

**City of Menahga
Information Memorandum 17-003
Resolution No. 2017-007**

Subject: Resolution No. 2017-007: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies

Agenda of: February 13, 2017

Council action: Adopted _____

Summary statement:

Resolution No. 2017-007 updates the signatures for all of the financial institutions used by the City. Two signatures are required on every check. Those authorized to sign checks are:

1. Patrick Foss
2. Craig Lawrey
3. Janette Bower
4. Alvina Kytta

Fiscal information:

Total amount of funds listed in this legislation: \$ 0

This legislation (✓):

Has no fiscal impact Creates a positive impact in the amount of: \$ _____
 Creates a negative impact in the amount of: \$ _____

Funds are (✓):

Budgeted Line item(s): _____
 Not budgeted Affected line item(s): _____

Attachments:

- Resolution No. 2017-007

Agenda Date: February 13, 2017

Action:

Vote:

Yes:

No:

CITY OF MENAHGA, MINNESOTA

Resolution No. 2017-007

A Resolution of the Menahga City Council Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies

WHEREAS, it is the City Council's desire to have two signatures on each check; and

WHEREAS, Patrick Foss was reelected as Mayor of the City of Menahga on November 8, 2016; and

WHEREAS, Craig Lawrey was appointed by the council to serve as Vice Mayor on November 8, 2016; and

WHEREAS, Janette Bower was appointed by the council to serve as City Administrator on January 14, 2016; and

WHEREAS, Alvina Kytta was appointed by the Council to serve as Deputy Clerk on September 14, 2012.

NOW THEREFORE, BE IT RESOLVED by the Menahga City Council that effective February 13, 2017, two of the following signatures will be placed on each check:

1. Patrick Foss
2. Craig Lawrey
3. Janette Bower
4. Alvina Kytta

Adopted by the City Council of the City of Menahga, Minnesota, this thirteenth day of February, 2017.

Patrick Foss, Mayor

Janette M. Bower, MMC, Administrator