



Mayor Elizabeth Olson
Council Member Durwin Tomperi
Council Member Dan Warmbold
Council Member Mike Netland
Council Member Jody Bjornson

City of Menahga
Regular City Council Meeting
Tuesday November 12, 2024
6:00 pm

City Council Chambers
115 2nd Street NE
Menahga MN 56464
www.cityofmenahga.com

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Communication and Appearance Request
6. Public Forum and Correspondence (Must sign in).
7. Consent Agenda
 - a. October 15, 2024 Regular City Council Meeting Minutes
 - b. October 28, 2024 Special Meeting/Work Session Minutes
8. Public Hearings
9. Acknowledgement of Receipt of Commission Minutes – n/a
10. New Business
 - a. Resolution 2024-37 Canvas City Election 2024
 - b. Chaplain Policy approval
 - c. City of Menahga Purchase Policy
 - d. Resolution 2024-38 Accepting Donation from Wolf Lake Wolf Pack
 - e. City of Menahga, Minnesota Government Data Practices Act (MGDPA) Policy
 - f. 2024 Audit proposal – CarlsonSV LLC
 - g. Unpaid Utilities assessed to Wadena County
 - h. Resolution 2024-40 Accepting Donation from the Menahga C&C

11. Unfinished Business

- a. Resolution 2024-39 GWC Board compensation for 2024
- b. Set date for Deputy Clerk Evaluation

12. Consideration of Bills

- a. Batch #103124eft at \$66,049.91
- b. Batch #111224checks \$40,082.42

13. Adjournment

Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The City Council cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the City Council protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public council meeting.

We ask that once the meeting is over, that everyone leave the building so that it can be locked.

Anyone wishing to speak, must be recognized by the presiding officer.

Reminder:

- **Work Session/Special Meeting – November 25, 2024 – 6 pm**
- **Regular City Council Meeting – December 9, 2024 – 6 pm**

**City of Menahga
Regular City Council Minutes
October 15, 2024**

1. Call to Order

The Menahga City Council held their Regular Monthly Meeting on Monday October 15, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

2. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson Mike Netland Dan Warmbold
Jody Bjornson Durwin Tomperi

City Office Staff present: City Clerk/Treasurer Brett Gagnonpalick

3. Pledge of Allegiance

4. Approval of Agenda

To add to "10. New Business – e. and f." Nuisance Ordinance Discussion and LMC Digital Training, respectively.

Main Motion: To approve the Agenda as Amended adding to 10. New Business: e. Nuisance Ordinance Discussion; and, f. LMC Digital Training.

Moved by:	Tomperi
Seconded	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

5. Communication and Appearance Request

a. Disc Golf Course Discussion – Wayne Isaacson.

Mr. Isaacson read a letter clearing the record regarding the individual who is cutting/removing the trees for the disc golf expansion at the Menahga City Campground. He provided information that he found out later, that the trees which were removed were appropriate and wished to set the record straight for the newspaper reporters. Mr. Isaacson apologized for any reporting on his behalf that was detrimental to the young entrepreneur, stating that the tree service was only performing its job on what was requested by the Disc Golf Group.

6. Consent Agenda

- **September 9, 2024 Regular City Council Meeting Minutes**
- **September 27, 2024 Special Meeting/Budget Meeting Minutes**
- **September 30, 2024 Special Meeting/Work Session**

Main Motion: To approve the following Minutes: September 9, 2024 Regular City Council Meeting; September 27, 2024 Special Meeting/Budget Meeting; and, September 30, 2024 Special Meeting/Work Session Minutes.

Moved by:	Bjornson
Seconded	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

8. Public Hearing – None

9. Acknowledgment of receipt of Commission Minutes –

- a. Planning and Zoning Commission Minutes of September 12 and October 3, 2024 - FYI

10. New Business

- a. **Approve Liquor License for VFW**

This action was an annual renewal of the VFW Liquor License for 2025 pursuant to the City's Fee Schedule.

Main Motion: To approve the VFW liquor license for 2025 in the amount of \$300.

Moved by:	Netland
Seconded	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

b. Resolution 2024-32 Declaring 2025 Polling Place

The City Council determined that City Hall will be the official polling place for the City of Menahga.

Main Motion: To adopt Resolution 2024-32 Declaring Menahga City Hall as the 2025 Polling Place.

Moved by:	Bjornson
Seconded	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

c. Resolution 2024-33 Amending the 2024 Budget

The City Council directed the City Clerk/Treasurer to adjust the 2024 budget to meet current administrative requirements of the City. There was no increase to the overall budget.

Main Motion: To adopt Resolution 2024-33 Amending the 2024 Budget.

Moved by:	Netland
Seconded	Tomperi
Action:	Motion carried by a 5-0 voice vote
In favor:	Olson, Tomperi, Netland, Bjornson, Warmbold
Opposed:	None

d. Set date for Enterprise Fund Budgets/Employee Insurance

November 4, 2024 at 5 pm was set for this discussion.

e. Nuisance Ordinance Discussion – Bjornson

Bjornson discussed the Nuisance Ordinance in relation to properties that stand untouched and in different states of construction. When they remain in an uncomplete state, they become an 'eyesore' for visitors to the City and may suggest a lack of care in the City. It was determined that Gagnonpalick and Chief of Police, Amy Lane, look at the Ordinance and draft a letter to the owners of the property.

f. LMC Digital Access Training – Netland

Netland asked to attend the digital training being offered by the League of Minnesota Cities. It is a remote training with a cost of \$30.00. The Council's consensus was to allow Netland to do this training, and to include other Council members, if they wished to participate. Under the budget line item "Travel & Conference E101-41110-331", there is a positive balance of \$1,445.63 remaining for the FY to cover this expenditure.

11. Unfinished Business - None

12. Consideration of Bills

The Council Members were provided with the actual invoices for the following batches:

- a. Batch #101524checks - \$122,505.47
- b. Batch #09302eft - \$62,633.63

The Flaherty & Hood Invoice in the amount of \$563.75 was discussed by the Council. Since this cost was contributed to the Hillukka property sale, the Council agreed that this amount should be added to the total to be paid by the buyer, based on the previous Motion by the City Council.

Main Motion: To approve the payment of the following: Batch #101524 checks - \$122,505.47; and, Batch #09302 left – \$62,633.63 for a total of \$185,139.10

Moved by:	Warmbold
Seconded	Bjornson
Action:	Motion carried by a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None.

13. Adjournment

Main Motion: To adjourn at 6:29 pm.

Moved by:	Netland
Seconded by:	Warmbold
Action:	Motion carried by a 5-0 voice vote
In favor:	Tomperi, Netland, Olson, Bjornson, Warmbold
Opposed:	None

City Clerk/Treasurer, Brett Gagnonpalick

Mayor, Elizabeth Olson

City of Menahga
Special Meeting/Work Session City Council Minutes
Monday, October 28th, 2024

a. Call to Order

The Menahga City Council held a Special Meeting/Work Session and Closed Session on Monday, October 28, 2024.

Mayor Elizabeth Olson called the meeting to order at 6:00 pm.

b. Roll Call

Comprising a quorum of the Council, the following members were present:

Mayor Elizabeth Olson	Dan Warmbold - Absent	Mike Netland
Jody Bjornson	Durwin Tomperi	

Administrative staff: Clerk/Treasurer Brett Gagnonpalick

c. Pledge of Allegiance

d. Department Reports

• **Liquor Store Manager, Heather Shepersky –**

1. Monthly Report - Heather stated that business is still slow and because the Liquor Store did some large purchases this month in order to keep the prices down, Off-Sale's Profit/Loss was down (\$4,924.58). Heather hopes business will pick up during the hunting season. Tomperi brought up the cement sealant that still needs to be removed. Council Member Bjornson stated he would speak to Terry Berttunen to take care of the overspray. Gagnonpalick inquired about the liquor expenditures.

• **Fire Department – Dave Kicker – Absent**

1. Monthly Report - In Kicker's report, he reported a single vehicle crash in Shell River Township. The Fire Department did receive a \$3,000 donation from the Wolf Lake Wolf Pack. A Resolution will need to be completed for the Council to approve this donation.

- **Police Department, Chief Amy Lane –**

1. Monthly Report - Chief Lane provided the crime and violation statistics with 170 calls from 25 September – October 22nd. She stated there were no issues with the vehicles.

Lane reported she had given White a six (6) month satisfactory evaluation and asked if White would receive a pay raise. Gagnonpalick stated that because the union controls the positions, we are bound by the contract, which states that raises are given on the anniversary date of their employment. To go outside of that would be a breach of contract and would require the City to bargain. Olson reported that he began full- time employment with the City on April 1st 2024. Lane explained his work history and informed the Council that she felt Officer White did deserve a raise. Tomperi asks if Lane will follow up. She stated she will.

Lane informed the Council that the new squad computers are all up and running.

She will complete the grant process for Todd-Wadena Electric and Enbridge. Olson stated she had been contacted about Officer White driving his squad home. Lane stated that his time falls under the Ordinance requirements for driving a squad home. Bjornson stated that the 15-minute response time would be completely out if the officer had to drive in to City Hall, collect his squad, and then respond to a call. Lane reported that Kurtti and she looked at the map and determined it fell under the 15 minutes. Netland agreed with Bjornson's observations that if there is a call, the officer needs to respond. Bjornson also stated that in the winter the vehicle would need to warm up to drive in the first place. Tomperi asked about the maintenance schedule for the vehicles, which Lane stated there is one, and that her officers are responsible for the proper upkeep of their assigned vehicles.

- **Public Works/Streets – Ron Yliniemi.**

1. Monthly Report - Yliniemi stated that they had finished the fire hydrant flushing. The secondary discharge pipe was damaged with some drilling. Yliniemi stated that it has been repaired. Tomperi asks which utility was responsible, which he stated was Zenergy.

When Johnson Jetline videoed, they found some troubled areas in Southgate. One of the pictures indicated a 'spade' shovel being buried with it. Yliniemi stated you could see the indent. There were no cracks observed, but some sagging in the pipes which could hamper the flow with dips up to 4 inches. Gagnonpalick asks what the fix was for that. Bjornson stated that there wasn't one. Yliniemi and Bjornson agreed that it wasn't compact enough. A fix would be very challenging and expensive due to the

pipes going under the streets. Olson asked when it was put in with Yliniemi estimating around the 1990's. Yliniemi stated that there is a 3-inch separation of a pipe down on 3rd Street. Yliniemi stated that there were roots observed, with the pipes having a depth of 12 feet.

Yliniemi states he has an issue with the Street Sweeper. The issue seems to be the fuel. Yliniemi stated that he will request Keith Kurtti to check on it. The irrigation at St. Urho, the Campground and Beach have been winterized. Yliniemi reminded the citizens that they could go to the RMB Lake Sample page to see the water sample results.

Tomperi asked about the new generator and reported that due to the cost to the City and its investment, some method to protect it should be completed. Yliniemi stated that he could obtain some concrete pillars around it.

- **Park/Beach/Mowing/Building Maintenance – Bryan Soukup**

- 1. Monthly Report –**

Soukup reported that the month of September was another good month for the Campground, bringing in just over \$20k in revenue. The month of October brought in just under \$8k, with it being much quieter as the month winds down. Now that the campground and bathrooms had been winterized, he stated that this would be a good time for some projects to be started and finished before the deep freeze drops in. Soukup identified the following projects to work on: Leaks on the water lines for the RV Dump that needs to be fixed; one of the water heaters in the campground bathrooms needs to be examined by a professional; the middle sinks in both bathrooms are not working, and likely need to be replumbed; discussion about leveling off some of the sites ensued for ease of campers in parking, as well as the removal of trees; and, there was a need to work on the picnic tables and signage.

- **Greenwood Connections Administrator – Laura Ahlf – Absent**

- 1. Monthly Report –**

Bjornson stated that in the GWC minutes, their insurance provider said the City would qualify the same as theirs (GWC). Bjornson asked why our (the City) provider says we cannot? Netland states it is too late in the process for the City to change. Olson reported that she was disappointed with the GWC Minutes indicating that Ahlf said she had communicated with the Mayor last year on this matter. Olson stated that she did not recall having any

communication on the insurance matter or she would have provided the information to the Council. Olson inquired if the City’s insurance plan was approved for 2025? Gagnonpalick stated, “No, nothing has been approved”. Discussion followed where the employer contributions are determined by the Council in January of each year, per the Personnel Policy. With respect to GWC’s insurance renewal information, Netland reported he had emailed Ahlf to see if she would explain the insurance renewal information at a later meeting prior to approval, which she agreed. It was the consensus of the Council that the Budget meeting would be a good forum for this insurance renewal information.

Main Motion: To approve GWC’s monthly report and financials as presented, removing the health insurance matter, which will be discussed at the Budget Meeting.

Moved by:	Bjornson
Seconded by:	Warmbold
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi
Opposed:	None

Netland brought up the meeting stipend for the GWC Board Meeting of \$75.00/meeting, retroactive to January 1, 2024. Netland reported that he felt that it must be approved separately. Olson was under the impression that it had been approved based on the prior Motion.

- **City Administration, City Clerk/Treasurer, Brett Gagnonpalick**

- 1. Monthly Report – August Budget YTD Rev-Exp, check reconciliation, Cash, and investments – FYI.**

Regarding the Investment report, Olson asked how much interest the City had earned on its investments to date. She reported that when reviewing the document, it was not visible. Gagnonpalick did not know that number off the top of his head but would get back to the Council with the amount.

- 2. WCTA to Switch Antivirus Platforms**

WCTA is moving their Antivirus platform from Avast Business Cloud to FortiClient. Currently the City has 14 Avast Licenses that will be moving to FortiClient. The current pricing for Avast is \$2.79/license with the FortiClient being \$3.95/license. Changing the City’s monthly billing to \$55.03.

Main Motion: To approve changing the City's antivirus platform from Avast Business Cloud to FortiClient at a cost of \$55.03/month.

Moved	Tomperi
Seconded by:	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Warmbold, Olson, Bjornson, Netland
Opposed:	None

e. New Business

1. Resolution No. 2024-34 To approve adoption of Menahga Chapter 30 – City Council and Chapter 31 -Department and Commissions.

Main Motion: To adopt Resolution No. 2024-34, approving Menahga City Ordinance Chapters 30 and 31 – Department and Commissions.

Moved	Netland
Seconded	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Olson, Bjornson, Netland
Opposed:	None

Netland requested that the Council now look at the City By-Laws to reflect any changes necessary regarding the approval of the GWC Ordinance. It was the consensus of the Council to align the City's By-Laws regarding signing and dissemination of GWC Contracts.

Main Motion: To approve that all GWC facility contracts/agreements be forwarded to the Clerk/Treasurer after approval by the GWC Board.

Moved by:	Tomperi
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Netland, Bjornson, Tomperi
Opposed:	None

2. Summary Publication of Ch. 30 and 31.

The Advertisement for the Summary of Ordinance Chapters 30 and 31 will go out to the newspaper and published with the October 30, 2024 edition of the *Review Messenger*. The Ordinances are online at the City website, with a copy being available from the City Clerk.

Main Motion: To approve the Summary Publication of Ordinance Chapters 30 and 31 and publish it in the October 30, 2024 edition of the *Review Messenger*.

Moved	Bjornson
Seconded	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Olson, Bjornson, Netland
Opposed:	None

3. Resolution 2024-35 appointing Brett Gagnonpalick as the Responsible Authority.

Main Motion: To approve Resolution 2024-35, appointing Brett Gagnonpalick as the Responsible Authority for the City of Menahga.

Moved	Tomperi
Seconded	Netland
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Olson, Bjornson, Netland
Opposed:	None

4. Resolution 2024-36 Repeal Resolution 2024-33 and adopt Resolution 2024-36 Amending the 2024 Budget.

Main Motion: To adopt Resolution 2024-36, Amending the 2024 Budget.

