changes to above specifications incurring extra charges will only be executed under written order. Change orders are a flat fee of \$250.00.

Deposit: Customer deposit on job is 20% plus sales tax.



**Ron**  
219 2nd St. NE  
Menagha MN 56464

Submitted By:

**Zulauf Construction, LLC.**

6137 53rd Ave S  
Fargo ND 58104

Work: (701) 630-0197

[info@zulaufconstruction.com](mailto:info@zulaufconstruction.com)

[zulaufconstruction.com](http://zulaufconstruction.com)

ND License 56620  
MN License BC728492

**Zulauf Construction, LLC.**

6137 53rd Ave S  
Fargo ND 58104

Work: (701) 630-0197

info@zulaufconstruction.com

zulaufconstruction.com

ND License 56620

MN License BC728492



**Customer**

Ron City Of Menagha

219 2nd St. NE

Menagha MN 56464

Mobile: 218-255-1610

menaghaws@cityofmenagha.com

**Estimate**

Job Name	Ron
Job Number	1487
Issue Date	May 21, 2024
Valid Until	June 20, 2024

**Item**

**Amount**

**Metal roof replacement**

**\$59,953.29**

- remove existing metal panels
- remove all existing pearlings
- install new 2 x 4 treated pearlings
- install new D rib, 29 gauge steel panels using exposed fasteners
- install new ridge cap over panels
- install new cricket behind chimney
- Reflash chimney

\* Price does not include any trusses\*

<b>Price</b>	<b>\$59,953.29</b>
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\_\_\_\_\_ Date \_\_\_\_\_

Ron City Of Menagha



DATE	BANK DEPOSIT	OFF-SALE BEER	OFF-SALE LIQUOR	OFF-SALE WINE	OFF-SALE CREDIT CARD	OFF-SALE CARD FEE	OFF-SALE OVERUNDER	ON-SALE BEER	ON-SALE BEER TAX	ON-SALE LIQUOR	ON-SALE LIQUOR TAX
5/1/2024	\$ 1,803.76	\$ 1,418.93	\$ 40.78	\$ 606.55	\$ 39.00	\$ 1,021.45	\$ 28.20	\$ 0.07	\$ 361.25	\$ 434.00	\$ 394.99
5/2/2024	\$ 1,507.27	\$ 847.83	\$ 55.10	\$ 772.89	\$ 32.68	\$ 795.73	\$ 24.29	\$ (77.57)	\$ 572.25	\$ 303.25	\$ 276.00
5/3/2024	\$ 2,621.22	\$ 2,284.39	\$ 102.49	\$ 1,030.01	\$ 166.51	\$ 2,261.01	\$ 64.18	\$ (95.77)	\$ 680.75	\$ 632.75	\$ 575.88
5/4/2024	\$ 2,780.93	\$ 2,250.43	\$ 104.38	\$ 999.33	\$ 135.54	\$ 2,106.56	\$ 57.46	\$ (78.87)	\$ 884.25	\$ 990.00	\$ 901.02
5/5/2024	\$ 593.93	\$ 578.17	\$ 54.57	\$ 503.11	\$ 48.11	\$ 708.40	\$ 19.63	\$ -	\$ -	\$ -	\$ -
5/6/2024	\$ 1,231.55	\$ 897.60	\$ 65.49	\$ 527.28	\$ 77.44	\$ 499.47	\$ 21.43	\$ (274.97)	\$ 144.00	\$ 177.25	\$ 161.32
5/7/2024	\$ 1,171.32	\$ 690.09	\$ 17.28	\$ 546.81	\$ 18.78	\$ 392.50	\$ 17.95	\$ (232.19)	\$ 280.25	\$ 271.25	\$ 246.87
5/8/2024	\$ 1,471.23	\$ 1,262.44	\$ 29.10	\$ 598.27	\$ 59.64	\$ 477.50	\$ 29.30	\$ (598.85)	\$ 251.50	\$ 192.50	\$ 175.20
5/9/2024	\$ 2,375.31	\$ 1,634.89	\$ 115.24	\$ 668.92	\$ 81.40	\$ 636.40	\$ 29.77	\$ (446.93)	\$ 586.25	\$ 752.50	\$ 684.87
5/10/2024	\$ 2,669.97	\$ 2,384.99	\$ 107.10	\$ 840.33	\$ 80.85	\$ 1,051.36	\$ 49.56	\$ (755.67)	\$ 689.75	\$ 629.50	\$ 572.92
5/11/2024	\$ 2,583.63	\$ 2,275.62	\$ 125.05	\$ 997.79	\$ 206.21	\$ 1,272.36	\$ 61.64	\$ (957.35)	\$ 750.50	\$ 601.25	\$ 547.21
5/12/2024	\$ -	\$ 40.91	\$ -	\$ 13.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5/13/2024	\$ 2,020.19	\$ 1,669.96	\$ 34.63	\$ 943.09	\$ 60.36	\$ 611.42	\$ 32.93	\$ (585.96)	\$ 173.75	\$ 233.50	\$ 212.51
5/14/2024	\$ 1,629.31	\$ 906.83	\$ 80.94	\$ 821.61	\$ 47.98	\$ 331.58	\$ 20.88	\$ (381.06)	\$ 378.75	\$ 283.50	\$ 258.02
5/15/2024	\$ 1,237.52	\$ 702.81	\$ 16.87	\$ 431.07	\$ 59.47	\$ 394.56	\$ 15.15	\$ (152.50)	\$ 365.50	\$ 307.00	\$ 279.41
5/16/2024	\$ 2,752.20	\$ 1,259.90	\$ 78.77	\$ 778.27	\$ 101.94	\$ 549.38	\$ 30.11	\$ (543.19)	\$ 711.00	\$ 647.10	\$ 1,011.15
5/17/2024	\$ 2,395.53	\$ 2,456.12	\$ 155.04	\$ 986.29	\$ 261.11	\$ 1,366.87	\$ 66.70	\$ (1,115.62)	\$ 794.00	\$ 722.64	\$ 559.95
5/18/2024	\$ 2,381.70	\$ 2,713.16	\$ 120.80	\$ 1,013.14	\$ 90.88	\$ 1,657.03	\$ 76.58	\$ (1,071.52)	\$ 611.25	\$ 506.75	\$ 461.21
5/19/2024	\$ 771.08	\$ 758.41	\$ 17.69	\$ 382.96	\$ 40.38	\$ 583.82	\$ 16.13	\$ -	\$ -	\$ -	\$ -
5/20/2024	\$ 1,071.39	\$ 767.30	\$ 53.74	\$ 355.02	\$ 38.29	\$ 501.81	\$ 17.14	\$ (77.85)	\$ 317.25	\$ 275.25	\$ 250.51
5/21/2024	\$ 1,232.79	\$ 1,088.60	\$ 39.04	\$ 473.99	\$ 65.78	\$ 494.85	\$ 26.05	\$ (495.69)	\$ 269.25	\$ 245.05	\$ 348.81
5/22/2024	\$ 2,000.84	\$ 1,334.33	\$ 72.07	\$ 579.22	\$ 46.98	\$ 462.89	\$ 24.64	\$ (429.09)	\$ 378.75	\$ 425.50	\$ 387.26
5/23/2024	\$ 2,221.62	\$ 1,855.88	\$ 21.59	\$ 780.86	\$ 35.87	\$ 540.85	\$ 33.80	\$ (701.95)	\$ 723.50	\$ 727.25	\$ 661.89
5/24/2024	\$ 3,240.67	\$ 2,584.60	\$ 222.28	\$ 1,416.25	\$ 342.31	\$ 1,768.89	\$ 73.19	\$ (834.26)	\$ 939.25	\$ 854.84	\$ 855.29
5/25/2024	\$ 3,259.96	\$ 3,624.67	\$ 293.81	\$ 1,490.60	\$ 441.87	\$ 2,190.93	\$ 104.79	\$ (1,645.44)	\$ 943.00	\$ 858.25	\$ 655.29
5/26/2024	\$ 1,138.75	\$ 2,058.96	\$ 137.20	\$ 687.66	\$ 33.10	\$ 2,170.95	\$ 62.45	\$ (0.99)	\$ -	\$ -	\$ -
5/27/2024	closed										
5/28/2024	\$ 1,527.51	\$ 1,298.14	\$ 22.59	\$ 618.75	\$ 103.95	\$ 503.50	\$ 27.55	\$ (493.15)	\$ 278.00	\$ 293.01	\$ 264.62
5/29/2024	\$ 1,588.57	\$ 1,164.19	\$ 31.09	\$ 492.55	\$ 38.79	\$ 306.80	\$ 21.23	\$ (465.68)	\$ 245.25	\$ 223.21	\$ 276.45
5/30/2024	\$ 2,035.89	\$ 1,322.50	\$ 60.71	\$ 560.31	\$ 80.94	\$ 464.00	\$ 33.92	\$ (787.36)	\$ 599.75	\$ 545.85	\$ 519.91
5/31/2024	\$ 2,524.10	\$ 2,140.79	\$ 85.39	\$ 985.55	\$ 98.35	\$ 1,280.52	\$ 53.33	\$ (688.35)	\$ 626.00	\$ 569.74	\$ 557.68
TOTALS	\$ 55,839.74	\$ 46,273.44	\$ 2,360.83	\$ 21,901.97	\$ 2,934.51	\$ 27,403.39	\$ 1,139.98	\$ (13,987.76)	\$ 13,555.00	\$ 12,336.76	\$ 12,096.24
									\$ 1,218.24		\$ 1,194.51

MONTHLY SALES TAX TOTALS

ON-SALE ALCOHOL	ON-SALE RETAIL	OFF-SALE ALCOHOL	OFF-SALE RETAIL
\$ 2,412.76	\$ 274.60	\$ 6,572.60	\$ 95.44
			\$ 9,355.40

ON-SALE REVENUE	ON-SALE EXPENSE	OFF-SALE REVENUE	OFF-SALE EXPENSE
\$ 29,467.82	\$ 18,002.57	\$ 75,034.37	\$ 56,222.76

ON-SALE PROFIT/LOSS	OFF-SALE PROFIT/LOSS
\$ 11,465.25	\$ 18,811.61

YTD ON-SALE PROFIT/LOSS	YTD OFF-SALE PROFIT/LOSS
\$ 26,856.67	\$ 37,460.27

	JAN	FEB	MARCH	APRIL	MAY
On-sale I.E	\$ -	\$ -	\$ -	\$ -	\$ -
Off-sale I.E	\$ 72.64	\$ 73.21	\$ 115.37	\$ -	\$ 1.64
ATM User fee	\$ 106.50	\$ 138.00	\$ 150.00	\$ 184.50	\$ 165.00
Lions Lease	\$ 450.00	\$ -	\$ -	\$ 450.00	\$ -
Div/Pat	\$ -	\$ -	\$ -	\$ -	\$ -
Rebate	\$ -	\$ -	\$ -	\$ -	\$ -
Cap Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Gift cards & chips	\$ -	\$ -	\$ (81.43)	\$ 56.00	\$ 90.88
4M totals	\$ -	\$ -	\$ -	\$ -	\$ 1,900.09







DATE	MIS GC&DC	ALCOHOL TAX	RETAIL TAX	ON-SALE TAX	TOTAL SALES TAX	TOTAL SALES	TOTAL SALES TAX
5/1/2024	\$ 10.50	\$ 183.75	\$ 1.21	\$ 82.29	\$ 267.25	\$ 1,803.76	
5/2/2024	\$ 10.25	\$ 141.00	\$ 1.38	\$ 86.70	\$ 229.08	\$ 1,507.27	
5/3/2024	\$ 4.50	\$ 322.82	\$ 4.38	\$ 123.73	\$ 450.93	\$ 2,621.22	
5/4/2024	\$ 24.75	\$ 315.28	\$ 4.94	\$ 186.43	\$ 506.65	\$ 2,780.93	Karaoke
5/5/2024	\$ -	\$ 109.00	\$ 2.22	\$ -	\$ 111.22	\$ 593.93	
5/6/2024	\$ -	\$ 142.97	\$ 0.46	\$ 33.59	\$ 177.02	\$ 1,231.55	
5/7/2024	\$ -	\$ 114.83	\$ 1.27	\$ 57.92	\$ 174.02	\$ 1,171.32	
5/8/2024	\$ 11.00	\$ 182.52	\$ 1.23	\$ 50.39	\$ 234.14	\$ 1,471.23	
5/9/2024	\$ 42.50	\$ 212.32	\$ 3.89	\$ 134.16	\$ 350.37	\$ 2,375.31	
5/10/2024	\$ 13.75	\$ 306.33	\$ 5.99	\$ 127.34	\$ 439.66	\$ 2,669.97	
5/11/2024	\$ 28.00	\$ 335.74	\$ 4.29	\$ 134.95	\$ 474.98	\$ 2,583.63	
5/12/2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Closed bar transfer left open
5/13/2024	\$ 4.50	\$ 253.26	\$ 1.62	\$ 43.00	\$ 297.88	\$ 2,020.19	
5/14/2024	\$ 4.12	\$ 158.91	\$ 3.33	\$ 66.23	\$ 228.47	\$ 1,629.31	
5/15/2024	\$ 8.00	\$ 107.09	\$ 1.06	\$ 65.97	\$ 174.12	\$ 1,237.52	
5/16/2024	\$ 15.00	\$ 185.03	\$ 1.07	\$ 174.36	\$ 360.46	\$ 2,752.20	
5/17/2024	\$ 24.50	\$ 340.85	\$ 8.11	\$ 136.72	\$ 485.68	\$ 2,395.53	
5/18/2024	\$ -	\$ 350.47	\$ 4.33	\$ 116.95	\$ 471.75	\$ 2,381.70	
5/19/2024	\$ -	\$ 116.71	\$ 1.12	\$ 0.58	\$ 118.41	\$ 771.08	
5/20/2024	\$ 17.25	\$ 105.02	\$ 1.35	\$ 61.49	\$ 167.86	\$ 1,071.39	
5/21/2024	\$ 18.25	\$ 150.01	\$ 0.47	\$ 65.06	\$ 215.54	\$ 1,232.79	
5/22/2024	\$ 8.00	\$ 185.69	\$ 4.44	\$ 91.27	\$ 281.40	\$ 2,000.84	
5/23/2024	\$ 44.25	\$ 217.74	\$ 0.26	\$ 141.59	\$ 359.59	\$ 2,221.62	
5/24/2024	\$ 27.75	\$ 392.72	\$ 7.68	\$ 180.65	\$ 581.05	\$ 3,240.67	
5/25/2024	\$ 13.00	\$ 533.75	\$ 12.47	\$ 169.88	\$ 716.10	\$ 3,259.96	
5/26/2024	\$ -	\$ 274.50	\$ 7.57	\$ 2.49	\$ 284.56	\$ 1,138.75	
5/27/2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	memorial day
5/28/2024	\$ 15.75	\$ 174.08	\$ 0.26	\$ 61.58	\$ 235.92	\$ 1,527.51	
5/29/2024	\$ 15.25	\$ 162.40	\$ 1.63	\$ 55.04	\$ 219.07	\$ 1,588.57	
5/30/2024	\$ 8.50	\$ 191.42	\$ 2.97	\$ 113.67	\$ 308.06	\$ 2,035.89	
5/31/2024	\$ 23.00	\$ 306.39	\$ 4.44	\$ 123.30	\$ 434.13	\$ 2,524.10	
TOTALS	\$ 392.37	\$ 6,572.60	\$ 95.44	\$ 2,687.33	\$ 9,355.37	\$ 55,839.74	

ON-SALE ALCOHOL	
\$	2,412.76

ON-SALE REVENUE	
\$	29,467.82

ON-SALE PROFIT/LC	
\$	

YTD ON-SALE PROFIT	
\$	



# Council Action Request Form



**CITY OF MENAHGA**  
*"The Gateway to the Pines"*

115 2nd St NE - PO Box C  
 Menahga, MN 56464  
 218-564-4557  
 www.cityofmenahga.com

## Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

**Regarding:** Greenwood Connections Monthly Financials

**Date of Meeting:** June 24, 2024      **Total time requested:**

**Department Requesting Action:**

**Presenting at Meeting:** Laura Ahlf

**Background**  Supporting Documentation Enclosed

Greenwood Connections Administrator Laura Ahlf presented the City Council with her monthly report and financials.

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To accept the Greenwood Connections monthly report and financials as presented by Laura Ahlf.

<b>Financial Implications:</b> \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

**Signatures**





**GREENWOOD CONNECTIONS  
BOARD MEETING MINUTES  
June 17, 2024**

PRESENT: Jan Hillstrom, Glenda Komulainen, Larry Murphy, Mike Netland, Cindy Pederson, Laura Ahlf, Amy Kor  
 ABSENT: Vickie Paurus, Durwin Tomperi

**A. Call to Order**

President Hillstrom called the meeting to order at 5:00 p.m.

**B. Approval of Minutes**

<b>Main Motion: To approve the May 20, 2024, Meeting Minutes</b>	
Moved by:	Murphy
Seconded by:	Pederson
Action:	Motion carried by unanimous voice vote
In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**C. Payment of Bills**

President Hillstrom requested a return to the report that categorizes expenses by account instead of the check register report that is currently being used.

<b>Main Motion: To approve the May 2024 bills in the amount of \$640,710.78</b>	
Moved by:	Komulainen
Seconded by:	Pederson
Action:	Motion carried by unanimous voice vote
In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**D. Financial Report**

- Ahlf discussed the May 2024 financial reports. She informed the board that the nursing home census was 80% for May.
- Ahlf reported that May was a profitable month, noting that approximately \$93,000 of the net income is due to interest income, most of this from matured CDs.
- Netland asked Ahlf if it would be possible for her to create a report which includes the previous YTD figures for comparison to the current YTD, and to present this report monthly, to which she agreed to look into.

<b>Main Motion: To approve the May 2024 Financial Reports</b>	
Moved by:	Netland
Seconded by:	Murphy
Action:	Motion carried by unanimous voice vote

In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**E. Employees Terminated/Separated/Hired**

- Hired: Jean Meyer, Dietary; Kiera Koob, Dietary; Erika Peterson, CNA
- Job Changes: Tracy Roggenkamp, CNA to TMA; Kirstie Haataja, CNA to TMA
- Terminated/Separated: Gavin Hillstrom, BCA; Karen Lepinski, Payroll/HR
- Ahlf discussed the struggle of hiring nurses, noting that our wages cannot compare to the local hospital and clinic wages. Netland mentioned that he thought that the previous adjustments made to wages had made us comparable, and Ahlf indicated that they have given COLA as well so it helped, but it's still not enough. Ahlf noted that we have been in contact with MState to recruit new nursing graduates. We have also offered to host nursing clinicals here, but that has not yet happened.
- No date of arrival for the Philippine nurses, still at least 3 months.

<b>Main Motion:</b> To approve the May 2024 New Hire/Job Change/Terminated/Separated Employment Report	
Moved by:	Pederson
Seconded by:	Komulainen
Action:	Motion carried by unanimous voice vote
In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**F. Parking Lot**

- Ahlf discussed a quote from Howard's Driveway for the replacement of the original 1997 Woodside Manor north parking lot. Anderson Brothers is also expected to submit a bid.

<b>Main Motion:</b> To approve the bid from Howard's Driveway for the parking lot. A second bid is required and being obtained, and the lower of the two bids will be accepted.	
Moved by:	Netland
Seconded by:	Murphy
Action:	Motion carried by unanimous voice vote
In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**G. Air Conditioners**

- Ahlf discussed a quote from Graham Refrigeration for the purchase of six new mini split air conditioning units to replace the existing 24-year-old nursing home hallway units. The maintenance supervisor reached out to DMP for a second quote but did not receive a response. Ahlf noted that we have a current ongoing business relationship with Graham Refrigeration for maintenance and repairs of cooling equipment.

Main Motion:	To approve the Graham Refrigeration bid for \$\$13,668.00 for the purchase of six mini split air conditioning units. It is noted that a second bid was requested, with no response received.
Moved by:	Netland
Seconded by:	Pederson
Action:	Motion carried by unanimous voice vote
In favor:	Hillstrom, Komulainen, Murphy, Netland, Pederson
Opposed:	None

**H. Audit**

- Ahlf briefly spoke about the 2023 financial audit. Eide Bailly will be presenting the audit findings at the joint board and city council meeting on Monday, June 24.

**I. Ordinance Update**

- Ahlf reviewed the progress of updating the ordinance from when it was initiated a year ago to present. The last ordinance committee meeting was in May. The committee is currently stuck on the authority to sign contracts section.
- Ahlf reported that approximately \$8,900 has been incurred in legal fees so far on the ordinance revision.
- The ordinance revision originally began with Nico an Attorney with Flaherty & Hood saying we needed to change the ordinance so that Ahlf would have the authority to sign contracts. Nico drafted the proposed ordinance. It was passed by the Board but died in Planning and Zoning. Then as the GWC Ordinance Committee was meeting and beginning discussions, a F&H attorney said, according to statute, Ahlf cannot sign contracts.
- Ahlf spoke to four other city-owned nursing facilities. All of these city-owned nursing facility administrators do sign contracts and every facility functions differently with a board or a committee and not all of them have ordinances and bylaws. The League of MN Cities and LeadingAge attorneys told Ahlf that the "City" should add it to the ordinance. (to delegate authority to the nursing home administrator to sign contracts).
- In May, Ahlf presented her findings to the GWC Ordinance Committee, but this information made no impact on their decision as the city attorneys are interpreting the statute to mean that Ahlf doesn't have the authority to sign contracts. Ahlf was asked by the committee to reach out to another attorney at Flaherty & Hood. Ahlf sent the information to Chris Hood who is a partner at F&H, but he forwarded the email to Nico and Robert, the attorneys at F&H who had previously said Ahlf could not sign.
- Netland stated that the city has by-laws formulated by the League of MN Cities, and the by-laws say all contracts must be signed by the mayor after approval by the city council.
- Ahlf stated she has now received a response from Robert saying that there are "work-arounds" for her to sign contracts. The attorney would like to set up an

interactive call with Flaherty & Hood and the city clerk/treasurer and Ahlf. Netland stated he would like the ordinance committee to attend this meeting as well. Vickie Paurus is currently out of the country, and Cindy Pederson volunteered to stand in her place on the committee.

