



Mayor Liz Olson
Council Member Durwin Tomperi
Council Member Dan Warmbold
Council Member Robyn Keranen
Council Member Art Huebner

City of Menahga
Special Meeting/Work Session
6 pm Monday, November 29, 2021
City Council Chambers
115 2nd Street NE
www.cityofmenahga.com

Special Meeting/Work Session Agenda

- A. Call to Order

- B. Pledge of Allegiance

- C. Roll Call

- D. Staff/Departmental Reports and Discussion
 - a. Renata Parks – Northbound Spirits
 - b. Public Works Director – Ronald Yliniemi/Representative
 - c. Police Department – Chief Adam Gunderson
 - d. Fire Department – Chief Dave Kicker
 - e. Administration – Betty Thomsen

- E. Discussion/Action items:
 - 1. MnDot Snow Removal within Municipalities
 - 2. Jake Brake Resolution
 - 3. GPS capability on city-owned vehicles

- F. Approval of Bills
 - a. Batch 112621 - \$152,667.35
 - b. Fire Department compensation - \$15,370.00

- G. Adjournment

Departmental Work Session Report

Department: Public Works

Date: 11/29/2021

	Comments	Next Steps/Due Date(s)
Informational	<ul style="list-style-type: none">• Water Plant Had PLC go out so had to run in manual till received one.• Had dumping at burn pile/compost, so locked up road.• Water Plant Valve not properly working. Have to send in to be rebuilt.	
Financial	<ul style="list-style-type: none">• Go over resolution and noise ordinance signs.	
Ongoing Items/Status Updates	<ul style="list-style-type: none">• PER's information to be given by the engineer and set up a public hearing to discuss the upcoming project. To be given at the regular meeting.• Water Meter access problems.	
Action Items	<ul style="list-style-type: none">• Approve the water tower plans and specs and authorize advertisement for bids.• Post for a new public works worker.	
Other		

Departmental Work Session Report

Department: POLICE DEPARTMENT

Date:11/24/2021

	Comments	Next Steps/Due Date(s)
Informational	Oct Numbers total calls 105	
Financial		
Ongoing Items/Status Updates	Personnel Policy Employee Recruitment & Selection, Selection Process Background Checks and Background check Policy Retaliation	
Action Items	Reinstate Chief Gunderson to conduct Background Checks per City Policy	
Other		

City of Menahga

Payments

11/26/21 12:11 PM

Page 1

Current Period: November 2021

Payments Batch 112621PAY				\$152,667.35
Refer	2500	<i>K & K AUTO REPAIR</i>	-	
Cash Payment	E 101-42110-220	Repair & Maintenance		\$219.95
		Invoice 2667		
Cash Payment	E 101-42110-220	Repair & Maintenance		\$45.50
		Invoice 2704		
Cash Payment	E 101-42110-220	Repair & Maintenance		\$60.00
		Invoice 2753		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$325.45
Refer	2501	<i>DEPARTMENT OF HUMAN SERVIC</i>	-	
Cash Payment	E 101-49200-439	ECPN State Payment	December	\$9,720.10
		Invoice		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$9,720.10
Refer	2502	<i>FORUM COMMUNICATIONS COMP</i>	-	
Cash Payment	E 101-43100-350	Printing & Publishing	Equipment for Sale Ad	\$224.16
		Invoice		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$224.16
Refer	2503	<i>TEDS HARDWARE MENAHGA</i>	-	
Cash Payment	E 101-42110-220	Repair & Maintenance		\$16.88
		Invoice 67602		
Cash Payment	E 101-43100-220	Repair & Maintenance		\$4.49
		Invoice 67585		
Cash Payment	E 101-45200-220	Repair & Maintenance		\$8.89
		Invoice 97503		
Cash Payment	E 101-45200-220	Repair & Maintenance		\$101.14
		Invoice 67489		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$131.40
Refer	2504	<i>G & T SANITATION, INC.</i>	-	
Cash Payment	E 101-41940-384	Garbage Services		\$75.20
		Invoice		
Cash Payment	E 609-49750-384	Garbage Services		\$122.69
		Invoice		
Cash Payment	E 101-43100-384	Garbage Services		\$75.20
		Invoice		
Cash Payment	E 101-45200-384	Garbage Services		\$55.13
		Invoice		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$328.22
Refer	2505	<i>MARJON PRINTING, INC.</i>	-	
Cash Payment	E 101-43100-350	Printing & Publishing	Sealed bid Equipment Ad	\$297.25
		Invoice		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$297.25
Refer	2506	<i>GRAINGER</i>	-	
Cash Payment	E 601-49400-220	Repair & Maintenance		\$34.47
		Invoice 9094592426		
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$34.47
Refer	2507	<i>MINNESOTA ENERGY RESOURCE</i>	-	