Moved	Bjornson
Seconded	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Tomperi, Olson, Bjornson, Netland
Opposed:	None

Gagnonpalick brought up the fact that an audit was sanctioned by the Mayor, to be conducted by a former employee and Kurtti. Tomperi mentioned that the City is

doing their due diligence. Bjornson brought up the fact that it would cost the City \$82.00 an hour for both employees. Tomperi stated that the City has gone through a lot to get to the position where it is currently. It was the consensus of the Council to have the audit conducted by retired Deputy Clerk Alvina Kytta and Administrative Assistant Jensine Kurtti, as was conducted by them in the past when new employees were hired.

f. Bills and Payments

The Council was provided with the actual invoices for Batch #102824checks - \$55,827.92

Olson reported that she had not had a chance to call and talk to Melanie about the current invoices that were being paid. She stated there were invoices that dated back to August, including sales tax on one invoice, and that none of the invoices had been pre-approved to pay with the City Clerk/Treasurer’s signature and date received. Gagnonpalick stated that they are now all being signed. Tomperi questioned invoices that contained the same dollar amount being charged repeatedly. It was explained by the Gagnonpalick that it was because the invoice was being paid from various associated accounts.

Main Motion: To approve Batch #102824checks in the total amount of \$55,827.92.

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Bjornson, Netland, Tomperi
Opposed:	None

g. Closed Session – Evaluation of Performance of an Individual Subject to City Council Authority under MN State Statute sec 13D.05, subd.3(a)

At 7:03 p.m., Mayor Olson stated that the Council would be going into a performance evaluation process with an individual subject to the City Council’s authority under Minnesota Statutes Sec. 13D.05, Subd. 3(a) – Brett Gagnonpalick, City Clerk/Treasurer, and then asked Gagnonpalick if he wanted the Evaluation to be open or closed. Gagnonpalick stated clearly that he wanted the Evaluation to be “closed”. Mayor Olson then asked the Council to provide for a Motion to close the Special/Work Session Meeting.

Main Motion: To close the Special/Work Session Meeting at 7:04 p.m.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Bjornson, Netland, Tomperi
Opposed:	None

The Special/Work Session Meeting was closed at 7:04 p.m., and Mayor Olson then asked for a Motion to open the Closed Meeting.

Main Motion: To open the Closed Evaluation Meeting at 7:05 p.m.

Moved by:	Netland
Seconded by:	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Bjornson, Netland, Tomperi
Opposed:	None

The closed meeting concluded at 8:03 p.m. Mayor Olson asked for a Motion to re-open the Special/Work Session Meeting.

Main Motion: To reopen the Special/Work Session Meeting at 8:03 p.m.

Moved by:	Bjornson
Seconded by:	Tomperi
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Bjornson, Netland, Tomperi
Opposed:	None

Summary of Conclusions of Evaluation of Performance of an Individual Subject to City Council Authority under MN State Statute Section 13D.05, subd.3(a)

A city employee evaluation was held in closed session on October 28, 2024 by the entire Council. The following evaluation summary of the Menahga City Clerk/Treasurer Brett Gagnonpalick was he met expectations, with identified opportunities for improvement and growth in the areas of municipal government, training, communication, and job duties, as discussed and determined by Brett Gagnonpalick and the City Council.

Main Motion: To adjourn the session 8:05 pm

Moved by:	Netland
Seconded by:	Bjornson
Action:	Motion carried by a 4-0 voice vote
In favor:	Olson, Bjornson, Netland, Tomperi
Opposed:	None

Clerk/Treasurer Brett Gagnonpalick

Mayor Elizabeth Olson

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-37

A Resolution of the Menahga City Council Certifying the Results of the Tuesday, November 5, 2024 Election.

WHEREAS: The City of Menahga held an election for the office of Mayor, two four-year term Council Members on Tuesday, November 5, 2024 during the General Election.

WHEREAS: On this 12th day of November, 2024 the City Council has met to canvass said election results;

WHEREAS: The votes tabulated at said election were:

MAYOR	VOTES
Jody Bjornson	452
Tim Ellingson	198
Write-Ins	03

COUNCIL MEMBER -4 YEAR	VOTES
Durwin Tomperi	376
Keith Waaraniemi	480
James Kraskey	265
Write-Ins	15

THEREFORE BE IT RESOLVED by the Menahga City Council that the official election results for the office of Mayor for the term of 2025-2027 shall be Jody Bjornson.

BE IT FURTHER RESOLVED by the Menahga City Council that the official election results for the offices of Council members for the term of 2025-2029 shall be Durwin Tomperi and Keith Waaraniemi.

Adopted by the City Council of the City of Menahga, Minnesota, this twelfth day of November, 2024.

Liz Olson, Mayor

Brett Gagnonpalick City Clerk/Treasurer

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Unofficial Results Tuesday, November 5, 2024

[Results Home](#) [Previous Page](#)

Precincts Reporting in Municipality: 100% 1 of 1

Last Updated: 11/06/24 7:58 AM

Voters Registered at 7AM: 900

Results for Selected Contests in 41660 - Menahga

Mayor (Menahga)

Results By Precinct

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Tim Ellingson	279	38.01%
NP	Jody Bjornson	452	61.58%
WI	WRITE-IN	3	0.41%

Council Member (Menahga) (Elect 2)

Results By Precinct

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Durwin Tomperi	376	33.10%
NP	Keith Waaraniemi	480	42.25%
NP	James Kraskey	265	23.33%
WI	WRITE-IN	15	1.32%

Abstract of Votes Cast
In the Precincts of the City of Menahga
State of Minnesota
at the State General Election
Held Tuesday, November 5, 2024
as compiled from the official returns.

Detail of Election Results
City of Menahga
Tuesday, November 5, 2024 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
80 0045 : MENAHGA	900	102	797
City of Menahga Total:	900	102	797

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 5, 2024

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Menahga Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2024.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

VOLUNTEER CHAPLAIN HANDBOOK



FOR THE MENAHGA VOLUNTEER FIRE
DEPARTMENT AND THE CITY OF
MENAHGA

Article 1. Role of Chaplain

A Chaplain may help with the below challenges:

1. Interpersonal

Long periods of time are spent with co-workers in training, station and equipment maintenance, fire prevention inspections, and in highly intense emergency incidents. The adrenaline is often flowing just because they are on duty. This factor alone may increase tensions as firefighters try to deal with each other and the public while the body is often in a continual state of alarm. Often tensions may be heightened by the long hours spent on duty away from their families and so the fire service becomes the second family for the firefighter. This may add stressors to the life of the emergency responder.

2. Physical

The difference between the tremendous physical pressures on the emergency worker, and a person in a profession that demands physical labor, is the manner in which the firefighters are called upon to perform their duties. Average workers plan out their day to complete a particular project or task. Rest periods are planned and they can also plan around weather or other problems if the need arises. Emergency responders are called upon to perform their task regardless of the climactic or environmental conditions. In a very short period of time they can be completely physically and mentally exhausted, yet they still must keep going until the task is completed. Many times they complete one exhausting response only to be called to another crisis without having time to fully recuperate. The body and mind of a firefighter is frequently drained after a tour of duty far more than the average person in a physical occupation.

3. Trauma

When something bad happens, the firefighter is going to be called upon to respond. Depending on the type, the intensity, the duration of the incident, and many other factors, this response can have some far-reaching effects on the emergency worker. The continued response to tragic situations must be dealt with properly. This specific problem in the firefighting/rescue profession demands the input of a chaplain or other qualified person to identify the problems associated with response to human tragedy.

4. Fear

Fear of the incident or fear of danger does not usually have a negative impact on the emergency workers. "Fear" of the incident and what could happen normally translates into being cautious and having respect for the type of procedures needed to perform the task with the utmost safety. It is the fear of making a mistake that could cost a coworker or victim their life or cause further injury that produces the highest level of stress.

In sum, the chaplain must be able to recognize the signs of stress within department personnel and have methods to effectively help firefighters cope with the pressures they face on a daily basis.

The chaplain of the fire department is a vital position in the fire service. It is a job that is demanding, confidential, trusting, and needful for the lives of the firefighters and their families. The fire department administrator can be assured that it is one of the finest and most needed programs that can be started. This has been a brief overview of beginning a fire service chaplaincy program. There are many areas that could be added, depending on the needs for your department. The next step is to weigh, consider, and determine the needs and wants of the department. Then institute the chaplaincy program.

Article 2. Chaplain Qualifications

MFD Preferred Qualifications and Training:

- 1) Must be in good physical health and able to perform their expected duties.
- 2) Interested in fire service.
- 3) Prepared and able to serve in a crisis.
- 4) Willing to commit the time necessary to make the program effective.
- 5) Committed to learn the skills necessary to effectively relate to and minister to firefighters and officers regardless of their nationality, race, sex or religion.
- 6) Have a minimum of five (5) years emergency service experience and the corresponding certificates.
- 7) Currently in accordance with their faith's traditions.
 - a. Have completed a Masters level college degree in ministry, divinity, chaplaincy, or the equivalent.
 - b. Ecclesiastic certified or ordained by a recognized religious body.
 - c. Substantial congregation within the Menahga City Jurisdiction.

Article 3. Statement of Anti-Discrimination

The City of Menahga takes a broad, inclusive view of religious exercise in selection of its volunteer firefighter chaplain and the exercise of its duties. The City of Menahga does not discriminate on the basis of religion or any other protected characteristic identified under state or federal law. To the extent possible, the City of Menahga ensures that services rendered by the volunteer firefighter chaplain shall be non-denominational and non-sectarian.

City of Menahga will not review or approve the content of invocations by the volunteer firefighter chaplain nor will it give any volunteer firefighter chaplain any directions on preferred content in administration of spiritual support services except to the extent necessary to ensure compliance with established constitutional standards.

City of Menahga does not condone any practices that establish or appear to establish favoritism toward, or otherwise discourage religious practices of, any religious denomination.

Article 4. Volunteer Chaplain Description

4.1. Overview:

A firefighter chaplain serves as a spiritual and emotional support resource for firefighters, their families, and the community. This role involves providing guidance, counseling, and crisis intervention, particularly during times of trauma or loss. Chaplains help address the unique challenges faced by first responders, fostering resilience and mental wellness through workshops and outreach programs. They work closely with fire department leadership to identify needs and maintain confidentiality in all interactions. Overall, a firefighter chaplain plays a crucial role in promoting a supportive and compassionate environment within the fire department and the broader community.

4.2. Key Responsibilities:

- **Spiritual Support:** Offer spiritual care, guidance, and counseling to firefighters and their families in times of crisis, trauma, and grief.
- **Crisis Intervention:** Be available to respond to critical incidents, providing emotional and spiritual support to personnel and victims.
- **Training & Workshops:** Organize and lead workshops on stress management, coping strategies, and wellness for firefighters and their families.
- **Community Engagement:** Participate in community events and outreach programs, promoting fire safety and wellness within the Menahga area.
- **Collaboration:** Work closely with fire department leadership to identify and address the spiritual and emotional needs of personnel.
- **Resource Referral:** Connect firefighters and families with additional mental health resources as needed.
- **Confidentiality:** Maintain confidentiality and trust in all interactions with department personnel and their families.
- **Neutrality:** Render non-denominational, non-sectarian spiritual aid for the advantage of every member of the [department], regardless of his or her nationality, race, sex, or religion.

4.3. Qualifications:

- **Education:** A degree in theology, divinity, counseling, or a related field is preferred.

- **Experience:** Previous experience in a chaplaincy role, particularly within emergency services, is highly desirable.
- **Understanding of First Responders:** Familiarity with the unique challenges faced by firefighters and first responders.
- **Communication Skills:** Excellent interpersonal and communication skills, with the ability to engage with diverse individuals and families.
- **Compassionate Nature:** A strong sense of empathy and a desire to support others in their times of need.
- **Availability:** Flexibility to respond to calls and attend department meetings and events as needed.
- **Certification:** Must be ecclesiastic certified or ordained by a recognized religious body, and he or she must be in good standing with the church or substantial congregation within the jurisdiction.
- **Background Investigation:** Successfully pass a criminal history and background investigation.

Article 5. Volunteer Chaplain Policy and Procedure

5.1. Purpose

The purpose of this policy is to establish guidelines for the role and responsibilities of the Volunteer Chaplain within the Menahga Fire Department. The Volunteer Chaplain will provide non-denominational, non-sectarian spiritual support, counseling, and resources to firefighters, their families, and the community, promoting mental wellness and resilience.

5.2. Scope

This guideline applies to all Fire Department Chaplains and those clerics that may be assisting from time to time. The Fire Department Chaplain is encouraged to offer his/her services to other fire departments, but when doing so, should adhere to the standards and practices of this policy with regards to the chain of command, incident management, and the confidentiality of the Fire Department Chaplain Services with Menahga Fire Department personnel being the priority.

5.3. Responsibilities

5.3.1. Spiritual Care

5.3.1.1. Provide non-denominational, non-sectarian spiritual support and guidance to firefighters and their families.

5.3.1.2. Be available for individual and group counseling sessions.

5.3.2. Crisis Intervention

5.3.2.1. Respond to critical incidents and provide emotional and spiritual support.

5.3.2.2. Assist in debriefing sessions following traumatic events.

5.3.3. Community Engagement

5.3.3.1. Participate in community outreach programs and events.

5.3.3.2. Promote fire safety and wellness initiatives within the Menahga community.

5.3.4. Resource Referral

5.3.4.1. Maintain an updated list of mental health resources and support services.

5.3.4.2. Connect firefighters and families with appropriate resources as needed.

5.3.5. Confidentiality

5.3.5.1. Maintain confidentiality regarding all interactions, unless there is a risk of harm to self or others.

5.3.5.2. Refrain from relaying or disclosing information without the express consent of the involved party, unless there is a risk of harm to self or others.

5.3.5.3. Ensure that sensitive information is handled with discretion and respect.

5.4. Selection Process

- 5.4.1. Applications are open to all local congregations irrespective of religious beliefs.
- 5.4.2. Candidates for the Volunteer Chaplain position will be nominated by department leadership and approved by City Council.
- 5.4.3. All appointments are subject to passing criminal history and background checks.

5.5 Orientation and Training

- 5.5.1. Newly appointed Chaplains will undergo an orientation session to familiarize themselves with department policies, culture, and procedures.
- 5.5.2. Ongoing training opportunities will be provided to enhance skills in crisis intervention, counseling, and community engagement.

5.6. Professional Conduct

Chaplains are expected to uphold the highest standards of professional and ethical behavior. They must respect the diverse beliefs and values of all individuals within the department.

5.7. Conflict of Interest

Chaplains should avoid situations that may present a conflict of interest and disclose any potential conflicts to department leadership.

5.8. Identification and Uniform

Chaplain should be issued photo identification as well as differentiated apparel from that worn by emergency responders.

5.9. Emergency Situations

The Chaplain should respond when contacted by dispatch, the IC or at his/her own discretion based on details listed below and should report at the scene to the Incident Command (listed as "IC" in the remainder of this document) post. When at the scene, the Chaplain should be under the command authority of the IC. The Chaplain should display proper credentials and should be readily identifiable as the Chaplain. The Chaplain should don protective clothing when and where the situation is warranted under other existing policies. The Chaplain should respond as follows:

- 1) To the scene when:
 - a. Working fire is in progress or critical incident is in progress.
 - b. Critical injury or death to a firefighter is reported.
 - c. The incident involves a victim that is a member of a fire department employee's family.
 - d. Whenever the IC determines that the services of the Chaplain may be of value in the ongoing emergency operation. This may include situations where:
 - i. The victim or family is highly emotional or unstable.
 - ii. Care is needed for the family of the victim while treatment is underway.
 - iii. The victim or the family requests the services of a Chaplain or clergy.

