

MENAHGA CITY COUNCIL

SPECIAL MEETING

Wednesday, October 17, 2012 8:00 A.M.

The Special Meeting of the Menahga City Council was held on Wednesday, October 17, 2012. The meeting was called to order at 8:00 A.M. by Mayor Patrick Foss.

Members present: Roger Henstorf, Tracy Tomperi, Kim Rasmussen and Alden Yliniemi
Members Absent: None

PURPOSE: Administrative Review and Planning for the Future

Mayor Foss discussed the need to plan for things we need to do, help that may be needed for the deputy clerk and administrative secretary. Char West will be available to assist.

Administrator Salo distributed the League of Minnesota Cities Calendar of Important Dates of Cities along with dates and training opportunities through the State Auditor's office. County Auditor Char West will assist with the general elections activities. The truth in taxation hearing date is set and we will have to set our final levy and budget at the December meeting.

Salo reported that he has the Administrator position posted in the local papers and HQ jobs, the League of Minnesota Cities website, MN state job site with a closing date of 4:00 pm, Monday, October 29, 2012. The hiring process was also review by the council.

Training for staff was discussed and they were encouraged to attend available training. Salo will continue to training staff on payroll preparation and is willing to help out beyond the October 19th if needed and would be available by telephone to help.

The meeting was closed for an administrative review.

Council member thanked the Administrator for his hard work and years of service for the City of Menahga. Salo expressed his thanks to the Council for having the opportunity to serve as Administrator.

Salo addressed his request for compensation for the additional hours worked. As he stated in his resignation letter he had accrued over 377 hour working weekends, holidays, and evenings. At the April 2011 Council meeting the additional hours were addressed and the Council instructed him to take the "comp" hours off. He stated that it was impossible to them off when he was always accruing more hours. He stated he expected to put in extra time but not to this extreme. He respectfully requested he be paid at least half of the extra hours.

The regular meeting was called to order at 8:19.