

MENAHGA CITY COUNCIL REGULAR MEETING

MONDAY DECEMBER 10, 2012

The regular meeting of the Menahga City Council was held in the Council Chambers on Monday December 10, 2012. Meeting was called to order at 7:00pm by Mayor Foss.

Members Present: Kim Rasmussen, Roger Henstorf, Tracy Tomperi, Alden Yliniemi, and Mayor Patrick Foss

Members Absent: None

MOTION BY RASMUSSEN TO APPROVE THE NOVEMBER 13, 2012 REGULAR CITY COUNCIL MEETING MINUTES. HENSTORF SECOND. ALL AYES, MOTION CARRIED.

MOTION BY HENSTORF TO APPROVE THE NOVEMBER 20, 2012 CITY COUNCIL SPECIAL MEETING MINUTES. RASMUSSEN SECOND. ALL AYES, MOTION CARRIED.

MOTION BY HENSTORF TO APPROVE THE DECEMBER 3, 2012 CITY COUNCIL SPECIAL MEETING MINUTES. TOMPERI SECOND. ALL AYES, MOTION CARRIED.

MOTION BY HENSTORF TO APPROVE THE DECEMBER 4, 2012 CITY COUNCIL JOINT MEETING WITH GREENWOOD CONNECTIONS. YLINIEMI SECOND. ALL AYES, MOTION CARRIED.

MOTION BY RASMUSSEN TO ADOPT RESOLUTION 1210-2012. HENSTORF SECOND. ALL AYES, MOTION CARRIED.

Fire Chief Dave Kicker was out of town so Fireman Luke Manderschied gave the Fire Report. Manderschied reported the number of Dispatches for year thus far is 30 with an average response time of 13 minutes. On average most of the calls occur on Wednesdays between 12pm and 8pm. The update on the building addition were as follows; Donations \$7,000.00, what is put in to the building to date \$20,539.55, finish the addition \$6,046.00, to wire the generator \$6,000.00. Councilman Henstorf wants an update by March on the progress of the addition. Mayor Foss wants an updated policy/procedure manual.

Chief Koennicke gave the Police Report reviewing the statistics for November. It total there were 214 incidents. The Safe Routs to Schools Grant that is currently being worked on needed a verbal ok, which was given, to contact the County Engineer. The dog in the police pound had puppies that will hopefully be up for adoption in about 8 weeks if all goes well. Mayor Foss brought up making the food shelf part of the emergency plan for the city. Koennicke talked about himself and officer's Penner and Waaraniemi filling in down in Cold Springs, MN for a few shifts wile their officers got some time off following the death of Officer Decker. Officer Penner compiled a list of quotes for pricing on a new squad car. Council requested specks for each quote. Koennicke stated that the trial for the Mid Summer chase is nearly complete and looks like the Menahga PD will be getting the motorcycle that was used in the chase to auction off.

Gerszewski addressed the council about being open Sunday January 20th, 2013 for football. He also noted that the bar and liquor store will be open on Christmas Eve. Gerszewski also discussed the end of year counts and possible training of Amanda and Alvina by former employee Tara Weaver.

MOTION BY RASMUSSEN TO OPEN SUNDAY JANUARY 20, 2013 AT 1:00PM. YLINIEMI SECOND. ALL AYES, MOTION CARRIED.

Councilman Henstorf gave a brief update on the DNR project going on down at the beach and park. Jeff Schindeldecker built up the berm and put rip rap on the edges. Mr. Schindeldecker has also donated a bridge to be counted as matching funds for the fishing pier. First thing in the spring the gardens will be started. Henstorf also reported that Ron Neisses informed the plumber that the work on the park bathroom will be completed by the end of the year.

Water and sewer had a guest speaker, Chris from Ulteig Engineering. Chris stated that the surveying is for the most part done. We should be ready for a public hearing in January. Chris also talked about sending out letters to the residents affected by this assessment notifying them of the public hearing.

MOTION BY HENSTORF TO PASS A RESOLUTION TO SET THE FIRST PUBLIC HEARING ON THE WATER AND SEWER PROJECT FOR MAIN STREET EAST AND FIRST STREET NORTH WEST FOR MONDAY JANUARY 14, 2013 AT 6:00PM. SECOND BY RASMUSSEN. ALL AYES, MOTION CARRIED.

Erickson gave the report for Greenwood Connections. Discussion was had on the joint meeting between City Council and Greenwood Connections Board. Occupancy for the Month on October was 99.38% and they continue to stay full with people on a waiting list. Have two board members that are coming to the end of their terms, Steve Koehne and Jim Kangas.