- e. The IC feels the presence of the Chaplain would be of benefit to the victim or to department personnel.
- 2) To the hospital when:
 - a. The IC determines that the victim or family may need support or counsel.
 - b. A victim's family needs to be located and notified.
 - c. A member of the fire department is the victim.
 - 3) On-the-Scene Duties:
 - a. Remain in the cold zone unless directed differently by the IC.
 - b. Provide appropriate victim assistance to free the IC as he or she give direction.
 - c. Manage family members and/or bystanders on emergency scenes, allowing the firefighters and IC to concentrate their efforts on the scene itself.
 - d. Help contact person(s), family member(s), etc. The Chaplain should find out a victim's church or religious preference and attempt to notify the pastor or church requested.
 - e. Provide appropriate assistance to firefighters engaged in firefighting activities within the cold zone of the incident.
 - f. Watch for signs of physical or emotional stress.
 - g. Advise the Safety Officer whenever it is felt that a firefighter(s) is in need of being relieved from emergency operations.
 - h. Work with EMS on scene to monitor and maintain firefighters physical health.
 - i. Provide comfort and counsel.

5.10 Post-Emergency Duties:

- Conduct follow-up to ensure victims are receiving necessary assistance as needed or directed by the IC. If necessary, the Chaplain will aid in contacting the appropriate persons or agencies.
- Provide death notifications to appropriate persons when a firefighter or firefighter's family member has passed away. This will be done in accordance with the Wadena County Sheriff's Office protocol.
- Assist the IC in assuring that firefighter's needs are being met in the areas of on-the-job injuries, critical incident stress, post-traumatic stress, etc.
- Help coordinate and set up critical incident stress debriefing (CISD) and critical incident stress management (CISM) after a critical incident if requested.

5.11. Routine Duties:

- Visit hospitalized firefighters and members of their families.
- Be present but do not participate in fire related training to receive and maintain an understanding of the job duties and operations.
- Be available for helping or counseling members of the department in times of stress or difficulty.
- Serve as a member of the CISD/CISM if required, or as directed by the Fire Chief.
- Attend fire department functions.
- Be familiar with funeral/memorial guidelines in the Menahga Fire Department Handbook as well as the FCC's "Chaplain's Manual for Fire Department Funerals".

- Be present for firefighters in their stressful times as well as celebrating them in their times of accomplishment and achievement.

5.12. Duties outside of the fire department:

- Represent and interpret fire department goals and concerns to the churches and religious institutions of the community.
- Assist when requested with public events or public information needs.
- As time permits, and as requested, conduct extended ministry to victims and their families if/when it is appropriate.

5.13. General Guidelines for the Chaplaincy:

- The Chaplain does not replace the home church pastor but seeks to support the concern of every church for its members who may be in professions with special risks or needs. Moreover, the Chaplain must be for the advantage for every member of the department regardless of his or her nationality, race, sex or religion.
- Any communication a person makes to the Chaplain is on a strictly confidential basis and should not be released to department members or any other person. Any fire personnel may go to the Chaplain without having to notify his/her supervisor or anyone else. The Chaplain is obligated to report to proper authorities anytime the Chaplain believes immediate harm may come to a member. The Chaplain will fall under the same reporting guideline as a pastor, priest, minister, etc.
- Firefighters from mutual aid departments should be considered and cared for while operating at emergency scenes. However, any follow up or additional contact should be made in conjunction with the mutual aid fire department's policy or guidelines, if any, and through that organizations chaplain, if provided.

5.14. Evaluation and Review

5.14. Performance Review

- 5.14.1 The Volunteer Chaplain's performance will be reviewed annually by department leadership.
- 5.14.2 Feedback will be gathered from department personnel and families served.

5.15. Policy Review

- 5.15.1 This policy will be reviewed every [insert timeframe] to ensure relevance and effectiveness.

5.15. Removal

The Volunteer Chaplain may be removed from his or her position at the discretion of the City Council. Volunteer Chaplains shall have no property interest in their continued service.

5.16. Prohibitions

The Volunteer Chaplain shall not:

- Treat Menahga employees or citizen's differently in administration of services or otherwise draw distinctions based on any protected characteristics, including, but not limited to religious beliefs.
- Seek to convert any Menahga employee or citizen to Volunteer Chaplain's faith or otherwise coerce to support or participate in any specific religion or religious exercise.
- Disparage, condemn or denigrate any Menahga employee or citizen's religious beliefs.
- Announce the time and place of Volunteer Chaplain's own place of worship or otherwise advertise their own place of worship.

The Volunteer Chaplain shall take any other action necessary to avoid discrimination against any religion, spiritual beliefs, or unbelief.

The Volunteer Chaplain shall otherwise uphold their obligations under the Establishment Clause of the United States Constitution and interpretations thereof from courts with competent jurisdiction.



City of Menahga Purchase Policy

Purpose:

To ensure all purchases made on behalf of the city are compliant with government purchasing procedures, maintain financial transparency, and uphold tax exemption status.

Policy Guidelines:

1. **Authorized Accounts Only:**

All purchases intended for city use must be conducted through official city accounts. Purchases from personal accounts, such as Amazon or eBay, are strictly prohibited to ensure tax exemption eligibility and proper recordkeeping.

2. **Sales Tax Exemption:**

City administration has designated accounts with sales tax exemptions. Staff members are required to use these accounts exclusively for all city purchases to avoid unnecessary expenses and to maintain compliance with tax regulations.

3. **Exceptional Cases:**

In rare and exceptional circumstances where a city account cannot be used, pre-approval from the City Clerk/Treasurer (or designated authority) must be obtained in writing prior to the purchase. Failure to obtain approval may result in the denial of reimbursement.

4. **Documentation and Receipts:**

All purchases must be accompanied by detailed receipts, invoices, or relevant documentation. This documentation should be submitted promptly for recordkeeping and audit purposes.

5. **Compliance:**

Any deviation from these purchasing protocols without prior authorization may result in the rejection of reimbursement and further administrative review.

On Behalf of the City Council:

Brett A. Gagnonpalick
City Clerk/Treasurer

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-38

**A Resolution of the City Council of the City of Menahga, Minnesota,
Accepting Donations for Menahga Fire Department**

WHEREAS, the City Council of the City of Menahga, Minnesota, does hereby accept the generous donation from the Wolf Lake Wolf Pack Baseball club in the amount of \$3000.00 to the Menahga Fire Department, and;

THEREFORE, LET IT BE RESOLVED that the City Council of the City of Menahga MN does hereby authorize the use of the donation for the Menahga Fire Department in the amount of \$3000.00.

Adopted by the City Council of the City of Menahga, Minnesota this the 12th day of November, 2024.

Elizabeth Olson, Mayor

Brett Gagnonpalick, City Clerk/Treasurer



City of Menahga Minnesota Government Data Practices Act (MGDPA) Policy

1. Purpose

The purpose of this policy is to ensure that the City of Menahga complies with the Minnesota Government Data Practices Act (MGDPA), safeguarding the privacy of individuals while promoting public access to government data. This policy establishes procedures for accessing, handling, and securing data to maintain compliance with state law.

2. Definitions

- Data on Individuals: Any data in which individuals are identified, including, but not limited to, Social Security numbers, financial information, and health data.
- Responsible Authority: The individual designated by the City to be responsible for compliance with the MGDPA.
- Designee: Any person authorized by the Responsible Authority to assist in handling data requests or maintaining data privacy.
- Data Subject: The individual identified or described by government data.

3. Responsible Authority and Data Practices Compliance Official

The Responsible Authority for the City of Menahga is the City Clerk/Treasurer, Brett Gagnonpalick, who is accountable for overseeing all data practices. This official ensures that data practices policies comply with MGDPA requirements and supervises data security, access, and training.

4. Data Access

- Public Data: The City of Menahga will provide access to public data to any requester, subject to applicable fees, within the timelines specified by MGDPA.
- Private and Nonpublic Data: Access to data classified as private or nonpublic will be limited to the data subject, authorized personnel, or individuals or entities legally entitled to access.
- Confidential and Protected Nonpublic Data: Access to confidential or protected nonpublic data is strictly limited and will only be disclosed as required by law.

5. Data Request Procedure

- Public Data Requests: Individuals requesting public data may submit requests in writing or verbally. City personnel will provide data as promptly as possible, considering the scope of the request and resource availability.
- Data Subject Requests: Individuals requesting access to their private or confidential data must submit a written request and provide proof of identity.
- Response Time: The City aims to respond to requests for public data within ten business days and for private data as promptly as possible.

6. Data Security and Handling

- Authorized Access Only: Only authorized personnel may access or handle private, nonpublic, confidential, or protected nonpublic data. Unauthorized access or removal of such data, including payroll records, is strictly prohibited.
- Data Removal Restrictions: Data, especially payroll records, may not be removed from City Hall without explicit, written authorization from the Responsible Authority and must follow secure handling protocols (e.g., redaction and encryption).
- Secure Storage: All sensitive data must be securely stored behind and in locked doors, files or secure electronic systems to prevent unauthorized access.
- Employee Training: City employees with access to protected data are required to undergo annual MGDPA compliance and data privacy training to maintain awareness of data handling responsibilities.

7. Data Breach and Incident Response

In the event of an unauthorized data access or breach:

- Notification: The Responsible Authority will document and investigate any data incidents. Affected individuals will be notified in accordance with MGDPA guidelines, typically within five business days.
- Corrective Action: Appropriate corrective action, which may include revocation of access, disciplinary action, or legal measures, will be taken to prevent recurrence.
- Council Notification: The City Council will be promptly informed of any data breach incidents involving sensitive information.

8. Compliance and Review

This policy will be reviewed annually and updated as needed to comply with changes in the law or city procedures. The Responsible Authority will present any updates to the City Council for approval. This policy is designed to be in line with the City of Menahga, not to supersede the Minnesota Government Data Privacy Act.

9. Contact Information

Questions about this policy or data requests can be directed to:

Brett Gagnonpalick

City Clerk/Treasurer, City of Menahga

Audit – Government

Audit Engagement Details

- Audit of the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and discretely presented component units, and the disclosures, which collectively comprise the basic financial statements
- The following required supplementary information (RSI) is required by GAAP and will be subjected to certain limited procedures, but will not be audited:
 - Management's Discussion and Analysis
 - Budgetary comparison information
 - Schedule of Contributions – Public Employees General Employees Fund and Police and Fire Fund
 - Schedule of Proportionate Share of Net Pension Liability – Public Employees General Employees Fund and Police and Fire Fund
 - Schedule of Changes in Net Position Asset and Related Ratios – Fire Relief Association
- We will also subject the following supplementary information, other than RSI, to the auditing procedures applied in our audit of the financial statements and certain additional procedures, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:
 - Combining non-major fund information

Other Services

- Preparation of the financial statements and related notes in conformity with accounting principles generally accepted in the United States of America based on information provided by you.
- Preparation and submission of the annual reporting form to the MN Office of the State Auditor.
- Maintain depreciation records based on information provided by you.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Lack of segregation of duties
 - Lack of controls over preparation of financial statements
-

- Management override of controls
- Improper revenue recognition due to fraud

Planning has not concluded and modifications may be made. If new significant risks are identified after the date of this communication, for example during the course of the fieldwork, we will communicate those risk(s) to those charged with governance in a timely manner, in writing.

Fee Terms

- Our fee estimate is listed in the attached pricing summary.
- You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, confirmation service provider fees, etc.
- The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.
- Our invoices for these fees will be rendered each month as work progresses and payment will be due upon presentation. A final bill for the balance will be presented after all services have been completed and payment will be due upon receipt.
- If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and reimburse us for all out-of-pocket expenditures through the date of termination.

City of Menahga

CarlsonSV LLP
Starting on acceptance

Pricing

Billed on completion

Prices to be confirmed
estimates exclude tax

✓ Renewal: Audit - Government - Yellowbook - GAAP

From \$24,900.00

< Prev

1
Introduction

2
Services

3
Pricing

4
Sign

5
Appendix

Next

Council Action Request Form



CITY OF MENAHGA

The Gateway to the Peace

115 2nd St NE - PO Box C
Menahga, MN 56464
218-564-4557
www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

Regarding: CarlsonSV LLC Auditing

Date of Meeting: Nov 12, 2024 **Total time requested:**

Department Requesting Action: Admin

Presenting at Meeting:

Background Supporting Documentation Enclosed

To select CarlsonSV to audit the the city for the fiscal year of 2024. CarlsonSV has audited the before, and have provided a good product to the city.

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve CarlsonSV to audit the city for the fiscal year of 2024.

Financial Implications: \$ _____ **Comments**

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Council Action Request Form



CITY OF MENAHGA

the gateway to the Peace

115 2nd St NE - PO Box C
Menahga, MN 56464
218-564-4557
www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
<input type="checkbox"/> Consent Agenda Items	

Regarding: Unpaid Utilities assessed to Wadena County

Date of Meeting: Nov 12, 2024 **Total time requested:**

Department Requesting Action: Admin

Presenting at Meeting:

Background Supporting Documentation Enclosed

A spreadsheet of unpaid utility bills owed to the city is provided with parcel numbers, showing 47 accounts in the total of \$31,770.63

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve sending the unpaid utility bills in the amount of \$31,770.63 to Wadena County to be assessed to properties.

Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

Balance

Account

2024 ASSES TO COUNTY LIST

\$259.87 01-00000900-00-4
\$178.04 00-00000591-03-2
\$100.39 01-00005010-00-9
\$130.91 01-00002320-00-6
\$239.26 01-00000850-02-8
\$134.62 01-00006950-00-3
\$192.34 01-00000710-00-3
\$150.79 00-00006750-06-6
\$157.94 01-00005640-06-8
\$321.34 01-00006870-07-3
\$160.14 01-00002840-01-0
\$42.98 00-00000950-02-4
\$84.16 01-00000390-00-9
\$263.37 01-00004820-01-2
\$127.45 01-00005795-02-3
\$354.31 01-00007105-02-2
\$197.09 01-00005340-01-2
\$235.11 01-00005220-01-9
\$604.01 01-00002290-00-0
\$2,020.00 01-00003315-06-5
\$552.00 01-00005520-00-7
\$609.70 01-00004940-00-2
\$586.79 01-00003215-02-6
\$4,634.57 01-00000631-00-3
\$962.05 01-00005760-02-9
\$2,329.18 02-00007050-01-3
\$753.24 01-00000790-00-7
\$268.99 00-00000950-01-1
\$122.60 01-00000460-00-7
\$338.70 01-00004690-00-6
\$141.90 01-00000451-00-5
\$164.30 01-00002280-00-7
\$1,437.29 01-00006810-00-4
\$167.87 01-00006760-00-2
\$1,758.82 01-00005550-00-6
\$902.93 01-00002680-01-8
\$2,029.83 01-00004670-01-3
\$796.91 01-00007305-01-3
\$1,535.08 01-00006900-00-8
\$113.91 01-00006890-00-8
\$425.69 01-00000470-00-0
\$296.71 01-00002510-07-8
\$1,008.34 01-00000860-03-4
\$1,141.85 01-00005740-02-3
\$1,069.83 01-00002310-00-3
\$896.27 01-00004750-00-1
\$771.16 02-00005793-03-5

\$31,770.63

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-40

**A Resolution of the City Council of the City of Menahga, Minnesota,
Accepting Donation for Menahga City Campground Disc Golf Course Hole Expansion**

WHEREAS, the City Council of the City of Menahga, Minnesota, hereby accepts the generous donation from the Menahga Chamber of Commerce in the amount of \$2,000.00 to support the expansion of the disc golf course at the Menahga City Campground; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Menahga, Minnesota, authorizes the use of this donation specifically for the Menahga City Campground Disc Golf Course expansion project in the amount of \$2,000.00.

Adopted by the City Council of the City of Menahga, Minnesota this the 12th day of November, 2024.