- Pederson noted that it would have hindered business to have to wait for council approval for contract signing in her previous experience as Wadena County Public Health Director.

#### **J. Long Term Planning**

- Ahlf discussed the possibility of an addition to Woodside Manor. This had been brought up by Netland at the last council meeting work session and was reported in the newspaper. There are no current plans underway for this project, but there seems to be a demand for housing as evidenced by a continuous waiting list. Netland noted that the first step would be a feasibility study. He also noted that the current bond rating for the city is poor, so the interest rate would likely be quite high. Murphy questioned how long it would take for the rating to improve, and Netland indicated that the finances are going in the right direction, but this will take time. Ahlf mentioned that a revenue bond could be a possibility vs. a GO bond.

The next board meeting will tentatively take place on Monday, July 22, 2024, at 5:00 p.m. Ahlf will speak to Tomperi about possibly adjusting the meeting time to earlier in the day. This was expressed to be preferable by most of the board members.

#### **K. Meeting Adjourned**

President Hillstrom adjourned the meeting at 6:19 p.m.



Amy Kor  
Secretary

Date: Jun 14, 2024  
 Time: 13:06:05 CT  
 User: Amy Kor

Greenwood Connections - SNF  
 Check Register  
 5/1/2024 - 5/31/2024

Facility # 00678  
 Page # 1

Check Numbers: 1 - 999999999 Bank: First National 091208471960120

Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
DP2331	HSA	HSA	1307-1	5/3/2024	\$7,666.75	Payment	Y
DP2332	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	1307-2	5/3/2024	\$40,621.10	Payment	Y
DP2333	MN DEPT. OF REVENUE (C)	MN DEPT. OF REVENUE (C)	1307-3	5/3/2024	\$7,159.66	Payment	Y
DP2334	PERA	PERA	1307-4	5/3/2024	\$24,254.06	Payment	Y
DP2335	L & M FLEET SUPPLY INC.	L & M FLEET SUPPLY INC.	1308-1	5/4/2024	\$10,999.00	Payment	Y
DP2336	VIVENTIUM SOFTWARE	VIVENTIUM SOFTWARE	1309-1	5/7/2024	\$426.50	Payment	Y
DP2337	VIVENTIUM SOFTWARE	VIVENTIUM SOFTWARE	1315-1	5/14/2024	\$765.00	Payment	Y
DP2338	WeCare Connect LLC	WeCare Connect LLC	1320-1	5/16/2024	\$467.00	Payment	Y
DP2339	HSA	HSA	1322-1	5/17/2024	\$7,011.03	Payment	Y
2339	HSA	HSA	131-4	5/17/2024	(\$7,011.03)	Payment	Reversed
2340	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	131-2	5/17/2024	(\$46,316.12)	Payment	Reversed
DP2340	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	1322-2	5/17/2024	\$46,316.12	Payment	Y
2341	MN DEPT. OF REVENUE (C)	MN DEPT. OF REVENUE (C)	131-1	5/17/2024	(\$8,218.43)	Payment	Reversed
DP2341	MN DEPT. OF REVENUE (C)	MN DEPT. OF REVENUE (C)	1322-3	5/17/2024	\$8,218.43	Payment	Y
DP2342	PERA	PERA	1322-4	5/17/2024	\$25,308.21	Payment	Y
2342	PERA	PERA	131-3	5/17/2024	(\$25,308.21)	Payment	Reversed
DP2347	COMMUNITY FIRST DEBIT CARD	COMMUNITY FIRST DEBIT CARD	1324-1	5/16/2024	\$96.32	Payment	Y
DP2348	VIVENTIUM SOFTWARE	VIVENTIUM SOFTWARE	1325-1	5/21/2024	\$438.10	Payment	Y
DP2349	HSA	HSA	1327-1	5/17/2024	\$7,418.70	Payment	Y
DP2350	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	1327-2	5/17/2024	\$39,939.45	Payment	Y
DP2351	MN DEPT. OF REVENUE (C)	MN DEPT. OF REVENUE (C)	1327-3	5/17/2024	\$6,970.29	Payment	Y
DP2352	PERA	PERA	1327-4	5/17/2024	\$24,004.01	Payment	Y
DP2353	CARDMEMBER SERVICE	CARDMEMBER SERVICE	1334-1	5/23/2024	\$7,794.13	Payment	Y
DP2357	HSA	HSA	1344-1	5/31/2024	\$7,189.87	Payment	Y
DP2358	INTERNAL REVENUE SERVICE	INTERNAL REVENUE SERVICE	1344-2	5/31/2024	\$41,165.85	Payment	Y
DP2359	MN DEPT. OF REVENUE (C)	MN DEPT. OF REVENUE (C)	1344-3	5/31/2024	\$7,318.47	Payment	Y
DP2360	PERA	PERA	1344-4	5/31/2024	\$23,775.31	Payment	Y

Date: Jun 14, 2024  
 Time: 13:06:05 CT  
 User: Amy Kor

Greenwood Connections - SNF  
 Check Register  
 5/1/2024 - 5/31/2024

Facility # 00678  
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Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
11566	CITY OF MENAHGA	CITY OF MENAHGA	1305-1	5/2/2024	\$11,000.00	Payment	
11567	ePROVIDER SOLUTIONS	ePROVIDER SOLUTIONS	1305-2	5/2/2024	\$124.00	Payment	
11568	GREEN PINE ACRES SINKING FUND RESERVE	GREEN PINE ACRES SINKING FUND RESERVE	1305-3	5/2/2024	\$33,000.00	Payment	
11569	JACOB, TROY	JACOB, TROY	1305-4	5/2/2024	\$75.00	Payment	
11570	LEPINSKI, KAREN	LEPINSKI, KAREN	1305-5	5/2/2024	\$35.00	Payment	
11571	LTC PROFESSIONALS, PLLC	LTC PROFESSIONALS, PLLC	1305-6	5/2/2024	\$2,000.00	Payment	
11572	NAPA-CENTRAL	NAPA-CENTRAL	1305-7	5/2/2024	\$9.78	Payment	
11573	PAYCHEX OF NEW YORK LLC	PAYCHEX OF NEW YORK LLC	1305-8	5/2/2024	\$200.00	Payment	
11574	POSTMASTER	POSTMASTER	1305-9	5/2/2024	\$136.00	Payment	
11575	SUMMIT COMPANIES	SUMMIT COMPANIES	1305-10	5/2/2024	\$314.00	Payment	
11576	WeCare Connect LLC	WeCare Connect LLC	1305-11	5/2/2024	\$467.00	Payment	
11577	CHOCKER'S BAKERY	CHOCKER'S BAKERY	1306-1	5/6/2024	\$42.00	Payment	
11577	CHOCKER'S BAKERY	CHOCKER'S BAKERY	129-1	5/6/2024	(\$42.00)	Payment	Reversed
11578	EIDE BAILLY LLP	EIDE BAILLY LLP	1306-2	5/6/2024	\$17,500.00	Payment	
11579	GRAHAM REFRIGERATION, INC.	GRAHAM REFRIGERATION, INC.	1306-3	5/6/2024	\$717.49	Payment	
11580	LAKE COUNTRY FOODS	LAKE COUNTRY FOODS	1306-4	5/6/2024	\$246.81	Payment	
11581	MIDWEST MACHINERY CO.	MIDWEST MACHINERY CO.	1306-5	5/6/2024	\$138.52	Payment	
11582	MINNESOTA POWER	MINNESOTA POWER	1306-6	5/6/2024	\$6,486.21	Payment	
11583	COLE PAPERS INC.	COLE PAPERS INC.	1310-1	5/8/2024	\$2,003.82	Payment	
11584	DACOTAH PAPER COMPANY	DACOTAH PAPER COMPANY	1310-2	5/8/2024	\$2,142.25	Payment	
11585	FORUM COMMUNICATIONS COMPANY	FORUM COMMUNICATIONS COMPANY	1310-3	5/8/2024	\$160.00	Payment	
11586	GLACIER SALT, INC.	GLACIER SALT, INC.	1310-4	5/8/2024	\$303.10	Payment	
11587	GRAINGER INC.	GRAINGER INC.	1310-5	5/8/2024	\$311.26	Payment	
11588	LAKES AREA COOPERATIVE	LAKES AREA COOPERATIVE	1310-6	5/8/2024	\$259.84	Payment	
11589	METRO SALES, INC	METRO SALES, INC	1310-7	5/8/2024	\$536.24	Payment	
11590	MN CHILD SUPPORT PAYMENT CENTER	MN CHILD SUPPORT PAYMENT CENTER	1310-8	5/8/2024	\$31.20	Payment	
11591	RELIASTAR LIFE INSURANCE CO.	RELIASTAR LIFE INSURANCE CO.	1310-9	5/8/2024	\$100.00	Payment	
11592	SUMMIT COMPANIES	SUMMIT COMPANIES	1310-10	5/8/2024	\$539.00	Payment	
11593	TED'S HARDWARE	TED'S HARDWARE	1310-11	5/8/2024	\$90.83	Payment	

Date: Jun 14, 2024  
 Time: 13:06:05 CT  
 User: Amy Kor

Greenwood Connections - SNF  
 Check Register  
 5/1/2024 - 5/31/2024

Facility # 00678  
 Page # 3

Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
11594	WEST CENTRAL TELEPHONE	WEST CENTRAL TELEPHONE	1310-12	5/8/2024	\$6,729.75	Payment	
11595	L & M FLEET SUPPLY INC.	L & M FLEET SUPPLY INC.	1311-1	5/9/2024	\$85.89	Payment	
11596	MCKESSON	MCKESSON	1311-2	5/9/2024	\$8,380.00	Payment	
11597	MINNESOTA POWER	MINNESOTA POWER	1311-3	5/9/2024	\$2,719.21	Payment	
11598	POINT CLICK CARE TECHNOLOGIES INC.	POINT CLICK CARE TECHNOLOGIES INC.	1311-4	5/9/2024	\$38,939.60	Payment	
11599	US FOODS INC.	US FOODS INC.	1311-5	5/9/2024	\$11,375.23	Payment	
11600	CHOCKER'S BAKERY	CHOCKER'S BAKERY	1312-1	5/10/2024	\$21.00	Payment	
11601	DHS MEDICAL CARE SURCHARGE	DHS MEDICAL CARE SURCHARGE	1312-2	5/10/2024	\$15,247.91	Payment	
11602	ESSENTIA HEALTH	ESSENTIA HEALTH	1312-3	5/10/2024	\$75.83	Payment	
11603	ESSENTIA HEALTH	ESSENTIA HEALTH	1312-4	5/10/2024	\$300.00	Payment	
11604	HERFF JONES, INC	HERFF JONES, INC	1312-5	5/10/2024	\$39.45	Payment	
11605	MARYANN BENTLER	MARYANN BENTLER	1312-6	5/10/2024	\$2,977.36	Payment	
11606	NORTHSIDE FLORAL LLC	NORTHSIDE FLORAL LLC	1312-7	5/10/2024	\$13.00	Payment	
11607	REHAB VISIONS	REHAB VISIONS	1312-8	5/10/2024	\$25,439.21	Payment	
11607	REHAB VISIONS	REHAB VISIONS	125-1	5/10/2024	(\$25,439.21)	Payment	Reversed
11608	SHELL SPORT & BAIT	SHELL SPORT & BAIT	1312-9	5/10/2024	\$201.21	Payment	
11609	VERIZON	VERIZON	1312-10	5/10/2024	\$223.48	Payment	
11610	BLUE STONE THERAPY	BLUE STONE THERAPY	1313-1	5/13/2024	\$25,439.21	Payment	
11611	DELCO ENERGY LLC	DELCO ENERGY LLC	1314-1	5/13/2024	\$5,494.28	Payment	
11612	DIRECT SUPPLY INC.	DIRECT SUPPLY INC.	1314-2	5/13/2024	\$857.73	Payment	
11613	ESSENTIA HEALTH	ESSENTIA HEALTH	1314-3	5/13/2024	\$228.76	Payment	
11614	G & T SANITATION INC.	G & T SANITATION INC.	1314-4	5/13/2024	\$2,794.77	Payment	
11615	HEALTHCARE ENVIRONMENTAL SERVICES INC.	HEALTHCARE ENVIRONMENTAL SERVICES INC.	1314-5	5/13/2024	\$209.64	Payment	
11616	SupremeCare LLC	SupremeCare LLC	1314-6	5/13/2024	\$125.00	Payment	
11617	THRIFTY WHITE PHARMACY	THRIFTY WHITE PHARMACY	1314-7	5/13/2024	\$5,798.28	Payment	
11618	VESTIS	VESTIS	1314-8	5/13/2024	\$101.29	Payment	
11619	WAYSTAR, INC	WAYSTAR, INC	1314-9	5/13/2024	\$58.87	Payment	
11620	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES	1316-1	5/14/2024	\$300.96	Payment	
11621	QUILL CORPORATION	QUILL CORPORATION	1316-2	5/14/2024	\$349.95	Payment	
11622	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES	1317-1	5/14/2024	\$738.32	Payment	

Date: Jun 14, 2024  
 Time: 13:06:05 CT  
 User: Amy Kor

Greenwood Connections - SNF  
 Check Register  
 5/1/2024 - 5/31/2024

Facility # 00678

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Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
11623	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES	1318-1	5/14/2024	\$2,790.07	Payment	
11624	AMERICAN QUALITY FOODS	AMERICAN QUALITY FOODS	1319-1	5/15/2024	\$316.60	Payment	
11625	MYRON CORP.	MYRON CORP.	1319-2	5/15/2024	\$176.83	Payment	
11626	SEIP DRUG	SEIP DRUG	1319-3	5/15/2024	\$6.15	Payment	
11627	SUMMIT COMPANIES	SUMMIT COMPANIES	1319-4	5/15/2024	\$1,745.00	Payment	
11628	ACCELERATED CARE PLUS LEASING INC.	ACCELERATED CARE PLUS LEASING INC.	1321-1	5/16/2024	\$1,437.58	Payment	
11629	PERFORMANCE FOODSERVICE	PERFORMANCE FOODSERVICE	1321-2	5/16/2024	\$1,793.82	Payment	
11630	METRO SALES, INC	METRO SALES, INC	1326-1	5/21/2024	\$263.65	Payment	
11631	SHARPS COMPLIANCE	SHARPS COMPLIANCE	1326-2	5/21/2024	\$186.62	Payment	
11632	US FOODS INC.	US FOODS INC.	1326-3	5/21/2024	\$5,116.49	Payment	
11633	GUARDIAN	GUARDIAN	1328-1	5/23/2024	\$7,094.97	Payment	
11634	MEDICA	MEDICA	1328-2	5/23/2024	\$48,241.18	Payment	
11635	MIDWEST MACHINERY CO.	MIDWEST MACHINERY CO.	1328-3	5/23/2024	\$64.00	Payment	
11635	MIDWEST MACHINERY CO.	MIDWEST MACHINERY CO.	133-1	5/23/2024	(\$64.00)	Payment	Reversed
11636	MN CHILD SUPPORT PAYMENT CENTER	MN CHILD SUPPORT PAYMENT CENTER	1328-4	5/23/2024	\$31.20	Payment	
11637	PERFORMANCE FOODSERVICE	PERFORMANCE FOODSERVICE	1328-5	5/23/2024	\$1,600.38	Payment	
11638	RELIASTAR LIFE INSURANCE CO.	RELIASTAR LIFE INSURANCE CO.	1328-6	5/23/2024	\$100.00	Payment	
11639	BRIGGS HEALTHCARE	BRIGGS HEALTHCARE	1329-1	5/23/2024	\$2,538.71	Payment	
11640	CITY OF MENAHGA	CITY OF MENAHGA	1329-2	5/23/2024	\$2,683.13	Payment	
11641	CONSULTANT PHARMACIST INC.	CONSULTANT PHARMACIST INC.	1329-3	5/23/2024	\$950.00	Payment	
11642	OTIS ELEVATOR COMPANY	OTIS ELEVATOR COMPANY	1329-4	5/23/2024	\$105.70	Payment	
11643	STAR TRIBUNE	STAR TRIBUNE	1329-5	5/23/2024	\$120.28	Payment	
11644	CREST HEALTHCARE SUPPLY	CREST HEALTHCARE SUPPLY	1330-1	5/28/2024	\$140.78	Payment	
11645	NCPERS GROUP LIFE INS.	NCPERS GROUP LIFE INS.	1330-2	5/28/2024	\$64.00	Payment	
11646	SUMMIT COMPANIES	SUMMIT COMPANIES	1330-3	5/28/2024	\$91,575.00	Payment	
11647	US FOODS INC.	US FOODS INC.	1330-4	5/28/2024	\$3,219.74	Payment	



Date: Jun 14, 2024  
 Time: 13:06:05 CT  
 User: Amy Kor

Greenwood Connections - SNF  
 Check Register  
 5/1/2024 - 5/31/2024

Facility # 00678

Page # 5

Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
11648	ACCELERATED CARE PLUS LEASING INC.	ACCELERATED CARE PLUS LEASING INC.	1331-1	5/30/2024	\$630.00	Payment	
11649	MIRABELLE MANAGEMENT, LLC	MIRABELLE MANAGEMENT, LLC	1331-2	5/30/2024	\$315.00	Payment	
11650	US BANK EQUIPMENT FINANCE	US BANK EQUIPMENT FINANCE	1331-3	5/30/2024	\$245.00	Payment	

Summary

85 check(s) issued	\$407,786.42
0 check(s) voided	\$0.00
7 check(s) reversed	(\$112,399.00)
23 direct payment(s) issued	\$345,323.36
<b>Total</b>	<b>\$640,710.78</b>

Greenwood Connections - SNF  
 BALANCE SHEET  
 As Of 5/31/2024

	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
<b>Assets</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
<b>Operating Cash Account</b>		
101000 PETTY CASH	200.00	200.00
101500 PETTY CASH - RESIDENT ACCT	800.00	800.00
101800 MONEY MARKET (OPERATING)	783,221.82	763,789.53
101900 TRU-STAR CHECKING	25,363.25	24,298.96
102000 OPERATING CHECKING	367,665.16	297,668.95
102800 OPER FUND C.D.	3,712,290.01	3,578,275.77
<b>TOTAL Operating Cash Account</b>	<b>4,889,540.24</b>	<b>4,665,033.21</b>
<b>Trust Funds Accounts</b>		
103300 GPA SCHLRSHF FND	576.15	576.15
103500 TRST FND CHK & SVG	12,114.47	12,088.94
<b>TOTAL Trust Funds Accounts</b>	<b>12,690.62</b>	<b>12,665.09</b>
<b>Capital Improvement Acct</b>		
102100 CAP. IMPROV.-C.D.	250,000.00	250,000.00
102200 CAP. IMPROV.-MONEY MARKET	236,414.86	236,414.86
<b>TOTAL Capital Improvement Acct</b>	<b>486,414.86</b>	<b>486,414.86</b>
<b>Deferred Assets</b>		
103100 PERA DEFERRED OUTFLOWS	1,401,457.00	1,401,457.00
<b>TOTAL Deferred Assets</b>	<b>1,401,457.00</b>	<b>1,401,457.00</b>
<b>Sinking Fund Accounts</b>		
101700 MONEY MARKET (SINKING FUND)	186,707.72	292,405.42
103400 SNKG FND CHK & SVG	260.71	242.04
<b>TOTAL Sinking Fund Accounts</b>	<b>186,968.43</b>	<b>292,647.46</b>
<b>Resident Trust Fund</b>		
102600 Resident Trust Account	12,540.58	12,204.85
<b>TOTAL Resident Trust Fund</b>	<b>12,540.58</b>	<b>12,204.85</b>
<b>TOTAL Bank Accounts</b>	<b>6,989,611.73</b>	<b>6,870,422.47</b>
<b>Accounts Receivable</b>		
<b>GPA Receivables</b>		
103900 Accounts Receivable - Private	139,832.44	147,703.64
103901 A/R - RESIDENT LIABILITY	39,789.60	27,892.56
104000 Accounts Receivable - Medicaid	416,713.33	454,803.04
104300 Accounts Receivable - Medicare	121,718.66	58,566.06
104400 Accounts Receivable - Hospice	6,475.22	(37,000.58)
104600 Accounts Rec - Medicare Part B	3,176.17	1,886.35
104900 Accounts Rec -Other Insurance	323,671.07	333,074.14
<b>TOTAL GPA Receivables</b>	<b>1,051,376.49</b>	<b>986,925.21</b>
<b>WM/HH/AD Receivables</b>		
103600 ALF-PP-ACCTS RCVBL	45,501.84	28,539.51
103700 ALF-MA/MSHO-ACCTS RCVBL	85,914.90	22,389.93
<b>TOTAL WM/HH/AD Receivables</b>	<b>131,416.74</b>	<b>50,929.44</b>
<b>Other Receivables</b>		
104800 ALLOW.UNCOLLECT ACCTS	(10,000.00)	(10,000.00)
105300 OUT PT THERAPY REC	2,749.71	3,182.57
105500 OPR FND ACCR INT	4,206.15	4,206.15
106400 DUE FROM MEDICARE (Bad Debt)	3,981.71	1,645.52
<b>TOTAL Other Receivables</b>	<b>937.57</b>	<b>(965.76)</b>
<b>TOTAL Accounts Receivable</b>	<b>1,183,730.80</b>	<b>1,036,888.89</b>
<b>Other Current Assets</b>		
<b>Prepaid Expenses</b>		
105000 PREPAID INSURANCE	16,123.49	74,589.49
105100 PPD HLTH INS	40,473.00	40,473.00
105200 PREPAID DATA PROCESSING	46,143.37	7,035.21
105400 Prepaid Expenses	122,587.58	122,407.34
<b>TOTAL Prepaid Expenses</b>	<b>225,327.44</b>	<b>244,505.04</b>
<b>TOTAL Other Current Assets</b>	<b>225,327.44</b>	<b>244,505.04</b>
<b>TOTAL Current Assets</b>	<b>8,398,669.97</b>	<b>8,151,816.40</b>
<b>Fixed Assets</b>		
<b>GPA Long Term Assets</b>		
109100 PROJECT FUND	108.37	108.37
111000 LAND	87,340.00	87,340.00
111100 LAND IMPROVEMENTS	52,252.48	52,252.48

