

**City of Menahga**  
**Information Memorandum 17-016**  
**Resolution No. 2017-003 B**

**Subject:** Resolution No. 2017-003 B: Amending the 2017 City of Menahga Budget by Approving an Appropriation in the Amount of \$13,500 to Pay for Engineering Services for the Bike Path/Walking Trail Project

**Agenda of: August 14, 2017**

**Council action:** Died with the lack of a second, causing the resolution to fail.

**Summary statement:** Resolution No. 2017-003 B amends the 2017 budget by appropriating money from the unassigned fund balance to pay for the required engineering services to complete the Transportation Alternatives Program (TAP) Grant.

During the City Council's April 10, 2017, city council meeting, the council unanimously passed a motion "to move forward with the grant application process for the project".

As part of the application process, it is necessary to obtain initial engineering services to determine trail placement, as well as any easement issues. This information is needed to submit the letter of interest.

Following the submission of the letter of interest, it will be necessary to obtain additional engineering services. Those costs will be included in the 2018 budget.

This is an excerpt from Chris Thorson's email:

Upon scoping our efforts needed to assist the City with the TA Letter of Intent and Application process on the proposed path route along TH 71, we have determined an estimated cost not to exceed \$13,500. If our hourly cost is less than this amount, we would bill for the lesser amount.

I have not included any time for the easement work that would be necessary to place the path on the adjacent private properties along the planned route. This work is not needed at this time for the application process. However, the application is viewed better by the selection committee if the easements have been secured in advance. We will need more details on what is required for easements before we can begin estimating the fees associated with securing the easements.

**Fiscal information:**

Total amount of funds listed in this legislation: \$ 13,500

This legislation (✓):

<input type="checkbox"/> Has no fiscal impact	<input type="checkbox"/> Creates a positive impact in the amount of: \$ _____
	<input checked="" type="checkbox"/> Creates a negative impact in the amount of: \$ <u>13,500</u>

Funds are (✓):

<input type="checkbox"/> Budgeted	Line item(s): _____
<input checked="" type="checkbox"/> Not budgeted	Affected line item(s): <u>Unassigned fund balance</u>

**Attachments:**

- Resolution No. 2017-003 B

Agenda Date: August 14, 2017  
Action: Died with the lack of a second, causing the motion to fail

CITY OF MENAHGA, MINNESOTA

**Resolution No. 2017-003 B**

**A Resolution of the Menahga City Council Amending the 2017 City of Menahga Budget by Approving an Appropriation in the Amount of \$13,500 to Pay for Engineering Services for the Bike Path/Walking Trail Project**

WHEREAS, the Menahga City Council unanimously passed a motion to proceed with the Bike Path/Walking Trail Project; and

WHEREAS, the Project will construct a bike path/walking trail from the Campground to Spirit Lake; and

WHEREAS, the City is preparing to submit Transportation Alternatives Letter of Intent for the Transportation Alternatives Program (TAP) Grant; and

WHEREAS, engineering services are necessary to obtain the information required to submit the letter and application.

NOW, THEREFORE BE IT resolved by the City Council that the 2017 budget is hereby amended to pay for the engineering services.

**Revenue**

General Fund – 101 Unassigned Fund Balance	\$	<u>13,500</u>
Total Revenue:	\$	15,000

**Expenditures**

General Fund – 101-41500-305 Professional Services	\$	<u>13,500</u>
Total Expenditures:	\$	15,000

Died with the lack of a second, causing the motion to fail.