Elizabeth Olson, Mayor

Brett Gagnonpalick, City Clerk/Treasurer

Background:

In a previous council meeting, Councilmember Netland proposed [per the GWC Minutes] the GWC meeting fee and ad hoc meeting fee to \$75.00, retroactive to January 1, 2024. Mayor Olson subsequently commented that this adjustment had already been approved by an earlier motion.

Rationale for Formal Motion:

To ensure clarity and maintain proper record-keeping, a formal motion is necessary for the following reasons:

1. **Documenting Retroactive Pay Adjustments:** Although the council may have previously discussed or implied agreement on fee increases, explicit council approval ensures that the retroactive application of the new rate to January 1, 2024, is clearly documented.
2. **Clear Record for Auditing and Transparency:** A specific, dated motion to adjust fees provides an unequivocal record for auditors and public records, avoiding ambiguity that might arise from informal statements or interpretations of prior motions.
3. **Budgeting and Financial Accuracy:** Official approval ensures that the city's financial records accurately reflect the rate increase and that payments are consistent with council-authorized figures.
4. **Avoiding Potential Misinterpretations:** The council packet must clearly outline that the proposed fee change was discussed and formally approved by council, with no room for misinterpretation of prior discussions or votes on this matter.

Recommended Action:

To formalize this adjustment, staff recommends that the council make a clear, recorded motion to approve the increase in the meeting fee and ad hoc meeting fee to \$75.00, retroactive to January 1, 2024.

CITY OF MENAHGA, MINNESOTA

Resolution No. 2024-39

A Resolution of the City Council of the City of Menahga, Minnesota,

**Authorizes and sets compensation for the Greenwood Connection (GWC) Board Members
and authorizes back pay for the 2024 fiscal year.**

WHEREAS, the City of Menahga recognizes the valuable contributions of the Greenwood Connection (GWC) Board members in serving the community; and

WHEREAS, the GWC Board has voted to establish compensation for each board member at \$75.00 per meeting, which aligns with the compensation rates for other city boards and committees; and

WHEREAS, this compensation adjustment has been a work in progress, and a proposal has been made to provide back pay to all GWC Board members for meetings attended in the 2024 fiscal year to ensure equitable treatment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Menahga that:

The compensation for each GWC Board member is hereby set at \$75.00 per meeting, effective immediately.

The City of Menahga authorizes back pay for each GWC Board member at the established rate of \$75.00 per meeting for all meetings attended during the 2024 fiscal year.

Greenwood Connection is directed to process this back pay in accordance with proper payroll procedures.

Adopted by the City Council of the City of Menahga, Minnesota this the 28th day of October 2024.

Elizabeth Olson, Mayor

Brett A. Gagnonpalick City Clerk/Treasurer

Council Action Request Form



CITY OF MENAHGA
"The Gateway to the Pines"

115 2nd St NE - PO Box C
 Menahga, MN 56464
 218-564-4557
 www.cityofmenahga.com

Action Requested

<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Informational Item <input type="checkbox"/> Consent Agenda Items	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other _____
--	--

Regarding: Consideration of Bills

Date of Meeting: Nov 12, 2024 **Total time requested:**

Department Requesting Action: Administration

Presenting at Meeting:

Background Supporting Documentation Enclosed

The invoice copies were sent to the City Council for the following batches:
 Batch # 103124eft - \$66,049.91
 Batch # 111224checks - \$40,082.42

Total \$106,132.33

Options Supporting Documentation Enclosed

Recommendations The Menahga City Council approves the following by Motion:

To approve Batch # 103124eft - \$66,049.91 and Batch # 111224checks - \$40,082.42 , for a total of \$106,132.33.

Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Opposed
Motion:	<input type="checkbox"/> Olson	<input type="checkbox"/> Olson
Second:	<input type="checkbox"/> Tomperi	<input type="checkbox"/> Tomperi
<input type="checkbox"/> Passed	<input type="checkbox"/> Bjornson	<input type="checkbox"/> Bjornson
<input type="checkbox"/> Failed	<input type="checkbox"/> Netland	<input type="checkbox"/> Netland
<input type="checkbox"/> Tabled	<input type="checkbox"/> Warmbold	<input type="checkbox"/> Warmbold

Signatures

CITY OF MENAHGA
***Check Reconciliation©**
MAIN RECON

CHKG/10104 GEN CHKG/10105 GEN CHKG/10106 80WSDEBT/10107 WELLHEADPR
October 2024

Account Summary

Beginning Balance on 10/1/2024	\$264,373.55
+ Receipts/Deposits	\$566,738.81
- Payments (Checks and Withdrawals)	\$328,480.33
Ending Balance as of 10/31/2024	\$502,632.03

Cleared Statement	\$502,632.03
Difference	\$0.00

Cash Balance

Active 101-10100 GENERAL FUND	-\$391,860.65
Active 101-10103 GENERAL FUND	\$0.00
Active 225-10100 SAFE ROUTES TO SCHOOL	-\$3,291.50
Active 226-10100 ECONOMIC DEV REVOLVING LN FD	\$64,339.95
Active 228-10100 TIF DISTRICT PEDRO	\$5,357.87
Active 233-10100 TIF DISTRICT 1-6 PLEASANT PINE	-\$4,526.98
Active 303-10100 1990 CITY HALL DEBT FUND	\$0.00
Active 304-10100 2012A FIRE TRUCK	\$0.00
Active 304-10120 2012A FIRE TRUCK	\$0.00
Active 307-10100 WATER SEWER DEBT	\$49,095.02
Active 310-10100 2012a NURSING HOME DEBT FUND	\$24,966.76
Active 311-10100 2003 IMPROVEMENT DEBT FUND	\$468.63
Active 312-10100 2004 IMPROVEMENT DEBT FUND	\$0.00
Active 313-10100 2006 UTILITY/STREET IMPROV	\$0.00
Active 315-10100 2009 GO IMPROVEMENT	\$0.00
Active 316-10100 2013 STREET & UTILITY IMPROVEM	\$186,178.27
Active 317-10100 2015B Imp. Refunding GO Bond	-\$46,733.95
Active 318-10100 2020A GO Improvement Refunding	-\$102,823.83
Active 404-10100 2009 CSAH 21	\$0.00
Active 406-10100 CAPITAL PROJECTS-EQUIPMENT	\$65,059.05
Active 406-10104 CAPITAL PROJECTS-EQUIPMENT	\$22,779.96
Active 406-10105 CAPITAL PROJECTS-EQUIPMENT	\$18,431.94
Active 414-10100 2017 N.H. CONST-CAPITAL PROJ	\$0.00
Active 415-10100 2020a Bond	\$0.00
Active 416-10100 Region 5 Energy Initiative	\$0.00
Active 417-10100 Water Tower Construction	-\$157,659.00
Active 418-10100 TH87 Watermain Replacement	\$0.00
Active 601-10100 WATER FUND	\$362,084.56
Active 602-10100 SEWER FUND	\$115,950.14
Active 607-10100 CEMETERY FUND	\$21,453.38
Active 609-10100 MUNICIPAL LIQUOR FUND	\$226,987.82
Active 750-10100 PAYROLL CLEARING FUND	\$3,811.65
Active 755-10100 GET HOOKED ON FISHING	\$10,970.50
Active 760-10100 SOUNDS OF SPIRIT LAKE	\$7,976.52
Active 765-10100 BRE PROJECTS	\$4,686.01
Active 770-10100 Frisbee Golf	-\$373.36
Active 800-10100 American Rescue Plan	\$0.00
Active 999-10100 Covid 19-	-\$34,233.36
Cash Balance	\$449,095.40

Begining Balance	\$264,373.55
+ Total Deposits	\$566,738.81
- Checks Written	\$382,016.96
Check Book Balance	\$449,095.40
Difference	\$0.00

CITY OF MENAUGA

*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
Deposit	100224GWCPILT	10/2/2024	(\$30,000.00)	(\$30,000.00)	-	-
Deposit	Batch 702	10/4/2024	(\$40.00)	(\$40.00)	-	-
Deposit	Batch 702	10/4/2024	(\$9,502.59)	(\$9,502.59)	-	-
Deposit	Batch 703	10/8/2024	(\$60.00)	(\$60.00)	-	-
Deposit	Batch 703	10/8/2024	(\$6,474.72)	(\$6,474.72)	-	-
Deposit	100924REC	10/9/2024	(\$303.27)	(\$303.27)	-	-
Deposit	101024REC	10/10/2024	(\$26.24)	(\$26.24)	-	-
Deposit	20241008AC000	10/10/2024	(\$11,835.59)	(\$11,835.59)	-	-
Deposit	Batch 704	10/11/2024	(\$16,889.66)	(\$16,889.66)	-	-
Deposit	Batch 705	10/15/2024	(\$4,619.82)	(\$4,619.82)	-	-
Deposit	Batch 706	10/18/2024	(\$3,562.20)	(\$3,562.20)	-	-
Deposit	102224LMC	10/22/2024	(\$180.80)	(\$180.80)	-	-
Deposit	102224FD	10/22/2024	(\$36.90)	(\$36.90)	-	-
Deposit	102224TASC	10/22/2024	(\$80.22)	(\$80.22)	-	-
Deposit	102324IRSoverpayment	10/23/2024	(\$192.37)	(\$192.37)	-	-
Deposit	Batch 707	10/24/2024	(\$20.00)	(\$20.00)	-	-
Deposit	Batch 707	10/25/2024	(\$14,107.19)	(\$14,107.19)	-	-
Deposit	100124stateaid	10/29/2024	(\$52,703.96)	(\$52,703.96)	-	-
Deposit	101524PSOB	10/29/2024	(\$18,419.16)	(\$18,419.16)	-	-
Deposit	100924fines	10/29/2024	(\$531.80)	(\$531.80)	-	-
Deposit	101824sourcewell	10/29/2024	(\$144.33)	(\$144.33)	-	-
Deposit	091924fdequipfundsw	10/30/2024	\$0.00	-	-	-
Deposit	103024PDsale	10/30/2024	(\$1,000.00)	(\$1,000.00)	-	-
Deposit	103024MVC	10/30/2024	(\$211.41)	(\$211.41)	-	-
Deposit	Batch 708	10/31/2024	(\$12,506.95)	(\$12,506.95)	-	-
Deposit	103124taxsettlement	11/5/2024	(\$286,071.99)	(\$286,071.99)	-	-
Deposit	103124EOM	11/5/2024	(\$97,217.64)	(\$97,217.64)	-	-
505326E	Bi-Weekly ACH	10/9/2024	\$21,344.97	\$21,344.97	-	-
002277E	WEX BANK	10/23/2024	\$1,763.08	\$1,763.08	-	-
002278E	FIRST UNUM LIFE INS CO.	10/23/2024	\$75.00	\$75.00	-	-
002279E	PEPSI-COLA	10/23/2024	\$140.44	\$140.44	-	-
002280E	PERA	10/23/2024	\$10,918.17	\$10,918.17	-	-
002281E	INTERNAL REVENUE SERVICE	10/23/2024	\$11,999.16	\$11,999.16	-	-
002282E	MINNESOTA REVENUE	10/23/2024	\$12,379.29	\$12,379.29	-	-
002284E	MARCO TECHNOLOGIES LLC	10/23/2024	\$768.62	\$768.62	-	-
002286E	Minnesota Energy Resources	10/23/2024	\$113.97	\$113.97	-	-
002287E	BREAKTHRU BEVERAGE	10/23/2024	\$1,823.56	\$1,823.56	-	-
002288E	CHORD PAYMENT TECHNOLOGIES	10/23/2024	\$1,418.36	\$1,418.36	-	-
505341E	Bi-Weekly ACH	10/23/2024	\$21,080.94	\$21,080.94	-	-
505344E	Bi-Weekly ACH	10/23/2024	\$340.04	\$340.04	-	-
002289E	VERIZON WIRELESS	10/25/2024	\$454.77	\$454.77	-	-
002290E	United States Postal Service	10/25/2024	\$350.19	\$350.19	-	-
002291E	WEST CENTRAL TELEPHONE	10/28/2024	\$2,096.60	\$2,096.60	-	-
002292E	TODD-WADENA ELECTRIC COOP	10/28/2024	\$135.35	\$135.35	-	-
002293E	HEALTH PARTNERS	10/28/2024	\$10,531.32	\$10,531.32	-	-
002294E	SWIPECLOCK, LLC	10/28/2024	\$105.00	\$105.00	-	-
002295E	RESNEXUS	10/28/2024	\$69.00	\$69.00	-	-
002296E	Clover MarketPlace, LLC	10/28/2024	\$110.42	\$110.42	-	-
002297E	MINNESOTA POWER	10/28/2024	\$8,240.66	\$8,240.66	-	-

CITY OF MENAHGA

*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
002298E	CARDMEMBER SERVICE	10/28/2024	\$1,401.30	\$1,401.30	-	-
002299E	DELTA DENTAL OF MINNESOTA	10/30/2024	\$855.60	\$855.60	-	-
002300E	COLONIAL SUPPLEMENTAL INS.	10/30/2024	\$46.24	\$46.24	-	-
002301E	AUTHORIZE.NET	10/30/2024	\$22.25	\$22.25	-	-
002302E	ELIOT	10/30/2024	\$79.96	\$79.96	-	-
002303E	VERIZON CONNECT FLEET USA LLC	10/30/2024	\$151.60	\$151.60	-	-
064096	NETLAND, MICHAEL	4/8/2024	\$54.37	-	\$54.37	-
064186	NETLAND, MICHAEL	5/13/2024	\$89.78	-	\$89.78	-
064518	STAR SQUADS LLC	8/26/2024	\$4,585.00	\$4,585.00	-	-
064541	JOHNSON BROTHERS LIQUOR	9/9/2024	\$4,851.66	\$4,851.66	-	-
064560	BERNICKS	9/30/2024	\$810.85	\$810.85	-	-
064561	BEVERAGE WHOLESALE	9/30/2024	\$3,421.55	\$3,421.55	-	-
064562	CINTAS	9/30/2024	\$149.78	\$149.78	-	-
064563	CITY OF MENAHGA	9/30/2024	\$752.29	\$752.29	-	-
064564	DACOTAH PAPER CO.	9/30/2024	\$426.38	\$426.38	-	-
064565	DAHLHEIMER BEVERAGE BRAINERD	9/30/2024	\$7,357.70	\$7,357.70	-	-
064566	DEPARTMENT OF HUMAN SERVICES	9/30/2024	\$10,599.00	\$10,599.00	-	-
064567	D-S BEVERAGES INC	9/30/2024	\$9,659.03	\$9,659.03	-	-
064568	ECOLAB	9/30/2024	\$71.35	\$71.35	-	-
064569	EHLERS	9/30/2024	\$850.00	\$850.00	-	-
064570	FLAHERTY & HOOD, P.A.	9/30/2024	\$1,732.50	\$1,732.50	-	-
064571	G & T SANITATION, INC.	9/30/2024	\$715.37	\$715.37	-	-
064572	GIOVANNI S	9/30/2024	\$418.50	\$418.50	-	-
064573	GRAND FORKS FIRE EQUIPMENT LLC	9/30/2024	\$3,963.25	\$3,963.25	-	-
064574	GRANITE CITY JOBBING CO.	9/30/2024	\$1,129.94	\$1,129.94	-	-
064575	HAWKINS, INC.	9/30/2024	\$2,705.62	\$2,705.62	-	-
064576	HEGGIES PIZZA	9/30/2024	\$546.70	\$546.70	-	-
064577	Innovative Office Solutions, LLC	9/30/2024	\$240.00	\$240.00	-	-
064578	JIM DANDY SNACK FOOD CO.	9/30/2024	\$180.00	\$180.00	-	-
064579	JOHNSON BROTHERS LIQUOR	9/30/2024	\$2,394.14	\$2,394.14	-	-
064580	L&B CONSTRUCTION, INC.	9/30/2024	\$220.00	\$220.00	-	-
064581	LAKES COMMUNITY COOPERATIVE P	9/30/2024	\$40.97	\$40.97	-	-
064582	MARCO	9/30/2024	\$384.31	\$384.31	-	-
064583	MARJON PRINTING, INC.	9/30/2024	\$780.00	\$780.00	-	-
064584	MENAHGA CONCRETE	9/30/2024	\$900.00	\$900.00	-	-
064585	MIDWEST MACHINERY CO.	9/30/2024	\$317.78	\$317.78	-	-
064586	MINNESOTA DEPT OF HEALTH	9/30/2024	\$1,397.00	\$1,397.00	-	-
064587	Napa Auto Parts	9/30/2024	\$21.12	\$21.12	-	-
064588	NAPA CENTRAL - MN	9/30/2024	\$365.33	\$365.33	-	-
064589	PEDERSON OIL SERVICES, INC.	9/30/2024	\$895.11	\$895.11	-	-
064590	PHILLIPS WINE & SPIRITS	9/30/2024	\$2,470.24	\$2,470.24	-	-
064591	PIETILA, RACHAEL	9/30/2024	\$160.96	\$160.96	-	-
064592	S.C.D. TAP BEER LINE CLEANING	9/30/2024	\$42.00	\$42.00	-	-
064593	SOUTHERN GLAZERS OF MN	9/30/2024	\$2,958.70	\$2,958.70	-	-
064594	TASC	9/30/2024	\$16.98	\$16.98	-	-
064595	TEAM LABORATORY CHEMICAL	9/30/2024	\$400.00	\$400.00	-	-
064596	TEAMSTERS LOCAL UNION 346	9/30/2024	\$138.00	\$138.00	-	-
064597	TEDS HARDWARE MENAHGA	9/30/2024	\$192.97	\$192.97	-	-
064598	The Home City Ice Company Inc	9/30/2024	\$446.00	\$446.00	-	-