Greenwood Connections - SNF  
**BALANCE SHEET**  
 As Of 5/31/2024

	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
<b>GPA Long Term Assets (con't)</b>		
111200 ACCUM DEPREC LAND IMPROVE	(46,043.48)	(45,759.18)
112000 BUILDING	8,896,824.56	8,878,067.23
112100 ACCUM DEPREC BLDG	(3,703,436.81)	(3,564,046.76)
117000 EQPT & FURN	1,528,222.26	1,365,470.77
117100 ACCUM DEPREC E&F	(1,122,749.69)	(1,098,934.49)
<b>TOTAL GPA Long Term Assets</b>	<b>5,692,517.69</b>	<b>5,674,498.42</b>
<b>W/M Long Term Assets</b>		
111300 W/M LAND IMPROVE	13,952.50	13,952.50
112200 W/M - BUILDING	2,729,803.93	2,638,228.93
116200 W/M EQT & FRN	171,316.63	154,544.30
116300 W/M ACCUM.DEP E&F	(1,717,217.50)	(1,675,898.55)
<b>TOTAL W/M Long Term Assets</b>	<b>1,197,855.56</b>	<b>1,130,827.18</b>
<b>A/D Long Term Assets</b>		
112600 A/D - BUILDING	69,161.00	69,161.00
116600 A/D EQPT & FURN	5,830.68	5,830.68
116700 A/D-ACCUM DEPR E & F & B	(29,364.31)	(29,213.01)
<b>TOTAL A/D Long Term Assets</b>	<b>45,627.37</b>	<b>45,778.67</b>
<b>H/H Long Term Assets</b>		
116400 H/H EQPT & FURN	1,323.06	1,323.06
116500 H/H-ACCUM DEP E&F	(1,323.06)	(1,323.06)
<b>TOTAL H/H Long Term Assets</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Fixed Assets</b>	<b>6,936,000.62</b>	<b>6,851,104.27</b>
<b>TOTAL Assets</b>	<b>15,334,670.59</b>	<b>15,002,920.67</b>
<b>Liabilities &amp; Equities</b>		
<b>Liabilities</b>		
<b>Account Payable</b>		
<b>Operating Payables</b>		
201000 ACCOUNTS PAYABLE	56,561.77	98,242.96
201100 A/R REFUNDS	(3,910.09)	0.51
214600 SPECIAL ASSESSMENTS PAY	16,767.00	6,591.00
214700 SALES TAX	116.64	65.35
222100 CURRENT LEASE LIABILITY	2,940.00	2,940.00
244000 DUE TO MEDICAID	2,128.92	2,128.92
<b>TOTAL Operating Payables</b>	<b>74,604.24</b>	<b>109,968.74</b>
<b>TOTAL Account Payable</b>	<b>74,604.24</b>	<b>109,968.74</b>
<b>Other Current Liability</b>		
<b>Employee Benefits Payable</b>		
203000 PERA NET PENSION LIABILITY	4,419,378.00	4,419,378.00
203100 PERA DEFERRED INFLOWS	65,183.00	65,183.00
213000 ACCRUED SALARIES PAYABLE	92,032.87	133,355.01
214200 EMPLOYEE FLEX ACCT PAYABLE	82.66	328.89
214800 PEDC W/H EMPLEE	272.00	172.00
214900 ACCRUED PERA PAYABLE	4,549.26	6,822.41
215000 ACCRUED PAYROLL TAXES PAYABLE	6,721.55	9,842.57
215100 FICA (EMPLOYEE)	7,338.55	(7,472.33)
215200 FEDERAL W/H (EMPLOYEE)	11,472.83	(586.60)
215300 STATE W/H (EMPLOYEE)	7,313.47	(5.00)
215400 PERA W/H (EMPLOYEE)	359.68	359.66
215500 AVESIS INS W/H (EMPLOYEE)	(414.90)	(434.28)
215600 HSA (EMPLOYEE)	1,550.42	1,456.59
215700 EMPLOYEE LIFE INS.	1,519.84	1,003.56
215800 CANCER & INT CARE INS.	712.57	(1,536.86)
215900 OTHER EMPLOYEE W/H	(451.74)	82.99
216100 ACCR PTO NRSG	138,407.49	138,407.49
216200 ACCR PTO ACT	23,434.07	23,434.07
216300 ACCR PTO DIET	53,101.86	53,101.86
216400 ACCR PTO LNDRY	15,243.12	15,243.12
216500 ACCR PTO HSKG	4,509.33	4,509.33
216600 ACCR PTO MNT	15,972.91	15,972.91
216700 ACCR PTO ADM	49,295.43	49,295.43
216800 ACCR PTO WSM	13,260.84	13,260.84
216900 ACCR PTO H/H	19,321.99	19,321.99
218100 ACCR SICK GPA/MSRS	16,977.83	18,425.06
218300 ACCR SICK HH/ MSRS	1,191.96	1,191.96

**Greenwood Connections - SNF**  
**BALANCE SHEET**  
 As Of 5/31/2024

	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
<b>Employee Benefits Payable (con't)</b>		
<b>TOTAL Employee Benefits Payable</b>	<b>4,968,336.89</b>	<b>4,980,113.67</b>
<b>Non Operating Payables</b>		
202500 WM SECUR DEP	31,805.00	30,940.00
202600 SECURITY DEPOSIT LIABILITY	1,050.92	1,175.44
212000 BONDS PAYABLE	255,000.00	255,000.00
246500 Resident Trust Fund Liability	12,540.58	12,204.85
<b>TOTAL Non Operating Payables</b>	<b>300,396.50</b>	<b>299,320.29</b>
<b>TOTAL Other Current Liability</b>	<b>5,268,733.39</b>	<b>5,279,433.96</b>
<b>Long Term Liability</b>		
213100 LEASE LIABILITY	9,493.00	9,493.00
<b>Bond &amp; Bond Interest Payable</b>		
212700 BOND PAY - 2012	130,000.00	130,000.00
212800 BOND PAY - 2017	3,505,000.00	3,715,000.00
212900 BOND PREMIUM - 2017	43,828.00	43,828.00
213500 A/D - ACCRUED INTEREST	18.88	18.88
213600 W/M - ACCRUED INTEREST	4,880.24	3,654.74
213800 ACCRUED INTEREST - 2017	43,580.20	53,839.58
214000 ACCRUED INTEREST PAYABLE	2,336.54	3,397.04
<b>TOTAL Bond &amp; Bond Interest Payable</b>	<b>3,729,643.86</b>	<b>3,949,738.24</b>
<b>TOTAL Long Term Liability</b>	<b>3,739,136.86</b>	<b>3,959,231.24</b>
<b>TOTAL Liabilities</b>	<b>9,082,474.49</b>	<b>9,348,633.94</b>
<b>Equity</b>		
324000 RESTRICTED FUNDS	335,877.53	335,877.53
324100 NET EQUITIES	(568,837.45)	(568,837.45)
324600 GPA FINANCING COST ADJ.	(13,997.07)	(13,997.07)
324700 CONTRIBUTED ASSETS	10,000.00	10,000.00
324800 W/M FINANCING COST ADJ.	(34,090.84)	(34,090.84)
324900 W/M - CONTRIBUTED ASSETS	3,032.31	3,032.31
<b>TOTAL Equity</b>	<b>(268,015.52)</b>	<b>(268,015.52)</b>
<b>Retained Earnings</b>		
88800 Retained Earnings	4,395,470.48	4,395,470.48
Net Income	2,059,800.15	1,526,831.94
<b>TOTAL Retained Earnings</b>	<b>6,455,270.63</b>	<b>5,922,302.42</b>
<b>TOTAL Liabilities &amp; Equities</b>	<b>15,269,729.60</b>	<b>15,002,920.84</b>

Greenwood Connections - SNF  
**PROFIT & LOSS**  
 5/1/2024 to 5/31/2024

Include Adjustment Periods: NO      Include Closing Periods: NO

	CURRENT PERIOD		YEAR TO DATE	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>OPERATING REVENUE</b>				
<b>PRIVATE REVENUE</b>				
501000 Private Pay - Revenue	155,673.00	173,123.12	763,303.00	684,530.11
501100 Private Pay - Enhanced Rate C	(249.00)	209.96	(1,219.00)	2,128.61
<b>TOTAL PRIVATE REVENUE</b>	<b>155,424.00</b>	<b>173,333.08</b>	<b>762,084.00</b>	<b>686,658.72</b>
<b>MEDICAID REVENUE</b>				
502000 Medicaid - Revenue	433,088.00	383,877.19	2,123,529.00	2,307,312.23
<b>TOTAL MEDICAID REVENUE</b>	<b>433,088.00</b>	<b>383,877.19</b>	<b>2,123,529.00</b>	<b>2,307,312.23</b>
<b>MEDICARE PART A REVENUE</b>				
501400 Medicare/Bad Debt Contra	249.00	0.00	1,220.00	2,336.19
503000 Medicare - Revenue	56,353.00	64,463.42	276,313.00	259,072.56
503100 Medicare Part A - Contractual	(15,151.63)	(9,982.86)	(74,291.87)	(54,007.93)
503101 Medicare Part A-2% Contractual	(1,024.81)	(1,276.81)	(5,023.90)	(4,737.13)
503400 Medicare/Bad Debt - Contractual	(1,200.00)	0.00	(5,885.00)	0.00
505000 Medicare Part A - Medication	2,835.00	0.00	13,905.00	12,548.94
505500 Medicare Part A - Medical Sup	869.00	0.00	4,258.00	1,711.50
506000 Medicare Part A - Sterile Sup	976.00	0.00	4,787.00	0.00
506500 Medicare Part A - Speech Ther	322.00	630.00	1,579.00	1,705.00
507000 Medicare Part A - Oxygen Ther	137.00	8.93	674.00	468.54
507500 Medicare Part A - Occupational	6,977.54	6,825.00	34,212.46	29,590.00
508500 Medicare Part A - Physical Th	6,584.00	7,200.00	32,282.00	24,190.00
509000 Medicare Part A - X-Ray	46.50	0.00	228.00	73.10
509500 Medicare Part A - Labs	145.60	0.00	713.90	237.44
<b>TOTAL MEDICARE PART A REVENUE</b>	<b>58,118.40</b>	<b>67,867.68</b>	<b>284,971.59</b>	<b>273,188.21</b>
<b>MEDICARE ADV-PART A REVENUE</b>				
500700 Medicare Advantage - Revenue	26,521.00	26,776.15	130,036.00	131,283.62
500900 Medicare Adv - Contractual	(8,679.00)	(1,140.60)	(42,580.00)	(36,800.93)
500901 Medicare Adv -2% Contractual	(394.87)	0.00	(1,936.13)	(1,123.01)
505100 Medicare Adv - Medications	1,348.00	0.00	6,806.00	8,773.07
505400 Medicare Adv/MA Bad Debt-Contr	(32.00)	0.00	(154.00)	(2,336.19)
506600 Medicare Adv - SP - Part A	238.00	0.00	1,163.00	355.00
507100 Medicare Adv - Respiratory	11.18	0.00	54.82	0.00
507600 Medicare Adv - OT - Part A	3,153.36	1,830.00	15,461.64	13,115.00
508600 Medicare Adv - PT - Part A	3,184.00	1,815.00	15,611.00	10,295.00
509100 Medicare Adv - X-Ray	0.00	0.00	0.00	68.78
509600 Medicare Adv - Labs	1.00	0.00	5.00	148.54
<b>TOTAL MEDICARE ADV-PART A REVENUE</b>	<b>25,350.67</b>	<b>29,280.55</b>	<b>124,287.33</b>	<b>123,778.88</b>
<b>MSHO-RUGS REVENUE</b>				
504900 MSHO RUGS - MEDICATIONS	135.00	0.00	665.00	286.70
506300 MSHO RUGS - SPEECH THERAPY	54.00	0.00	268.00	0.00
506800 MSHO RUGS - RESPIRATORY	11.18	0.00	54.82	0.00
507300 MSHO RUGS - OT	480.00	0.00	2,354.00	780.00
508300 MSHO RUGS - PHYSICAL THERAPY	511.00	0.00	2,509.00	450.00
508800 MSHO RUGS - X-RAY	0.00	0.00	0.00	27.05
509300 MSHO RUGS - LABS	1.00	0.00	5.00	8.46
511500 MSHO RUG - REVENUE	4,972.00	9,202.29	24,380.00	28,923.38
511600 MSHO RUGS - CONTRACTUAL	(1,114.00)	2,039.46	(5,460.00)	1,730.76
511601 MSHO RUGS- 2% Contractual	(14.00)	0.00	(73.00)	(280.91)
<b>TOTAL MSHO-RUGS REVENUE</b>	<b>5,036.18</b>	<b>11,241.75</b>	<b>24,702.82</b>	<b>31,925.44</b>
<b>MSHO-LOC REVENUE</b>				
505200 MSHO LOC - MEDICATIONS	1,242.00	0.00	6,095.00	1,673.59
505800 MSHO LOC - NURSING SUPPLIES	360.00	0.00	1,767.00	0.00
506200 MSHO LOC - STERILE SUPPLIES	738.00	0.00	3,621.00	0.00
506400 MSHO LOC - SPEECH	754.00	0.00	3,694.00	0.00
506900 MSHO LOC - RESPIRATORY	40.00	0.00	196.00	0.00
507400 MSHO LOC - OT	722.00	0.00	3,537.00	2,545.00
508400 MSHO LOC - PT	0.00	0.00	0.00	2,445.00
508900 MSHO LOC - X-RAY	0.00	0.00	0.00	40.44
509400 MSHO LOC - LABS	4.00	0.00	25.00	21.63
512000 MSHO LOC - REVENUE	6,582.00	0.00	32,270.00	11,750.18
512100 MSHO LOC - CONTRACTUAL	(4,434.00)	0.00	(21,745.00)	(12,965.84)
512101 MSHO LOC - 2% Contractual	(86.00)	0.00	(419.00)	(654.15)
<b>TOTAL MSHO-LOC REVENUE</b>	<b>5,922.00</b>	<b>0.00</b>	<b>29,041.00</b>	<b>4,855.85</b>

Greenwood Connections - SNF  
**PROFIT & LOSS**  
 5/1/2024 to 5/31/2024

	CURRENT PERIOD		YEAR TO DATE	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>HOSPICE REVENUE</b>				
501200 Hospice Revenue	21,207.00	34,150.78	103,988.00	63,513.03
<b>TOTAL HOSPICE REVENUE</b>	<b>21,207.00</b>	<b>34,150.78</b>	<b>103,988.00</b>	<b>63,513.03</b>
<b>PMAP/MSHO REVENUE</b>				
502500 PMAP Revenue	19,898.00	33,571.13	97,568.00	165,624.05
<b>TOTAL PMAP/MSHO REVENUE</b>	<b>19,898.00</b>	<b>33,571.13</b>	<b>97,568.00</b>	<b>165,624.05</b>
<b>OTHER INSURANCE REVENUE</b>				
501500 Other Insurance - Revenue	3,204.00	0.00	15,709.00	24,181.28
510000 Other Insurance - Physical T	408.00	0.00	1,998.00	1,770.00
510100 Other Insurance - OT Therapy	363.36	0.00	1,781.64	3,260.00
510200 Other Insurance - Speech The	175.00	0.00	860.00	1,550.00
510500 Other Insurance - Medication	103.00	0.00	502.00	555.21
510800 Other Insurance - Labs Revenue	0.00	0.00	0.00	8.46
510900 Other Insurance - Contractual	(1,409.00)	0.00	(6,908.00)	(12,595.59)
<b>TOTAL OTHER INSURANCE REVENUE</b>	<b>2,844.36</b>	<b>0.00</b>	<b>13,942.64</b>	<b>18,729.37</b>
<b>MEDICARE-PART B REVENUE</b>				
502700 Medicare Part B - PT	1,494.00	4,120.00	7,324.00	13,465.00
502800 Medicare Part B - OT	1,193.00	4,080.00	5,853.00	12,385.00
502900 Medicare Part B - Speech Ther	498.00	0.00	2,442.00	2,350.00
503200 Medicare Part B - Contractual	(1,110.00)	(2,856.88)	(5,444.00)	(10,331.29)
503201 Medicare Part B 2% Contractual	(34.00)	(66.62)	(166.00)	(270.98)
<b>TOTAL MEDICARE-PART B REVENUE</b>	<b>2,041.00</b>	<b>5,276.50</b>	<b>10,009.00</b>	<b>17,597.73</b>
<b>MANAGED CARE-PART B REVENUE</b>				
500600 Managed Care Part B- Cont	(3,386.00)	(4,995.46)	(16,604.00)	(15,189.71)
500601 Managed Care Part B-2% Contrac	(64.54)	0.00	(316.46)	(152.54)
506700 Managed Care - SP - Part B	1,230.00	420.00	6,030.00	4,660.00
507700 Managed Care - OT - Part B	4,374.00	5,080.00	21,450.00	17,845.00
508100 MEDICAID PART B	559.00	0.00	2,746.00	4,310.00
508101 MEDICAID PART B CONT.	(208.00)	0.00	(1,022.00)	(291.23)
508700 Managed Care - PT -Part B	4,989.00	9,190.00	24,460.00	24,595.00
<b>TOTAL MANAGED CARE-PART B REVENUE</b>	<b>7,493.46</b>	<b>-9,694.54</b>	<b>36,743.54</b>	<b>35,776.52</b>
<b>OUTPATIENT THERAPY</b>				
511000 OUT PT THERAPY REV	985.00	320.00	4,833.00	3,845.00
511001 OUT PT THERAPY-CONT	(278.00)	(35.29)	(1,368.00)	(845.00)
<b>TOTAL OUTPATIENT THERAPY</b>	<b>707.00</b>	<b>284.71</b>	<b>3,465.00</b>	<b>3,000.00</b>
<b>WM REVENUE</b>				
503500 W/M - STORAGE RMS	101.64	120.00	498.36	557.94
503700 W/M - GARAGES	932.00	860.00	4,566.00	4,300.00
503900 W/M - WASHER/DRYER REV.	227.00	80.00	1,110.00	1,056.00
504100 W/M - RENT REV	42,655.00	45,230.00	209,143.00	224,976.99
504200 W/M - TRNG RM REV	17.00	0.00	84.00	0.00
<b>TOTAL WM REVENUE</b>	<b>43,932.64</b>	<b>46,290.00</b>	<b>215,401.36</b>	<b>230,890.93</b>
<b>H/H REVENUE</b>				
504300 H/H - REVENUE	39,959.00	47,602.53	195,926.00	228,854.33
<b>TOTAL H/H REVENUE</b>	<b>39,959.00</b>	<b>47,602.53</b>	<b>195,926.00</b>	<b>228,854.33</b>
<b>ADS REVENUE</b>				
<b>TOTAL ADS REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OPERATING REVENUE</b>	<b>821,021.71</b>	<b>842,470.44</b>	<b>4,025,659.28</b>	<b>4,191,705.29</b>
<b>NON-OPERATING REVENUE</b>				
<b>NON-OPERATING</b>				
525000 MISC. INCOME	20,900.00	149.80	102,480.00	25,063.26
<b>TOTAL NON-OPERATING</b>	<b>20,900.00</b>	<b>149.80</b>	<b>102,480.00</b>	<b>25,063.26</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>20,900.00</b>	<b>149.80</b>	<b>102,480.00</b>	<b>25,063.26</b>
<b>TOTAL REVENUE</b>	<b>841,921.71</b>	<b>842,620.24</b>	<b>4,128,139.28</b>	<b>4,216,768.55</b>
<b>OPERATING EXPENSE</b>				
<b>NURSING EXPENSES</b>				
611100 D.O.N. SALARY	8,057.00	8,699.16	39,502.00	43,870.08
611200 R.N. SALARIES	47,521.00	57,502.08	233,008.00	281,152.82
611300 L.P.N. SALARIES	38,115.00	27,206.31	190,569.00	140,410.70
611400 AIDE & ORD. SAL	85,418.00	93,618.63	418,824.00	459,867.26
611500 TMA SALARY	51,376.00	48,449.71	251,905.00	227,126.02
611600 MED REC SALARY	4,434.78	4,299.30	21,744.72	20,992.06
611700 ACCR PTO PAY NURS	0.00	0.00	0.00	1,128.47
612000 NURSING SUPPLIES	12,069.67	8,344.78	59,180.32	45,199.33