City of Menahga

Payments

11/26/21 12:11 PM

Page 2

Current Period: November 2021

Cash Payment	E 609-49760-383 Gas Utilities	0621680603-00001		\$0.86
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$0.86
Refer	2508 CITY OF MENAHGA	-		
Cash Payment	E 601-49400-322 Postage	Certified Letters reimburse cash drawer		\$125.46
Invoice				
Cash Payment	E 602-49450-322 Postage	Certified Letters reimburse cash drawer		\$125.46
Invoice				
Cash Payment	E 601-49400-322 Postage	reimburse cash drawer for utility postage		\$121.80
Invoice				
Cash Payment	E 602-49450-322 Postage	reimburse cash drawer for utility postage		\$121.80
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$494.52
Refer	2509 TODD-WADENA ELECTRIC COOP	-		
Cash Payment	E 101-43100-381 Electric Utilities	9960002		\$24.34
Invoice				
Cash Payment	E 601-49400-381 Electric Utilities	9960003		\$24.00
Invoice				
Cash Payment	E 602-49450-381 Electric Utilities	9960004		\$101.10
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$149.44
Refer	2510 CORE & MAIN	-		
Cash Payment	E 601-49400-220 Repair & Maintenance			\$54.42
Invoice p850277				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$54.42
Refer	2511 RMB ENVIRONMENTAL LABS	-		
Cash Payment	E 602-49450-305 Professional Services			\$100.00
Invoice d024035				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$100.00
Refer	2512 LES ELECTRIC	-		
Cash Payment	E 101-45120-220 Repair & Maintenance			\$139.04
Invoice 7196				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$139.04
Refer	2513 GOPHER STATE ONE-CALL	-		
Cash Payment	E 601-49400-305 Professional Services			\$14.85
Invoice 1080585				
Cash Payment	E 602-49450-305 Professional Services			\$21.60
Invoice 1090585				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$36.45
Refer	2514 HOWARDS DRIVEWAY INC	-		
Cash Payment	E 101-43100-500 Capital Outlay	Cattail Trail paving		\$30,684.60
Invoice 2949				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$30,684.60
Refer	2515 EWANIKAS UNLIMITED REPAIR LL	-		
Cash Payment	E 101-43100-220 Repair & Maintenance			\$337.04
Invoice 10476				

City of Menahga

Payments

11/26/21 12:11 PM

Page 3

Current Period: November 2021

Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$337.04
Refer	2516 EHLERS	-		
Cash Payment	E 101-41940-305 Professional Services			\$1,342.50
Invoice	88811			
Cash Payment	E 101-41940-305 Professional Services			\$750.00
Invoice	88976			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$2,092.50
Refer	2517 MINNESOTA DEPT OF LABOR & IN	-		
Cash Payment	E 101-41940-437 Licenses & Permits			\$10.00
Invoice	abr0267172x			
Cash Payment	E 101-43100-437 Licenses & Permits			\$10.00
Invoice	abr0268410x			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$20.00
Refer	2518 BOND TRUST SERVICES	-		
Cash Payment	E 304-00000-610 Interest	2012a		\$5,103.13
Invoice				
Cash Payment	E 304-00000-600 Principal	2012a		\$75,000.00
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$80,103.13
Refer	2519 CITY OF MENAHGA	-		
Cash Payment	E 101-43100-382 Water/Sewer Utilities	Shop		\$50.94
Invoice				
Cash Payment	E 101-41940-382 Water/Sewer Utilities	Fire/City Hall		\$51.80
Invoice				
Cash Payment	E 101-41940-382 Water/Sewer Utilities	Learning Center		\$49.32
Invoice				
Cash Payment	E 609-49760-382 Water/Sewer Utilities	LS		\$104.77
Invoice				
Cash Payment	E 101-41940-382 Water/Sewer Utilities	Museum		\$48.70
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$305.53
Refer	2520 F.I.R.E.	-		
Cash Payment	E 101-42200-208 Training and Instruction			\$600.00
Invoice	5256			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$600.00
Refer	2521 HAWKINS, INC.	-		
Cash Payment	E 601-49400-210 Operating Supplies			\$1,338.70
Invoice	6062085			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$1,338.70
Refer	2522 EMERGENCY AUTOMOTIVE TECH	-		
Cash Payment	E 101-42110-421 Squad Car Equipment			\$303.75
Invoice	nh102821-31			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$303.75
Refer	2523 UNUM LIFE INS CO OF AMERICA	-		
Cash Payment	G 750-21716 EMPLOYEE LIFE INSURAN	00421566-0001		\$72.00
Invoice				

