

**MENAHGA CITY COUNCIL REGULAR MEETING
FEBRUARY 14, 2011 / 7:00 P.M.**

The regular meeting of the Menahga City Council was held in the Council Chambers on Monday, February 14, 2011. The meeting was called to order at 7:00 p.m. by Mayor Foss.

Members present: Kim Rasmussen, Maxine Norman, Roger Henstorf and Alden Yliniemi.

MOTION BY RASMUSSEN TO APPROVE THE JANUARY 10 REGULAR COUNCIL MEETING MINUTES WITH CORRECTIONS. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.

Tom Kummrow from the Minnesota Safe and Sober Program informed the Council about a grant for equipment given to the City of Menahga. The grant was the result of their nominating the Menahga Police Department to the State of Minnesota for good consistent year round traffic enforcement. Chief Koennicke chose a Stalker dual radar detector from the Safe and Sober program grant.

HENSTORF MOVED TO ACCEPT RESOLUTION #214B-2011 "RESOLUTION ACCEPTING THE GRANT AWARD OF A STALKER RADAR DETECTOR FROM THE MINNESOTA SAFE AND SOBER PROGRAM" RASMUSSEN SECONDED. ALL AYES, MOTION CARRIED. Walt will prepare the resolution accepting the equipment.

MOTION BY HENSTORF, SECONDED BY RASMUSSEN AMENDING THE 2011 CITY BUDGET TO REFLECT A CHANGE IN THE FIRE DEPARTMENT SALARIES AND RELATED BENEFITS FROM \$9,000 TO \$12,000. ALL AYES, MOTION CARRIED.

Chief Kicker advised that Jordan Torman retired from the fire department December 31, 2011 and put on Eli Jettman. He felt things were working well and 22 volunteers were adequate. Drill nights are the first Monday and meetings are the third Monday of the month.

MOTION BY RASMUSSEN, SECONDED BY NORMAN, TO ACCEPT THE HIRING OF ELI JETTMAN AND APPROVING THE FIRE DEPARTMENT OFFICERS FOR 2011 (SAME AS LAST YEAR) AS RECOMMENDED BY THE DEPARTMENT: DAVE KICKER, CHIEF; TERRY BERTTUNEN, ASSISTANT CHIEF; JIM DAY AND RANDY BERTTUNEN, CAPTAINS; ALDEN YLINIEMI AND LUKE MANDERSCHIED, TRAINING OFFICERS. AYES FOSS, NORMAN, RASMUSSEN, HENSTORF. ABSTAIN: YLINIEMI. MOTION CARRIED. Salo will send Jordan a thank you letter for his twenty plus years of service to the City.

MOTION BY NORMAN TO APPROVE RESOLUTION #214C-2011 TO ACCEPT DONATIONS RECEIVED FOR THE CONSTRUCTION OF THE NEW FIRE HALL ADDITION AS FOLLOWS: MENAHGA CIVIC AND COMMERCE, \$2,000;

GATEWAY LIONS, \$2,000; MN COMMUNITY FOUNDATION, \$2,000 AND RENNEBURG HARDWOODS, \$1,000. SECONDED BY HENSTORF. ALL AYES, MOTION CARRIED.

Salo reported that the fire committee met to prepare fire contract budgets and then met with the fire contract townships of Blueberry, Shell River and Hunterville to present the estimated 2012/13 fire contracts in preparation of their 2012 levy. The estimates were discussed and accepted.

HENSTORF MOVED TO ACCEPT THE FIRE CONTRACT ESTIMATED NUMBERS AS PRESENTED. RASMUSSEN SECONDED. AYES FOSS, NORMAN, RASMUSSEN, HENSTORF. ABSTAIN: YLINIEMI. MOTION CARRIED.

NORMAN MOVED TO APPROVE RESOLUTION # 214A-2011 "RESOLUTION AUTHORIZING EXECUTION OF SUB-GRANT AGREEMENT" TO ENTER INTO A SUB-GRANT AGREEMENT TO ATTAIN TWO NEW EMERGENCY SIRENS FOR THE CITY. HENSTORF SECONDED. AYES: FOSS, NORMAN, RASMUSSEN, HENSTORF. ABSTAIN: YLINIEMI: MOTION CARRIED.

POLICE CHIEF KOENNICKE REVIEWED COMMITTEE MEETING ISSUES AS TO EMERGENCY DISASTER MANAGEMENT PLANNING, THE POSSIBILITY OF COUNTY LAW ENFORCEMENT IN MENAUGA, SCHEDULING AND THE PRESENCE AND VISIBILITY OF THE POLICE IN THE COMMUNITY.