	CURRENT PERIOD		YEAR TO DATE	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>NURSING EXPENSES (con't)</b>				
612400 MC-A CMLPX EQUIP	670.00	0.00	3,286.00	0.00
612500 MC-A NURSING SPLY	94.00	0.00	463.00	1,035.00
612600 MC-A STERILE SPLY	424.00	0.00	2,074.00	159.00
612700 MC-A RESPIRATORY	424.00	0.00	2,074.00	306.40
613500 MC-A DRUGS	2,033.00	2,777.90	9,967.00	10,440.42
613600 MC-A X-RAYS	48.00	0.00	235.00	73.10
613700 MC-A LABS	149.00	130.83	731.00	237.45
613800 Medicare Adv - Nursing Suppl	42.00	0.00	209.00	0.00
613900 Medicare Adv - Sterile Suppli	169.00	0.00	832.00	0.00
614000 Medicare Adv - Respiratory	8.00	0.00	37.00	0.00
614100 Medicare Adv - Drugs	960.00	3,127.78	4,702.00	6,670.91
614200 Medicare Adv - X-Ray	17.00	40.44	84.00	68.78
614300 Medicare Adv - Labs	17.00	56.25	84.00	148.54
614400 MSHO RUGS - NURSING SUPPLIES	17.00	0.00	84.00	0.00
614500 MSHO RUGS - STERILE SUPPLIES	169.00	0.00	832.00	0.00
614600 MSHO RUGS - RESPIRATORY	8.00	0.00	38.00	0.00
614700 MSHO RUGS - MEDICATIONS	204.04	(107.40)	1,000.46	820.91
614800 MSHO RUGS - X-RAY	17.00	0.00	84.00	27.05
614900 MSHO RUGS - LABS	17.00	21.63	84.00	30.09
615000 Other Insurance - Meds	12.00	0.00	59.00	370.14
615400 Other Insurance - Labs	0.00	0.00	0.00	8.46
615500 MSHO LOC - NURSING SUPPLIES	250.00	0.00	1,231.00	0.00
615700 MSHO LOC - RESPIRATORY	507.00	0.00	2,483.00	90.95
615800 MSHO LOC - MEDICATIONS	19.00	0.00	96.00	1,082.64
615900 MSHO LOC - X-RAY	743.00	40.44	3,647.00	40.44
616000 MSHO LOC - LABS	339.00	0.00	1,660.00	0.00
616600 NRSNG TRNG & TRVL	508.00	950.68	2,492.00	4,266.28
617200 CNSLT PHARMACIST	1,594.00	950.00	7,816.00	4,750.00
617600 NURSE CONSULTANT	2,379.00	2,000.00	11,668.00	14,346.29
617800 NURSING DATA PROCESSING FEES	1,472.00	1,402.61	7,216.00	5,778.06
618500 OTHER NURSING	3,875.00	0.00	18,998.00	1,055.18
<b>TOTAL NURSING EXPENSES</b>	<b>264,176.49</b>	<b>259,511.13</b>	<b>1,298,999.50</b>	<b>1,271,552.83</b>
<b>ACTIVITIES EXPENSE</b>				
621100 SOC SERV SALARY	5,857.00	5,680.97	28,719.00	27,864.48
621200 ACTIVITY DIR SALARY	4,762.00	5,273.54	23,349.00	23,266.32
621300 ACT AIDE SALARY	13,965.00	12,463.29	68,477.00	59,615.26
621700 ACCRUED PTO PAY ACTI	559.00	0.00	2,742.00	0.00
622000 ACTIVITY SUPPLIES	249.00	502.02	1,224.00	1,887.02
623000 CABLE T.V.	297.00	357.00	1,455.00	1,655.00
623300 RESIDENT PHONE	36.00	39.57	185.00	193.35
623500 PET COSTS	18.00	0.00	89.00	32.82
623800 ACTIVITY DATA PROCESSING FEE	24.00	0.00	113.00	0.00
625100 THERAPY SUPPLIES	1,639.00	2,098.39	8,037.00	7,957.89
625300 MSHO RUGS - PT	212.00	0.00	1,040.00	2,292.64
625400 MSHO RUGS - OT	208.00	0.00	1,020.00	2,540.57
625500 MSHO RUGS - SPEECH	5.00	0.00	29.00	320.85
625600 MSHO LOC - PT	374.00	0.00	1,835.00	369.77
625700 MSHO LOC - OT	389.00	0.00	1,906.00	437.69
625800 MSHO LOC - SPEECH	10.00	0.00	47.00	0.00
625900 Other Insurance - Respiratory	8.00	0.00	44.00	0.00
626000 ACTIVITY TRNG & TRVL	150.00	18.00	739.00	491.82
626100 MC-A PHYS.THERAPY	5,081.00	4,214.97	24,915.00	22,390.30
626200 MC-A SPEECH	1,508.00	1,450.70	7,391.00	7,632.54
626300 MC-A OCCUP.THERAPY	4,465.00	3,837.66	21,888.00	20,046.35
626400 MC-B PHYS. THERAPY	583.00	2,106.48	2,861.00	5,548.27
626500 MC-B SPEECH	179.00	457.08	876.00	1,648.05
626600 MC-B OCCUP.THERAPY	710.00	1,323.98	3,484.00	4,685.18
626700 Managed Care PT- Part B Expen	2,654.00	3,694.00	13,016.00	10,672.29
626800 Medicare Adv - P.T. - Part A	1,671.00	1,927.64	8,193.00	6,982.83
626900 Medicare Adv - O.T. - Part A	1,701.00	1,795.31	8,344.00	8,261.14
627000 Medicare Adv - Speech - Part	141.00	478.34	691.00	478.34
627100 PHYSICAL THERAPY	340.00	75.34	1,669.00	613.87
627200 SPEECH THERAPY	8.00	0.00	44.00	0.00
627300 OCCUPATIONAL THERAPY	150.00	0.00	736.00	2,574.48

Greenwood Connections - SNF  
**PROFIT & LOSS**  
 5/1/2024 to 5/31/2024

	CURRENT PERIOD		YEAR TO DATE	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>ACTIVITIES EXPENSE (con't)</b>				
627400 MCD B PT	436.00	0.00	2,141.00	623.61
627401 MCD B OT	343.00	0.00	1,687.00	821.18
627402 MCD B ST	201.00	0.00	989.00	0.00
627500 Other Insurance - PT - Part A	294.00	418.76	1,440.00	1,454.38
627600 Other Insurance - OT - Part A	253.00	390.01	1,238.00	2,120.83
627700 Other Insurance - Speech - Pa	114.00	76.90	561.00	1,026.94
627800 Managed Care - OT - Part B E	2,281.00	2,480.65	11,185.00	9,098.29
627900 Managed Care SP - Part B Expe	489.00	731.39	2,393.00	4,047.74
628000 OTHER - ACTIVITIES	586.00	279.20	2,877.00	2,839.16
628200 MDCR/MSHO/MCD ANCILLARY EXP	203.00	0.00	997.00	1,600.00
<b>TOTAL ACTIVITIES EXPENSE</b>	<b>53,155.00</b>	<b>52,151.19</b>	<b>260,666.00</b>	<b>244,089.25</b>
<b>DIETARY EXPENSES</b>				
631100 FOOD SERV. DIRECTOR SALRY	6,042.00	5,746.51	29,621.00	28,325.39
631200 OTHER DIETARY SALARIES	47,501.00	42,240.34	232,909.00	215,222.08
631700 ACCRUED PTO	257.00	0.00	1,258.00	958.02
632000 DIETARY SUPPLIES	2,052.00	2,035.09	10,064.00	10,649.73
633000 FOOD EXPENSE	21,755.00	22,115.90	106,666.00	120,406.14
636000 DIET TRNG-TRVL	59.00	35.00	286.00	175.00
637000 DIETICIAN CONSULT FEES	922.00	0.00	4,523.00	3,358.95
639100 MEAL INCM(CREDIT)	(6,936.00)	(11,324.64)	(34,011.00)	(46,484.29)
<b>TOTAL DIETARY EXPENSES</b>	<b>71,652.00</b>	<b>60,848.20</b>	<b>351,316.00</b>	<b>332,611.02</b>
<b>LAUNDRY EXPENSES</b>				
641100 LAUNDRY SUPERVISOR SALARY	710.00	781.34	3,482.00	3,902.16
641200 LAUNDRY SALARIES	10,241.00	9,104.95	50,216.00	52,314.97
641700 ACCRUED PTO	470.00	0.00	2,300.00	0.00
642000 LAUNDRY SUPPLIES	2,092.00	974.22	10,258.00	5,719.59
643000 LINEN & BEDDING	339.00	0.00	1,660.00	2,348.15
646000 LNDRY TRNG & TRVL	7.00	7.00	31.00	35.00
<b>TOTAL LAUNDRY EXPENSES</b>	<b>13,859.00</b>	<b>10,867.51</b>	<b>67,947.00</b>	<b>64,319.87</b>
<b>HOUSEKEEPING EXPENSES</b>				
651100 DEPART. HEAD HSKG SALARY	1,699.00	2,142.58	8,327.00	8,640.16
651200 HSKG. ASST. SAL	17,754.00	15,358.25	87,054.00	80,387.63
652000 HOUSEKEEPING SUPPLIES	2,595.00	2,173.70	12,721.00	14,829.95
656000 HSK TRNG & TRVL	14.00	15.00	65.00	75.00
<b>TOTAL HOUSEKEEPING EXPENSES</b>	<b>22,062.00</b>	<b>19,689.53</b>	<b>108,167.00</b>	<b>103,932.74</b>
<b>MAINTENANCE EXPENSES</b>				
661100 HEAD MAINTENANCE SALARY	6,158.00	5,732.52	30,196.00	31,243.01
661200 MNT. ASST. SAL.	13,710.00	9,543.96	67,228.00	53,718.01
661700 ACCRUED PTO	481.00	0.00	2,356.00	0.00
662000 MAINTENANCE SPLY	1,152.00	241.57	5,644.00	3,887.99
663000 UTILITIES	11,996.00	11,409.78	58,824.00	57,732.03
663500 MINOR EQUIPMENT	2,904.00	3,678.17	14,239.00	18,758.90
664100 REPAIRS - EQT	2,201.00	2,079.19	10,791.00	14,223.49
664200 REPAIRS - BLDG	913.00	911.06	4,477.00	9,238.60
665500 PRCHD SERV-GARBAGE	2,751.00	2,676.44	13,490.00	12,602.04
666000 LICENSES & PERMITS	8.00	9.00	44.00	18.00
666600 MNT TRNG & TRVL	10.00	0.00	47.00	111.83
668000 OTHER - MAINTENANCE	17.00	0.00	83.00	0.00
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>42,301.00</b>	<b>36,281.69</b>	<b>207,419.00</b>	<b>201,533.90</b>
<b>WOODSIDE MANOR EXPENSES</b>				
671000 W/M - ADMIN. SALARY EXP	354.00	347.37	1,734.00	1,681.70
671100 W/M - HSG MGR SALARY	5,183.00	5,069.83	25,414.00	24,617.26
671200 W/M NURSE MANAGEMENT	2,271.00	2,380.27	11,132.00	11,522.95
671300 W/M - ACT. SALARY	4,489.00	2,576.03	22,014.00	19,134.34
671400 W/M - MNT SALARY EXP	2,148.00	0.00	10,537.00	2,258.92
671500 W/M - HSKG SALARY EX	2,273.00	3,276.37	11,145.00	11,366.69
671900 W/M - ACTIVITY EXP	331.00	490.55	1,622.00	1,521.44
672000 W/M - SUPPLIES	596.00	696.93	2,925.00	2,990.39
672200 W/M - HEALTH INSURANCE	4,404.00	3,978.87	21,598.00	19,894.35
672400 W/M - W.C. INSURANCE	189.00	160.00	924.00	800.00
672500 W/M - SECURITY DEP INT EXPENSE	3.00	0.00	16.00	3.33
672700 W/M - HSA	247.00	675.93	1,213.00	2,196.31
672900 W/M - CABLE TV	234.00	208.50	1,146.00	1,085.50
673000 W/M - UTILITIES	4,609.68	4,308.12	22,602.34	24,701.69



	CURRENT PERIOD		YEAR TO DATE	
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<b>WOODSIDE MANOR EXPENSES (con't)</b>				
673100 W/M - INT. EXPENSE	418.00	411.60	2,052.00	2,058.00
673200 W/M - MEMBERSHIP DUES	196.00	100.00	959.00	500.00
673500 W/M - MINOR EQUIPMENT	505.00	1,284.32	2,474.00	6,526.05
674100 W/M - EQT REPAIR	880.00	2,389.70	4,313.00	4,295.18
674200 W/M - BLDG REPAIR	267.00	0.00	1,312.00	2,123.60
674500 W/M - ADVERTISING	455.00	57.80	2,232.00	538.56
674700 W/M - LIC. & PERMITS	1,524.00	0.00	7,473.00	5,225.00
674800 W/M - G & L INSURANCE	109.00	1,844.00	534.00	9,220.00
674900 W/M - TELEPHONE/DSL	1,163.00	79.58	5,704.00	452.94
675100 W/M - FICA	1,071.00	1,105.42	5,251.00	4,972.88
675200 W/M - PERA	958.00	1,054.60	4,698.00	4,617.61
675500 W/M - PRCHD SERV-GARBAGE	15.00	754.59	76.00	4,153.91
676000 WM - TRNG & TRVL	54.00	3.00	266.00	15.00
677700 W/M - AUDIT	252.00	525.00	1,235.00	525.00
677800 W/M DATA PROCESSING FEES	0.00	296.73	0.00	1,335.39
679000 W/M Bad Debt	42.00	0.00	209.00	0.00
<b>TOTAL WOODSIDE MANOR EXPENSES</b>	<b>35,240.68</b>	<b>34,074.91</b>	<b>172,810.34</b>	<b>170,333.99</b>
<b>HOME HEALTH EXPENSES</b>				
681000 H/H - ADMIN. SALARY	288.00	291.34	1,410.00	1,358.77
681100 H/H - RN SALARY	6,675.00	5,553.96	32,726.00	27,393.89
681300 H/H - LPN SALARY	1,943.00	3,947.47	9,528.00	14,025.09
681400 H/H - AIDE SALARY	18,742.00	16,569.46	91,892.00	85,710.54
681600 H/H - ACCTG & CLERICAL	212.00	0.00	1,037.00	0.00
681900 H/H - EMPLOYEE DRUG TESTING	27.00	30.00	131.00	200.00
682000 H/H - SUPPLIES	125.00	465.84	609.00	907.29
682200 H/H - HEALTH INSURANCE	1,867.00	1,837.26	9,158.00	9,186.30
682400 H/H - W.C. INSURANCE	313.00	256.00	1,535.00	1,280.00
682700 H/H - HSA	72.00	353.39	354.00	1,769.43
683500 H/H - MINOR EQUIPMENT	10.00	1,495.99	46.00	1,820.98
684500 H/H - TRAVEL	42.00	0.00	209.00	0.00
684600 H/H - ADVERTISING	3.00	0.00	15.00	36.00
684700 H/H - LIC&PERMITS	26.00	0.00	129.00	0.00
684800 H/H - G & L INSURANCE	288.00	386.00	1,413.00	1,930.00
684900 H/H - TELEPHONE	75.00	96.87	371.00	439.01
685100 H/H - FICA	2,100.00	1,943.30	10,298.00	8,405.07
685200 H/H - PERA	1,833.00	1,894.02	8,984.00	9,148.55
686400 H/H - TRAINING & TRAVEL	87.00	20.00	430.00	620.46
687200 H/H - CONSLT PHARMACIST	85.00	0.00	414.00	0.00
687700 H/H - AUDIT	36.00	350.00	178.00	350.00
687800 H/H- DATA PROCESSING FEES	105.00	207.04	519.00	742.49
688000 H/H - EMPLOY ASSESSMENT	19.00	0.00	90.00	59.00
<b>TOTAL HOME HEALTH EXPENSES</b>	<b>34,973.00</b>	<b>35,697.94</b>	<b>171,476.00</b>	<b>165,382.87</b>
<b>ADULT DAY CARE EXPENSES</b>				
<b>TOTAL ADULT DAY CARE EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GENERAL EXPENSES</b>				
701100 SURCHARGE	15,498.00	15,247.91	75,989.00	76,239.55
701200 PAYMENT IN LIEU OF TAXES	2,117.00	2,084.00	10,385.00	10,420.00
701400 SPECIAL ASSESSMENTS	191.00	202.00	934.00	1,010.00
701500 NRSNG HM LICENSE	779.00	0.00	3,822.00	7,333.00
701700 ASSET TRANSFER EXP.	10,672.00	11,000.00	52,328.00	55,000.00
703100 FACILITY INTEREST EXPENSE	203.00	176.40	996.00	882.00
703200 INTEREST EXPENSE - 2017	11,434.00	10,260.00	56,066.00	51,300.00
703900 RESTRCTD INT. INCOME (CR)	(856.00)	(1,007.87)	(4,196.00)	(4,130.35)
<b>TOTAL GENERAL EXPENSES</b>	<b>40,038.00</b>	<b>37,962.44</b>	<b>196,324.00</b>	<b>198,054.20</b>
<b>ADMINISTRATIVE EXPENSES</b>				
801100 ADMINISTRATOR SALARY	10,838.00	11,552.73	53,138.00	52,558.85
801400 BOOKKEEPER SALARIES	6,285.00	6,056.51	30,818.00	29,452.03
801600 CLERICAL SALARIES	10,117.00	19,904.71	49,605.00	89,885.64
801700 ACCRUED PTO. PAY ADMIN.	0.00	0.00	0.00	564.77
802000 OFFICE EQUIPMENT LEASES	1,105.00	385.95	5,419.00	1,385.75
802100 OFFICE SUPPLIES	1,026.00	4,079.77	5,036.00	7,296.88
802200 POSTAGE	146.00	5.35	717.00	534.13
803100 SEMINAR & BUS.MTGS	426.00	2.00	2,092.00	2,427.91
803200 MEMBERSHIP DUES	864.00	875.00	4,231.00	4,450.00

**Greenwood Connections - SNF**  
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 5/1/2024 to 5/31/2024

	CURRENT PERIOD		YEAR TO DATE	
	Budget \$	Actual \$	Budget \$	Actual \$
<b>ADMINISTRATIVE EXPENSES (con't)</b>				
804200 TRAVEL & VAN MAINTENANCE	659.00	196.77	3,228.00	912.15
804500 ADVERTISING - EMPLOYMENT	59.00	198.00	294.00	856.77
804600 ADVERTISING GENERAL	451.00	279.23	2,208.00	1,221.36
804700 LICENSES/LAB	42.00	0.00	209.00	248.00
804900 TELEPHONE/DSL	929.00	1,011.21	4,555.00	4,984.18
805100 N-RSTR.INT INCOME	(5,574.00)	(93,123.89)	(27,328.00)	(154,739.28)
805500 BLDG & CONTENTS INS	1,851.00	2,225.00	9,078.00	11,125.00
805600 E&O, RES.TRST, AUTO & LIAB INS	4,932.00	6,362.00	24,183.00	31,810.00
807400 LEGAL FEES	541.00	0.00	2,651.00	836.00
807600 COST RPT PREP FEE	904.00	0.00	4,434.00	6,300.00
807700 AUDIT FEES	2,170.00	16,625.00	10,636.00	16,625.00
807800 DATA PROCESSING FEES	3,318.00	3,318.72	16,269.00	18,765.59
808000 OTHER ADMIN & AGENT FEES	9,361.00	2,326.00	45,897.00	32,964.55
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>50,450.00</b>	<b>(17,719.94)</b>	<b>247,370.00</b>	<b>160,465.28</b>
<b>PAYROLL TAX &amp; FRINGE BENEFITS</b>				
901100 FICA -(EMPLOYER'S SHARE)	29,278.00	28,947.41	143,554.00	130,254.18
901200 UNEMPLOYMENT COMPENSATION	255.00	0.00	1,250.00	0.00
901900 EMPLOYEE DRUG TESTING	217.00	285.00	1,061.00	836.00
902000 PRE-EMPLNT ASSESMNT	118.00	0.00	581.00	457.00
902100 DENTAL INSURANCE	2,753.00	1,668.44	13,496.00	10,426.31
902200 GROUP MEDICAL INSURANCE	45,314.00	37,043.58	222,188.00	218,460.10
902300 GRP LIFE INSURANCE	407.00	397.94	1,993.00	1,635.77
902400 WORKER'S COMPENSATION	5,480.00	4,141.00	26,872.00	20,705.00
902500 PERA -(EMPLOYER'S SHARE)	25,393.00	25,589.17	124,507.00	127,716.33
902700 HSA (EMPLOYER SHARE)	8,046.00	12,546.54	39,455.00	47,235.38
902800 CLERICAL TRNG & TRVL	6.00	6.00	30.00	30.00
902900 OTHER EMPLOYEE BENEFITS	84.00	39.45	413.00	1,098.52
903000 SCHOLARSHIP	1,030.00	1,990.00	5,049.00	7,425.00
<b>TOTAL PAYROLL TAX &amp; FRINGE BENEFITS</b>	<b>118,381.00</b>	<b>112,654.53</b>	<b>580,449.00</b>	<b>566,279.59</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>746,288.17</b>	<b>642,019.13</b>	<b>3,662,943.84</b>	<b>3,478,555.54</b>
<b>NON-OPERATING EXPENSES</b>				
<b>NON-OPERATING</b>				
677300 W/M - BLDG/E&F DP	8,399.00	8,263.79	41,185.00	41,318.95
697300 A/D - EQUIP & FURN. DEPR.	26.00	30.26	124.00	151.30
702000 DEP. LAND IMPROVEMENT	58.00	56.86	282.00	284.30
702100 DEP. - BUILDING	28,335.00	27,878.01	138,933.00	139,390.05
702300 DEP. EQUIP & FURN	4,043.00	3,977.33	19,820.00	19,886.65
702700 DEP. - VEHICLES	799.00	785.71	3,914.00	3,928.55
<b>TOTAL NON-OPERATING</b>	<b>41,660.00</b>	<b>40,991.96</b>	<b>204,258.00</b>	<b>204,959.80</b>
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>41,660.00</b>	<b>40,991.96</b>	<b>204,258.00</b>	<b>204,959.80</b>
<b>TOTAL EXPENSES</b>	<b>787,948.17</b>	<b>683,011.09</b>	<b>3,867,201.84</b>	<b>3,683,515.34</b>
<b>NET OPERATING INCOME</b>	<b>74,733.54</b>	<b>200,451.31</b>	<b>362,715.44</b>	<b>713,149.75</b>
<b>NET INCOME</b>	<b>53,973.54</b>	<b>159,609.15</b>	<b>260,937.44</b>	<b>533,253.21</b>