City of Menahga
Payments

11/26/21 12:11 PM

Page 4

Current Period: November 2021

Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$72.00
Refer	2524 MINNESOTA DEPT OF PUBLIC SAF	-		
Cash Payment	E 101-41940-437 Licenses & Permits	VFW - 1075		\$200.00
Invoice				
Cash Payment	E 101-41940-437 Licenses & Permits	Ortons - 73516		\$75.00
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$275.00
Refer	2525 PEPSI COLA	-		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purcha			\$293.42
Invoice	45320405			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$293.42
Refer	2526 D-S BEVERAGES INC	-		
Cash Payment	E 609-49750-252 Beer Purchases			\$1,559.30
Invoice	514514			
Cash Payment	E 609-49750-252 Beer Purchases			\$32.90
Invoice	514514a			
Cash Payment	E 609-49750-252 Beer Purchases			\$5,092.75
Invoice	515707			
Cash Payment	E 609-49750-252 Beer Purchases			\$28.43
Invoice	896-00137			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$6,713.38
Refer	2527 BEVERAGE WHOLESale	-		
Cash Payment	E 609-49750-252 Beer Purchases			\$377.40
Invoice	192841			
Cash Payment	E 609-49750-252 Beer Purchases			\$382.20
Invoice	192840			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$759.60
Refer	2528 GRANITE CITY JOBBING CO.	-		
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purcha			\$125.43
Invoice	256430			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$125.43
Refer	2529 JOHNSON BROTHERS LIQUOR	-		
Cash Payment	E 609-49750-251 Liquor Purchases			\$777.94
Invoice	6300062			
Cash Payment	E 609-49750-251 Liquor Purchases			\$2,085.70
Invoice	1926848			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$2,863.64
Refer	2530 ECOLAB	-		
Cash Payment	E 609-49750-305 Professional Services			\$31.02
Invoice	5707267			
Cash Payment	E 609-49760-305 Professional Services			\$31.01
Invoice	5707267			
Transaction Date	11/26/2021	GENERAL CHECKIN 10100	Total	\$62.03
Refer	2531 DACOTAH PAPER CO.	-		
Cash Payment	E 609-49750-386 Cleaning Services			\$31.40
Invoice	82749			

City of Menahga

Payments

11/26/21 12:11 PM

Page 5

Current Period: November 2021

Cash Payment	E 609-49760-386 Cleaning Services			\$31.40
Invoice 82749				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$62.80
Refer	2532 CINTAS			
Cash Payment	E 609-49750-386 Cleaning Services			\$39.10
Invoice 4101409884				
Cash Payment	E 609-49750-386 Cleaning Services			\$39.10
Invoice 4101409884				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$78.20
Refer	2533 BERNICKS			
Cash Payment	E 609-49750-252 Beer Purchases			\$129.04
Invoice 200462				
Cash Payment	E 609-49750-252 Beer Purchases			\$242.40
Invoice 200463				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$371.44
Refer	2534 D & D BEVERAGE			
Cash Payment	E 609-49750-252 Beer Purchases			\$2,972.25
Invoice 1490896				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$2,972.25
Refer	2535 VIKING COCA-COLA BOTTLING			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purcha			\$297.42
Invoice 2815655				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$297.42
Refer	2536 BREAKTHRU BEVERAGE			
Cash Payment	E 609-49750-251 Liquor Purchases			\$770.68
Invoice 341782514				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$770.68
Refer	2537 SOUTHERN GLAZERS OF MN			
Cash Payment	E 609-49750-251 Liquor Purchases			\$778.66
Invoice 2146021				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$778.66
Refer	2538 GIOVANNI S			
Cash Payment	E 609-49750-254 Snack, Ice, Soda Purcha			\$381.00
Invoice 0411152104				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$381.00
Refer	2539 MAY, HANNAH			
Cash Payment	E 601-49400-430 Miscellaneous Expense	reimburse for over payment		\$24.83
Invoice				
Cash Payment	E 602-49450-430 Miscellaneous Expense	reimburse for over payment		\$24.83
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$49.66
Refer	2540 BONDED LOCK & KEY			
Cash Payment	E 101-41000-310 Other Professional Servi			\$79.85
Invoice 60507				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$79.85