CITY OF MENAHGA

*Check Reconciliation©

GENERAL CHECKING

10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month
064599	VIKING COCA-COLA BOTTLING	9/30/2024	\$120.64	\$120.64	-	-
064600	WADENA COUNTY DAC	9/30/2024	\$103.60	\$103.60	-	-
064601	WADENA COUNTY HIGHWAY DEPT.	9/30/2024	\$12,075.00	\$12,075.00	-	-
064602	WADENA COUNTY TREASURER	9/30/2024	\$10,652.00	\$10,652.00	-	-
064603	Wadena Iron & Metal	9/30/2024	\$1,009.00	\$1,009.00	-	-
064604	WARNER GARAGE DOOR INC	9/30/2024	\$1,026.29	\$1,026.29	-	-
064605	WHITE, JOSEPH	9/30/2024	\$28.95	\$28.95	-	-
064606	BERNICKS	10/15/2024	\$416.50	\$416.50	-	-
064607	BEVERAGE WHOLESAL	10/15/2024	\$1,258.51	\$1,258.51	-	-
064608	CARLSONSV	10/15/2024	\$21,900.00	\$21,900.00	-	-
064609	CINTAS	10/15/2024	\$263.32	\$263.32	-	-
064610	CULLIGAN OF WADENA	10/15/2024	\$55.15	\$55.15	-	-
064611	CWIKLA ACE HARDWARE	10/15/2024	\$65.94	\$65.94	-	-
064612	DAHLHEIMER BEVERAGE BRAINERD	10/15/2024	\$6,660.15	\$6,660.15	-	-
064613	DEPARTMENT OF HUMAN SERVICES	10/15/2024	\$10,599.00	\$10,599.00	-	-
064614	D-S BEVERAGES INC	10/15/2024	\$12,418.10	\$12,418.10	-	-
064615	EHLERS	10/15/2024	\$142.50	\$142.50	-	-
064616	FLAHERTY & HOOD, P.A.	10/15/2024	\$1,456.25	\$1,456.25	-	-
064617	G & T SANITATION, INC.	10/15/2024	\$715.37	\$715.37	-	-
064618	GIOVANNI S	10/15/2024	\$466.10	\$466.10	-	-
064619	GOPHER STATE ONE-CALL	10/15/2024	\$8.10	\$8.10	-	-
064620	GRANITE CITY JOBBING CO.	10/15/2024	\$680.58	\$680.58	-	-
064621	HAWKINS, INC.	10/15/2024	\$4,906.87	\$4,906.87	-	-
064622	HEGGIES PIZZA	10/15/2024	\$268.50	\$268.50	-	-
064623	INNOVATIVE SIGN & GRAFFIX	10/15/2024	\$1,075.00	\$1,075.00	-	-
064624	J BROTHERS MECHANICAL	10/15/2024	\$385.00	\$385.00	-	-
064625	JOHNSON BROTHERS LIQUOR	10/15/2024	\$2,060.43	\$2,060.43	-	-
064626	JOHNSON JET-LINE INC	10/15/2024	\$22,100.75	\$22,100.75	-	-
064627	K & K TRUCK & AUTO REPAIR	10/15/2024	\$100.00	\$100.00	-	-
064628	LAKE COUNTRY FOODS	10/15/2024	\$11.94	\$11.94	-	-
064629	LAW ENFORCEMENT LABOR SERVICE	10/15/2024	\$70.50	\$70.50	-	-
064630	LEAGUE OF MINNESOTA CITIES	10/15/2024	\$631.00	\$631.00	-	-
064631	LEAGUE OF MN CITIES INSUR TRST	10/15/2024	\$1,213.00	\$1,213.00	-	-
064632	MARJON PRINTING, INC.	10/15/2024	\$138.00	\$138.00	-	-
064633	MENAHGA FIRE RELIEF ASSN.	10/15/2024	\$25,026.45	\$25,026.45	-	-
064634	MN BCA	10/15/2024	\$600.00	-	\$600.00	-
064635	NAPA CENTRAL - MN	10/15/2024	\$61.51	\$61.51	-	-
064636	PHILLIPS WINE & SPIRITS	10/15/2024	\$1,261.93	\$1,261.93	-	-
064637	RMB ENVIRONMENTAL LABS	10/15/2024	\$276.94	\$276.94	-	-
064638	SHAUN JOHNSON	10/15/2024	\$500.00	\$500.00	-	-
064639	SHELL SPORT & BAIT	10/15/2024	\$26.48	\$26.48	-	-
064640	SOUTHERN GLAZERS OF MN	10/15/2024	\$1,705.41	\$1,705.41	-	-
064641	SPIRIT LAKE LUMBER	10/15/2024	\$80.19	\$80.19	-	-
064642	TEAM LABORATORY CHEMICAL	10/15/2024	\$2,200.00	\$2,200.00	-	-
064643	WADENA COUNTY ATTORNEY	10/15/2024	\$700.00	\$700.00	-	-
064644	Bergstrom Electric	10/28/2024	\$9,491.00	-	\$9,491.00	-
064645	BEVERAGE WHOLESAL	10/28/2024	\$536.30	-	\$536.30	-
064646	CINTAS	10/28/2024	\$387.28	-	\$387.28	-
064647	CITY OF MENAHGA	10/28/2024	\$524.85	-	\$524.85	-

CITY OF MENAHGA
***Check Reconciliation©**
GENERAL CHECKING
10100 GEN CHECK

Check Nbr	Vendor Name	Check Date	Amount	Cleared This Month	Amount Not Cleared	Partially Cleared Last Month	
064648	D&N LAWN CARE	10/28/2024	\$950.00	-	\$950.00	-	
064649	DACOTAH PAPER CO.	10/28/2024	\$308.11	-	\$308.11	-	
064650	DAHLHEIMER BEVERAGE BRAINERD	10/28/2024	\$3,127.80	-	\$3,127.80	-	
064651	D-S BEVERAGES INC	10/28/2024	\$1,083.50	-	\$1,083.50	-	
064652	FLAHERTY & HOOD, P.A.	10/28/2024	\$1,680.00	-	\$1,680.00	-	
064653	GIOVANNI S	10/28/2024	\$446.60	-	\$446.60	-	
064654	GRAINGER	10/28/2024	\$375.42	-	\$375.42	-	
064655	HACH COMPANY	10/28/2024	\$587.64	-	\$587.64	-	
064656	HAWKINS, INC.	10/28/2024	\$3,985.04	-	\$3,985.04	-	
064657	HUOTARI, DEREK	10/28/2024	\$35.44	\$35.44	-	-	
064658	JOHNSON BROTHERS LIQUOR	10/28/2024	\$3,159.64	-	\$3,159.64	-	
064659	MATTHEW BACHMANN	10/28/2024	\$325.00	-	\$325.00	-	
064660	MENAHGA FIRE RELIEF ASSN.	10/28/2024	\$3,000.00	\$3,000.00	-	-	
064661	Minnesota Department Of Health	10/28/2024	\$35.00	-	\$35.00	-	
064662	PHILLIPS WINE & SPIRITS	10/28/2024	\$1,500.92	-	\$1,500.92	-	
064663	R&R RENTAL	10/28/2024	\$372.16	-	\$372.16	-	
064664	RMB ENVIRONMENTAL LABS	10/28/2024	\$357.39	-	\$357.39	-	
064665	SHELL RIVER TRANSPORT, INC.	10/28/2024	\$1,686.40	-	\$1,686.40	-	
064666	SOUTHERN GLAZERS OF MN	10/28/2024	\$3,108.13	-	\$3,108.13	-	
064667	TASC	10/28/2024	\$17.43	-	\$17.43	-	
064668	TEAM LABORATORY CHEMICAL	10/28/2024	\$420.00	-	\$420.00	-	
064669	TEDS HARDWARE MENAHGA	10/28/2024	\$128.02	-	\$128.02	-	
064670	TITAN MACHINERY	10/28/2024	\$4,912.40	-	\$4,912.40	-	
064671	VEIT & COMPANY, INC.	10/28/2024	\$13,130.00	-	\$13,130.00	-	
064672	VIKING COCA-COLA BOTTLING	10/28/2024	\$156.45	-	\$156.45	-	
			Receipts/Deposits	(\$566,738.81)	(\$566,738.81)	\$0.00	\$0.00
			Payments/Withdrawal	\$53,536.63	\$328,480.33	\$53,536.63	\$0.00
				Total Deposits			(\$566,738.81)
				Total Checks Written			\$382,016.96
							(Outstanding + Cleared)

*Next month items not included in Total Deposits & Checks Written

Payments

Current Period: November 2024

Payments Batch 111224checks \$40,082.42

Refer	37 BERNICKS			-
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase	\$30.10
Invoice	20073957	10/16/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$264.85
Invoice	20073957	10/16/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$17.95
Invoice	20073958	10/16/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$41.95
Invoice	20075447	10/30/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase	\$15.00
Invoice	20075447	10/30/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$13.68
Invoice	20075449	10/30/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$315.70
Invoice	20075444	10/30/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$671.87

Refer	25 BEVERAGE WHOLESale			-
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$833.65
Invoice	353249	10/25/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$1,197.50
Invoice	352272	10/18/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$32.00
Invoice	352272	10/18/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase	\$1,237.85
Invoice	354265	11/1/2024		
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund	-\$114.76
Invoice	354265	11/1/2024		
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	354265	11/1/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$3,156.24

Refer	35 CINTAS			-
Cash Payment	E 609-49750-210	Operating Supplies	LS off sale supplies	\$77.80
Invoice	4208438472	10/16/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$77.81
Invoice	4208438472	10/16/2024		
Cash Payment	E 609-49750-210	Operating Supplies	LS off sale supplies	\$144.60
Invoice	4209894802	10/30/2024		
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies	\$144.60
Invoice	4209894802	10/30/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$444.81

Refer	73 CORE & MAIN			-
Cash Payment	E 602-49450-220	Repair & Maintenance	Rite Hite Adpt Slide	\$166.41
Invoice	V482051	8/21/2024		
Cash Payment	E 601-49400-220	Repair & Maintenance	Parts	\$857.56
Invoice	V660974	9/19/2024		
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total	\$1,023.97

Refer	66 CULLIGAN OF WADENA			-
Cash Payment	E 609-49750-305	Professional Services	Culligan water service	\$63.45
Invoice	267X00144107	10/31/2024		

Payments

Current Period: November 2024

Cash Payment	E 609-49760-305 Professional Services	Culligan Water Service	\$63.45
Invoice	267X00144107	10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$126.90
Refer	63 CWIKLA ACE HARDWARE		
Cash Payment	E 101-45120-210 Operating Supplies	Supplies for the Beach	\$28.49
Invoice	1668705	10/23/2024	
Cash Payment	E 101-45200-210 Operating Supplies	Supplies for the park	\$28.48
Invoice	1668705	10/23/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$56.97
Refer	29 DACOTAH PAPER CO.		
Cash Payment	E 609-49750-210 Operating Supplies	LS off sale supplies	\$55.08
Invoice	15449	10/22/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$46.59
Invoice	15449	10/22/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$101.67
Refer	26 DAHLHEIMER BEVERAGE BRAINE		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$2,966.10
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS off sale beer purchase	\$101.00
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS off sale beer refund	-\$60.00
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$47.50
Invoice	2315085	10/22/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$3,440.50
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$56.35
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale refund	-\$140.27
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$109.90
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchases	\$203.00
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$1,116.40
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$31.20
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase	\$102.00
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$8.70
Invoice	2320373	10/29/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$7,747.58
Refer	30 D-S BEVERAGES INC		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$86.05
Invoice	896-01143	10/23/2024	

Payments

Current Period: November 2024

Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-30.00
Invoice	896-01143	10/23/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$4,406.55
Invoice	828184	10/23/2024		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase		\$33.50
Invoice	828184	10/23/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$2,934.20
Invoice	826202	10/16/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase		\$74.34
Invoice	826202	10/16/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-30.00
Invoice	826202	10/16/2024		
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$3,189.20
Invoice	829859	10/30/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale snack purchase		\$155.15
Invoice	829859	10/30/2024		
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase		\$219.00
Invoice	829859	10/30/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$10,865.89
Refer	49 EMERGENCY AUTOMOTIVE TECH			
Cash Payment	E 101-42110-210 Operating Supplies	Dash Mount for squad		\$292.88
Invoice	DL100924-21	10/18/2024		
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total	\$292.88
Refer	74 G & T SANITATION, INC.			
Cash Payment	E 609-49750-384 Garbage Services	LS off sale trash		\$77.50
Invoice	132699	11/1/2024		
Cash Payment	E 609-49760-384 Garbage Services	LS on sale trash		\$77.49
Invoice	132699	11/1/2024		
Cash Payment	E 101-43100-384 Garbage Services	City Hall trash		\$91.00
Invoice	132699	11/1/2024		
Cash Payment	E 101-41940-384 Garbage Services	City Garage trash		\$91.01
Invoice	132699	11/1/2024		
Cash Payment	E 101-45200-384 Garbage Services	City Park Trash		\$234.23
Invoice	132699	11/1/2024		
Cash Payment	E 101-45120-384 Garbage Services	Beach Trash		\$72.07
Invoice	132699	11/1/2024		
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total	\$643.30
Refer	31 GIOVANNI S			
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale pizza purchase		\$310.20
Invoice	410242411	10/24/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$310.20
Refer	71 GOPHER STATE ONE-CALL			
Cash Payment	E 601-49400-305 Professional Services	October locates		\$9.45
Invoice	4100594	10/31/2024		
Cash Payment	E 602-49450-305 Professional Services	October Locates		\$9.45
Invoice	4100594	10/31/2024		
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total	\$18.90
Refer	43 GRAINGER			
Cash Payment	E 101-45200-220 Repair & Maintenance	Lever Lockset		\$185.52
Invoice	9281991076	10/15/2024		

