

**MENAHGA CITY COUNCIL REGULAR MEETING**  
**AUGUST 8, 2011/ 7:00 P.M.**

The regular meeting of the Menahga City Council was held in the Council Chambers on Monday, August 8, 2011. The meeting was called to order at 7:00 p.m. by Mayor Foss.

Members present: Kim Rasmussen, Maxine Norman, Roger Henstorf and Alden Yliniemi.

Mayor Foss read the following letter of appreciation for head lifeguard Adrienne Nelson,

“I would like to take this opportunity to express my heartfelt thanks to you for your heroic lifesaving at our City Beach. The City Council and Staff have also asked me to pass on their sincere appreciation for your life saving actions.

Serving as a City Lifeguard is no easy task. Guards spend long hours in the outdoors supervising swim areas, assisting beach patrons and serving as “ambassadors” for our city beach. They do all this while being ready at a moment’s notice, to spring into action to respond to emergencies and save lives.

Our Menahga Beach Lifeguards perform their duties with unrivaled reputation for professionalism and courtesy. For that we thank them. We want to recognize you Adrienne Nelson, for life saving actions at our beach.”

Mayor Foss read the following letter of appreciation for Nina Johnson,

“On behalf of the City of Menahga, I would like to take this opportunity to express our heartfelt thanks to you for your heroic actions at our city beach on July 24, 2011.

You assisted with CPR as a small child suffered a near drowning and your combined actions helped save the life of the little girl. We admire your ability to stay calm under pressure and keep focused on solutions to challenges. Many times bystanders simply stand by and watch without lending a hand. Your willingness to become involved speaks volumes about what type of person you are and we are lucky to have a person like you as part of our community.”

**MOTION BY NORMAN TO APPROVE THE JULY 11, 2011 REGULAR COUNCIL MEETING MINUTES WITH CORRECTIONS. YLINIEMI SECONDED. ALL AYES MOTION CARRIED.**

Delaney Selander (David Olson) addressed the Council requesting a set-back variance to allow them to build a garage in the road right of way at 114 NW Evergreen Avenue. Administrator explained that they had requested a variance from the Planning and Zoning Commission but, did not meet the criteria for a variance and were in violation of a required setback requirement of the Menahga City Zoning Ordinance, therefore, the chair chose not to call a meeting to discuss the obvious. In his application for the zoning permit Mr. Olson certified that the proposed construction will conform to the dimensions as shown on his site plan and that no changes will be made. He was advised that he is responsible to know where his property boundaries are located.

Furthermore he signed agreeing to the following:

“If construction or structural alteration of a building is proposed by this application, the applicant will conform to the provisions of all relevant laws and ordinances. In making this application the applicant represents all the following statements as a true description of the proposed new or altered uses and/or structures. The applicant agrees that the permit applied for, if granted, is issued on the representations thus made and that any permit may be revoked for any breach of representations or conditions. All building and related permits shall expire one year from the date of approval. A request for an extension may be considered by the Board of Adjustment and Appeals pursuant to M.S. Chapter 462.”

Auditor Brian Stavenger, CPA of Eide Bailly presented a draft of the Fiscal Year 2010 audit Report. He reviewed the city’s financial information in detail for the year 2010 and gave a clean unqualified professional opinion. The final report will be sent to the city for approval.

Administrator Salo presented proposals for the purchase of computer upgrades at city hall. The proposal included a server and new accounting software. Upon discussion the Council required clarification on the software proposal regarding annual maintenance fees and data conversion costs.

**MOTION BY NORMAN TO APPROVE THE SERVER PROPOSAL FROM WEST CENTRAL TELEPHONE ASSOCIATION IN THE AMOUNT OF \$10,975.67. RASMUSSEN SECONDED. ALL AYES MOTION CARRIED.**

The Economic Development Committee discussed the Business Retention and Expansion (BR&E) activities and recommended the city enter in a program agreement with the University of Minnesota for a Business Retention and Expansion Strategies Program in the amount of \$12,000. Councilperson Norman recused herself in that she is an employee of the University of Minnesota.