City of Menahga

Payments

11/26/21 12:11 PM

Page 6

Current Period: November 2021

Refer	2541	REMMEL, AARON	-	
Cash Payment	E 601-49400-430	Miscellaneous Expense	overpayment	\$3.08
Invoice				
Cash Payment	E 602-49450-430	Miscellaneous Expense	overpayment	\$3.07
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$6.15
Refer	2542	DAY, CHRISTINA	-	
Cash Payment	E 601-49400-430	Miscellaneous Expense	overpayment	\$14.64
Invoice				
Cash Payment	E 602-49450-430	Miscellaneous Expense	overpayment	\$14.63
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$29.27
Refer	2543	BEMIDJI PROPERTY MANAGEMEN	-	
Cash Payment	E 601-49400-430	Miscellaneous Expense	Overpayment	\$28.34
Invoice				
Cash Payment	E 602-49450-430	Miscellaneous Expense	Overpayment	\$28.34
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$56.68
Refer	2544	AXON ENTERPRISE INC	-	
Cash Payment	E 101-42110-305	Professional Services	data migration	\$1,536.54
Invoice	si-1701812			
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$1,536.54
Refer	2545	TEAMSTERS LOCAL UNION 346	-	
Cash Payment	G 750-21720	Teamsters Union 346	December	\$221.00
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$221.00
Refer	2546	GOPHER STATE ONE-CALL	-	
Cash Payment	E 601-49400-305	Professional Services		\$7.43
Invoice	1080585			
Cash Payment	E 602-49450-305	Professional Services		\$7.42
Invoice	1080585			
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$14.85
Refer	2547	STREICHERS	-	
Cash Payment	E 101-42110-217	Uniform Allowance		\$224.98
Invoice	i1534714			
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$224.98
Refer	2548	GALL S LLC	-	
Cash Payment	E 101-42110-217	Uniform Allowance		\$107.10
Invoice	019692248			
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$107.10
Refer	2549	MINNESOTA DEPT OF HEALTH-DR	-	
Cash Payment	E 601-49400-433	Dues and Subscriptions	Q4	\$1,387.53
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$1,387.53
Refer	2550	MCFOA	-	

City of Menahga

Payments

11/26/21 12:11 PM

Page 7

Current Period: November 2021

Cash Payment	E 101-41400-433 Dues and Subscriptions	A. Pachel		\$45.00
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$45.00
Refer	2551	QUILL	-	
Cash Payment	E 101-41940-210 Operating Supplies			\$114.31
Invoice 19979350				
Cash Payment	E 101-41400-210 Operating Supplies			\$121.55
Invoice 20129598				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$235.86
Refer	2552	BANYON DATA SYSTEMS, INC	-	
Cash Payment	E 601-49400-309 Computer Support Serv	UB Support		\$397.50
Invoice				
Cash Payment	E 602-49450-309 Computer Support Serv	UB Support		\$397.50
Invoice				
Cash Payment	E 601-49400-309 Computer Support Serv	UB Direct Payment Support		\$97.50
Invoice				
Cash Payment	E 602-49450-309 Computer Support Serv	UB Direct Payment Support		\$97.50
Invoice				
Cash Payment	E 101-41500-309 Computer Support Serv	POS Support		\$485.00
Invoice				
Cash Payment	E 101-41500-309 Computer Support Serv	Payroll Support		\$795.00
Invoice				
Cash Payment	E 601-49400-309 Computer Support Serv	UB Meter Device Support		\$197.50
Invoice				
Cash Payment	E 602-49450-309 Computer Support Serv	UB Meter Device Support		\$197.50
Invoice				
Cash Payment	E 101-41500-309 Computer Support Serv	Fund Support		\$795.00
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$3,460.00
Refer	2553	DACOTAH PAPER CO.	-	
Cash Payment	E 101-41940-210 Operating Supplies			\$322.40
Invoice 15798				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$322.40
Refer	2554	R&R RENTAL	-	
Cash Payment	E 101-45200-220 Repair & Maintenance			\$96.25
Invoice				
Cash Payment	E 101-45120-220 Repair & Maintenance			\$96.25
Invoice				
Transaction Date	11/26/2021	GENERAL CHECKIN	10100	Total \$192.50

