

City of Menahga
City Council Special Meeting/Budget Meeting Minutes
Friday, November 5, 2021 at 10:00 am

A. Call to Order

The Menahga City Council held a Special Meeting/Budget Meeting on Friday, November 5, 2021.

Mayor Liz Olson called the meeting to order at 10:00 am

B. Roll Call

Comprising a quorum of the council, the following members were present:

Mayor Elizabeth Olson	Durwin Tomperi	Dan Warmbold
Robyn Keranen	Art Huebner	

C. Pledge of Allegiance

D. Budget by Department – 2022 Budget

a. Renata Parks – Northbound Spirits

Renata started to go through the 3-year budget sheets and was confused by what was on the sheets. Renata then asked the council if it would be possible for her to come back later, as she felt some of the figures that were on the reports she had been given, may not be right. The council decided that Renata could come back at their next budget meeting to allow her time to research the information.

b. Public Works Director – Ronald Yliniemi

Mayor Olson asked Ron about Capital Outlay, he said it was for vehicles and could be brought down to \$5000. Capital Outlay for Seal Coating, Ron had investigated it and there was an account for seal coating that should have monies in it, it is in a book in the Administrator's office. City Beach salaries were discussed, Lifeguards would run under part-time salaries and be around \$8,500 to \$10,000. They are currently not in budget, and the last year the city had lifeguards was 2018. If lifeguards

were hired, the fulltime salaries could be cut. Capital Outlay at Beach is for cleaning sand, which should probably be under Repair and Maintenance. Tomperi asked if an actual log is kept by the employees, as to where they are working. Ron says it is done by percentages. Olson stated she would like to see a logbook kept on hours worked by the employees and their location. Water Department - Keranen asked about the expense for License and Permits, the council agreed to lower it from \$6000 to \$4000. The question of administration salaries expense, it was explained that the expense was to be transferred to the city administration to offset their salaries. Sewer Utilities part-time salaries were questioned, Ron said it was for Ralph's salary for mowing. Tomperi questioned the expense of \$42,000 a year for mowing. Tomperi asked if anyone had investigated contracting the mowing out. Keranen agreed with Tomperi that the expense was high.

c. Police Department – Adam Gunderson

Adam Gunderson said he could lower part-time salaries from \$35,000 to \$8,000. Legal Services – will leave at \$4000. General Liability Insurance could be dropped to \$10,000. Discussion on Worker's Comp Insurance, prior years it was never charged to the Police Dept. Capital Outlay was in the event the Police Dept. was going to move their offices. Purchasing a squad car in 2022 was discussed, not sure if funds will be available. The current squad car is a 2016 model and has about 100,000 miles. K&K does the maintenance on the vehicles. Capital Outlay for vehicles was set at \$5000. Gunderson says that the city gets part of the citations, not sure where it goes.

d. Fire Department – Dave Kicker

Police Chief Adam Gunderson said that Chief Dave Kicker was not going to make it and that he can't trim anything from his budget. Note: After the meeting was adjourned, Dave Kicker came into the council chambers and was surprised that the meeting was over. Mayor Olson told Kicker that Adam Gunderson had said he was not coming. Kicker was surprised as he had not said that. Mayor Olson told Kicker the Council had reviewed his budget and left Fire Relief at \$3000, Admin salaries lowered to \$2300.

e. Administration – Tanya Edwards – Absent

The council asked questions on Mayor and Council salaries, Jensine said that Tanya said part of her salary was charged to that account and some to Planning and Zoning, as well as Administration. Lower Capital Outlay from \$21,000 to \$5000. Internet service charges was discussed and how they effect the cameras. Ron Yliniemi came back in and explained the

internet at the City Park and Beach. Huebner questioned the numerous Fax lines that the city is being charged. Jensine will check with Tanya Edwards. Tomperi explains to the entire council the hiring process for the hiring of the Temporary City Administrator/Clerk/Treasurer position. The Hiring Committee will meet after 2 pm on Monday, November 8th (the application deadline) and will score the applications and then move forward with a virtual interview if necessary, so that they will have something ready for the Regular Council Meeting at 6 pm.

17. Adjournment

Main Motion: To adjourn at 11:25 am

Moved by:	Keranen
Seconded by:	Warmbold
Action: In favor:	Motion carried by a 5-0 voice vote
Opposed:	Tomperi, Warmbold, Olson, Keranen, Huebner
	None.



Acting Clerk, Jensine Kurtti



Mayor Elizabeth Olson

Temporary Administrative Support Tech.