Payments

Current Period: November 2024

Cash Payment	E 101-45200-220	Repair & Maintenance	returned wrong lever lockset	-	\$181.42
Invoice	9284378271	10/17/2024			
Transaction Date	10/29/2024		GENERAL CHECKIN 10100	Total	\$4.10
Refer	34 GRANITE CITY JOBBING CO.				
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco purchase		\$169.70
Invoice	418449	10/17/2024			
Cash Payment	E 609-49750-333	Freight	LS off sale freight		\$5.00
Invoice	418449	10/17/2024			
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies		\$45.92
Invoice	418449	10/17/2024			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase		\$61.33
Invoice	418449	10/17/2024			
Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco purchase		\$169.69
Invoice	418449	10/17/2024			
Cash Payment	E 609-49760-333	Freight	LS on sale freight		\$5.00
Invoice	418449	10/17/2024			
Cash Payment	E 609-49750-256	Tobacco Products For R	LS off sale tobacco purchase		\$231.54
Invoice	421105	10/31/2024			
Cash Payment	E 609-49750-333	Freight	LS off sale freight		\$5.00
Invoice	421105	10/31/2024			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack purchase		\$102.49
Invoice	421105	10/31/2024			
Cash Payment	E 609-49760-256	Tobacco Products For R	LS on sale tobacco purchase		\$231.54
Invoice	421105	10/31/2024			
Cash Payment	E 609-49760-333	Freight	LS on sale freight		\$5.00
Invoice	421105	10/31/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$1,032.21
Refer	54 HACH COMPANY				
Cash Payment	E 601-49400-210	Operating Supplies	Pan indicator soln .1%		\$114.00
Invoice	14233749	10/22/2024			
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total	\$114.00
Refer	69 HAWKINS, INC.				
Cash Payment	E 601-49400-210	Operating Supplies	Parts for Water Plant		\$102.46
Invoice	6904512	10/31/2024			
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total	\$102.46
Refer	38 HEGGIES PIZZA				
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase		\$381.80
Invoice	1012116013	10/16/2024			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale pizza purchase		\$331.50
Invoice	1012130014	10/30/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$713.30
Refer	36 JIM DANDY SNACK FOOD CO.				
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale snack purchase		\$180.00
Invoice	60871	10/15/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$180.00
Refer	27 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase		\$37.00
Invoice	2649554	10/22/2024			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase		\$2,182.60
Invoice	2649554	10/22/2024			

Payments

Current Period: November 2024

Cash Payment	E 101-42110-437 Licenses & Permits	1FM5K8AR9JGB67988 registration	\$29.00
Invoice	11/12/2024		
Cash Payment	E 101-42110-437 Licenses & Permits	1GNSKDEC4LR280333 registration	\$29.00
Invoice	11/12/2024		
Cash Payment	E 601-49400-437 Licenses & Permits	1FM5K8AR966C36669 registration	\$289.53
Invoice	11/12/2024		
Cash Payment	E 602-49450-437 Licenses & Permits	1FM5K8AR966C36669 registration	\$289.53
Invoice	11/12/2024		
Transaction Date	10/29/2024	GENERAL CHECKIN 10100	Total \$637.06
Refer	<u>58 NAPA CENTRAL - MN</u>		
Cash Payment	E 602-49450-220 Repair & Maintenance	4WR FL/Extn Conn 12LP	\$7.83
Invoice 584228	10/2/2024		
Cash Payment	E 101-43100-220 Repair & Maintenance	Skidster Beacon	\$86.99
Invoice 585065	10/18/2024		
Cash Payment	E 101-43100-210 Operating Supplies	Shop supplies	\$8.32
Invoice 585073	10/18/2024		
Cash Payment	E 101-43100-220 Repair & Maintenance	JD Fuel primer	\$21.99
Invoice 585270	10/23/2024		
Cash Payment	E 101-43100-220 Repair & Maintenance	Gasket	\$10.65
Invoice 585280	10/23/2024		
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$135.78
Refer	<u>55 NW REGIONAL FIREFIGHTERS</u>		
Cash Payment	E 101-42200-433 Dues and Subscriptions	NW Regional Firefighters Assn Dues	\$50.00
Invoice Oct 2024	10/31/2024		
Transaction Date	10/31/2024	GENERAL CHECKIN 10100	Total \$50.00
Refer	<u>70 PEPSI COLA</u>		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$150.00
Invoice 91078003	10/31/2024		
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale soda purchase	\$124.26
Invoice 91078003	10/31/2024		
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total \$274.26
Refer	<u>28 PHILLIPS WINE & SPIRITS</u>		
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchases	\$1,574.00
Invoice 6867230	10/22/2024		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$207.50
Invoice 6867230	10/22/2024		
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$26.48
Invoice 6867230	10/22/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$1,807.98
Refer	<u>42 RMB ENVIRONMENTAL LABS</u>		
Cash Payment	E 602-49450-305 Professional Services	discharge 10/17/24	\$209.00
Invoice D067736	10/28/2024		
Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D059884	\$75.00
Invoice M2400246	5/28/2024		
Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D061827	\$75.00
Invoice M2400246	6/25/2024		
Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D063643	\$75.00
Invoice M2400246	7/29/2024		
Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D065178	\$75.00
Invoice M2400246	8/27/2024		

Payments

Current Period: November 2024

Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$61.04
Invoice	2649554	10/22/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$2,280.64
Refer	67	KURTTI, KEITH		
Cash Payment	E 101-43100-220	Repair & Maintenance	Repairing sweeper	\$80.00
Invoice		11/5/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$80.00
Refer	52	L&B CONSTRUCTION, INC.		
Cash Payment	E 602-49450-220	Repair & Maintenance	Fix Sewer Main	\$1,840.00
Invoice		10/25/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$1,840.00
Refer	64	L&M SUPPLY, INC.		
Cash Payment	E 601-49400-210	Operating Supplies	PPE for Water department	\$46.97
Invoice	7849444	10/17/2024		
Cash Payment	E 602-49450-210	Operating Supplies	PPE for sewer department	\$46.97
Invoice	7849444	10/17/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$93.94
Refer	59	LAW ENFORCEMENT LABOR SER		
Cash Payment	G 750-21719	LELS Union Dues	Nov Dues for Huotari, Derek	\$70.50
Invoice	Nov 2024	11/1/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$70.50
Refer	51	LEAGUE OF MINNESOTA CITIES		
Cash Payment	E 101-41110-331	Travel & Conference	2024 Fall Forums -- Mike Netland	\$30.00
Invoice	412957	10/21/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$30.00
Refer	60	LOCATORS & SUPPLIES, INC.		
Cash Payment	E 601-49400-210	Operating Supplies	Blue Flags 1000/case	\$157.28
Invoice	0317686-IN	11/1/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$157.28
Refer	68	MARJON PRINTING, INC.		
Cash Payment	E 101-41400-350	Printing & Publishing	RM Amending City Ordinance	\$54.00
Invoice	101624RM307	10/16/2024		
Cash Payment	E 101-41400-350	Printing & Publishing	Amend City Ordinance Chapter 30	\$48.00
Invoice	103024RM312	10/30/2024		
Cash Payment	E 101-42200-350	Printing & Publishing	RM Fire Dept pancake feed	\$114.00
Invoice	100924RM301	10/9/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$216.00
Refer	72	MINNESOTA DEPT. OF HEALTH-E		
Cash Payment	E 609-49750-437	Licenses & Permits	2025 License Renewal	\$157.50
Invoice	39554	11/8/2024		
Cash Payment	E 609-49760-437	Licenses & Permits	2025 License Renewal	\$157.50
Invoice	39554	11/8/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$315.00
Refer	56	MINNESOTA STATE FIRE DEPT AS		
Cash Payment	E 101-42200-433	Dues and Subscriptions	Annual Dues	\$175.00
Invoice	Oct 2024	10/31/2024		
Transaction Date	10/31/2024		GENERAL CHECKIN 10100	Total \$175.00
Refer	41	MOTOR VEHICLE		

Payments

Current Period: November 2024

Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D066558	\$75.00
Invoice	M2400246	9/24/2024	
Cash Payment	E 602-49450-305 Professional Services	Discharge 10/15/24	\$217.36
Invoice	D067568	10/24/2024	
Transaction Date	10/29/2024	GENERAL CHECKIN 10100	Total \$801.36
Refer	39 S.C.D. TAP BEER LINE CLEANING	-	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale tap cleaning	\$42.00
Invoice	9298	10/16/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$42.00
Refer	61 SHELL SPORT & BAIT	-	
Cash Payment	E 602-49450-212 Motor Fuels & Lubricant	Sewer dept fuel	\$110.44
Invoice	Oct 2024	10/31/2024	
Cash Payment	E 101-45200-212 Motor Fuels & Lubricant	Parks Dept Fuel	\$45.93
Invoice	Oct 2024	10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$156.37
Refer	24 SOUTHERN GLAZERS OF MN	-	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,373.25
Invoice	2546019	10/25/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$20.40
Invoice	2546019	10/25/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$1,393.65
Refer	65 SPIRIT LAKE LUMBER	-	
Cash Payment	E 602-49450-210 Operating Supplies	Metal cutoff disc and saw blade	\$24.58
Invoice	76585	10/25/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$24.58
Refer	50 TEAMSTERS LOCAL UNION 346	-	
Cash Payment	G 750-21720 Teamsters Union 346	Parvi, Gary Union Dues	\$69.00
Invoice	Nov 2024	10/25/2024	
Cash Payment	G 750-21720 Teamsters Union 346	Soukup, Bryan Union Dues	\$69.00
Invoice	Nov 2024	10/25/2024	
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total \$138.00
Refer	40 The Home City Ice Company Inc	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale ice purchase	\$275.52
Invoice	7473241154	10/16/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$5.00
Invoice	7473241154	10/16/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$280.52
Refer	57 THE MCDOWELL AGENCY	-	
Cash Payment	E 101-42200-305 Professional Services	Background Checks A. Eiler, S. Carlson	\$93.50
Invoice		10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$93.50
Refer	32 VIKING COCA-COLA BOTTLING	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$232.10
Invoice	3542345	10/24/2024	
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale soda purchase	\$161.25
Invoice	3542345	10/24/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$393.35
Refer	62 WADENA COUNTY ATTORNEY	-	

Payments

Current Period: November 2024

Cash Payment	E 101-41500-304	Legal Services	Monthly attorney fee		\$700.00
Invoice	2024-010	10/31/2024			
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total	\$700.00
Refer	53 WADENA COUNTY DAC				
Cash Payment	E 101-41940-386	Cleaning Services	September Hours		\$118.40
Invoice	24465	9/30/2024			
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total	\$118.40
Refer	33 WARNICKS JANITORIAL SERVICE				
Cash Payment	E 609-49760-386	Cleaning Services	LS on sale cleaning bill		\$170.00
Invoice	17141	10/14/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$170.00

Fund Summary

	10100 GENERAL CHECKING
101 GENERAL FUND	\$2,537.04
601 WATER FUND	\$1,952.25
602 SEWER FUND	\$2,921.57
609 MUNICIPAL LIQUOR FUND	\$32,463.06
750 PAYROLL CLEARING FUND	\$208.50
	<u>\$40,082.42</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$40,082.42
Total	\$40,082.42

Payments

Current Period: October 2024

Payments Batch 103124EFT

\$66,049.91

Refer	46 <u>AUTHORIZE.NET</u>	Ck# 002301E 10/30/2024	
Cash Payment	E 101-45200-433 Dues and Subscriptions	Campground gateway fee	\$22.25
Invoice	Sept 2024	10/2/2024	
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total \$22.25
Refer	11 <u>BREAKTHRU BEVERAGE</u>	Ck# 002287E 10/23/2024	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,768.50
Invoice	117898984	9/26/2024	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$27.00
Invoice	117898984	9/26/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$28.06
Invoice	117898984	9/26/2024	
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total \$1,823.56
Refer	23 <u>CARDMEMBER SERVICES (TRUST</u>	Ck# 002298E 10/28/2024	
Cash Payment	E 609-49760-210 Operating Supplies	TV for LS on sale to replace broken one	\$378.00
Invoice		8/22/2024	
Cash Payment	E 101-41400-210 Operating Supplies	Stuff for kitchen needed	\$60.96
Invoice		8/20/2024	
Cash Payment	E 601-49400-210 Operating Supplies	Binder and cord needed for W/S	\$15.88
Invoice		8/20/2024	
Cash Payment	E 602-49450-210 Operating Supplies	Binder and cord needed for W/S	\$15.87
Invoice		8/20/2024	
Cash Payment	E 101-41400-210 Operating Supplies	Batteries and fingertip moist	\$28.96
Invoice		8/20/2024	
Cash Payment	E 101-41400-433 Dues and Subscriptions	Hire Click subscription	\$99.00
Invoice		8/28/2024	
Cash Payment	E 601-49400-322 Postage	Postage for tests	\$5.80
Invoice		8/28/2024	
Cash Payment	E 601-49400-322 Postage	Shipping for water test	\$19.08
Invoice		8/28/2024	
Cash Payment	E 101-41400-210 Operating Supplies	Business cards ordered	\$29.80
Invoice		8/30/2024	
Cash Payment	E 101-41400-210 Operating Supplies	Cleaning supplies	\$22.97
Invoice		8/30/2024	
Cash Payment	E 101-45200-210 Operating Supplies	Paper towels for restrooms	\$55.34
Invoice		8/27/2024	
Cash Payment	E 101-45120-210 Operating Supplies	Paper towels for restrooms	\$55.33
Invoice		8/27/2024	
Cash Payment	E 101-42110-210 Operating Supplies	Ink for printer	\$59.78
Invoice		8/27/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$19.47
Invoice		9/6/2024	
Cash Payment	E 609-49750-210 Operating Supplies	Filters for LS off sale	\$189.24
Invoice		9/5/2024	
Cash Payment	E 609-49760-210 Operating Supplies	Filters for LS on sale	\$189.24
Invoice		9/5/2024	
Cash Payment	E 609-49750-210 Operating Supplies	Paper for cash registers	\$59.30
Invoice		9/5/2024	
Cash Payment	E 609-49760-210 Operating Supplies	Paper for cash registers	\$59.30
Invoice		9/5/2024	