<b>1018 MONEY MARKET (OPERATING)</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
CFB Money Market account 886102	5.16%	\$747,753.08			\$3,999.27	\$751,752.35
CFB Money Market account 880435	1.11%	\$2,484.02			\$2.32	\$2,486.34
TruStar Money Market ID 12	1.40%	\$28,983.13				\$28,983.13
<b>Total Money Market (Operating)</b>						<b>\$783,221.82</b>

<b>1017 MONEY MARKET (SINKING FUND)</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
CFB Money Market account 886102	5.16%	\$155,949.90	\$33,000.00	\$3,250.00	\$1,007.82	\$186,707.72

<b>1022 CAP. IMPROV.-MONEY MARKET</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
CFB Money Market account 886102	5.16%	\$236,414.86				\$236,414.86

<b>1019 TRU-STAR CHECKING</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
TruStar Membership Savings ID 00	1.05%	\$25,363.25				\$25,363.25

<b>1021 CAP. IMPROV.-CD</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
TruStar 41-17487, 17 mo. Due 6/5/24	3.28%	\$50,000.00				\$50,000.00
TruStar 42-17488, 17 mo., Due 6/5/24	3.28%	\$50,000.00				\$50,000.00
TruStar 43-17489, 17 mo., Due 6/5/24	3.28%	\$45,000.00				\$45,000.00
TruStar 44-17490, 17 mo., Due 6/5/24	3.28%	\$50,000.00				\$50,000.00
CFB 43112, 9 mo., Due 1/13/25	5.10%	\$55,000.00				\$55,000.00
<b>Total Cap. Improv.-CD</b>						<b>\$250,000.00</b>

<b>1028 OPER FUND C.D.</b>	<b>Rate</b>	<b>Beg. Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance</b>
TruStar 40-17486, 17 mo. Due 6/5/24	3.28%	\$34,899.74				\$34,899.74
TruStar 41-17487, 17 mo. Due 6/5/24	3.28%	\$8,166.13				\$8,166.13
TruStar 42-17488, 17 mo. Due 6/5/24	3.28%	\$8,166.13				\$8,166.13
TruStar 43-17489, 17 mo., Due 6/5/24	3.28%	\$7,349.52				\$7,349.52
TruStar 44-17490, 17 mo., Due 6/5/24	3.28%	\$6,288.08				\$6,288.08
TruStar 45-17533, 25 mo., Due 4/6/25	3.68%	\$55,622.52				\$55,622.52
TruStar 70-17534, 25 mo., Due 4/6/25	3.68%	\$55,622.52				\$55,622.52
TruStar 71-17535, 25 mo., Due 4/6/25	3.68%	\$55,622.52				\$55,622.52
TruStar 72-17536, 25 mo., Due 4/6/25	3.68%	\$55,622.52				\$55,622.52
CFB 43139, 6 mo., Due 8/3/24	5.15%	\$1,541,110.77			\$19,388.44	\$1,560,499.21
CFB 43873, 12 mo., Due 8/3/24	5.10%	\$1,000,000.00			\$38,775.56	\$1,038,775.56
CFB 43112, 9 mo., Due 1/13/25	5.10%	\$145,000.00			\$5,451.44	\$150,451.44
CFB 43539, 12 mo., Due 5/4/25	5.10%	\$650,000.00			\$25,204.12	\$675,204.12
<b>Total Oper Fund C.D.</b>						<b>\$3,712,290.01</b>

**Total Investments** **\$5,193,997.66**

G.P.A. MONTHLY CENSUS INFORMATION

	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
ADMITTS	8	8	11	5	11	11	6	10	12	9	5	15
DISCHARGES	13	3	9	7	9	8	11	10	8	7	11	17
LOST BEDHOLD	7	4	6	8	1	11	11	10	13	4	15	19
EMPTY BEDS	364	387	275	294	338	233	225	359	298	189	250	385
MEDICARE DAYS	129	52	63	70	127	82	95	83	96	82	99	122
Managed Care Days	36	67	113	106	69	96	79	32	73	110	54	64
CHARGEABLE DAYS	1579	1624	1734	1648	1676	1706	1779	1646	1574	1822	1685	1611
TOTAL OCC. BEDS	1586	1628	1740	1656	1677	1717	1790	1656	1587	1826	1700	1630
TOTAL POSS. BEDS	1950	2015	2015	1950	2015	1950	2015	2015	1885	2015	1950	2015
OCCUPANCY RATE	81.33%	80.79%	86.35%	84.92%	83.23%	88.05%	88.83%	82.18%	84.19%	90.62%	87.18%	80.89%
CENSUS BEG. MONTH	54	49	54	56	54	56	59	54	54	58	60	54
CENSUS END MONTH	49	54	56	54	56	59	54	54	58	60	54	52
LOST BEDHOLD \$	860.68	473.04	842.22	1269.36	150.14	2101.55	1373.07	1789.28	2120.97	538.32	1869.1	2684.73
PROFIT OR (LOSS)	80,825.73	107,730.40	395,949.14	81,208.99	386,849.42	-163,370.05	144,929.14	35,792.41	101,453.77	153,947.14	83,679.46	159,609.15
Total Skilled Days	165	119	176	176	196	178	174	115	169	192	153	186

# Proposal

**GRAHAM REFRIGERATION, INC.**  
*Wadena, MN*  
*Telephone: (218) 631-3857*

<b>Proposal Submitted to:</b> Greenwood Connections 427 Main Street E Menahga, MN 56464	<b>Location:</b> Menahga, MN <b>Telephone:</b> (218) 564-4101 <b>Email:</b> troy@greenwoodconnections.com
<b>Date:</b> May 29, 2024	

*We Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature         Darin Thompson        

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Mini Split Air Conditioning unit to replace existing units.

Price ..... \$2,278.00 each

Six (6) units are needed for a total price of \$13,668.00.

Note: Above prices do not include freight, electrical wiring or installation.  
Installation will be done on a time and material basis.

*Thank you for the opportunity to give you this quote.*

**Acceptance of Proposal** -- The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_



# Thinking **HOWARD'S** Asphalt? **DRIVEWAY, INC**

**EVERYTHING ASPHALT**

**Sealcoat Service**

56700 Cty 40 Menahga MN 56464 www.howardsdriveway.com  
218-564-4483 fax. 218-564-4291

Date Of Proposal: 6-10-2024

Work To Be Performed At:

Name: Greenwood Connections

Address: If billing address is different please  
include

Address City/ State: Menahga, MN

City/ State:

Phone No.: 564-4101

troy@greenwoodconnections.com

laura@greenwoodconnections.com

Date Of Plans: summer 2024

We Hereby Propose To Furnish The Materials And Labor To Complete The Following:

## ASSISTED LIVING NORTH

Estimate to remove and replace 29,570 sq. ft.

- 1) Remove existing asphalt.
- 2) Grade and roll. Reshape as needed at SOUTH DRAIN
- 3) Pave 1.5 inches compacted asphalt base course .
- 4) Apply tack coat
- 5) Pave 1.5 inches compacted asphalt wear course.
- 6) Compact with steel drum and pneumatic roller.

Includes everything on the north side going from east to west stop on east side of road coming off 87, but include broken asphalt across stop sign at intersection and on the east of the stop sign going north 40 ft

All Material Is Guaranteed To Be As Specified, And The Above To Be Performed In Accordance With The Drawings And Specifications submitted For Above work And Completed In A Substantial Workmanlike Manner For Sum Of

**Dollars\$ 49,900.00**

Submitted By: Howard's Driveway, Inc

10 % down, balance on completion

By: Heath Hanninen 218-252-1015

This Proposal May Be Withdrawn If Not Accepted within 30 Days

### Acceptance Of Proposal:

The Above Prices, Specifications And Conditions Are Satisfactory And Are Hereby Accepted. You Are Authorized To Do The Work As Specified. Payments Will Be Made As Outlined Above.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_





# Council Action Request Form



**CITY OF MENAHGA**  
*"The Gateway to the Pine"*

115 2nd St NE - PO Box C  
 Menahga, MN 56464  
 218-564-4557  
 www.cityofmenahga.com

## Action Requested

<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input type="checkbox"/> Informational Item	<input type="checkbox"/> Other _____
<input type="checkbox"/> Consent Agenda Items	

**Regarding:** Greenwood Connections (GWC) Authorization Clarification

**Date of Meeting:** June 24, 2024      **Total time requested:**

**Department Requesting Action:** Administration

**Presenting at Meeting:**

**Background**  Supporting Documentation Enclosed

The City Council authorizes the GWC Administrator and GWC Business Office Manager to make payments of regular expenditures for GWC to include payroll expenditures, regular cyclical payments such as utility bills, **payment of medical services contracts** pre-approved by Board and Council and payment of all necessary equipment, apparatus and supplies provided however, that any single capital item of purchase not specifically included in the budget between the amounts of \$5,000 through \$25,000 shall be first approved by the City Council and all capital items of purchase of more than \$25,000 shall first be approved by the City Council, per Resolution 110-2011.....

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To accept the guidelines of Resolution 110-2011 and instruct the GWC Administration to follow the guidelines, effective immediately.

<b>Financial Implications:</b> \$ _____	Comments _____
Funding Source: _____	_____
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

**Signatures**



**RESOLUTION # 110-2011**

**POLICY TO ALLOW GREENWOOD CONNECTIONS PAYMENT OF BILLS BEFORE COUNCIL AUTHORIZATION**

**WHEREAS**, The City Council of the City of Menahga is required to review expenditures before payments are made, and

**WHEREAS**, business and contractor billing cycles are not always in step with the City payment schedule, and

**WHEREAS**, some businesses and contractors request payment upon job completion and/or delivery of services, and

**WHEREAS**, some businesses and contractors include finance charges for bill not paid within 10, 15, 20, or 30 days, and

**WHEREAS**, it is in Greenwood Connections best interests to pay just debts in a timely manner. —

**THEREFORE BE IT RESOLVED** that the Menahga City Council authorizes the Greenwood Connections Administrator and Greenwood Business Office Manager to make payment of regular expenditures for Greenwood Connections to include payroll expenditures, regular cyclical payments such as utility bills, payment of medical services contracts pre-approved by Board and Council and payment of all necessary equipment, apparatus and supplies provided however, that any single capital item of purchase not specifically included in the budget between the amounts of \$2,500-\$25,000 shall be first approved by the City Council and all capital items of purchase of more than \$25,000 shall first be approved by the City Council.

Adopted by the City Council of the City of Menahga this 10<sup>th</sup> January, 2011.

CITY OF MENAHGA

A handwritten signature in black ink, appearing to read 'Patrick Foss', written over a horizontal line.

Patrick Foss  
Mayor

ATTEST:

A handwritten signature in black ink, appearing to read 'Walter Salo', written over a horizontal line.

Walter Salo  
Clerk/ Treasurer/ Administrator

# Office of the Revisor of Statutes

## Office of the Revisor of Statutes

### 2023 Minnesota Statutes

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#### 471.345 UNIFORM MUNICIPAL CONTRACTING LAW.

Subdivision 1. **Municipality defined.** For purposes of this section, "municipality" means a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

Subd. 2. **Contract defined.** A "contract" means an agreement entered into by a municipality for the sale or purchase of supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property.

Subd. 3. **Contracts over \$175,000.** If the amount of the contract is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing contracts by the particular municipality or class thereof. With regard to repairs and maintenance of ditches, the provisions of section 103E.705, subdivisions 5, 6, and 7, apply.

Subd. 3a. **Contracts over \$175,000; best value alternative.** As an alternative to the procurement method described in subdivision 3, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

Subd. 3b. **Contracts over \$175,000; construction manager at risk alternative.** As an alternative to the procurement methods described in subdivisions 3 and 3a, municipalities may award a contract for construction, alteration, repair, or maintenance work to a construction manager at risk as provided in section 471.463.

Subd. 4. **Contracts exceeding \$25,000 but not \$175,000.** If the amount of the contract is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof.

Subd. 4a. **Contracts exceeding \$25,000 but not \$175,000; best value alternative.** As an alternative to the procurement method described in subdivision 4, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

Subd. 5. **Contracts \$25,000 or less.** If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

Subd. 5a. **County or town rental contracts.** If the amount of a county or town contract for the rental of equipment is estimated to be \$60,000 or less, the contract may, in the discretion of the county or town board, be made by direct negotiation by obtaining two or more quotations for the rental when possible and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations shall be kept on file for a period of at least one year after their receipt.

Subd. 5b. **Water tank service contracts.** (a) A municipality may, by direct negotiation or through the solicitation of requests for proposals, enter into a multiyear professional service contract for the engineering, repair, and maintenance of a water storage tank and appurtenant facilities owned, controlled, or operated by the municipality, if the contract contains:

(1) a provision that the municipality is not required to make total payments in a single year that exceed the water utility charges received by the municipality for that year;

# Office of the Revisor of Statutes

## Office of the Revisor of Statutes

### 2023 Minnesota Statutes

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#### **412.201 EXECUTION OF INSTRUMENTS.**

Every contract, conveyance, license, or other written instrument shall be executed on behalf of the city by the mayor and clerk, with the corporate seal affixed, and only pursuant to authority from the council.

**History:** *1949 c 119 s 27; 1973 c 123 art 2 s 1 subd 2*

Official Publication of the State of Minnesota  
Revisor of Statutes





CITY OF MENAHGA

\*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
002171E	RESNEXUS	5/22/2024	\$69.00	\$69.00	-	-
002172E	AUTHORIZE.NET	5/22/2024	\$22.65	\$22.65	-	-
002173E	ELIOT	5/22/2024	\$101.19	\$101.19	-	-
505147E	Bi-Weekly ACH	5/22/2024	\$24,333.48	\$24,333.48	-	-
002174E	Minnesota Energy Resources	5/28/2024	\$214.81	\$214.81	-	-
002175E	VERIZON WIRELESS	5/28/2024	\$386.74	\$386.74	-	-
064096	NETLAND, MICHAEL	4/8/2024	\$54.37	-	\$54.37	-
064107	WADENA COUNTY DAC	4/8/2024	\$118.40	\$118.40	-	-
064110	MARCO	4/23/2024	\$366.72	\$366.72	-	-
064111	MENAHGA MARINE & RENTAL, LLC	4/23/2024	\$180.00	\$180.00	-	-
064112	POSTMASTER	4/23/2024	\$72.00	\$72.00	-	-
064113	TODD-WADENA ELECTRIC COOP	4/23/2024	\$169.09	\$169.09	-	-
064114	ACCURATE RADAR SPECIALTIES	4/29/2024	\$105.00	-	\$105.00	-
064115	Amy Lane	4/29/2024	\$91.94	\$91.94	-	-
064116	BERNICKS	4/29/2024	\$745.80	\$745.80	-	-
064117	BEVERAGE WHOLESALE	4/29/2024	\$3,955.02	\$3,955.02	-	-
064118	BREAKTHRU BEVERAGE	4/29/2024	\$897.50	\$897.50	-	-
064119	CARDMEMBER SERVICES (TRUSTAR)	4/29/2024	\$1,817.08	\$1,817.08	-	-
064120	CINTAS	4/29/2024	\$237.55	\$237.55	-	-
064121	CINTAS	4/29/2024	\$109.37	\$109.37	-	-
064122	CITY AUTO GLASS INC.	4/29/2024	\$100.00	\$100.00	-	-
064123	CITY OF MENAHGA	4/29/2024	\$703.25	\$703.25	-	-
064124	CITY OF MENAHGA	4/29/2024	\$1,101.69	\$1,101.69	-	-
064125	COAST TO COAST SOLUTIONS	4/29/2024	\$631.76	\$631.76	-	-
064126	DACOTAH PAPER CO.	4/29/2024	\$252.12	\$252.12	-	-
064127	DAHLHEIMER BEVERAGE BRAINERD	4/29/2024	\$8,598.75	\$8,598.75	-	-
064128	D-S BEVERAGES INC	4/29/2024	\$13,440.70	\$13,440.70	-	-
064129	FLAHERTY & HOOD, P.A.	4/29/2024	\$3,690.95	\$3,690.95	-	-
064130	G & T SANITATION, INC.	4/29/2024	\$337.00	\$337.00	-	-
064131	GALL S LLC	4/29/2024	\$218.98	\$218.98	-	-
064132	GIOVANNI S	4/29/2024	\$910.45	\$910.45	-	-
064133	GRAND FORKS FIRE EQUIPMENT LLC	4/29/2024	\$3,836.21	\$3,836.21	-	-
064134	GRANITE CITY JOBBING CO.	4/29/2024	\$1,092.84	\$1,092.84	-	-
064135	HAWKINS, INC.	4/29/2024	\$1,512.35	\$1,512.35	-	-
064136	HEGGIES PIZZA	4/29/2024	\$543.30	\$543.30	-	-
064137	J BROTHERS MECHANICAL	4/29/2024	\$739.00	\$739.00	-	-
064138	JIM DANDY SNACK FOOD CO.	4/29/2024	\$180.00	\$180.00	-	-
064139	JOHNSON BROTHERS LIQUOR	4/29/2024	\$2,932.02	\$2,932.02	-	-
064140	K & K TRUCK & AUTO REPAIR	4/29/2024	\$107.00	\$107.00	-	-
064141	L&M SUPPLY, INC.	4/29/2024	\$103.61	\$103.61	-	-
064142	LAW ENFORCEMENT LABOR SERVICE	4/29/2024	\$70.50	\$70.50	-	-
064143	MARJON PRINTING, INC.	4/29/2024	\$60.00	\$60.00	-	-
064144	MINNESOTA POWER	4/29/2024	\$220.00	\$220.00	-	-
064145	MURPHY, LARRY	4/29/2024	\$204.36	\$204.36	-	-
064146	PEPSI COLA	4/29/2024	\$334.66	\$334.66	-	-
064147	PHILLIPS WINE & SPIRITS	4/29/2024	\$2,372.60	\$2,372.60	-	-
064148	SOUTHERN GLAZERS OF MN	4/29/2024	\$2,930.60	\$2,930.60	-	-
064149	STREICHERS	4/29/2024	\$296.92	\$296.92	-	-
064150	TASC	4/29/2024	\$16.98	\$16.98	-	-

CITY OF MENA HGA

\*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
064151	TEAMSTERS LOCAL UNION 346	4/29/2024	\$138.00	\$138.00	-	-
064152	TEDS HARDWARE MENA HGA	4/29/2024	\$315.29	\$315.29	-	-
064153	UNUM LIFE INS CO OF AMERICA	4/29/2024	\$54.00	\$54.00	-	-
064154	VIKING COCA-COLA BOTTLING	4/29/2024	\$180.10	\$180.10	-	-
064155	WADENA COUNTY AUDITOR/TREAS	4/29/2024	\$1,730.00	\$1,730.00	-	-
064156	WARNICKS JANITORIAL SERVICE	4/29/2024	\$170.00	\$170.00	-	-
064157	MATTHEW BACHMANN	5/5/2024	\$325.00	\$325.00	-	-
064158	MINNESOTA POWER	5/5/2024	\$7,263.66	\$7,263.66	-	-
064159	NYHUS FAMILY SALES, INC	5/6/2024	\$0.00	-	-	-
064160	BERNICKS	5/13/2024	\$206.80	\$206.80	-	-
064161	BEVERAGE WHOLESALE	5/13/2024	\$2,613.70	\$2,613.70	-	-
064162	BREAKTHRU BEVERAGE	5/13/2024	\$2,526.12	\$2,526.12	-	-
064163	CINTAS	5/13/2024	\$188.09	\$188.09	-	-
064164	CINTAS	5/13/2024	\$153.63	\$153.63	-	-
064165	CORE & MAIN	5/13/2024	\$2,309.88	\$2,309.88	-	-
064166	CULLIGAN OF WADENA	5/13/2024	\$55.15	\$55.15	-	-
064167	DAHLHEIMER BEVERAGE BRAINERD	5/13/2024	\$7,107.75	\$7,107.75	-	-
064168	DEPARTMENT OF HUMAN SERVICES	5/13/2024	\$10,599.00	\$10,599.00	-	-
064169	D-S BEVERAGES INC	5/13/2024	\$4,293.55	\$4,293.55	-	-
064170	G & T SANITATION, INC.	5/13/2024	\$337.00	\$337.00	-	-
064171	GIOVANNI S	5/13/2024	\$376.20	\$376.20	-	-
064172	GOPHER STATE ONE-CALL	5/13/2024	\$14.85	\$14.85	-	-
064173	GRANITE CITY JOBBING CO.	5/13/2024	\$311.16	\$311.16	-	-
064174	HACH COMPANY	5/13/2024	\$317.58	\$317.58	-	-
064175	HAWKINS, INC.	5/13/2024	\$6,155.60	\$6,155.60	-	-
064176	HEGGIES PIZZA	5/13/2024	\$194.60	\$194.60	-	-
064177	JOHNSON BROTHERS LIQUOR	5/13/2024	\$3,305.99	\$3,305.99	-	-
064178	K & K TRUCK & AUTO REPAIR	5/13/2024	\$62.50	\$62.50	-	-
064179	KURTTI, KEITH	5/13/2024	\$350.00	\$350.00	-	-
064180	L&M SUPPLY, INC.	5/13/2024	\$484.04	\$484.04	-	-
064181	LAKE COUNTRY FOODS	5/13/2024	\$179.94	\$179.94	-	-
064182	LAKES AREA COOP -1 PERHAM	5/13/2024	\$21.99	\$21.99	-	-
064183	MARCO	5/13/2024	\$366.72	\$366.72	-	-
064184	MINNESOTA PUMP WORKS	5/13/2024	\$294.13	\$294.13	-	-
064185	NAPA CENTRAL - MN	5/13/2024	\$117.40	\$117.40	-	-
064186	NETLAND, MICHAEL	5/13/2024	\$89.78	-	\$89.78	-
064187	NORTHBOUND SPIRITS	5/13/2024	\$3.99	\$3.99	-	-
064188	PETTY CASH	5/13/2024	\$138.58	\$138.58	-	-
064189	PHILLIPS WINE & SPIRITS	5/13/2024	\$581.01	\$581.01	-	-
064190	RANGE PRINTING	5/13/2024	\$104.23	\$104.23	-	-
064191	RMB ENVIRONMENTAL LABS	5/13/2024	\$57.48	\$57.48	-	-
064192	S.C.D. TAP BEER LINE CLEANING	5/13/2024	\$42.00	\$42.00	-	-
064193	SHELL SPORT & BAIT	5/13/2024	\$50.00	\$50.00	-	-
064194	SOURCEWELL	5/13/2024	\$811.25	\$811.25	-	-
064195	SOUTHERN GLAZERS OF MN	5/13/2024	\$1,226.50	\$1,226.50	-	-
064196	SPIRIT LAKE LUMBER	5/13/2024	\$168.72	\$168.72	-	-
064197	STREICHERS	5/13/2024	\$370.87	\$370.87	-	-
064198	TEDS HARDWARE MENA HGA	5/13/2024	\$327.65	\$327.65	-	-
064199	THE MCDOWELL AGENCY	5/13/2024	\$85.00	\$85.00	-	-