City of Menahga
Payments

11/26/21 12:11 PM
Page 8

Current Period: November 2021

Fund Summary

	10100 GENERAL CHECKING	
101 GENERAL FUND		\$50,400.15
304 2012A FIRE TRUCK		\$80,103.13
601 WATER FUND		\$3,872.05
602 SEWER FUND		\$1,240.75
609 MUNICIPAL LIQUOR FUND		\$16,758.27
750 PAYROLL CLEARING FUND		\$293.00
		<u>\$152,667.35</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$152,667.35</u>
Total	\$152,667.35

2021 Menahga Fire Payroll

	Meetings	Drills	Calls	Totals	X15	Officers	Dues	Totals
Thomas Becker	4	2	5	11	165		-14	151
Randy Berttunen	10	1	23	34	510		-14	496
Terry Berttunen	8	2	31	41	615 Ass. Chief	350	-14	951
Jim Day	9	7	38	54	810 Ass. Chief	350	-14	1146
Brady Wickman			11	11	165		-14	151
Aaron Hillukka	8	5	23	36	540 Secretary	200	-14	726
Devin Mattila	5	4	18	27	405		-14	391
Travis Hunter	6	3	15	24	360		-14	346
Eli Jettman	9	1	25	35	525		-14	511
Tegan Kako	6	2	27	35	525		-14	511
Dave Kicker	9	8	37	54	810 Chief	2000	-14	2796
Troy Mayer	4	3	13	20	300		-14	286
Quade Mayer	9	7	16	32	480		-14	466
Logan Schoon	4	3	19	26	390		-14	376
Justen Berttunen	6	6	26	38	570		-14	556
Robert Weaver	9	5	42	56	840 Treasurer	200	-14	1026
Josh Whirley	10	7	26	43	645		-14	631
Zachary Berttunen	11	7	55	73	1095		-14	1081
Keith Waaraniemi	11	7	33	49	735		-14	721
Craig Mullen	7	5	16	28	420		-14	406
Ken Issacson	4	3	10	17	255		-14	241
Caleb Anderson	7	6	11	24	360		-14	346
Keaton Schoon	10	7	29	46	690		-14	676
David Skaro			4	4	60		-14	44



MnDOT District 4
1000 Highway 10 West
Detroit Lakes, MN 56501

September 15, 2021

Curt Kreklau, Jr., City Administrator
City of Menahga
P.O. Box C
Menahga, MN 56464

RE: Snow Removal on Trunk Highways within Municipalities

This letter is an invitation to partner with the Minnesota Department of Transportation in the removal of snow along the highway within your community. Within city limits, MnDOT is responsible for snow and ice control operations within the driving lanes of the highway. The City is responsible for the removal of snow and ice from the parking lanes.

Because MnDOT snowplows push snow from the driving lanes of the roadway into the parking lanes, MnDOT is willing to partner with the city by covering the cost of loading the snow being removed from the parking lanes. There are three options on how MnDOT and cities can work jointly to share in these costs.

Option 1 involves the City and MnDOT coordinating a time where both parties can have their staffs and equipment work together to remove the snow at a time that works for both entities. In this option, MnDOT will provide a loader with an Operator to load the snow. The City would provide trucks with Operators and will be responsible for hauling and disposing of the snow.

Option 2 provides a means by which the City can perform all the removal work with their own crews, at a time that works best for them. In this option, MnDOT will reimburse the city for the costs incurred to **load the snow** into the trucks. The City would still be responsible for the hauling and disposal costs.

Option 3 is the same as option 2, except that rather than perform the work with their own crews, the City could hire a contractor to perform the work for them. In option 3, MnDOT will reimburse the City for the costs incurred to **load the snow** into the trucks. The City would still be responsible for the hauling and disposal costs.

If the City would be interested in working jointly with MnDOT to remove the snow from the parking lanes as described in option 1, no action is required at this time, rather, the City can contact MnDOT's Highway Maintenance Supervisor, Justin Swiers, at 218-850-1269 to coordinate a joint effort to remove the snow when there is a need.