Payments

Current Period: October 2024

Cash Payment	E 101-41400-210	Operating Supplies	Notary Stamp	\$20.81
Invoice		9/16/2024		
Cash Payment	E 101-45200-210	Operating Supplies	Mop Handle	\$17.17
Invoice		9/19/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$1,401.30
Refer	12	CHORD PAYMENT TECHNOLOGIE	Ck# 002288E 10/23/2024	
Cash Payment	E 609-49750-260	Credit Card Fees	LS off sale credit card fees	\$1,208.94
Invoice	Sept 2024	10/2/2024		
Cash Payment	E 609-49760-260	Credit Card Fees	LS on sale credit card fees	\$209.42
Invoice	Sept 2024	10/2/2024		
Transaction Date	10/23/2024		GENERAL CHECKIN 10100	Total \$1,418.36
Refer	21	Clover MarketPlace, LLC	Ck# 002296E 10/28/2024	
Cash Payment	E 609-49750-309	Computer Support Servi	LS off sale Clover fee	\$55.21
Invoice	Oct 2024	10/1/2024		
Cash Payment	E 609-49760-309	Computer Support Servi	LS on sale Clover Fee	\$55.21
Invoice	Oct 2024	10/1/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$110.42
Refer	45	COLONIAL LIFE PROCESSING CTR	Ck# 002300E 10/30/2024	
Cash Payment	G 750-21707	Colonial Life	Colonial Life premium	\$46.24
Invoice	4748828101257	10/11/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$46.24
Refer	44	DELTA DENTAL	Ck# 002299E 10/30/2024	
Cash Payment	G 750-21717	Dental Insurance	Dental premiums	\$855.60
Invoice	RIS0006006222	10/5/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$855.60
Refer	47	ELIOT	Ck# 002302E 10/30/2024	
Cash Payment	E 101-45200-430	Miscellaneous Expense	CG credit card fees	\$79.96
Invoice	Sept 2024	10/1/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$79.96
Refer	18	HEALTH PARTNERS	Ck# 002293E 10/28/2024	
Cash Payment	E 101-42110-131	Employer Paid Health	PD employer paid health	\$1,883.08
Invoice	65291305594	10/10/2024		
Cash Payment	G 750-21706	Hospitalization/Medical Ins	PD employee paid health	\$694.47
Invoice	65291305594	10/10/2024		
Cash Payment	E 609-49760-131	Employer Paid Health	LS on sale employer paid health	\$803.21
Invoice	65291305594	10/10/2024		
Cash Payment	E 609-49750-131	Employer Paid Health	LS off sale employer paid health	\$803.21
Invoice	65291305594	10/10/2024		
Cash Payment	E 601-49400-131	Employer Paid Health	Water dept employer paid health	\$861.07
Invoice	65291305594	10/10/2024		
Cash Payment	E 602-49450-131	Employer Paid Health	Sewer dept emoloyer paid health	\$861.06
Invoice	65291305594	10/10/2024		
Cash Payment	E 101-43100-131	Employer Paid Health	Streets dept employer paid health	\$861.06
Invoice	65291305594	10/10/2024		
Cash Payment	G 750-21706	Hospitalization/Medical Ins	Streets dept employee paid health	\$188.42
Invoice	65291305594	10/10/2024		
Cash Payment	E 101-41000-131	Employer Paid Health	Employer paid health	\$1,584.13
Invoice	65291305594	10/10/2024		
Cash Payment	E 101-41400-131	Employer Paid Health	Admin Employer paid health	\$1,991.61
Invoice	65291305594	10/10/2024		

Payments

Current Period: October 2024

Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$10,531.32
Refer	5 INTERNAL REVENUE SERVICE	Ck# 002281E 10/23/2024		
Cash Payment	G 750-21703 Social Sec Tax Withholding	Payroll #21		\$2,792.50
Invoice	10/9/2024			
Cash Payment	G 750-21709 Medicare	Payroll #21		\$858.08
Invoice	10/9/2024			
Cash Payment	G 750-21701 Federal Withholding	Payroll #21		\$2,462.73
Invoice	10/9/2024			
Cash Payment	G 750-21703 Social Sec Tax Withholding	Payroll #22		\$2,669.28
Invoice	10/23/2024			
Cash Payment	G 750-21709 Medicare	Payroll #22		\$844.40
Invoice	10/23/2024			
Cash Payment	G 750-21701 Federal Withholding	Payroll #22		\$2,360.75
Invoice	10/23/2024			
Cash Payment	G 750-21709 Medicare	Payroll #22.01		\$11.42
Invoice	10/23/2024			
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total	\$11,999.16
Refer	8 MARCO	Ck# 002284E 10/23/2024		
Cash Payment	E 101-41940-419 Equipment Lease	Konica lease		\$768.62
Invoice	539698498 10/29/2024			
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total	\$768.62
Refer	10 MINNESOTA ENERGY RESOURCE	Ck# 002286E 10/23/2024		
Cash Payment	E 101-41940-383 Gas Utilities	120 NE 1st Str		\$19.68
Invoice	5204582451 10/29/2024			
Cash Payment	E 101-41940-383 Gas Utilities	115 NE 2nd St		\$45.97
Invoice	5203570543 10/29/2024			
Cash Payment	E 609-49750-383 Gas Utilities	LS off sale		\$24.16
Invoice	5203344915 10/29/2024			
Cash Payment	E 609-49760-383 Gas Utilities	LS on sale		\$24.16
Invoice	5203344915 10/29/2024			
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total	\$113.97
Refer	22 MINNESOTA POWER	Ck# 002297E 10/28/2024		
Cash Payment	E 101-41940-381 Electric Utilities	Fire Hall		\$530.87
Invoice	0924 10/8/2024			
Cash Payment	E 609-49750-381 Electric Utilities	LS off sale		\$774.98
Invoice	0924 10/8/2024			
Cash Payment	E 609-49760-381 Electric Utilities	LS on sale		\$774.97
Invoice	0924 10/8/2024			
Cash Payment	E 101-45200-381 Electric Utilities	Park @ 825 Aspen		\$556.78
Invoice	0924 10/8/2024			
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant		\$1,784.35
Invoice	0924 10/8/2024			
Cash Payment	E 101-43100-381 Electric Utilities	Garage		\$91.89
Invoice	0924 10/8/2024			
Cash Payment	E 602-49450-381 Electric Utilities	Nursing home lift station		\$32.98
Invoice	0924 10/8/2024			
Cash Payment	E 101-43100-560 Learning Center Expens	Learning Center		\$77.93
Invoice	0924 10/8/2024			
Cash Payment	E 602-49450-381 Electric Utilities	Beach Lift Station		\$87.86
Invoice	0924 10/8/2024			

Payments

Current Period: October 2024

Cash Payment	E 602-49450-381	Electric Utilities	2nd street lift station	\$26.55
Invoice	0924	10/8/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Power Pole at Beach	\$25.37
Invoice	0924	10/8/2024		
Cash Payment	E 602-49450-381	Electric Utilities	10th & Elm	\$46.11
Invoice	0924	10/8/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #1	\$29.55
Invoice	0924	10/8/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Village Park	\$586.60
Invoice	0924	10/8/2024		
Cash Payment	E 101-45200-381	Electric Utilities	1st Street NE Park	\$22.64
Invoice	0924	10/8/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Blueberry Lift station	\$29.33
Invoice	0924	10/8/2024		
Cash Payment	E 101-41940-381	Electric Utilities	Fire Hall Pumping	\$324.84
Invoice	0924	10/8/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$44.80
Invoice	0924	10/8/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$688.26
Invoice	0924	10/8/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$641.21
Invoice	0924	10/8/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #2	\$27.47
Invoice	0924	10/8/2024		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station #5	\$300.06
Invoice	0924	10/8/2024		
Cash Payment	E 101-45200-381	Electric Utilities	St Urho Park	\$25.92
Invoice	0924	10/8/2024		
Cash Payment	E 101-45200-381	Electric Utilities	Lighting@Tennis Courts	\$21.08
Invoice	0924	10/8/2024		
Cash Payment	E 101-43160-381	Electric Utilities	Street Lighting	\$688.26
Invoice	0924	10/8/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$8,240.66
Refer	6 MINNESOTA REVENUE		Ck# 002282E 10/23/2024	
Cash Payment	G 750-21702	State Withholding	Payroll #21	\$1,375.87
Invoice		10/9/2024		
Cash Payment	G 609-20800	Due to Other Governments	Sept Sales and Use	\$8,197.00
Invoice		10/9/2024		
Cash Payment	G 601-20800	Due to Other Governments	Sept Sales and Use	\$365.00
Invoice		10/9/2024		
Cash Payment	G 101-20800	Due to Other Governments	Sept Sales and Use	\$1,097.00
Invoice		10/9/2024		
Cash Payment	G 750-21702	State Withholding	Payroll #22	\$1,343.01
Invoice		10/22/2024		
Cash Payment	G 750-21702	State Withholding	Payroll #22.01	\$1.41
Invoice		10/23/2024		
Transaction Date	10/23/2024		GENERAL CHECKIN 10100	Total \$12,379.29
Refer	3 PEPSI COLA		Ck# 002279E 10/23/2024	
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	3G Bib Stry Zr Sgr	\$140.44
Invoice	82331001	7/12/2024		
Transaction Date	10/23/2024		GENERAL CHECKIN 10100	Total \$140.44

Payments

Current Period: October 2024

Refer	4 PERA	Ck# 002280E 10/23/2024	
Cash Payment	G 750-21704 PERA	Payroll #21	\$5,395.07
Invoice	10/10/2024		
Cash Payment	G 750-21704 PERA	Payroll #22	\$5,407.00
Invoice	10/23/2024		
Cash Payment	G 750-21704 PERA	Payroll #22.01	\$116.10
Invoice	10/23/2024		
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total \$10,918.17
Refer	20 RESNEXUS	Ck# 002295E 10/28/2024	
Cash Payment	E 101-45200-430 Miscellaneous Expense	Campground reservation subscription	\$69.00
Invoice	583119 10/3/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$69.00
Refer	19 SWIPECLOCK, LLC	Ck# 002294E 10/28/2024	
Cash Payment	E 101-41400-433 Dues and Subscriptions	Time clock subscription	\$105.00
Invoice	1107739-265948 10/1/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$105.00
Refer	17 TODD-WADENA ELECTRIC COOP	Ck# 002292E 10/28/2024	
Cash Payment	E 602-49450-381 Electric Utilities	Maintenance Building	\$38.23
Invoice	Sept 2024 10/25/2024		
Cash Payment	E 101-43100-381 Electric Utilities	City Shop	\$38.23
Invoice	Sept 2024 10/25/2024		
Cash Payment	E 601-49400-381 Electric Utilities	Water Treatment plant	\$58.89
Invoice	Sept 2024 10/25/2024		
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$135.35
Refer	15 United States Postal Service	Ck# 002290E 10/25/2024	
Cash Payment	E 601-49400-322 Postage	Past Due Utility Bill Notice	\$24.46
Invoice	202427415170805 10/1/2024		
Cash Payment	E 602-49450-322 Postage	Past Due Utility Bill Notice	\$24.45
Invoice	202427415170805 10/1/2024		
Cash Payment	E 601-49400-322 Postage	Utility Bills	\$150.64
Invoice	10/21/2024		
Cash Payment	E 602-49450-322 Postage	Utility Bills	\$150.64
Invoice	10/21/2024		
Transaction Date	10/25/2024	GENERAL CHECKIN 10100	Total \$350.19
Refer	2 UNUM LIFE INS CO OF AMERICA	Ck# 002278E 10/23/2024	
Cash Payment	E 101-41400-134 Employer Paid Life	Admin Life Ins	\$21.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 101-42110-134 Employer Paid Life	PD Life Ins	\$18.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 101-43100-134 Employer Paid Life	Streets Dept Life Ins	\$6.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 601-49400-134 Employer Paid Life	Water Dept Life Ins	\$6.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 602-49450-134 Employer Paid Life	Sewer Dept Life Ins	\$6.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 609-49760-134 Employer Paid Life	LS on Sale Life Ins	\$9.00
Invoice	Oct 2024 10/1/2024		
Cash Payment	E 609-49750-134 Employer Paid Life	LS off sale Life Ins	\$9.00
Invoice	Oct 2024 10/1/2024		
Transaction Date	10/23/2024	GENERAL CHECKIN 10100	Total \$75.00

Payments

Current Period: October 2024

Refer	48 VERIZON CONNECT FLEET USA L	Ck# 002303E 10/30/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD		\$56.85
Invoice	627000061017	10/3/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Streets		\$37.90
Invoice	627000061017	10/3/2024		
Cash Payment	E 101-45200-321 Telephone/Fax/Internet	Campground		\$18.95
Invoice	627000061017	10/3/2024		
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Dept		\$18.95
Invoice	627000061017	10/3/2024		
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer Dept		\$18.95
Invoice	627000061017	10/3/2024		
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total	\$151.60
Refer	14 VERIZON WIRELESS	Ck# 002289E 10/25/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD wireless		\$244.20
Invoice	9975532773	10/27/2024		
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water Dept Wireless		\$41.39
Invoice	9975532773	10/27/2024		
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer Dept Wireless		\$41.39
Invoice	9975532773	10/27/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Street Dept Wireless		\$41.39
Invoice	9975532773	10/27/2024		
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin Wireless		\$46.39
Invoice	9975532773	10/27/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	FD wireless		\$40.01
Invoice	9975532773	10/27/2024		
Transaction Date	10/25/2024	GENERAL CHECKIN 10100	Total	\$454.77
Refer	16 WEST CENTRAL TELEPHONE	Ck# 002291E 10/28/2024		
Cash Payment	E 601-49400-321 Telephone/Fax/Internet	Water telepone/internet bill		\$61.72
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 602-49450-321 Telephone/Fax/Internet	Sewer telephone/internet bill		\$20.52
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-42110-321 Telephone/Fax/Internet	PD telephone/internet bill		\$115.61
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-42200-321 Telephone/Fax/Internet	FD telephone/internet bill		\$48.13
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-43100-321 Telephone/Fax/Internet	Street telephone/internet bill		\$46.00
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-41500-309 Computer Support Servi	Contract		\$340.00
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-41400-321 Telephone/Fax/Internet	Admin telephone/internet bill		\$848.02
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-45120-325 Internet	Beach WiFi		\$47.24
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 101-45200-325 Internet	Park WiFi		\$52.08
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 609-49750-321 Telephone/Fax/Internet	LS off sale telephone/internet		\$48.82
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 609-49750-419 Equipment Lease	LS off sale equip lease		\$133.55
Invoice	Oct 2024	10/20/2024		
Cash Payment	E 609-49760-321 Telephone/Fax/Internet	LS on sale telephone/internet		\$48.81
Invoice	Oct 2024	10/20/2024		

Payments

Current Period: October 2024

Cash Payment	E 609-49760-385	Cable Utilities	LS on sale cable		\$152.56
Invoice Oct 2024		10/20/2024			
Cash Payment	E 609-49760-419	Equipment Lease	LS on sale equip lease		\$133.54
Invoice Oct 2024		10/20/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$2,096.60
Refer	1 WEX BANK		Ck# 002277E 10/23/2024		
Cash Payment	E 101-42110-212	Motor Fuels & Lubricant	PD fuel		\$1,454.59
Invoice 99603963		9/7/2024			
Cash Payment	E 101-42200-212	Motor Fuels & Lubricant	FD Fuel		\$308.49
Invoice 99603963		9/7/2024			
Transaction Date	10/23/2024		GENERAL CHECKIN 10100	Total	\$1,763.08

Fund Summary

10100 GENERAL CHECKING

101 GENERAL FUND	\$17,133.01
601 WATER FUND	\$3,413.23
602 SEWER FUND	\$1,757.02
609 MUNICIPAL LIQUOR FUND	\$16,324.30
750 PAYROLL CLEARING FUND	\$27,422.35
	<u>\$66,049.91</u>

Pre-Written Checks	\$66,049.91
Checks to be Generated by the Computer	\$0.00
Total	<u>\$66,049.91</u>

Payments

Current Period: November 2024

Payments Batch 111224checks

\$40,082.42

Refer	<u>37 BERNICKS</u>			-	
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchase		\$30.10
Invoice	20073957	10/16/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase		\$264.85
Invoice	20073957	10/16/2024			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase		\$17.95
Invoice	20073958	10/16/2024			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase		\$41.95
Invoice	20075447	10/30/2024			
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase		\$15.00
Invoice	20075447	10/30/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund		-\$13.68
Invoice	20075449	10/30/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase		\$315.70
Invoice	20075444	10/30/2024			
Transaction Date	10/28/2024	GENERAL CHECKIN 10100		Total	\$671.87

Refer	<u>25 BEVERAGE WHOLESAL</u>			-	
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase		\$833.65
Invoice	353249	10/25/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase		\$1,197.50
Invoice	352272	10/18/2024			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase		\$32.00
Invoice	352272	10/18/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer purchase		\$1,237.85
Invoice	354265	11/1/2024			
Cash Payment	E 609-49750-252	Beer Purchases	LS off sale beer refund		-\$114.76
Invoice	354265	11/1/2024			
Cash Payment	E 609-49760-252	Beer Purchases	LS on sale beer refund		-\$30.00
Invoice	354265	11/1/2024			
Transaction Date	10/28/2024	GENERAL CHECKIN 10100		Total	\$3,156.24