CITY OF MENAHGA

\*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
064200	VIKING COCA-COLA BOTTLING	5/13/2024	\$156.45	\$156.45	-	-
064201	WADENA COUNTY ATTORNEY	5/13/2024	\$700.00	\$700.00	-	-
064202	WADENA COUNTY DAC	5/13/2024	\$118.40	-	\$118.40	-
064203	TASC	5/20/2024	\$16.98	\$16.98	-	-
064204	TODD-WADENA ELECTRIC COOP	5/20/2024	\$153.22	\$153.22	-	-
064205	AMERICAN LEGAL PUB. CORP.	5/28/2024	\$999.31	-	\$999.31	-
064206	BERNICKS	5/28/2024	\$237.80	-	\$237.80	-
064207	BEVERAGE WHOLESALE	5/28/2024	\$2,698.10	-	\$2,698.10	-
064208	Billigmeier, Deja	5/28/2024	\$157.94	-	\$157.94	-
064209	BOND TRUST SERVICES	5/28/2024	\$3,250.00	-	\$3,250.00	-
064210	BRANDON COMMUNICATIONS	5/28/2024	\$317.24	-	\$317.24	-
064211	BREAKTHRU BEVERAGE	5/28/2024	\$1,439.20	-	\$1,439.20	-
064212	BRILLIANT POS	5/28/2024	\$99.00	-	\$99.00	-
064213	CARDMEMBER SERVICES (TRUSTAR)	5/28/2024	\$515.88	-	\$515.88	-
064214	CINTAS	5/28/2024	\$284.15	-	\$284.15	-
064215	CITY OF MENAHGA	5/28/2024	\$720.85	\$720.85	-	-
064216	CORBIN EXCAVATING, INC	5/28/2024	\$9,901.50	-	\$9,901.50	-
064217	DACOTAH PAPER CO.	5/28/2024	\$209.00	-	\$209.00	-
064218	DAHLHEIMER BEVERAGE BRAINERD	5/28/2024	\$6,806.27	-	\$6,806.27	-
064219	DEANS CRANK & REPAIR LLC	5/28/2024	\$513.31	-	\$513.31	-
064220	D-S BEVERAGES INC	5/28/2024	\$7,995.45	-	\$7,995.45	-
064221	ECOLAB	5/28/2024	\$66.68	-	\$66.68	-
064222	FLAHERTY & HOOD, P.A.	5/28/2024	\$3,048.75	-	\$3,048.75	-
064223	GIOVANNI S	5/28/2024	\$467.45	-	\$467.45	-
064224	GRAINGER	5/28/2024	\$100.68	-	\$100.68	-
064225	GRANITE CITY JOBBING CO.	5/28/2024	\$593.11	-	\$593.11	-
064226	HAWKINS, INC.	5/28/2024	\$1,314.48	-	\$1,314.48	-
064227	HEGGIES PIZZA	5/28/2024	\$230.25	-	\$230.25	-
064228	JIM DANDY SNACK FOOD CO.	5/28/2024	\$135.00	-	\$135.00	-
064229	JOHNSON BROTHERS LIQUOR	5/28/2024	\$3,161.15	-	\$3,161.15	-
064230	KENMARK SCREEN PRINTERS	5/28/2024	\$855.00	-	\$855.00	-
064231	KICKER, JULIA	5/28/2024	\$37.72	-	\$37.72	-
064232	KUMPULA, RALPH	5/28/2024	\$22.17	-	\$22.17	-
064233	LAW ENFORCEMENT LABOR SERVICE	5/28/2024	\$70.50	-	\$70.50	-
064234	MARJON PRINTING, INC.	5/28/2024	\$90.00	-	\$90.00	-
064235	MENAHGA PUBLIC SCHOOL	5/28/2024	\$43.15	-	\$43.15	-
064236	PEPSI COLA	5/28/2024	\$701.04	-	\$701.04	-
064237	PHILLIPS WINE & SPIRITS	5/28/2024	\$1,172.44	-	\$1,172.44	-
064238	RMB ENVIRONMENTAL LABS	5/28/2024	\$119.13	-	\$119.13	-
064239	SHELL SPORT & BAIT	5/28/2024	\$2,311.22	-	\$2,311.22	-
064240	SOUTHERN GLAZERS OF MN	5/28/2024	\$860.79	-	\$860.79	-
064241	STREICHERS	5/28/2024	\$248.98	-	\$248.98	-
064242	TEAMSTERS LOCAL UNION 346	5/28/2024	\$138.00	-	\$138.00	-
064243	The Home City Ice Company Inc	5/28/2024	\$466.00	-	\$466.00	-
064244	UNUM LIFE INS CO OF AMERICA	5/28/2024	\$57.00	-	\$57.00	-
064245	Up North Power & Sports	5/28/2024	\$222.75	-	\$222.75	-
064246	VIKING COCA-COLA BOTTLING	5/28/2024	\$283.25	-	\$283.25	-
064247	SUNNYBROOK AUTO SALES	5/30/2024	\$29,562.63	\$29,562.63	-	-

CITY OF MENA HGA

**\*Check Reconciliation©**

**GENERAL CHECKING**

**10100 GEN CHECK**

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
	Receipts/Deposits		(\$278,208.66)	(\$278,208.66)	\$0.00	\$0.00
	Payments/Withdrawal		\$52,608.39	\$240,521.25	\$52,608.39	\$0.00
				<b>Total Deposits</b>		(\$278,208.66)
				<b>Total Checks Written</b>		\$293,129.64
				<b>(Outstanding + Cleared</b>		

*\*Next month items not included in Total Deposits & Checks Written*

CITY OF MENAHGA

\*Check Reconciliation©

Police Sinking  
10104 GEN CHKG

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
Deposit	Batch 652 050124	4/26/2024	(\$60.00)	(\$60.00)	-	-
Deposit	Batch 652 050124	5/2/2024	(\$19,261.30)	(\$19,261.30)	-	-
Deposit	Batch 654	5/2/2024	(\$3,466.99)	(\$3,466.99)	-	-
Deposit	Batch 656	5/3/2024	(\$20.00)	(\$20.00)	-	-
Deposit	Batch 656	5/7/2024	(\$6,588.76)	(\$6,588.76)	-	-
Deposit	Batch 657	5/7/2024	(\$20.00)	(\$20.00)	-	-
Deposit	Batch 657	5/13/2024	(\$1,675.16)	(\$1,675.16)	-	-
Deposit	May ACH	5/13/2024	(\$10,097.70)	(\$10,097.70)	-	-
Deposit	Batch 659	5/13/2024	(\$20.00)	(\$20.00)	-	-
Deposit	Batch 659	5/13/2024	(\$518.02)	(\$518.02)	-	-
Deposit	20240513A000	5/13/2024	\$0.00	-	-	-
Deposit	Batch 658	5/13/2024	(\$22,467.85)	(\$22,467.85)	-	-
Deposit	Batch 661	5/15/2024	(\$1,038.38)	(\$1,038.38)	-	-
Deposit	Batch 660	5/15/2024	(\$3,102.74)	(\$3,102.74)	-	-
Deposit	batch662	5/16/2024	(\$60.00)	(\$60.00)	-	-
Deposit	batch662	5/22/2024	(\$16,328.85)	(\$16,328.85)	-	-
Deposit	20240517A000	5/22/2024	\$0.00	-	-	-
Deposit	batch663	5/22/2024	(\$80.00)	(\$80.00)	-	-
Deposit	batch663	5/23/2024	(\$454.04)	(\$454.04)	-	-
Deposit	051324rec	5/24/2024	(\$393.25)	(\$393.25)	-	-
Deposit	051024rec	5/24/2024	(\$36.00)	(\$36.00)	-	-
Deposit	051624rec	5/24/2024	(\$1,895.00)	(\$1,895.00)	-	-
Deposit	051724rec	5/24/2024	(\$300.00)	(\$300.00)	-	-
Deposit	052124rec	5/24/2024	(\$3,250.00)	(\$3,250.00)	-	-
Deposit	Batch664	5/28/2024	(\$40.00)	(\$40.00)	-	-
Deposit	Batch665	5/31/2024	(\$40.00)	(\$40.00)	-	-
Deposit	Batch664	5/31/2024	(\$11,256.50)	(\$11,256.50)	-	-
Deposit	Batch665	6/7/2024	(\$1,085.22)	(\$1,085.22)	-	-
Deposit	050724transfer4m	6/7/2024	(\$70,000.00)	(\$70,000.00)	-	-
Deposit	052424rec	6/7/2024	(\$600.00)	(\$600.00)	-	-
Deposit	0531LSCGCCATMINT	6/7/2024	(\$104,052.90)	(\$104,052.90)	-	-
505129E	Bi-Weekly ACH	5/8/2024	\$22,167.54	\$22,167.54	-	-
002154E	Clover MarketPlace, LLC	5/22/2024	\$110.41	\$110.41	-	-
002155E	COLONIAL SUPPLEMENTAL INS.	5/22/2024	\$46.24	\$46.24	-	-
002156E	CHORD PAYMENT TECHNOLOGIES	5/22/2024	\$1,254.61	\$1,254.61	-	-
002157E	DELTA DENTAL OF MINNESOTA	5/22/2024	\$730.32	\$730.32	-	-
002158E	HEALTH PARTNERS	5/22/2024	\$8,898.13	\$8,898.13	-	-
002159E	INTERNAL REVENUE SERVICE	5/22/2024	\$6,014.32	\$6,014.32	-	-
002160E	INTERNAL REVENUE SERVICE	5/22/2024	\$6,800.09	\$6,800.09	-	-
002161E	MINNESOTA REVENUE	5/22/2024	\$1,302.71	\$1,302.71	-	-
002162E	MINNESOTA REVENUE	5/22/2024	\$1,456.68	\$1,456.68	-	-
002163E	MINNESOTA REVENUE	5/22/2024	\$8,157.00	\$8,157.00	-	-
002164E	PERA	5/22/2024	\$5,022.35	\$5,022.35	-	-
002165E	PERA	5/22/2024	\$5,378.76	\$5,378.76	-	-
002166E	SWIPECLOCK, LLC	5/22/2024	\$210.00	\$210.00	-	-
002167E	WEX BANK	5/22/2024	\$1,003.24	\$1,003.24	-	-
002168E	WEST CENTRAL TELEPHONE	5/22/2024	\$1,393.50	\$1,393.50	-	-
002169E	WEST CENTRAL TELEPHONE	5/22/2024	\$599.98	\$599.98	-	-
002170E	VERIZON CONNECT FLEET USA LLC	5/22/2024	\$151.60	\$151.60	-	-

**CITY OF MENA HGA**  
**\*Check Reconciliation©**  
**MAIN RECON**

**CHKG/10104 GEN CHKG/10105 GEN CHKG/10106 80WSDEBT/10107 WELLHEADPR**  
**May 2024**

<b>Account Summary</b>		
Beginning Balance on 5/1/2024		\$178,888.52
+ Receipts/Deposits		\$278,208.66
- Payments (Checks and Withdrawals)		\$240,521.25
Ending Balance as of	5/31/2024	\$216,575.93

Cleared Statement	\$216,575.93
Difference	\$0.00

<b>Cash Balance</b>		
Active 101-10100 GENERAL FUND		-\$384,650.96
Active 101-10103 GENERAL FUND		\$0.00
Active 225-10100 SAFE ROUTES TO SCHOOL		-\$3,291.50
Active 226-10100 ECONOMIC DEV REVOLVING LN FD		\$63,405.69
Active 228-10100 TIF DISTRICT PEDRO		\$21,972.87
Active 233-10100 TIF DISTRICT 1-6 PLEASANT PINE		-\$11,281.24
Active 303-10100 1990 CITY HALL DEBT FUND		\$0.00
Active 304-10100 2012A FIRE TRUCK		\$0.00
Active 304-10120 2012A FIRE TRUCK		\$0.00
Active 307-10100 WATER SEWER DEBT		\$37,917.26
Active 310-10100 2012a NURSING HOME DEBT FUND		\$24,966.76
Active 311-10100 2003 IMPROVEMENT DEBT FUND		\$0.00
Active 312-10100 2004 IMPROVEMENT DEBT FUND		\$0.00
Active 313-10100 2006 UTILITY/STREET IMPROV		\$0.00
Active 315-10100 2009 GO IMPROVEMENT		\$0.00
Active 316-10100 2013 STREET & UTILITY IMPROVEM		\$273,653.62
Active 317-10100 2015B Imp. Refunding GO Bond		-\$121,354.89
Active 318-10100 2020A GO Improvement Refunding		-\$303,220.19
Active 404-10100 2009 CSAH 21		\$0.00
Active 406-10100 CAPITAL PROJECTS-EQUIPMENT		\$60,908.22
Active 406-10104 CAPITAL PROJECTS-EQUIPMENT		\$22,139.96
Active 406-10105 CAPITAL PROJECTS-EQUIPMENT		\$18,431.94
Active 414-10100 2017 N.H. CONST-CAPITAL PROJ		\$0.00
Active 415-10100 2020a Bond		\$0.00
Active 416-10100 Region 5 Energy Initiative		\$717.00
Active 417-10100 Water Tower Construction		-\$117,853.50
Active 418-10100 TH87 Watermain Replacement		-\$39,805.50
Active 601-10100 WATER FUND		\$338,823.92
Active 602-10100 SEWER FUND		\$118,501.99
Active 607-10100 CEMETERY FUND		\$23,518.18
Active 609-10100 MUNICIPAL LIQUOR FUND		\$159,766.71
Active 750-10100 PAYROLL CLEARING FUND		-\$18,214.64
Active 755-10100 GET HOOKED ON FISHING		\$9,717.80
Active 760-10100 SOUNDS OF SPIRIT LAKE		\$19,118.75
Active 765-10100 BRE PROJECTS		\$4,686.01
Active 770-10100 Frisbee Golf		-\$373.36
Active 800-10100 American Rescue Plan		\$0.00
Active 999-10100 Covid 19-		-\$34,233.36
	Cash Balance	\$163,967.54

Beginng Balance	\$178,888.52
+ Total Deposits	\$278,208.66
- Checks Written	\$293,129.64
Check Book Balance	\$163,967.54
Difference	\$0.00

CITY OF MENA HGA

\*Cash Balance Investments

Cash Account: 10100  
May 2024

Fund	Begin 2024	Receipts	Disbursements	Transfers		JE Payroll	Balance NO Investments	Investments	Balance
				Rec/Disb	Journal Entries				
<b>10100 - GENERAL CHECKING</b>									
101 - GENERAL FUND	(\$54,624.25)	\$156,629.73	(\$289,642.05)	\$0.00	(\$7,522.62)	(\$189,491.77)	(\$384,650.96)	\$412,279.51	\$27,628.55
225 - SAFE ROUTES TO S	(\$3,291.50)			\$0.00			(\$3,291.50)		(\$3,291.50)
226 - ECONOMIC DEV RE	\$63,071.33	\$306.30		\$0.00	\$28.06		\$63,405.69	\$125,056.53	\$188,462.22
228 - TIF DISTRICT PEDR	\$21,963.11			\$0.00	\$9.76		\$21,972.87		\$21,972.87
233 - TIF DISTRICT 1-6 PL	(\$2,405.07)		(\$8,876.17)	\$0.00			(\$11,281.24)		(\$11,281.24)
303 - 1990 CITY HALL DEB	\$0.00			\$0.00			\$0.00		\$0.00
304 - 2012A FIRE TRUCK	\$0.00			\$0.00			\$0.00		\$0.00
307 - WATER SEWER DEB	\$37,132.56	\$767.86		\$0.00	\$16.84		\$37,917.26	\$0.00	\$37,917.26
310 - 2012a NURSING HO	\$24,955.68	\$275,284.38	(\$275,284.38)	\$0.00	\$11.08		\$24,966.76		\$24,966.76
311 - 2003 IMPROVEMENT	\$0.00			\$0.00			\$0.00		\$0.00
312 - 2004 IMPROVEMENT	\$0.00			\$0.00			\$0.00		\$0.00
313 - 2006 UTILITY/STREE	\$0.00			\$0.00			\$0.00		\$0.00
315 - 2009 GO IMPROVEM	\$0.00			\$0.00			\$0.00		\$0.00
316 - 2013 STREET & UTIL	\$291,864.24	\$4,743.83	(\$23,075.00)	\$0.00	\$120.55		\$273,653.62		\$273,653.62
317 - 2015B Imp. Refunding	(\$62,713.28)	\$2,609.64	(\$61,251.25)	\$0.00			(\$121,354.89)		(\$121,354.89)
318 - 2020A GO Improve	(\$149,008.16)	\$620.47	(\$154,832.50)	\$0.00			(\$303,220.19)		(\$303,220.19)
404 - 2009 CSAH 21	\$0.00			\$0.00			\$0.00		\$0.00
406 - CAPITAL PROJECTS	\$77,935.61	\$2,800.00	(\$24,166.00)	\$0.00	\$4,338.61		\$60,908.22	\$71,781.89	\$132,690.11
414 - 2017 N.H. CONST-CA	\$0.00			\$0.00			\$0.00		\$0.00
415 - 2020a Bond	\$0.00			\$0.00			\$0.00		\$0.00
416 - Region 5 Energy Initiat	\$16,466.68		(\$15,750.00)	\$0.00	\$0.32		\$717.00		\$717.00
417 - Water Tower Construc	(\$104,698.50)		(\$13,155.00)	\$0.00			(\$117,853.50)		(\$117,853.50)
418 - TH87 Watermain Repl	(\$39,805.50)			\$0.00			(\$39,805.50)		(\$39,805.50)
601 - WATER FUND	\$134,581.19	\$365,667.62	(\$121,420.45)	\$0.00	\$65.13	(\$40,069.57)	\$338,823.92	\$548,747.90	\$887,571.82
602 - SEWER FUND	\$94,989.59	\$91,661.36	(\$38,407.38)	\$0.00	\$46.30	(\$29,787.88)	\$118,501.99	\$540,821.15	\$659,323.14
607 - CEMETERY FUND	\$23,031.55	\$1,000.00		\$0.00	\$10.23	(\$523.60)	\$23,518.18	\$15,000.00	\$38,518.18
609 - MUNICIPAL LIQUOR	\$90,926.60	\$448,152.97	(\$307,865.97)	\$0.00	\$47.11	(\$71,494.00)	\$159,766.71	\$99,976.33	\$259,743.04
750 - PAYROLL CLEARING	(\$18,839.72)	\$394.68	(\$123,777.37)	\$0.00		\$124,007.77	(\$18,214.64)		(\$18,214.64)
755 - GET HOOKED ON FI	\$9,660.60	\$3,300.00	(\$3,247.09)	\$0.00	\$4.29		\$9,717.80		\$9,717.80
760 - SOUNDS OF SPIRIT	\$8,813.30	\$10,760.00	(\$460.25)	\$0.00	\$5.70		\$19,118.75		\$19,118.75
765 - BRE PROJECTS	\$4,683.93			\$0.00	\$2.08		\$4,686.01		\$4,686.01
770 - Frisbee Golf	(\$373.36)			\$0.00			(\$373.36)		(\$373.36)
800 - American Rescue Pla	\$0.00			\$0.00			\$0.00		\$0.00
999 - Covid 19-	(\$34,233.36)			\$0.00			(\$34,233.36)		(\$34,233.36)
	\$430,083.27	\$1,364,698.84	(\$1,461,210.86)	\$0.00	(\$2,816.56)	(\$207,359.05)	\$123,395.64	\$1,813,663.31	\$1,937,058.95
							22,129.94		
							18,431.95		

406-10104  
406-10105



## Jensine Kurtti

---

**From:** Jake Huebsch <Jake.Huebsch@sourcewell-mn.gov>  
**Sent:** Tuesday, June 4, 2024 8:52 PM  
**To:** Jensine Kurtti  
**Subject:** Last Day July 12

Jensine –

I have accepted a new position within Sourcewell, my last day in this role will be July 12<sup>th</sup>. Heather will be contacting the city regarding a transition plan. My goal is to finish up the ordinance work with the city.

Sourcewell has hired new members to the community development team that will be starting over the next month.