Liquor store manager Tom Gerszewski discussed liquor committee issues regarding remodeling of the off-sale and office area.

RASMUSSEN MOVED TO ACCEPT THE QUOTE FROM BRAD CARLSON CONSTRUCTION INC. FOR THE REMODELING OF THE OFF SALE AND OFFICE AREA IN THE AMOUNT OF \$8,809.00 AND AMOUNTS PROVIDED BY TERRY'S ELECTRIC FOR \$2,435.00 AND SAMUELSON LANEY PLUMBING, HEATING AND COOLING FOR \$428.00. ALL ACCEPTANCES ARE BASED ON PROVIDING CERTIFICATES OF INSURANCE. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.

NORMAN MOVED TO AUTHORIZE THE ADMINISTRATOR TO OBTAIN A CREDIT CARD FOR THE CITY WITH A USE POLICY. HENSTORF SECONDED, ALL AYES, MOTION CARRIED.

NORMAN MOVED TO APPROVE THE RECOMMENDATION BY THE PARK AND BEACH COMMITTEE TO AUTHORIZE THE CITY TO MOVE FORWARD WITH A DNR GRANT APPLICATION FOR IMPROVEMENTS TO PARKS AND BEACH AREAS. THE MINIMUM GRANT AMOUNT IS \$10,000 WITH THE CITY MATCHING HALF IN CASH OR IN KIND CONTRIBUTIONS. SECONDED BY HENSTORF. ALL AYES, MOTION CARRIED.

RASMUSSEN MOVED TO ACCEPT THE STATE CONTRACT PRICE FROM ABM EQUIPMENT AND SUPPLY FOR A NEW SERVICE BODY FOR THE WATER AND SEWER DEPARTMENT 2006 FORD F-250 PICKUP IN THE AMOUNT OF \$7,798.00 YLINIEMI SECONDED. ALL AYES, MOTION CARRIED.

NORMAN MOVED TO APPROVE THE REPLACEMENT OF FOUR LIFT STATION PUMPS ON HAPPY HOUR ROAD AND HIGHWAY 87. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.

Utilities Superintendent Wayne Rost discussed the upcoming Wadena County project Schedules for 2012 on main street and other needed water and sewer upgrades within the City. He reviewed the "Wellhead Protection Plan" the City will be participating in with the Minnesota Department of Health.

NORMAN MOVED TO APPROVE THE FEBRUARY MINUTES AND FINANCIALS FOR GREENWOOD CONNECTIONS. HENSTORF SECONDED. ALL AYES, MOTION CARRIED.

NORMAN MOVED TO APPROVE RESOLUTION #214-2011 "POLICY TO ALLOW THE DELEGATION OF AUTHORITY FOR PAYING CLAIMS PRESENTED TO THE CITY OF MENAUGA MINNESOTA" WITH THE A CHANGE OF WORDING IN "LET IT BE FURTHER RESOLVED, BY THE CITY OF MENAUGA THAT ALL CLAIMS FOR PAYMENT BY AN ELECTED OFFICIAL BE CHANGED TO AN ELECTED OFFICIAL" HENSTORF SECONDED. ALL AYES, MOTION CARRIED.

Administrative committee meeting issues were discussed: A more modern user friendly municipal accounting software is needed that would be more effective and efficient. The computer hardware system also needs updating. The current peer to peer system creates continual connectivity errors and inefficiencies. Proposals for an updated hardware server system to centralize files and software will be requested for possible conversion later in the year.

The Council discussed making more interest revenue from City funds. We should be looking for competitive interest rates. The City should also be moving in a direction of creating a policy to guide city investments. Salo reported that the League of Minnesota Cities has a sample policy we could utilize. He further advised that we could layer funds in a way so sufficient monthly funds were available to cover regular checking expenditures with a money market fund for additional periodic costs (bond payments, etc.), with staggered certificates of deposit for longer term investments. These would be collateralized through local banks and/or the FDIC.

Salo explained that the Wadena County Assessor set the Board of review for Monday, April 18, 2011. We can have the review at city hall at 1:00 p.m. at City Hall, otherwise at the courthouse in the morning. The review will be an "open book meeting." This implies that due to not having a quorum or a trained city official conducting the meeting last year, only the County assessor will be able to make local property value adjustments. Walt will check if a quorum need be present if the council doesn't have any authority at the meeting.

**NORMAN MOVED TO APPROVE THE BILLS AS PRESENTED. HENSTORF
SECONDED. ALL AYES, MOTION CARRIED.**

**HENSTORF MOVED TO ADJOURN. YLINIEMI SECONDED, MOTION CARRIED.
MEETING ADJOURNED AT 9:32 P.M.**

City Administrator

Mayor