Refer	<u>35 CINTAS</u>			-	
Cash Payment	E 609-49750-210	Operating Supplies	LS off sale supplies		\$77.80
Invoice	4208438472	10/16/2024			
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies		\$77.81
Invoice	4208438472	10/16/2024			
Cash Payment	E 609-49750-210	Operating Supplies	LS off sale supplies		\$144.60
Invoice	4209894802	10/30/2024			
Cash Payment	E 609-49760-210	Operating Supplies	LS on sale supplies		\$144.60
Invoice	4209894802	10/30/2024			
Transaction Date	10/28/2024	GENERAL CHECKIN 10100		Total	\$444.81

Refer	<u>73 CORE & MAIN</u>			-	
Cash Payment	E 602-49450-220	Repair & Maintenance	Rite Hite Adpt Slide		\$166.41
Invoice	V482051	8/21/2024			
Cash Payment	E 601-49400-220	Repair & Maintenance	Parts		\$857.56
Invoice	V660974	9/19/2024			
Transaction Date	11/8/2024	GENERAL CHECKIN 10100		Total	\$1,023.97

Refer	<u>66 CULLIGAN OF WADENA</u>			-	
Cash Payment	E 609-49750-305	Professional Services	Culligan water service		\$63.45
Invoice	267X00144107	10/31/2024			

Payments

Current Period: November 2024

Cash Payment	E 609-49760-305 Professional Services	Culligan Water Service	\$63.45
Invoice	267X00144107	10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$126.90
Refer	63 CWIKLA ACE HARDWARE	-	
Cash Payment	E 101-45120-210 Operating Supplies	Supplies for the Beach	\$28.49
Invoice	1668705	10/23/2024	
Cash Payment	E 101-45200-210 Operating Supplies	Supplies for the park	\$28.48
Invoice	1668705	10/23/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$56.97
Refer	29 DACOTAH PAPER CO.	-	
Cash Payment	E 609-49750-210 Operating Supplies	LS off sale supplies	\$55.08
Invoice	15449	10/22/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$46.59
Invoice	15449	10/22/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$101.67
Refer	26 DAHLHEIMER BEVERAGE BRAINE	-	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$2,966.10
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS off sale beer purchase	\$101.00
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS off sale beer refund	-\$60.00
Invoice	2314863	10/23/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$47.50
Invoice	2315085	10/22/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$3,440.50
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$56.35
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale refund	-\$140.27
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale supplies	\$109.90
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchases	\$203.00
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2309111	10/16/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase	\$1,116.40
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$31.20
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase	\$102.00
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund	-\$30.00
Invoice	2320266	10/30/2024	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$8.70
Invoice	2320373	10/29/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$7,747.58
Refer	30 D-S BEVERAGES INC	-	
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer refund	-\$86.05
Invoice	896-01143	10/23/2024	

Payments

Current Period: November 2024

Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-\$30.00
Invoice	896-01143 10/23/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$4,406.55
Invoice	828184 10/23/2024			
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase		\$33.50
Invoice	828184 10/23/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$2,934.20
Invoice	826202 10/16/2024			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase		\$74.34
Invoice	826202 10/16/2024			
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer refund		-\$30.00
Invoice	826202 10/16/2024			
Cash Payment	E 609-49750-252 Beer Purchases	LS off sale beer purchase		\$3,189.20
Invoice	829859 10/30/2024			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale snack purchase		\$155.15
Invoice	829859 10/30/2024			
Cash Payment	E 609-49760-252 Beer Purchases	LS on sale beer purchase		\$219.00
Invoice	829859 10/30/2024			
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$10,865.89
Refer	<u>49 EMERGENCY AUTOMOTIVE TECH</u>			
Cash Payment	E 101-42110-210 Operating Supplies	Dash Mount for squad		\$292.88
Invoice	DL100924-21 10/18/2024			
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total	\$292.88
Refer	<u>74 G & T SANITATION, INC.</u>			
Cash Payment	E 609-49750-384 Garbage Services	LS off sale trash		\$77.50
Invoice	132699 11/1/2024			
Cash Payment	E 609-49760-384 Garbage Services	LS on sale trash		\$77.49
Invoice	132699 11/1/2024			
Cash Payment	E 101-43100-384 Garbage Services	City Hall trash		\$91.00
Invoice	132699 11/1/2024			
Cash Payment	E 101-41940-384 Garbage Services	City Garage trash		\$91.01
Invoice	132699 11/1/2024			
Cash Payment	E 101-45200-384 Garbage Services	City Park Trash		\$234.23
Invoice	132699 11/1/2024			
Cash Payment	E 101-45120-384 Garbage Services	Beach Trash		\$72.07
Invoice	132699 11/1/2024			
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total	\$643.30
Refer	<u>31 GIOVANNI S</u>			
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale pizza purchase		\$310.20
Invoice	410242411 10/24/2024			
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total	\$310.20
Refer	<u>71 GOPHER STATE ONE-CALL</u>			
Cash Payment	E 601-49400-305 Professional Services	October locates		\$9.45
Invoice	4100594 10/31/2024			
Cash Payment	E 602-49450-305 Professional Services	October Locates		\$9.45
Invoice	4100594 10/31/2024			
Transaction Date	11/8/2024	GENERAL CHECKIN 10100	Total	\$18.90
Refer	<u>43 GRAINGER</u>			
Cash Payment	E 101-45200-220 Repair & Maintenance	Lever Lockset		\$185.52
Invoice	9281991076 10/15/2024			

Payments

Current Period: November 2024

Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$61.04
Invoice	2649554	10/22/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$2,280.64
Refer	67 KURTTI, KEITH			
Cash Payment	E 101-43100-220	Repair & Maintenance	Repairing sweeper	\$80.00
Invoice		11/5/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$80.00
Refer	52 L&B CONSTRUCTION, INC.			
Cash Payment	E 602-49450-220	Repair & Maintenance	Fix Sewer Main	\$1,840.00
Invoice		10/25/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$1,840.00
Refer	64 L&M SUPPLY, INC.			
Cash Payment	E 601-49400-210	Operating Supplies	PPE for Water department	\$46.97
Invoice	7849444	10/17/2024		
Cash Payment	E 602-49450-210	Operating Supplies	PPE for sewer department	\$46.97
Invoice	7849444	10/17/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$93.94
Refer	59 LAW ENFORCEMENT LABOR SER			
Cash Payment	G 750-21719	LELS Union Dues	Nov Dues for Huotari, Derek	\$70.50
Invoice	Nov 2024	11/1/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$70.50
Refer	51 LEAGUE OF MINNESOTA CITIES			
Cash Payment	E 101-41110-331	Travel & Conference	2024 Fall Forums -- Mike Netland	\$30.00
Invoice	412957	10/21/2024		
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total \$30.00
Refer	60 LOCATORS & SUPPLIES, INC.			
Cash Payment	E 601-49400-210	Operating Supplies	Blue Flags 1000/case	\$157.28
Invoice	0317686-IN	11/1/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$157.28
Refer	68 MARJON PRINTING, INC.			
Cash Payment	E 101-41400-350	Printing & Publishing	RM Amending City Ordinance	\$54.00
Invoice	101624RM307	10/16/2024		
Cash Payment	E 101-41400-350	Printing & Publishing	Amend City Ordinance Chapter 30	\$48.00
Invoice	103024RM312	10/30/2024		
Cash Payment	E 101-42200-350	Printing & Publishing	RM Fire Dept pancake feed	\$114.00
Invoice	100924RM301	10/9/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$216.00
Refer	72 MINNESOTA DEPT. OF HEALTH-E			
Cash Payment	E 609-49750-437	Licenses & Permits	2025 License Renewal	\$157.50
Invoice	39554	11/8/2024		
Cash Payment	E 609-49760-437	Licenses & Permits	2025 License Renewal	\$157.50
Invoice	39554	11/8/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$315.00
Refer	56 MINNESOTA STATE FIRE DEPT AS			
Cash Payment	E 101-42200-433	Dues and Subscriptions	Annual Dues	\$175.00
Invoice	Oct 2024	10/31/2024		
Transaction Date	10/31/2024		GENERAL CHECKIN 10100	Total \$175.00
Refer	41 MOTOR VEHICLE			

Payments

Current Period: November 2024

Cash Payment	E 101-42110-437	Licenses & Permits	1FM5K8AR9JGB67988 registration	\$29.00
Invoice		11/12/2024		
Cash Payment	E 101-42110-437	Licenses & Permits	1GNSKDEC4LR280333 registration	\$29.00
Invoice		11/12/2024		
Cash Payment	E 601-49400-437	Licenses & Permits	1FM5K8AR966C36669 registration	\$289.53
Invoice		11/12/2024		
Cash Payment	E 602-49450-437	Licenses & Permits	1FM5K8AR966C36669 registration	\$289.53
Invoice		11/12/2024		
Transaction Date	10/29/2024		GENERAL CHECKIN 10100	Total \$637.06
Refer	58 NAPA CENTRAL - MN			
Cash Payment	E 602-49450-220	Repair & Maintenance	4WR FL/Extn Conn 12LP	\$7.83
Invoice 584228		10/2/2024		
Cash Payment	E 101-43100-220	Repair & Maintenance	Skidster Beacon	\$86.99
Invoice 585065		10/18/2024		
Cash Payment	E 101-43100-210	Operating Supplies	Shop supplies	\$8.32
Invoice 585073		10/18/2024		
Cash Payment	E 101-43100-220	Repair & Maintenance	JD Fuel primer	\$21.99
Invoice 585270		10/23/2024		
Cash Payment	E 101-43100-220	Repair & Maintenance	Gasket	\$10.65
Invoice 585280		10/23/2024		
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total \$135.78
Refer	55 NW REGIONAL FIREFIGHTERS			
Cash Payment	E 101-42200-433	Dues and Subscriptions	NW Regional Firefighters Assn Dues	\$50.00
Invoice Oct 2024		10/31/2024		
Transaction Date	10/31/2024		GENERAL CHECKIN 10100	Total \$50.00
Refer	70 PEPSI COLA			
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$150.00
Invoice 91078003		10/31/2024		
Cash Payment	E 609-49760-254	Snack, Ice, Soda Purch	LS on sale soda purchase	\$124.26
Invoice 91078003		10/31/2024		
Transaction Date	11/8/2024		GENERAL CHECKIN 10100	Total \$274.26
Refer	28 PHILLIPS WINE & SPIRITS			
Cash Payment	E 609-49750-251	Liquor Purchases	LS off sale liquor purchases	\$1,574.00
Invoice 6867230		10/22/2024		
Cash Payment	E 609-49750-254	Snack, Ice, Soda Purch	LS off sale soda purchase	\$207.50
Invoice 6867230		10/22/2024		
Cash Payment	E 609-49750-333	Freight	LS off sale freight	\$26.48
Invoice 6867230		10/22/2024		
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total \$1,807.98
Refer	42 RMB ENVIRONMENTAL LABS			
Cash Payment	E 602-49450-305	Professional Services	discharge 10/17/24	\$209.00
Invoice D067736		10/28/2024		
Cash Payment	E 601-49400-305	Professional Services	Lake Monitoring W/O D059884	\$75.00
Invoice M2400246		5/28/2024		
Cash Payment	E 601-49400-305	Professional Services	Lake Monitoring W/O D061827	\$75.00
Invoice M2400246		6/25/2024		
Cash Payment	E 601-49400-305	Professional Services	Lake Monitoring W/O D063643	\$75.00
Invoice M2400246		7/29/2024		
Cash Payment	E 601-49400-305	Professional Services	Lake Monitoring W/O D065178	\$75.00
Invoice M2400246		8/27/2024		

Payments

Current Period: November 2024

Cash Payment	E 601-49400-305 Professional Services	Lake Monitoring W/O D066558	\$75.00
Invoice	M2400246	9/24/2024	
Cash Payment	E 602-49450-305 Professional Services	Discharge 10/15/24	\$217.36
Invoice	D067568	10/24/2024	
Transaction Date	10/29/2024	GENERAL CHECKIN 10100	Total \$801.36
Refer	39 S.C.D. TAP BEER LINE CLEANING	-	
Cash Payment	E 609-49760-210 Operating Supplies	LS on sale tap cleaning	\$42.00
Invoice	9298	10/16/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$42.00
Refer	61 SHELL SPORT & BAIT	-	
Cash Payment	E 602-49450-212 Motor Fuels & Lubricant	Sewer dept fuel	\$110.44
Invoice	Oct 2024	10/31/2024	
Cash Payment	E 101-45200-212 Motor Fuels & Lubricant	Parks Dept Fuel	\$45.93
Invoice	Oct 2024	10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$156.37
Refer	24 SOUTHERN GLAZERS OF MN	-	
Cash Payment	E 609-49750-251 Liquor Purchases	LS off sale liquor purchase	\$1,373.25
Invoice	2546019	10/25/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$20.40
Invoice	2546019	10/25/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$1,393.65
Refer	65 SPIRIT LAKE LUMBER	-	
Cash Payment	E 602-49450-210 Operating Supplies	Metal cutoff disc and saw blade	\$24.58
Invoice	76585	10/25/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$24.58
Refer	50 TEAMSTERS LOCAL UNION 346	-	
Cash Payment	G 750-21720 Teamsters Union 346	Parvi, Gary Union Dues	\$69.00
Invoice	Nov 2024	10/25/2024	
Cash Payment	G 750-21720 Teamsters Union 346	Soukup, Bryan Union Dues	\$69.00
Invoice	Nov 2024	10/25/2024	
Transaction Date	10/30/2024	GENERAL CHECKIN 10100	Total \$138.00
Refer	40 The Home City Ice Company Inc	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale ice purchase	\$275.52
Invoice	7473241154	10/16/2024	
Cash Payment	E 609-49750-333 Freight	LS off sale freight	\$5.00
Invoice	7473241154	10/16/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$280.52
Refer	57 THE MCDOWELL AGENCY	-	
Cash Payment	E 101-42200-305 Professional Services	Background Checks A. Eiler, S. Carlson	\$93.50
Invoice		10/31/2024	
Transaction Date	11/1/2024	GENERAL CHECKIN 10100	Total \$93.50
Refer	32 VIKING COCA-COLA BOTTLING	-	
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purch	LS off sale soda purchase	\$232.10
Invoice	3542345	10/24/2024	
Cash Payment	E 609-49760-254 Snack, Ice, Soda Purch	LS on sale soda purchase	\$161.25
Invoice	3542345	10/24/2024	
Transaction Date	10/28/2024	GENERAL CHECKIN 10100	Total \$393.35
Refer	62 WADENA COUNTY ATTORNEY	-	

Payments

Current Period: November 2024

Cash Payment	E 101-41500-304	Legal Services	Monthly attorney fee		\$700.00
Invoice	2024-010	10/31/2024			
Transaction Date	11/1/2024		GENERAL CHECKIN 10100	Total	\$700.00
Refer	53	WADENA COUNTY DAC			
Cash Payment	E 101-41940-386	Cleaning Services	September Hours		\$118.40
Invoice	24465	9/30/2024			
Transaction Date	10/30/2024		GENERAL CHECKIN 10100	Total	\$118.40
Refer	33	WARNICKS JANITORIAL SERVICE			
Cash Payment	E 609-49760-386	Cleaning Services	LS on sale cleaning bill		\$170.00
Invoice	17141	10/14/2024			
Transaction Date	10/28/2024		GENERAL CHECKIN 10100	Total	\$170.00

Fund Summary

10100 GENERAL CHECKING

101 GENERAL FUND	\$2,537.04
601 WATER FUND	\$1,952.25
602 SEWER FUND	\$2,921.57
609 MUNICIPAL LIQUOR FUND	\$32,463.06
750 PAYROLL CLEARING FUND	\$208.50
	<u>\$40,082.42</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$40,082.42
Total	\$40,082.42