If the City is interested in partnering with MnDOT as described in either option 2 or option 3, please complete the enclosed "Informal Bid for Services and Rentals" form as well as the "Certification of Insurance" form by **October 15, 2021**. The forms can be returned to me at the following address:

Minnesota Department of Transportation
Attn: Kohl Skalin
1000 Highway 10 West
Detroit Lakes, MN 56501

If your community chooses to partner with MnDOT using either option 2 or option 3, we will need for you to contact the MnDOT Maintenance Supervisor for your area, at the number listed above, in advance of performing the work. This is required so MnDOT can pre-authorize the work in accordance with state statute. If pre-authorization is not received, MnDOT will not be able to provide reimbursement for the snow loading costs. After receiving pre-authorization and performing the work, invoices and equipment time sheets should be sent monthly to:


Minnesota Department of Transportation
Attn: Accounts Payable
1000 Highway 10 West
Detroit Lakes, MN 56501

Please be advised that MnDOT cannot directly reimburse a Contractor for performing the snow loading work. If the City chooses to partner with MnDOT using option 3, please have the Contractor invoice the City for the cost of all the snow removal work. The City in turn can submit an invoice and request reimbursement from MnDOT for the snow loading portion of the operation. Please do not have the Contractor invoice MnDOT directly as we are not able to make payment to them.

Of course, if your community would prefer to perform all the snow removal from the parking lanes at your own cost and independent of MnDOT, that is certainly your prerogative. If your community chooses to proceed in this manner and would like to be removed from this annual cost sharing offer, please let me know and I will remove your city from our mailing list for this annual request.

Thank you for your time. If you have any questions regarding this process, please don't hesitate to contact me at (218) 846-7943.

Sincerely,



Kohl Skalin
MnDOT District 4 Maintenance Superintendent

Enclosures: Informal Bid for Services and Rental form
 Certification of Insurance form
 Authorization Reminder (orange)

Equal Opportunity Employer

**MINNESOTA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR INSTALLATION OF
Vehicle Noise Laws Enforced SIGNING ON TRUNK HIGHWAYS**

(Revised 07/2021)

Applicant Name: <i>City of Menahga, Mayor Liz Olson</i>	
Mailing Address: <i>115 2nd St NE POBox C</i>	
City, State, Zip: <i>Menahga MN 56464</i>	Telephone: <i>(218) 564 4557</i>
City of:	<i>Menahga</i>
No. of signs requested:	<u>3</u> 36" x 42" panel, \$965.95 per sign.
Total Cost	<u>\$ 2,897.85</u>
Signing Location(s):	<i>Hwy 71 South Near Campground. Hwy 71 North Near Blueberry river Bridge Hwy 87 West. Near Willow St.</i>

AGREEMENT

I (We) agree to accept the sign(s) format, design, structure, and location(s) determined by Mn/DOT, in compliance with all pertinent state signing standards, and to make payment in advance for all current costs for the fabrication & installation of signs by Mn/DOT.

I (We) do also agree to pay any costs incurred in relocating signs, if feasible, to achieve proper spacing distances.

I also agree to participate in any additional maintenance and/or sign replacement costs for my sign(s) resulting from damage, vandalism, and other occurrences beyond the control of Mn/DOT. In addition, I understand that I will be billed in advance for replacement costs at the time the signs must be refurbished due to natural deterioration.

I, the undersigned, herewith accept the terms and conditions of the regulations of the Commissioner of Transportation and agree to fully comply therewith to the satisfaction of the Minnesota Department of Transportation.

Date _____ Applicants Signature _____

<input type="checkbox"/> Bill (State Agencies only) <input type="checkbox"/> Payment Received
Date _____ Authorized Signature _____ <div style="text-align: right;">Minnesota Department of Transportation</div>

-Make check or money order payable to Commissioner of Transportation-

Return completed application to: Traffic Division
 Minnesota Department of Transportation
 7694 Industrial Park Road
 Baxter, MN 56425

Questions call: Toll free 1-800-657-3971 Caitlin Johnson 218-821-4235

CITY OF MENAHGA, MINNESOTA

RESOLUTION 2021-011

A Resolution to Enforce Engine Noise

BE IT RESOLVED by the Menahga City Council, Menahga, Minnesota that excessive engine noise will be enforced in accordance with Menahga City Ordinance 92.18 Public Nuisances Affecting Peace and Safety; (d) All unnecessary noises and annoying vibrations along with Menahga City Ordinance 10.99 General Penalty.

Passed by the City Council of Menahga, Minnesota this 12th day of October, 2021.

Mayor, Elizabeth Olson

City Administrator, Curtis Kreklau, Jr.