**MOTION BY HENSTORF TO APPROVE THE PROGRAM AGREEMENT WITH THE UNIVERSITY OF MINNESOTA FOR A BUSINESS RETENTION AND EXPANSION STRATEGIES PROGRAM FOR 2011 TO 2013 IN THE AMOUNT OF \$12,000. RASMUSSEN SECONDED, AYES: FOSS, HENSTORF, RASMUSSEN AND YLINIEMI. ABSTAIN: NORMAN. MOTION CARRIED.**

Liquor Store Manager Tom Gerszewski presented proposals for the purchase of an ATM machine to replace the machine currently owned by the First National Bank. The liquor committee recommended the low bid.

**MOTION BY HENSTORF TO ACCEPT THE LOW BID FROM ATM NETWORK IN THE AMOUNT OF \$2,297.81. YLINIEMI SECONDED, ALL AYES, MOTION CARRIED.**

Mike Mattson from the First National Insurance Agency reviewed the League of Minnesota Cities general liability insurance renewal.

**MOTION BY YLINIEMI TO ACCEPT THE RENEWAL PREMIUM BY THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST FOR \$35,087.00 THROUGH THE FIRST NATIONAL INSURANCE AGENCY. SECONDED BY NORMAN. ALL AYES, MOTION CARRIED.**

Jensine Kurtii presented information she had prepared regarding changes to the City’s water rate structure and requested it be considered.

Fire Chief Dave Kicker reported on fire department activities. Rafters were being installed on the addition by the volunteers. The Fire Relief Association profited by about \$3,200.00 on the street dance. Salo reported on the siren grant. Steve West will be retiring with 20 years of service and Jim Kilmer is also retiring with 20 years of service. It has been a slow summer. This month they had a car accident with a pole at the school and a fire at Murphy's. We currently have 18 or 19 volunteers and can have as many as 25, although they like to hold at 21 to 22 volunteers.

**MOTION BY NORMAN TO APPROVE THE JULY MINUTES AND FINANCIALS FOR GREENWOOD CONNECTIONS. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.**

**MOTION BY NORMAN TO SEND OUT REQUESTS FOR PROPOSAL FOR AUDIT FOR YEAR 2011, 2012 AND 2013. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.**

**MOTION BY RASMUSSEN TO ACCEPT THE RESIGNATION LETTER FROM EMPLOYEE ANDRE OLIN. SECONDED BY HENSTORF. ALL AYES, MOTION CARRIED.**

Mayor Foss thanked Andre Olin for his years of service to the City. He will be missed.

**MOTION BY HENSTORF TO APPROVE AN AGREEMENT AND CONTRACT FOR SERVICES WITH REGION FIVE DEVELOPMENT COMMISSION FOR A COMPREHENSIVE PLAN UPDATE IN THE AMOUNT OF \$5,000. SECONDED BY YLINIEMI. AYES: FOSS, RASMUSSEN, HENSTORF, YLINIEMI. ABSTAIN: NORMAN. MOTION CARRIED.**

Council person Norman abstained due the fact she serves on the Region V Commission.

**MOTION BY HENSTORF TO APPROVE APPLICATIONS BY THE MENAHGA VFW POST #6206 FOR TEMPORARY LIQUOR LICENSES ON SEPTEMBER 16 & 17, 2011 FOR THEIR RIB FEST. SECONDED BY YLINIEMI. ALL AYES, MOTION CARRIED.**

**MOTION BY RASMUSSEN TO APPROVE THE BILLS AS PRESENTED. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.**

**HENSTORF MOVED TO ADJOURN. YLINIEMI SECONDED. MOTION CARRIED. MEETING ADJOURNED AT 9:40 P.M.**

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City Clerk/Treas/Adm.

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Mayor