



**City of Menahga**  
**115 2<sup>nd</sup> Street NE • PO Box C**  
**Menahga, MN 56464**  
**218-564-4557**  
[www.cityofmenahga.com](http://www.cityofmenahga.com)

## **Special Assessment Deferral Application**

Special assessments are levied against property for collection of costs for public improvements such as sewer, water and streets. These assessments are normally spread over a numbers of years with principal and interest collected with each year's property taxes.

The City will allow deferral (delay or postponement) of special assessment payments for senior citizens (65 years of age or older) or disabled persons, when the payments would constitute a financial hardship.

If you think you qualify, you must complete the application by December 1 of each year. The City Administrator will review your request and will notify you in writing of the City's decision concerning your application.

### **Who Qualifies?**

- You must be 65 years of age or older, and/or permanently disabled as determined by the Social Security Administration.
- The property must be your homestead.
- Your total assets, not including the value of your homestead property, must be \$50,000 or less.
- Your assets and income must meet the following criteria:

<b>Number of Persons in Household</b>	<b>Maximum Income</b>
1	\$ 32,950
2	\$ 37,700
3	\$ 42,400
4	\$ 47,100
5	\$ 50,850
6	\$ 54,650
7	\$ 58,400
8	\$ 62,150

### **What is Deferred?**

- Collection of principal and interest is deferred and does not have to be paid with the annual taxes.
- The assessment is not waived.
- You must pay the amount levied and the interest. However, if approved, the payments are deferred for the specified length of time.

### **How Do I Apply?**

If you qualify, complete the application by December 1 of each year. The sooner you apply, the sooner the deferral can be reviewed.

For help call the City Administrator at (218) 564-4557.

## Data Privacy Advisory

In accordance with Minnesota Statute 13.04, Subdivision 2 "Rights of Subjects of Data", your request for a deferred assessment from the City of Menahga may require you to furnish certain private or confidential information.

You are notified that:

1. The information you furnish will be used to determine your qualification for the deferment you requested.
2. You may refuse to supply data, but refusal may require the City deny the assessment deferral.
3. The information may be shared with other local, state or federal agencies to the extent necessary to process your application.
4. You have certain right under MN Statute 13.04 to review private data on yourself.
5. Your full name is required to process this application.

Print or type your full name (first, middle, last): \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Birth date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Application for Deferral of Special Assessments

Name: \_\_\_\_\_

Homestead Address: \_\_\_\_\_

Property Identification Number: \_\_\_\_\_

The following information will be kept confidential:

Check the applicable boxes ✓

- I am 65 years of age or older. My birth date is: \_\_\_\_\_
- I am permanently disabled as determined by the Social Security Administration.
- I am single.
- I am married.

List the amount of money you and your spouse (if married) receive each month from any of the following sources:

<b>Income</b>		<b>Husband</b>		<b>Wife</b>
Wages, salaries, commissions, bonuses, tips, etc.	\$	_____	\$	_____
Social security	\$	_____	\$	_____
Veteran's benefits	\$	_____	\$	_____
Other retirement or pension benefits	\$	_____	\$	_____
Money from renters	\$	_____	\$	_____
Unemployment insurance	\$	_____	\$	_____
Workers compensation	\$	_____	\$	_____
Disability insurance benefits	\$	_____	\$	_____
Stock dividends	\$	_____	\$	_____
Interest income	\$	_____	\$	_____
Income received from other individuals	\$	_____	\$	_____
Cash public assistant	\$	_____	\$	_____
Gains from the sale or exchange of property	\$	_____	\$	_____
Income from businesses or trusts	\$	_____	\$	_____
All other income from any source	\$	_____	\$	_____

List any real estate you or your spouse own or are buying other than your home:

Real estate type: \_\_\_\_\_ Value: \$ \_\_\_\_\_

Real estate type: \_\_\_\_\_ Value: \$ \_\_\_\_\_

Real estate type: \_\_\_\_\_ Value: \$ \_\_\_\_\_

Estimated market value from your real estate tax statement: \$ \_\_\_\_\_

List your monthly mortgage payment: \$ \_\_\_\_\_

List your current year's property tax: Year: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

List all of your (and your spouse's) assets:

Cash on hand	\$	_____
Savings accounts (sole, trust, or joint)	\$	_____
Stocks, bonds or securities	\$	_____
Life insurance	\$	_____
Any other assets	\$	_____

List any special monthly expenses you might have (i.e. medical, diet, utilities, work expenses, etc.):

Type of monthly expense:	_____	Amount	\$	_____
Type of monthly expense:	_____	Amount	\$	_____
Type of monthly expense:	_____	Amount	\$	_____
Type of monthly expense:	_____	Amount	\$	_____
Type of monthly expense:	_____	Amount	\$	_____

If you wish to, describe the reason it is a hardship for you to pay the special assessments against your property:

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I (we), the undersigned declare under penalties of perjury, the following information is given to the City of Menahga and will be used to evaluate my (our) property in accordance with the City of Menahga's established special assessment deferral policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_