Jake

**Jake Huebsch | Community Development Administrator**

Office: 218-895-4205 | Cell: 507-508-0004

Website: [sourcewell-mn.gov](http://sourcewell-mn.gov)





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CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-23

A Resolution of the City Council of the City of Menahga, Minnesota, Revolving Loan Fund Policies and Procedures

WHEREAS, the Menahga City Council of the City of Menahga, MN. has the authority to adopt policies for the City of Menahga, and;

WHEREAS, the current Revolving Loan Fund Policies and Procedures was approved on April 14, 2014 and the City Council has found the current policy does not address all the situations that may occur regarding business loans through the Revolving Loan Fund and other financial resources within the City of Menahga, and;

WHEREAS, the designated Economic Development Funds of the City of Menahga are intended for the purpose of making loans to businesses within the City Limits of Menahga, and are applied for by the business, and reviewed by a Revolving Loan Committee appointed by the Mayor and approved by the Menahga City Council, and;

BE IT RESOLVED that the Menahga City Council hereby approves the Revolving Loan Fund Policies and Procedures, as presented, with an effective date of June 24, 2024. This policy repeals and replaces the Revolving Loan Fund Policies and Procedures dated April 14, 2014.

Adopted by the City Council of the City of Menahga, Minnesota this the 24th day of June, 2024.

Elizabeth Olson, Mayor

City Clerk/Treasurer Brett Gagnonpalick



**CITY OF MENAHGA**  
**REVOLVING LOAN FUND POLICIES & PROCEDURES**  
**AMENDED 4/14/14**

6. **MENAHGA REVOLVING LOAN FUND POLICIES & PROCEDURES**

The Menahga Revolving Loan Fund will be made available to existing and potential Menahga Businesses. Loan application review will be done by an independent agency selected by the Council.

6.01 Purpose and goals: The purpose of the revolving loan fund (RFL) is to create new employment or to maintain existing employment and for business start-up, expansions, and retention. This may be accomplished by the following means:

- A. Creation or retention of permanent private-sector jobs in order to create above-average economic growth
- B. Stimulation or leverage of private investment to ensure economic renewal and competitiveness
- C. Increasing the local tax base;
- D. Improvement of employment and economic opportunity for citizens in the region to create a reasonable standard of living and
- E. Stimulation of productivity growth through improved manufacturing of new technologies.

6.02 Eligible expenditures:

- A. Acquisition and/or improvement of land, buildings and equipment.
- B. New construction or renovation of existing buildings.
- C. Demolition and site preparation.
- D. Equipment purchases.
- E. Working capital: Inventory and accounts receivable.

6.03 Ineligible Use of Loan Funds

- A. Refinancing of debt.
- B. Professional fees.
- C. Owner salary, draw or payroll.

6.04 Project criteria:

- A. The maximum Revolving Loan Fund loan to any individual business shall not exceed \$50,000.
- B. The loan shall not exceed 50% of the total project cost if loan is greater than \$10,000.
- C. The minimum of 10% owner equity must be committed to the project.
- D. The project should leverage new investment by the local bank, which can be waived depending on circumstances.
- E. The interest rate of the direct RLF loan shall be the prime interest rate.
- F. The City may accept a subordinate position on collateral.
- G. Businesses applying for a RLF loan must show a positive cash flow and projections, ability to service the debt and proven management expertise.

6.05 Loan Fees: A Loan Origination Fee of \$300.00 shall be charged at the time the independent agency selected by the Council authorizes the submittal of a formal loan application. This fee shall be refundable if the loan is approved. All origination fees will be used only for the administration of the fund. All loan related costs and fees shall be the responsibility of the borrower.

6.06 Wage goals: If applicable, Businesses receiving RLF assistance must pay each employee total compensation, including benefits not mandated by law, that on an annualized basis is equal to at least 110% of the federal poverty level for a family of four. The federal poverty level changes annually.

6.07 Municipal rights, powers, and duties: An officer of the city may not have a personal financial interest or personally benefit financially from the business to be assisted, unless authorized in Minnesota Statute 469.009.

6.09 Business subsidies: A business subsidy greater than \$150,000 provided by a state or local government agency must follow the requirements of Minnesota Statutes 116J. These sections pertain to the public purpose of the subsidy, subsidy agreements, wage and job goals, timing of the project, public notice and hearing requirements, failure to meet goals, and reporting of information regarding the outcomes of the subsidy to DEED.

6.10 Government data practices: Information contained in the application for assistance will become a matter of public record with the exception of those items protected under the Minnesota Government Data Practices Act.

7. LOAN POOL POLICIES

7.01 Purpose and goals: The purpose of the loan pool is to facilitate, promote, and encourage new and existing business development and increased employment by providing loans to new and expanding industries and businesses in the City of Menahga.

7.02 Administration: The management and control of the pool shall be controlled by the Menahga City Council with assistance from consultants, as needed. Consultants, after conducting their financial analysis, shall give written recommendation to the City Council for their consideration and action.

7.03 General Guidelines for Lending: The general guidelines and supporting documentation for the making and servicing of loans and disbursement of funds shall include, but not be limited to, the following:

- A. Refinancing of existing debt will not qualify;
- B. Business plans will be required before funding will be considered;
- C. Loans for existing businesses shall require at least three years of financial statements to be provided by the prospective borrower;
- D. For either new or existing businesses, two years of projections shall be provided by the prospective borrower with the basis for the projections provided;
- E. For new businesses, background of principals must be provided by the prospective borrower;
- F. For either new or existing business, when said business is a closely held corporation, personal financial statements of each stockholder shall be provided by the prospective borrower;
- G. After any loan is approved, for either new or existing businesses, interim financial statements are to be provided by the borrower upon request in the following manner:
  - 1. Annual financial statements are to be provided by the borrower, said financial statements to include reconciliation of new worth and a sources and uses schedule;
  - 2. Guarantors are to provide an annual statement;
  - 3. Other requirements or security, including life insurance, at the discretion of a majority of the Council;
  - 4. Personal guarantees will be required unless waived by a majority of the Council;

5. All notes shall be payable at a specified date and may be called in event of default, change of ownership, or other reasonable cause.

The City Council shall have the authority at any time before or after the approval of any loan made hereunder to request additional or further information as is deemed by a majority of its members.

The City Council shall have the authority to modify, change, vary, or negate any of the terms, provisions, or conditions when, in the opinion of a majority of the members thereof, such modification, variance, or negation shall best meet the purposes of the loan pool.

**CITY OF MENAHGA**

**REVOLVING LOAN FUND POLICIES AND PROCEDURES**

**AMENDED**

**6. MENAHGA REVOLVING LOAN FUND POLICIES AND PROCEDURES**

The Menahga Revolving Loan Fund will be made available to existing and potential Menahga Businesses. A loan application review will be done by an independent agency selected by the Council.

**6.01 Purpose and Goals:** The purpose of the Revolving Loan Fund (RLF) is to create new employment opportunities or to maintain existing employment opportunities and for businesses start-up, expansion, and retention. This may be accomplished by the following means:

- A. Creation or retention of permanent private-sector jobs in order to create above-average economic growth;
- B. Stimulation or leverage of private investment to ensure economic renewal and competitiveness;
- C. Increasing the local tax base;
- D. Improvement of employment and economic opportunity for citizens in the region to create a reasonable standard of living; and,
- E. Stimulation of productivity growth through improved manufacturing of new technologies.

**6.02 Eligible Expenditures:**

- A. Acquisition and/or improvement of land, buildings and equipment;
- B. New construction or renovation of existing buildings;
- C. Demolition and site preparation;
- D. Equipment purchases; and,
- E. Working capital i.e., inventory and accounts receivable.

**6.03 Ineligible Use of Loan Funds:**

- A. Refinancing of debt;

- B. Professional Fees; and,
- C. Owner salary, draw or payroll.

**6.04 Project Criteria:**

- A. The maximum Revolving Loan Fund loan to any individual business shall not exceed \$25,000;
- B. The loan shall not exceed 50% of the total project cost if the loan is greater than \$10,000;
- C. The minimum of 10% owner equity must be committed to the project;
- D. The project should leverage new investment by the local financial institution, which can be waived;
- E. The interest rate of the direct RLF loan shall be the prime interest rate by the Ninth Federal Reserve on the date of the commitment;
- F. The City may accept a subordinate position on collateral; and,
- G. Businesses applying for a RLF loan must show a positive cash flow and projections, ability to service the debt and proven management expertise.

**6.05 Loan Fees:** A Loan Origination Fee of \$300.00 shall be charged at the time the independent agency selected by the Council authorizes the submittal of a formal loan application. All origination fees will be used only for the administration of the fund. All loan-related costs and fees shall be the responsibility of the borrower.

**6.06 Municipal Rights, Powers and Duties:** An officer of the City, or an RLF Committee Member, may not have a personal financial interest or personally benefit financially from the business to be assisted, unless authorized in Minnesota Statute 469.009.

**6.07 Government Data Practices:** Information contained in the application for assistance will become a matter of public record except for those items protected under the Minnesota Government Data Practices Act.

**7. LOAN POOL POLICIES:**

**7.01 Purpose and Goals:** The purpose of the loan pool is to facilitate, promote and encourage new and existing business development and increased employment opportunities by providing loans to new and expanding industries and businesses in the City of Menahga.

**7.02 Administration:** The management and control of the pool shall be controlled by the Menahga City Council, with the assistance from Consultants, as needed. Consultants, after



conducting their financial analysis, shall give written recommendations to the City Council for their consideration and action.

**7.03 General Guidelines for Lending:** The general guidelines and supporting documentation for the making and servicing of loans and disbursements of funds shall include, but not be limited to, the following:

- A. Refinancing of existing debt will not qualify;
- B. Business plans will be required before funding will be considered;
- C. A qualifying business will be non-competitive within the community;
- D. Loans for existing businesses shall require at least three (3) years of financial statements and complete tax returns, to be provided by the prospective borrower;
- E. For either new or existing businesses, two (2) years of projections shall be provided by the prospective borrower with the basis for the projections provided;
- F. For new businesses, background of principals must be provided by the prospective borrower;
- G. For either new or existing businesses, when said business is a closely held corporation, personal financial statements of each stockholder shall be projected by the prospective borrower;
- H. After any loan is approved for either new or existing businesses, interim financial statements and complete tax returns are to be provided by the borrower upon request in the following manner:
  - 1. Annual financial statements and complete tax returns, are to be provided by the borrower, said financial statements and tax returns to include reconciliation of net worth and a sources and uses schedule;
  - 2. Guarantors are to provide an annual statement, and complete tax returns;
  - 3. Other requirements or security, including life insurance, at the discretion of the RLF Committee;
  - 4. Personal guarantees will be required unless waived by the RLF Committee;
  - 5. All notes shall be payable at a specified date and may not be called in the event of a default, change of ownership, or other reasonable cause.

The City Council shall have the authority at any time, before or after the approval of any loan made hereunder, to request additional or further information as deemed by a majority vote of its' members.

The City Council shall have the authority to modify, change, vary, or negate any of the terms, provisions, or conditions when, the majority of the members thereof, such modification, variance or negation shall best meet the purpose of the loan pool.

# CITY OF MENAHGA

## Application for Business Assistance – Revolving Loan Fund

### GENERAL INFORMATION:

Business name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business, i.e., Partnership etc. \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Listing of twenty percent (20%) or greater owners or stockholders:

\_\_\_\_\_

Description of Business: \_\_\_\_\_

Legal Counsel Name/Address/Phone Number:

\_\_\_\_\_

### FINANCIAL BACKGROUND:

1. Have you ever filed bankruptcy and if so, please give the date: \_\_\_Yes \_\_\_No Date: \_\_\_\_\_

2. Have you ever defaulted on any loan commitment(s)? If so, give names and dates:

\_\_\_\_\_

3. Have you applied for conventional financing for the project? If so, provide name(s):

\_\_\_\_\_

4. List Financial References:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

5. Have you ever used any business subsidy before? If yes, where, and when?

\_\_\_\_\_

### PROJECT INFORMATION:

1. Location of Proposed Project: \_\_\_\_\_

\_\_\_\_\_

2. Amount of Business Subsidy Assistance; \_\_\_\_\_
3. Why the need for Business Subsidy Assistance: \_\_\_\_\_
4. Present ownership of site: \_\_\_\_\_
5. Number of permanent jobs created as a result of the project? \_\_\_\_\_
6. Estimated annual sales: Present: \_\_\_\_\_ Future: \_\_\_\_\_
7. Market Value of project following completion: \_\_\_\_\_
9. Name and address of architect: \_\_\_\_\_
10. Anticipated start date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**FINANCIAL INFORMATION:**

1. Estimated Project related costs:

- |                                  |                 |
|----------------------------------|-----------------|
| a. Land Acquisition:             | \$ _____        |
| b. Site Development              | \$ _____        |
| c. Building Cost                 | \$ _____        |
| d. Equipment                     | \$ _____        |
| e. Architectural/Engineering Fee | \$ _____        |
| f. Legal Fees                    | \$ _____        |
| g. Off-site Development Costs    | \$ _____        |
| <b>TOTAL ESTIMATED COSTS:</b>    | <b>\$ _____</b> |

**SOURCE OF FINANCING:**

- |   |                 |
|---|-----------------|
| a. Private Financing Institution:                 | \$ _____        |
| b. Revolving Loan Fund:                           | \$ _____        |
| c. Other Public Funds:                            | \$ _____        |
| d. Developer Equity:                              | \$ _____        |
| <b>TOTAL ESTIMATED SOURCES</b>                    | <b>\$ _____</b> |
| <b>(Should equal total estimated costs above)</b> |                 |

**OTHER INFORMATION:**

Addendum shall be attached hereto addressing in detail the following:

1. A map showing the exact boundaries of the proposed development.
2. A general description of the project, including the following:
  - a. Project size, parcel number(s) and location of building(s);
  - b. Business type or use;
  - c. Traffic information, including parking, projected vehicle counts and traffic flow;
  - d. Timing of the project; and
  - e. Estimated market value following completion.
3. The existing Land Use designation and zoning of the property, to include a statement as to how the proposed development will conform to the Land Use designation and how the property will be zoned.
4. A statement identifying how the Revolving Loan Fund assistance will be used and why it is necessary to undertake the project.
5. A statement identifying the public benefits of the proposal including estimated increase in property valuation, new jobs to be created and other community assets.
6. A written perspective of the developer's company or corporation, principals, history, and past projects.

**PLEASE INCLUDE:**

1. Preliminary financial commitment from bank(s).
2. Plans and drawing of the project.
3. Background material of company.
4. Pro Forma analysis.
5. Financial statements.
6. Statement of property ownership or control.
7. Payment of the application fee (\$300).

**SIGNATURE:**

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF MENAHGA

## Application for Business Assistance – Tax Increment Financing

### GENERAL INFORMATION:

Business name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business, i.e., Partnership etc. \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Listing of twenty percent (20%) or greater owners or stockholders:

\_\_\_\_\_

Description of Business: \_\_\_\_\_

Legal Counsel Name/Address/Phone Number: \_\_\_\_\_

### FINANCIAL BACKGROUND:

1. Have you ever filed bankruptcy and if so, please give the date: \_\_\_ Yes \_\_\_ No Date: \_\_\_\_\_

2. Have you ever defaulted on any loan commitment(s)? If so, give names and dates:

\_\_\_\_\_

3. Have you applied for conventional financing for the project? If so, provide name(s):

\_\_\_\_\_

4. List Financial References:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

5. Have you ever used any business subsidy before? If yes, where, and when?

\_\_\_\_\_

### PROJECT INFORMATION:

1. Location of Proposed Project: \_\_\_\_\_

\_\_\_\_\_

2. Amount of Business Subsidy Assistance; \_\_\_\_\_
3. Why the need for Business Subsidy Assistance: \_\_\_\_\_
4. Present ownership of site: \_\_\_\_\_
5. Number of permanent jobs created as a result of the project? \_\_\_\_\_
6. Estimated annual sales: Present: \_\_\_\_\_ Future: \_\_\_\_\_
7. Market Value of project following completion: \_\_\_\_\_
9. Name and address of architect: \_\_\_\_\_
10. Anticipated start date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**FINANCIAL INFORMATION:**

**1. Estimated Project related costs:**

- |                                  |                 |
|----------------------------------|-----------------|
| a. Land Acquisition:             | \$ _____        |
| b. Site Development              | \$ _____        |
| c. Building Cost                 | \$ _____        |
| d. Equipment                     | \$ _____        |
| e. Architectural/Engineering Fee | \$ _____        |
| f. Legal Fees                    | \$ _____        |
| g. Off-site Development Costs    | \$ _____        |
| <b>TOTAL ESTIMATED COSTS:</b>    | <b>\$ _____</b> |

**SOURCE OF FINANCING:**

- |   |                 |
|---|-----------------|
| a. Private Financing Institution:                 | \$ _____        |
| b. Tax Increment Financing/Abatement Funds:       | \$ _____        |
| c. Other Public Funds:                            | \$ _____        |
| d. Developer Equity:                              | \$ _____        |
| <b>TOTAL ESTIMATED SOURCES</b>                    | <b>\$ _____</b> |
| <b>(Should equal total estimated costs above)</b> |                 |

**What type of business assistance requested:**

**Tax Increment Financing:** \_\_\_\_\_ **Business Development Tax Abatement:** \_\_\_\_\_



**OTHER INFORMATION:**

Addendum shall be attached hereto addressing in detail the following:

1. A map showing the exact boundaries of the proposed development.
2. A general description of the project, including the following:
  - a. Project size, parcel number(s) and location of building(s);
  - b. Business type or use;
  - c. Traffic information, including parking, projected vehicle counts and traffic flow;
  - d. Timing of the project; and
  - e. Estimated market value following completion.
3. The existing Land Use designation and zoning of the property, to include a statement as to how the proposed development will conform to the Land Use designation and how the property will be zoned.
4. A statement identifying how the increment assistance will be used and why it is necessary to undertake the project.
5. A statement identifying the public benefits of the proposal including estimated increase in property valuation, new jobs to be created and other community assets.
6. A written perspective of the developer's company or corporation, principals, history, and past projects.

**PLEASE INCLUDE:**

1. Preliminary financial commitment from bank(s).
2. Plans and drawing of the project.
3. Background material of company.
4. Pro Forma analysis.
5. Financial statements.
6. Statement of property ownership or control.
7. Payment of the application fee (\$5,000).

**SIGNATURE:**

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PROCEDURES:**

- 1. Meet with appropriate City Staff to discuss the scope of the project, public participation being requested, and other information as may be necessary.**
- 2. Completion of Preliminary Business Subsidy Assistance Application form. This Form shall be submitted to the City Clerk with a non-refundable fee of \$5,000.**
- 3. The request shall be reviewed on a preliminary basis as to the feasibility of the project.**
- 4. The Application shall be placed on the City Council Agenda for concept review. The Applicant may make a formal presentation of the project.**
- 5. If the Council's Preliminary Concept Review is positive, the Council may elect to proceed with the appropriate process for the business assistance requested.**

Agenda Date: June 24, 2024

Action:

Vote:

Yes:

No:

CITY OF MENAHGA, MINNESOTA

**Resolution No. 2024-25**

**A Resolution of the City Council of the City of Menahga, Minnesota,  
Accepting Donations for Sounds of Spirit Lake**

WHEREAS, the City Council of the City of Menahga, Minnesota, does hereby accept the generous donation from West Central Telephone in the amount of \$500.00, and Kahvila in the amount of \$40.00 to the Sounds of Spirit Lake, and;

THEREFORE, LET IT BE RESOLVED that the City Council of the City of Menahga MN does hereby authorize the use of the donation for the Sounds of Spirit Lake in the amount of \$540.00.

Adopted by the City Council of the City of Menahga, Minnesota this the 24th day of June 2024.

\_\_\_\_\_  
Elizabeth Olson, Mayor

\_\_\_\_\_  
Brett Gagnonpalick, City Clerk/Treasurer

\_\_\_\_\_  
City of Menahga, Minnesota

\_\_\_\_\_  
Resolution No. 2024-25



# CITY OF MENAHGA

115 2ND ST NE  
PO BOX C  
MENAHA MN 56464

Receipt # 4.664  
23-May-24 12:16pm

SOUNDS OF SPIRIT LAKE

\$40.00

KAHVILA CK#2055  
DONATAION

Subtotal

\$40.00

Check

\$40.00

KAHVILA CK#2

KAHVILA  
PH. 218-564-3466  
13 ASPEN AVE NW  
MENAHA, MN 56464

75-7410/2912

2055

DATE 5-23-24



PAY TO  
THE ORDER OF

*City of Menahga*

\$ 40.00

*Fourty & NO/100*

DOLLARS

Heat Reactive Ink



Phone (800) 887-0220  
www.trustarfcu.com 5050

*Rachel Kats*

MEMO *Sounds of Spirit Music*

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

PO Box 304  
West Central 308 Frontage Rd  
Sebeka MN 56477

No. **64733**

74-7410/2912

TRUSTAR FEDERAL CREDIT UNION  
211 1ST STREET NE  
MENAHA, MN 56464

FIVE HUNDRED AND NO / 100\*\*\*\*\*

PAY TO THE ORDER OF  
SOUNDS OF SPIRIT LAKE  
CITY OF MENAHGA  
PO BOX 376  
%RALPH KUMPULA  
MENAHA MN 56464

DATE	CHECK NO.	AMOUNT
05/30/2024	64733	\$*****500.00

*Jennifer Greue*



# Council Action Request Form



**CITY OF MENAHGA**

*"The Gateway to the Pines"*

115 2nd St NE - PO Box C  
Menahga, MN 56464  
218-564-4557  
www.cityofmenahga.com

## Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

**Regarding:** Consideration of Bills

**Date of Meeting:** June 24, 2024      **Total time requested:**

**Department Requesting Action:** Administration

**Presenting at Meeting:**

**Background**  Supporting Documentation Enclosed

The council were provided with the copies of the vendor invoices for the following:

Batch #061024LELSDUEJUNE - \$70.50  
 Batch #062424checks - \$140,510.42

For a total of \$140,580.92

**Options**  Supporting Documentation Enclosed

**Recommendations**  The Menahga City Council approves the following by Motion:

To approve Batch #061024LELSDUEJUNE - \$70.50 and Batch #062424checks - \$140,510.42 for a total of \$140,580.92.