MOTION BY HENSTORF TO REAPPOINT CANDIDATES; STEVE KOEHNE AND JIM KANGAS TO ANOTHER TERM. SECOND BY TOMPERI. ALL AYES, MOTION CARRIED.

Erickson went on to say the in the first month of the new fiscal year Greenwood Connections was able to stay in the black, which was encouraging. Also adding that it is more of a challenge to keep the beds full now that men and women cannot share a bathroom.

MOTION BY HANSTORF TO ACCEPT THE FINANCIALS AND MINUETS FOR GREENWOOD CONNECTIONS. SECOND BY TOMPERI. ALL AYES, MOTION CARRIED.

Mayor Foss also added that Greenwood Connections is having their Christmas party on Thursday December 13, 2012 from 12pm to 4pm in the activity room.

Mayor Foss discussed the nice visit that we all had with new administrator, Karin Elhard last Thursday. Council looks for her to be starting around the 1st of the New Year 2013.

Under Notices and Communications there was discussion regarding the Township Fire Contracts. Mayor Foss stated that there would be further discussion regarding the fire contracts at the regular meeting in January after the new administrator starts.

Fee Schedule for the City Park and Campground, increasing individual swim lessons by \$2 and family lessons by \$5. Increasing the Pavilion rental by \$10, increasing the camp site rental by \$5/day and \$25/week. Also proposed charges of \$30/day and \$150/week if sights with electric, water and sewer are made available. Look in to raising the price on cemetery plots.

MOTION BY HENSTORF TO ACCEPT CHANGE IN FEE SCHEDULE. SECOND BY YLINIEMI. ALL AYES, MOTION CARRIED.

Well Head Protection Plan, first step started around 2 years ago. Very safe and sound system, we have 3 wells in our aquifer. Our aquifer contains water that has not been affected by the environment.

MOTION BY YLINIEMI TO APPROVE PART 1 OF THE WELL HEAD PROTECTION PLAN. SECOND BY RASMUSSEN. ALL AYES, MOTION CARRIED.

Step structure, redesigned to be mutually beneficial to employees and to the city. 2013 budget will be almost maxed out but will fit within the budget.

MOTION BY HENSTORF TO ACCEPT PAY SCALE UPDATE AND JOB DESCRIPTION CHANGES FOR DEPUTY CLERK AND STREET/PARK UTILITIES WORKER. SECOND BY TOMPERI. ALL AYES, MOTION CARRIED.

MOTION BY RASMUSSEN TO APPROVE OFF SALE LIQUOR LICENSE FOR ORTIONS. SECOND BY HENSTORF. ALL AYES, MOTION CARRIED.

CliftonLarsonAllen will be doing our yearend audit again this year.

MOTION BY HENSTORF TO CONTINUE CLIFTONLARSONALLEN FOR THE END OF YEAR AUDIT. SECOND BY YLINIEMI. ALL AYES, MOTION CARRIED.

City Council Bylaws, all the legalities about open meeting laws, council meetings, rules of order, voting, ECT. Outline of rules and general definition of how to run meetings and proper conduct.

MOTION BY RASMUSSEN TO ACCEPT THE CITY COUNCIL BYLAWS AS WE GOT THEM FROM THE MINNESOTA MAYORS ASSOCIATION. SECOND BY HENSTORF. ALL AYES, MOTION CARRIED.

City Councilmember's pay for the year; Mayor Foss \$2,200, Henstorf \$1,700, Rasmussen \$1,670, Tomperi \$1,620, Yliniemi \$1,520 for a total of \$8,710. These numbers are based upon 2012 up to this meeting.

MOTION BY HENSTORF TO ACCEPT THE NUMBERS FOR COUNCIL PAY. SECOND BY YLINIEMI. ALL AYES, MOTION CARRIED.

Payment of bills and financials for the City of Menahga.

**MOTION BY RASMUSSEN TO ACCEPT THE FINANCIALS AND
PAYMENT OF BILLS. SECOND BY YLINIEMI. ALL AYES,
MOTION CARRIED.**

Henstorf moves to adjourn. Mayor Foss adjourns at 8:45pm.

A handwritten signature in cursive script, reading "Alaina J. Kyta", written over a horizontal line.

Deputy Clerk

A handwritten signature in cursive script, reading "Robert Foss", written over a horizontal line.

Mayor