



City of Menahga
115 2nd Street NE • PO Box C
Menahga, MN 56464
218-564-4557
www.cityofmenahga.com

Utility Disconnect Order

(\$50 Weekday Disconnect Fee – \$125 Holiday and Weekend Disconnect Fee)

The City of Menahga will disconnect utility services at the property owner’s request. To do so, the property owner must complete this form and have a representative present at the time utilities are shut off.

Please note: service is turned off in the City’s right of way and not at the house. The utility lines that run between the house and the shut off in the City’s right of way are the property owner’s responsibility. The City strongly encourages the property owner to have the lines blown out by a plumber to ensure there is not water in the lines. Leaving water in the lines could cause the pipes to freeze and break and cause issues with the water main. All damages are at the property owner’s expense.

Account #: _____ Disconnect date: _____

Account name: _____

Property address: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

Email address: _____

Phone number(s): _____

Did you sell the property? If so, list the new owner’s name and phone number:

Do you rent the property? If so, list the property owner’s name and phone number:

Name and phone number of the plumbing representative on site at shut off:

Owner’s Signature

Date

Representative’s Signature

Date

Office Use Only

Service disconnect date: _____ Meter read: _____ Meter #: _____

Amount billed: _____ Date billed: _____ Parcel # _____