

MENAHGA CITY COUNCIL

SPECIAL MEETING

FRIDAY, AUGUST 24, 2012 1:00 P.M.

The Special Meeting of the Menahga City Council was held on Friday, August 24, 2012. The meeting was called to order at 1:00 p.m. by Mayor Patrick Foss.

Members present: Roger Henstorf, Tracy Tomperi, Kim Rasmussen and Alden Yliniemi  
Members Absent: None

PURPOSE: Deputy Clerk Resignation, Hiring, Evaluation of Administrative Staff, and Compensation Study

Deputy Clerk Marsha Hansen accepted another position and per her notice August 31, 2012 will be her last day. She states that she will not start her new position right away and if we would like she could stick around another week or so.

**MOTION BY RASMUSSEN TO ACCEPT THE RESIGNATION OF DEPUTY CLERK MARSHA HANSEN EFFECTIVE SEPTEMBER 11, 2012. SECONDED BY HENSTORF. ALL AYES, MOTION CARRIED.**

The Council discussed hiring for the deputy clerk position. Mayor Foss asked about allowing the administrative committee due the interviewing and hiring as well. Discussion resulted in the Council wanting to be involved in the hiring.

Administrator Salo presented two proposals for a compensation study. They are James Laumeyer Resources Solutions from Duluth Minnesota and Paul Ness of Helping Minnesota Cities from Rosemount Minnesota. The Council reviewed the proposal based on cost and scope of work and decided upon Paul Ness of Helping MN Cities.

**MOTION HENSTORF TO ACCEPT THE PROPOSAL BY PAUL NESS IN THE AMOUNT OF \$1,944.00. SECONDED BY RASMUSSEN. ALL AYES, MOTION CARRIED.**

The Council closed the regular meeting for a closed session to perform the Administrative review of administrator Salo and deputy clerk Hansen. Upon review and discussion, the council will have another review in three months to see where we are at with the transition of two new staff members.

Councilperson Tomperi left the meeting at 2:33 p.m.

**MOTION BY HENSTORF TO REOPEN THE MEETING. SECONDED BY YLINIEMI. ALL AYES, MOTION CARRIED.**

MOTION BY HENSTORF TO ADJOURN THE MEETING. THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 2:34 P.M.

  
Admin/Clerk-Treas.

  
Mayor