**Financial Implications:** \$ 140,580.92      **Comments**

**Funding Source:**

**Budgeted:**  Yes  No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold
<b>Signatures</b>		





Payments

Current Period: May 2024

Payments Batch 061024LELSDUEJUNE \$70.50

Refer 205 LAW ENFORCEMENT LABOR SER Ck# 064286 6/10/2024

Cash Payment G 750-21719 LELS Union Dues June Dues \$70.50

Invoice June 2024 6/10/2024

Transaction Date 6/10/2024 GENERAL CHECKIN 10100 Total \$70.50

Fund Summary

10100 GENERAL CHECKING

750 PAYROLL CLEARING FUND \$70.50

\$70.50

Pre-Written Checks \$70.50

Checks to be Generated by the Computer \$0.00

Total \$70.50



Payments

Current Period: May 2024

Payments Batch 062424checks \$140,510.42

Refer 206 BECKER TRANSPORT & AGGREG  
 Cash Payment E 101-45120-220 Repair & Maintenance Red Mulch \$345.00  
 Invoice 03070 6/4/2024  
 Transaction Date 6/12/2024 GENERAL CHECKIN 10100 Total \$345.00

Refer 218 BERNICKS  
 Cash Payment E 609-49750-252 Beer Purchases LS off sale beer purchase \$655.30  
 Invoice 20059569 6/12/2024  
 Cash Payment E 609-49750-252 Beer Purchases LS off sale beer refund -\$91.62  
 Invoice 20059570 6/12/2024  
 Transaction Date 6/14/2024 GENERAL CHECKIN 10100 Total \$563.68

Refer 207 BEVERAGE WHOLESALE  
 Cash Payment E 609-49750-252 Beer Purchases LS Off sale beer purchase \$1,934.20  
 Invoice 331600 6/7/2024  
 Cash Payment E 609-49750-252 Beer Purchases LS off sale beer purchase \$1,554.95  
 Invoice 332729 6/14/2024  
 Cash Payment E 609-49750-252 Beer Purchases LS off sale beer refund -\$15.20  
 Invoice 332729 6/14/2024  
 Transaction Date 6/12/2024 GENERAL CHECKIN 10100 Total \$3,473.95

Refer 249 BOND TRUST SERVICES  
 Cash Payment E 317-00000-610 Interest GO Imp Ref Bond 2015B \$5,016.25  
 Invoice 88241 6/12/2024  
 Cash Payment E 310-00000-310 Other Professional Servi GO Nursing Home 2017A \$58,409.38  
 Invoice 88242 6/12/2024  
 Cash Payment E 318-00000-610 Interest GO Imp Ref Bond 2020A \$4,082.50  
 Invoice 88243 6/12/2024  
 Cash Payment E 318-00000-620 Fiscal Agent Fees Bond 2020A Agent Fee \$475.00  
 Invoice 89399 6/12/2024  
 Cash Payment E 316-00000-610 Interest GO Imp Bond 2013B \$2,100.00  
 Invoice 88240 6/12/2024  
 Transaction Date 6/19/2024 GENERAL CHECKIN 10100 Total \$70,083.13

Refer 208 BREAKTHRU BEVERAGE  
 Cash Payment E 609-49750-251 Liquor Purchases LS Off sale liquor purchase \$3,564.52  
 Invoice 116155178 6/6/2024  
 Cash Payment E 609-49750-254 Snack, Ice, Soda Purch LS Off sale snack, ice, soda purchase \$52.00  
 Invoice 116155178 6/6/2024  
 Cash Payment E 609-49750-333 Freight LS off sale freight \$44.40  
 Invoice 166155178 6/6/2024  
 Transaction Date 6/12/2024 GENERAL CHECKIN 10100 Total \$3,660.92

Refer 209 CERTIFIED LABORATORIES  
 Cash Payment E 101-43100-212 Motor Fuels & Lubricant Cut-thru ef aerosal/dri lube aerosol \$139.32  
 Invoice 8680530 5/7/2024  
 Cash Payment E 601-49400-212 Motor Fuels & Lubricant cut-thru ef aerosol/dri lube aerosol \$139.32  
 Invoice 8680530 5/7/2024  
 Cash Payment E 602-49450-212 Motor Fuels & Lubricant Cut-thru ef aerosol/dri lube aerosol \$139.31  
 Invoice 8680530 5/7/2024  
 Transaction Date 6/12/2024 GENERAL CHECKIN 10100 Total \$417.95

Refer 210 CHOCKERS BAKERY

Payments

Current Period: May 2024

Cash Payment	E 755-42120-210	Operating Supplies	Raised Donuts	\$198.00
Invoice	CoM5.24	6/4/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$198.00
Refer	211 CINTAS			
Cash Payment	E 609-49750-210	Operating Supplies	Liquor Store off sale cleaning	\$145.16
Invoice	4194829016	6/5/2024		
Cash Payment	E 609-49760-210	Operating Supplies	Liquor Store on sale cleaning	\$145.15
Invoice	4194829016	6/5/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$290.31
Refer	212 CINTAS			
Cash Payment	G 750-21722	Uniform Deduction	Public Works	\$51.21
Invoice	4194829049	6/5/2024		
Cash Payment	G 750-21722	Uniform Deduction	Public Works	\$51.21
Invoice	4193399531	5/22/2024		
Cash Payment	E 101-43100-210	Operating Supplies	City Shop rags	\$6.95
Invoice	4194194888	5/30/2024		
Cash Payment	G 750-21722	Uniform Deduction	Public Works	\$51.21
Invoice	4194194888	5/30/2024		
Cash Payment	G 750-21722	Uniform Deduction	Public Works	\$51.21
Invoice	4195553945	6/12/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$211.79
Refer	213 DACOTAH PAPER CO.			
Cash Payment	E 609-49750-210	Operating Supplies	LS off sale bags	\$89.89
Invoice	94694	6/4/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale cups and paper supplies	\$557.44
Invoice	95254	6/11/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale serving tray	\$9.46
Invoice	24971	6/11/2024		
Cash Payment	E 609-49760-333	Freight	LS on sale freight	\$4.99
Invoice	24971	6/11/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$661.78
Refer	214 DAHLHEIMER BEVERAGE BRAINE			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer	\$3,872.50
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack/ice/soda	\$30.00
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$20.00
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer	\$219.00
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack/ice/soda	\$18.00
Invoice	2201524	6/5/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer credit	-\$12.00
Invoice	2201865	6/4/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$3,836.95
Invoice	2207299	6/12/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack/ice/soda purchase	\$30.75
Invoice	2207299	6/12/2024		

Payments

Current Period: May 2024

Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer purchase	\$99.00
Invoice	2207299	6/12/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2207299	6/12/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$8,014.20
Refer	215 DEPARTMENT OF HUMAN SERVIC			
Cash Payment	E 101-49200-439	ECPN State Payment	July ECPN payment	\$10,599.00
Invoice	July Payment	7/15/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$10,599.00
Refer	253 Drink 182			
Cash Payment	R 609-49760-31500	Sales	Midsummer Music Act	\$1,750.00
Invoice		6/19/2024		
Transaction Date	6/19/2024		GENERAL CHECKIN 10100	<b>Total</b> \$1,750.00
Refer	216 D-S BEVERAGES INC			
Cash Payment	E 609-49760-251	Liquor Purchases	LS on sale liquor	\$450.00
Invoice	791817	6/5/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer	\$4,510.30
Invoice	791817	6/5/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$93.50
Invoice	791817	6/5/2024		
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$1,062.80
Invoice	793465	6/12/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$1,151.00
Invoice	793465	6/12/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack/ice/soda purchase	\$276.80
Invoice	793465	6/12/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$47.90
Invoice	793465	6/12/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer purchase	\$97.00
Invoice	793465	6/12/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$60.00
Invoice	793465	6/12/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$7,346.50
Refer	220 EIDE BAILLY			
Cash Payment	E 101-41500-301	Auditing Services	Forensic Accounting Consulting Services	\$4,187.00
Invoice	EI01696317	5/13/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$4,187.00
Refer	217 F.I.R.E.			
Cash Payment	E 101-42200-208	Training and Instruction	Auto Extraction Training	\$650.00
Invoice	6907	6/3/2024		
Transaction Date	6/13/2024		GENERAL CHECKIN 10100	<b>Total</b> \$650.00
Refer	219 FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41500-304	Legal Services	General and personnel issues	\$587.50
Invoice	21313	6/4/2024		
Cash Payment	E 601-49400-304	Legal Services	Public works personnel issues	\$188.75
Invoice	21313	6/4/2024		
Cash Payment	E 601-49400-304	Legal Services	Public Works Personnel issues	\$188.75
Invoice	21313	6/4/2024		
Cash Payment	E 601-49400-304	Legal Services	Utility Billing Issue	\$292.50
Invoice	21378	6/4/2024		

Payments

Current Period: May 2024

Cash Payment	E 602-49450-304	Legal Services	Utility Billing Issue	\$292.50
Invoice	21378	6/4/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	Total \$1,550.00
Refer	224 G & T SANITATION, INC.			
Cash Payment	E 101-41940-384	Garbage Services	City Shop	\$91.01
Invoice	123248	6/1/2024		
Cash Payment	E 101-43100-384	Garbage Services	City Hall	\$91.00
Invoice	123248	6/1/2024		
Cash Payment	E 609-49750-384	Garbage Services	LS Off sale	\$77.50
Invoice	123248	6/1/2024		
Cash Payment	E 609-49760-384	Garbage Services	LS on sale	\$77.49
Invoice	123248	6/1/2024		
Cash Payment	E 101-45200-384	Garbage Services	City Park	\$144.14
Invoice	123248	6/1/2024		
Cash Payment	E 101-45120-384	Garbage Services	City Beach	\$18.02
Invoice	123248	6/1/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	Total \$499.16
Refer	221 GIOVANNI S			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase	\$534.60
Invoice	0406062415	6/6/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	Total \$534.60
Refer	222 GOPHER STATE ONE-CALL			
Cash Payment	E 601-49400-305	Professional Services	May Locates	\$16.20
Invoice	4050591	5/31/2024		
Cash Payment	E 602-49450-305	Professional Services	May Locates	\$16.20
Invoice	4050591	5/31/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	Total \$32.40
Refer	243 GRANITE CITY JOBBING CO.			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack/ice/soda purchase	\$33.17
Invoice	394689	6/13/2024		
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco	\$168.82
Invoice	394689	6/13/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$5.00
Invoice	394689	6/13/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$39.82
Invoice	394689	6/13/2024		
Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco	\$168.81
Invoice	394689	6/13/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack/ice/soda	\$27.54
Invoice	394689	6/13/2024		
Cash Payment	E 609-49760-333	Freight	LS on sale freight	\$5.00
Invoice				
Transaction Date	6/19/2024		GENERAL CHECKIN 10100	Total \$448.16
Refer	223 GREAT PLAINS FIRE			
Cash Payment	E 101-42200-220	Repair & Maintenance	Apparatus Pump Service	\$1,765.00
Invoice	8277	5/29/2024		
Cash Payment	E 101-42200-220	Repair & Maintenance	Parts	\$263.19
Invoice	8288	6/5/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	Total \$2,028.19
Refer	244 GREIMANS			

Payments

Current Period: May 2024

Cash Payment	E 760-00000-210 Operating Supplies	2 sided yard signs w/stakes		\$436.82
Invoice	9767	5/16/2024		
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	Total	\$436.82
Refer	245 HAWKINS, INC.			
Cash Payment	E 601-49400-210 Operating Supplies	Chemicals for water department		\$323.40
Invoice	6779250	6/11/2024		
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	Total	\$323.40
Refer	225 HEGGIES PIZZA			
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale pizza purchase		\$243.00
Invoice	1011990015	6/12/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$243.00
Refer	254 HILDI INC			
Cash Payment	E 101-42200-305 Professional Services	Actuarial Valuation Fire Dept		\$2,500.00
Invoice	16184	5/15/2024		
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	Total	\$2,500.00
Refer	227 JIM DANDY SNACK FOOD CO.			
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale snacks purchase		\$270.00
Invoice	60514	6/7/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$270.00
Refer	228 Johanning Inc			
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale, curtain side trailer rent for 2024 midsummer		\$400.00
Invoice		6/7/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$400.00
Refer	226 JOHNSON BROTHERS LIQUOR			
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase		\$1,914.65
Invoice	2556194	6/7/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight		\$37.06
Invoice	2556194	6/7/2024		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase		\$1,577.00
Invoice	2552865	6/4/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight		\$34.88
Invoice	2552865	6/4/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$3,563.59
Refer	230 L&M SUPPLY, INC.			
Cash Payment	E 101-42200-210 Operating Supplies	Chainsaw kit and chain		\$513.99
Invoice	8705087	5/24/2024		
Cash Payment	E 101-45200-210 Operating Supplies	vacuum breaker		\$19.28
Invoice	8684775	5/7/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$533.27
Refer	231 LAKES AREA COOP -2 MENAHGA			
Cash Payment	E 101-45200-210 Operating Supplies	Sprayer Chapn 2Gal		\$21.99
Invoice	481997	5/9/2024		
Cash Payment	E 101-45200-210 Operating Supplies	Tube 15/6.00/6 and labor		\$25.99
Invoice	482131	5/14/2024		
Cash Payment	E 101-45120-220 Repair & Maintenance	Bolts Misc Screws		\$7.50
Invoice	482561	5/31/2024		
Transaction Date	6/14/2024	GENERAL CHECKIN 10100	Total	\$55.48
Refer	232 MARCO			

Payments

Current Period: May 2024

Cash Payment	E 101-41940-419	Equipment Lease	Contract Payment on Konica Copier	\$366.72
Invoice				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$366.72
Refer	233 MARJON PRINTING, INC.			
Cash Payment	E 609-49750-340	Advertising	LS OFF2x4 fishing guides/RM don't drink and drive	\$70.00
Invoice 050124RM214 5/1/2024				
Cash Payment	E 609-49760-340	Advertising	LS ON 2x4 fishing guides/don't drink&drive	\$70.00
Invoice 052224RM216 5/22/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$140.00
Refer	238 MARJON PRINTING, INC.			
Cash Payment	E 601-49400-350	Printing & Publishing	RM Notice Hydrant Flushing	\$54.00
Invoice 050124RM303 5/1/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$54.00
Refer	235 MED COMPASS			
Cash Payment	E 101-42200-208	Training and Instruction	Basic Physical SCBA User Exam X 17	\$1,360.00
Invoice 45564 5/20/2024				
Cash Payment	E 101-42200-208	Training and Instruction	Quantitative Fit Test FD X 17	\$680.00
Invoice 45564 5/20/2024				
Cash Payment	E 101-42200-208	Training and Instruction	Processing Fee	\$20.00
Invoice 45564 5/20/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$2,060.00
Refer	234 MINNESOTA BACKFLOW			
Cash Payment	E 601-49400-305	Professional Services	Testing RPZ Water Treatment Plant	\$210.50
Invoice 24-122 6/10/2024				
Cash Payment	E 601-49400-305	Professional Services	Test PVB Maintenance Shed	\$210.50
Invoice 24-121 6/10/2024				
Cash Payment	E 601-49400-305	Professional Services	Test RPZ Middle of North Wall	\$210.50
Invoice 24-119 6/10/2024				
Cash Payment	E 601-49400-305	Professional Services	Test PVB maintenance shed	\$210.50
Invoice 24-120 6/10/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$842.00
Refer	236 PHILLIPS WINE & SPIRITS			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$488.50
Invoice 6792896 6/4/2024				
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale snack/ice/soda	\$311.80
Invoice 6792896 6/4/2024				
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$17.76
Invoice 6792896 6/4/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$818.06
Refer	237 PRINTING SYSTEMS, INC.			
Cash Payment	E 101-41400-200	Office Supplies	AP Laser Checks	\$237.15
Invoice 233919 6/6/2024				
Cash Payment	E 601-49400-210	Operating Supplies	Utility Forms	\$224.81
Invoice 233795 6/4/2024				
Cash Payment	E 602-49450-210	Operating Supplies	Utility Forms	\$224.80
Invoice 233795 6/4/2024				
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$686.76
Refer	239 R&R RENTAL			



Payments

Current Period: May 2024

Cash Payment	E 601-49400-220	Repair & Maintenance	Equipment Rental	\$64.00
Invoice	152617-1	6/10/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$64.00
Refer	241	S.C.D. TAP BEER LINE CLEANING		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale tap beer line cleaning	\$42.00
Invoice		6/5/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$42.00
Refer	242	SHELL SPORT & BAIT		
Cash Payment	E 101-45200-212	Motor Fuels & Lubricant	Campground and Parks	\$256.82
Invoice	May 2024	5/31/2024		
Cash Payment	E 607-49500-212	Motor Fuels & Lubricant	Cemetery	\$117.62
Invoice	May 2024	5/31/2024		
Cash Payment	E 101-43100-212	Motor Fuels & Lubricant	Streets	\$40.08
Invoice	May 2024	5/31/2024		
Cash Payment	E 602-49450-212	Motor Fuels & Lubricant	Sewer	\$75.73
Invoice	May 2024	5/31/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$490.25
Refer	240	SOUTHERN GLAZERS OF MN		
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$2,309.00
Invoice	2489494	6/7/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale Freight	\$39.67
Invoice	2489494	6/7/2024		
Transaction Date	6/14/2024		GENERAL CHECKIN 10100	<b>Total</b> \$2,348.67
Refer	246	TASC		
Cash Payment	E 101-41400-131	Employer Paid Health	Cobra Admin Fees	\$16.98
Invoice	IN3138468	6/17/2024		
Transaction Date	6/19/2024		GENERAL CHECKIN 10100	<b>Total</b> \$16.98
Refer	247	TED S HARDWARE SEBEKA		
Cash Payment	E 601-49400-210	Operating Supplies	18 Dodge car freshners	\$6.98
Invoice	65695	5/31/2024		
Cash Payment	E 101-45200-210	Operating Supplies	supplies for campground/parks	\$49.33
Invoice	65684	5/23/2024		
Cash Payment	E 101-45200-210	Operating Supplies	Supplies for Parks	\$22.53
Invoice	65682	5/22/2024		
Cash Payment	E 601-49400-210	Operating Supplies	Batteries for Water dept	\$14.99
Invoice	65675	5/20/2024		
Cash Payment	E 602-49450-210	Operating Supplies	Hose end repair for Sewer	\$4.99
Invoice	65628	5/6/2024		
Cash Payment	E 101-45120-210	Operating Supplies	Supplies for Beach	\$13.24
Invoice	65619	5/2/2024		
Cash Payment	E 101-45200-210	Operating Supplies	Sandpaper for parks	\$5.36
Invoice	65611	5/1/2024		
Transaction Date	6/19/2024		GENERAL CHECKIN 10100	<b>Total</b> \$117.42
Refer	248	The Home City Ice Company Inc		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale ice purchase	\$237.70
Invoice	7648240222	6/12/2024		
Transaction Date	6/19/2024		GENERAL CHECKIN 10100	<b>Total</b> \$237.70
Refer	250	Tyler Steinle		

Payments

Current Period: May 2024

Cash Payment	R 609-49760-31500 Sales	Midsummer Celebration Event		\$3,500.00
Invoice	6/19/2024			
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$3,500.00
Refer	255 VESSCO, INC			
Cash Payment	E 601-49400-210 Operating Supplies	Marlow Pump Head		\$1,311.65
Invoice	094326 5/30/2024			
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$1,311.65
Refer	256 VIKING COCA-COLA BOTTLING			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase		\$242.60
Invoice	3451283 6/6/2024			
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$242.60
Refer	257 WADENA COUNTY ATTORNEY			
Cash Payment	E 101-41500-304 Legal Services	May 2024 flat rate		\$700.00
Invoice	6/7/2024			
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$700.00
Refer	258 WEST CENTRAL TELEPHONE			
Cash Payment	E 609-49750-321 Telephone/Fax/Internet	LS off sale telephone		\$49.27
Invoice	June 2024 6/20/2024			
Cash Payment	E 609-49750-419 Equipment Lease	LS off sale equipment		\$174.61
Invoice	June 2024 6/20/2024			
Cash Payment	E 609-49760-321 Telephone/Fax/Internet	LS on sale telephone		\$49.27
Invoice	June 2024 6/20/2024			
Cash Payment	E 609-49760-385 Cable Utilities	LS on sale cable		\$152.56
Invoice	June 2024 6/20/2024			
Cash Payment	E 609-49760-419 Equipment Lease	LS on sale equipment lease		\$174.62
Invoice	June 2024 6/20/2024			
Transaction Date	6/19/2024	GENERAL CHECKIN 10100	<b>Total</b>	\$600.33

Fund Summary

	10100 GENERAL CHECKING
101 GENERAL FUND	\$25,744.09
310 2012a NURSING HOME DEBT FUND	\$58,409.38
316 2013 STREET & UTILITY IMPROVEM	\$2,100.00
317 2015B Imp. Refunding GO Bond	\$5,016.25
318 2020A GO Improvement Refunding	\$4,557.50
601 WATER FUND	\$3,667.35
602 SEWER FUND	\$753.53
607 CEMETERY FUND	\$117.62
609 MUNICIPAL LIQUOR FUND	\$39,305.04
750 PAYROLL CLEARING FUND	\$204.84
755 GET HOOKED ON FISHING	\$198.00
760 SOUNDS OF SPIRIT LAKE	\$436.82
	<b>\$140,510.42</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$140,510.42
<b>Total</b>	<b>\$140,510.42</b>